

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
March 14, 2012
6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Introduction:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Public Comment on Agenda Items
7. Presentation and Approval of Minutes: February 8, 2012 Regular Meeting and Executive Session, February 22, 2012 Work Session and February 27, Special Meeting
8. Report of the Board Secretary:
 - A. **Financial Reports:** January 2012
 - B. **Pursuant to N.J.A.C.6A:23-2.11:** Margate City Board of Education certifies that as of January 31, 2012 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - C. **Bills and Payrolls:** \$1,060,809.92.

D. Transfer of Funds within the General Current Expense Account.

Ratified Budget Transfers for 2011-2012

To:	11-000-270-515-00-00	Transp. Contracted Serv Spec Ed	\$ 2,400.00
	11-000-261-420-00-01	Repairs Outside Service EAT	1,050.00
	11-000-270-420-00-00	Transportation Repairs	2,978.00
	11-000-270-615-00-00	Transportation Supplies	189.00
	11-000-262-420-00-02	Cleaning Outside Service UAS	200.00
	11-000-230-331-00-00	Legal Services	20,000.00
	11-000-230-530-00-00	Communications/Telephone	10,000.00
	11-000-100-563-00-00	Tuition County Vo-tech	154.50
	11-190-100-610-01-01	General Supply EAT	3,000.00
	11-000-262-610-00-01	Cleaning Supplies EAT	1,500.00
	11-000-221-500-40-01	Improve Instruction Travel EAT	57.52
			<u>\$ 41,429.02</u>
From:	11-000-270-503-00-00	Transp. Aid-in-Lieu NP	\$ 5,378.00
	11-000-261-610-00-01	Repair Supplies EAT	1,050.00
	11-000-270-610-00-00	Transportation General Supplies	189.00
	11-000-213-100-00-00	Health Salaries	20,000.00
	10-000-100-560-00-00	Tuition Charter Tech	3,154.50
	11-000-262-420-00-01	Cleaning Outside Service EAT	1,700.00
	11-130-100-101-00-00	Salaries Teachers 6-8	10,000.00
	11-000-221-500-40-04	Improve Instruction Travel WR	57.52
			<u>\$ 41,529.02</u>

9. Report of Treasurer of School Monies – January 2012

10. Cash Report – January 2012

11. Report of Superintendent of Schools:

A. **Presentation:** John Veisz from Fraytak on Draft of Five-Year Facilities Plan.

B. **Enrollment**

Enrollment as of 01/31/2012		Enrollment as of 02/29/2012	
Ross School		Ross School	
3 yr old pre K (1/2 day)	5	3 yr old pre K (1/2 day)	5
Kindergarten	42	Kindergarten	42
Grade 1	48	Grade 1	48
Grade 2	44	Grade 2	44
Grade 3	48	Grade 3	48
Grade 4	62	Grade 4	62
Sub-total	249	Sub-total	249
Tighe School		Tighe School	
Grade 5	56	Grade 5	56
Grade 6	54	Grade 6	55
Grade 7	60	Grade 7	59
Grade 8	69	Grade 8	69
Sub-total	239	Sub-total	239
* Total Enrollment	488	* Total Enrollment	488

* Above enrollment includes Longport & tuition enrollment below

As of 12/31/2011

Longport Enrollment:

<i>William H. Ross</i>	<i>23</i>
<i>Eugene A. Tighe</i>	<i><u>19</u></i>
<i>Total</i>	<i>42</i>

As of 12/31/2011

Tuition Enrollment:

<i>William H. Ross</i>	<i>7</i>
<i>Eugene A. Tighe</i>	<i><u>10</u></i>
<i>Total</i>	<i>17</i>

Atlantic City High School 117

C. Instructional Support

1. Update on principal/director activities. Principals will provide an update on gifted and talented programs at each school for next year.
2. Review activity calendars.
3. Review fire drill and lockdown reports.

12. Committee Reports

13. Communications

- A. Statement from Tracy Magel to the Board on behalf of the teacher's union.
- B. Share thank you note from Debbie Roland for the opportunity to attend the NJMEA State Conference.
- C. Share information on Jessica Cuevas being a presenter on February 27th at a conference for the NJ Farm to School Network.
- D. Share date for BOSE meeting scheduled for Wednesday, March 28, 2012 at 5:00pm at city hall.
- E. Share March 7, 2012 email from Commissioner Taube, re: Margate Recreation Department.
- F. Share March 8, 2012 letter from Commissioner Blumberg, re: Board of School Estimate.
- G. Share March 9, 2012 email from Julieta Moya, NJ Department of Education, re: 2012-2013 Preliminary Budget Approval.

14. General Approvals

A. Personnel

1. Approve Veronica Valencia proposal for the position of Envision/Compass/Study Island Coach for Ross School for the remainder of the school year at a stipend of \$300, plus summer trainings of 2-4 hours (including 3 hours prep time) for a total of \$674.00. Funding source: Institutional funds.
2. Approve Envision/Compass/Study Island Coach job description.

B. Instructional Support

1. Approve cancelling the work session scheduled for Wednesday, March 28, 2012.
2. Approve and adopt Media Center Curriculum Plans for grades K-4 (copy available in the board office for review).
3. Motion to accept the NJQSAC Resolutions stating the Margate City School District has complied with 100% of the Statement of Assurances for the following: Instruction and Program, Fiscal Management, Governance, Personnel, and Operations.

4. Approve Donna Vaupel to provide consultation on an as needed basis to provide consultation and training primarily in the area of gifted/talented and enrichment education. Costs not to exceed \$2,500. Paid through NCLB.
 - Telephone/Video/email \$50.00 per hour prorated
 - In-person/on-site training \$100.00 per hour (with a 2 hour minimum block of time) plus mileage
5. Approval to Operate a BSI/Title I Summer School for the Ross and Tighe schools. Five teachers and one paraprofessional will be selected and presented for approval at April BOE meeting. No costs to the district. Program will be funded by NCLB title 1.
6. Approve completion of the OnCourse Curriculum Builder project so teachers can access their curricula and cite its components directly to their lesson plans. Cost: \$34/hour not to exceed 300 total hours for three staff members (\$10,200 total) funded by local funding.

C. Student Matters

1. Approval for 8th grade class trip to Six Flags Great Adventure on June 8, 2012. Costs: \$27.81 per ticket (\$1,782 estimate); \$3,000 (estimate) for 2 buses. Funding source: Student council president is writing to Home and School for financial support; fundraising; student council support, if necessary.
2. Approve proposal to have the 8th grade class trip always be to Great Adventure for the next 10 years (2022)
3. Approval for a 3-week performing arts camp (June 25th – July 13th). Charge per student (minimum of five) would be \$400 for 3 weeks. Costs: Director fee = \$1,600; Tech fees = \$200. Registration fees will cover costs of instructor and tech needs. Students from other districts will be invited and tuition agreement developed.
4. Approval for the Student Council Reward Trip to attend a Phillies game on Tuesday, May 15, 2012. Game tickets and cost for the bus will be funded with the Student Council activity funds. Four substitutes will be required at a total cost of \$300.00 funded by the substitute payroll account. Students will buy their own lunch.
5. Approve the 3rd and 4th grade chorus (2nd annual invitation) to sign the National Anthem prior to the Camden Rivershark's baseball game on May 29th. Parents will drive their children to the ballpark. No cost to district.

D. Contracts

1. Approve Margate Players to use the PAC on the following dates and approve Margate Players Facility License Agreement for use of the PAC.

Rehearsal Dates/Times

4/28/2012; 10am-1pm
 4/30/2012; 6pm-8:30pm
 5/1/2012; 6pm-8:30pm
 5/2/2012; 6pm-8:30pm

Performance Dates/Times

5/3/2012; 5pm-9:30pm
 5/4/2012; 5pm-9:30pm
 5/5/2012; 5pm-9:30pm
 5/6/2012; 12pm-4:30pm

E. Fundraisers

1. Approval of the Margate Education Foundation (MEF) Playland wristband fundraiser. Wristbands will sell for \$10 each with 50% going back to the MEF. The MEF would like to run fundraiser for 2-3 weeks during April/May 2012. Requesting permission to use Global Connect, Wednesday folders, and website for advertising/reminder of sale.
2. Approval of the Margate Education Foundation (MEF) Movie Night fundraiser. Requesting 2-3 movies nights (dates to be confirmed). No cost to the school district. MEF is requesting DVD player rental and Ross cafeteria fee waived. Black seal already working, therefore, no additional cost. MEF will provide movie and food to be sold. Requesting permission to use Global Connect, Wednesday folders, and website for advertising/reminder of sale.
3. Approval of the Margate Education Foundation (MEF) Scrips Gift Card fundraiser. MEF would like to sell store gift cards with a percentage going back to MEF. The MEF would like to run fundraiser for 2-3 weeks during April 2012. Requesting permission to use Global Connect, Wednesday folders, and website for advertising/reminder of sale.

F. Workshops/Meetings

1. Approve Dr. DeFranco to attend The EE4NJ Teacher Evaluation System Seminar on March 8, 2012 at the Gloucester County Institute of Technology. Costs: seminar fee \$50, plus travel.
2. Approve Michelle Carney-Ray, Audrey Becker, and Mike Morris to attend the OnCourse Partnership Forum on March 9, 2012 at the Clarion in Egg Harbor Township. No fee for event and no substitutes required.
3. Approve Michelle Carney-Ray, Meredith Mallen, Amber Fitzgerald, and Nancy Palamaro to attend the Jostens Renaissance Conference at Fernwood Middle School on March 16, 2012. Cost for conference: \$140.00; 3 substitutes required. All costs funded through Tighe Renaissance. No travel costs.
4. Approve John DiNicola, Michelle Carney-Ray, and Audrey Becker to attend the morning session of the District Test Coordinator Training for NJASK at the Clarion on March 22, 2012. No fees. Travel reimbursement only.
5. Approve John DiNicola and Michelle Carney Ray to attend Teachscape on March 28, 2012 at the ETTC office in Galloway. Teachscape supports the Charlotte Danielson Model for teacher evaluation which will be implemented next year per state mandate. Cost: 4 ETTC hours and travel.
6. Approve Kathleen Geiger to attend Developing Lessons for Interactive White Boards on April 19, 2012 at Stockton. Cost: 4 ETTC hours.
7. Approve Susan Palaia to attend the NJASBO Professional Development Program on June 6, 7, 8, 2012 in Atlantic City. Cost: \$150.00 plus mileage.
8. Share training date on Right to Know: Every two years, the Margate School District is required to conduct a "Right to Know" Refresher Training for custodians, food service workers, and teaching staff who work with chemicals. This will take place on March 28th in the Ross cafeteria from 2:00 – 3:30. No cost to the district.

15. Unfinished Business

16. New Business

A. First reading of the following policies:

1. 5141.8 Sports Related Concussion and Head Injury Policy
2. 6171.2 Gifted and Talented Policy (copy to be provided at meeting)

B. Share the following:

1. 5118 (R) – Regulation which includes Overview, 2012 Gifted Program Nomination Packet, Teacher Nomination Packet for Gifted Program, Gifted Evaluation Profile, Growth and Development Questionnaire, and Prevention of Exit from Gifted Program Contract.
2. 1330 (X) – Use of School Facilities Exhibit
3. 4112.4, 4212.4 (R) Physical Examinations, Regulation
4. 6114 (R) Emergencies and Disaster Preparedness
5. 9111 Qualifications & Requirements of Board Members ByLaw

17. Public Comment

18. General Board Discussion

19. Executive Session

20. Open Session

21. Adjournment