

**MARGATE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
PUBLIC AGENDA  
January 11, 2012  
6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Introduction:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Public Comment on Agenda Items
7. Presentation and Approval of Minutes: December 14, 2011 Regular Meeting and Executive Session, and December 14, 2011 Special Meeting and Executive Session
8. Report of the Board Secretary:
  - A. **Financial Reports:** November 2011
  - B. **Pursuant to N.J.A.C.6A:23-2.11:** Margate City Board of Education certifies that as of October 31, 2011 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - C. **Bills and Payrolls:** \$1,317,458.84.

**D. Transfer of Funds within the General Current Expense Account.**

**Ratified Budget Transfers for 2011-2012**

To:	11-000-270-515-00-00	Transp. Contracted Serv Spec Ed	\$17,312.00
	11-000-261-420-00-01	Repairs Outside Service EAT	1,000.00
	11-000-261-420-00-02	Repairs Outside Service UAS	400.00
	11-000-261-420-00-04	Repairs Outside Service WHR	850.00
	11-000-262-610-00-02	Maintenance Supplies UAS	377.00
	11-000-262-610-00-04	Maintenance Supplies WHR	7,800.00
	11-000-262-300-00-04	Security Prof/Tech WHR	225.00
	11-000-270-615-00-00	Transportation Supplies	350.00
	11-401-100-800-00-04	Co-Curricular Other WHR	186.00
	11-000-216-100-00-00	Salaries Student Related Service	2,840.00
	11-000-222-100-00-00	Media Services Salaries	<u>380.00</u>
	11-000-261-100-00-01	Repair Salaries EAT	<u>10,976.00</u>
	11-000-261-100-00-03	Repair Salaries ADM	<u>10,003.00</u>
	11-000-261-100-00-04	Repair Salaries WHR	<u>10,968.00</u>
	11-213-100-101-00-00	Salaries Resource Room	<u>70,000.00</u>
			<u>\$ 133,667.00</u>
From:	11-000-270-513-00-00	Transp. Contracted Services	\$17,312.00
	11-000-216-100-00-00	Health Salaries	3,220.00
	11-000-261-610-00-01	Repair Supplies EAT	8,000.00
	11-000-262-100-00-01	Custodial Salaries EAT	13,000.00
	11-000-262-100-00-04	Custodial Salaries WHR	18,947.00
	11-000-262-420-00-04	Cleaning Outside Service WHR	2,427.00
	11-000-262-300-00-02	Security Prof/Tech UAS	225.00
	11-000-270-610-00-00	Transportation General Supplies	350.00
	11-401-100-600-00-04	Co-Curricular Supplies WHR	186.00
	11-120-100-101-00-00	Salaries Teachers 1 – 5	30,000.00
	11-130-100-101-00-00	Salaries Teachers 6 – 8	<u>40,000.00</u>
			<u>\$ 133,667.00</u>

9. Report of Treasurer of School Monies – November 2011

10. Cash Report – October 2011

11. Report of Superintendent of Schools:

**A. Enrollment**

<b>Enrollment as of 11/30/2011</b>		<b>Enrollment as of 12/31/2011</b>	
<b>Ross School</b>		<b>Ross School</b>	
3 yr old pre K (1/2 day)	4	3 yr old pre K (1/2 day)	4
Kindergarten	44	Kindergarten	44
Grade 1	50	Grade 1	49
Grade 2	46	Grade 2	46
Grade 3	48	Grade 3	48
Grade 4	62	Grade 4	62
<b>Sub-total</b>	<b>254</b>	<b>Sub-total</b>	<b>253</b>
<b>Tighe School</b>		<b>Tighe School</b>	

Grade 5	56	Grade 5	56
Grade 6	57	Grade 6	56
Grade 7	59	Grade 7	59
Grade 8	69	Grade 8	69
<b>Sub-total</b>	<b>241</b>	<b>Sub-total</b>	<b>240</b>
<b>* Total Enrollment</b>	<b>495</b>	<b>* Total Enrollment</b>	<b>493</b>

\* Above enrollment includes Longport & tuition enrollment below

*As of 11/30/2011*

Longport Enrollment:

William H. Ross	23
Eugene A. Tighe	<u>19</u>
Total	42

*As of 11/30/2011*

Tuition Enrollment:

William H. Ross	7
Eugene A. Tighe	<u>10</u>
Total	17

Atlantic City High School 117

**B. Communication**

1. Thank you to the Home & School Association for supplying a holiday lunch for the staff. It was enjoyed by all.
2. Thank you to the following staff from the MEF (Margate Education Foundation) for their help in organizing and putting on the Movie Night Fundraiser on Friday, October 28, 2011:
  - Mrs. Dana Gold, Food Service director
  - Mrs. Amy Hughes, technology teacher at Ross School
  - Mr. Steve Thomas, facilities
  - Mr. Joseph Brewin, facilities

**C. Instructional Support**

1. Update on principal/director activities.
  2. Review activity calendars.
  3. Review fire drill and lockdown reports.
  4. Adoption of Math Curriculum Plans K-2 to support Common Core Standards in mathematics. (Hard copy is available in the board office for your review.)
  5. Approval of purchase of "Exploring Spanish, 3<sup>rd</sup> Edition" by EMC Publishing for 5<sup>th</sup> grade Spanish. One classroom set to replace worn, outdated classroom materials and to better implement new grade level curriculum. Cost: \$1,917.19 funded by Tighe textbook account. (Hard copy is available in the board office for your review.)
12. Committee Reports
13. Communications
14. General Approvals

**A. Personnel**

1. Approve hiring Cheron Gamble as full-time black seal custodian at a salary of \$24,960.00 per year, pro-rated, to fill the open position vacated by Frank Repici. Mr. Gamble is currently a part-time black seal custodian for the district.

2. Approve advertising for black seal custodian position to fill the open position.
3. Accept Chris Storcella's resignation as Board member.
4. Approve tuition reimbursement to Teresa McGonigle of \$1,381.50 for Survey of Moderate to Severe Disabilities. Course was approved at the October 12, 2011 BOE meeting.

**B. Student Matters**

1. Approve Christian Baumgardner, 8<sup>th</sup> grade student, to finish out the school year at the Eugene A. Tighe School and graduate with his class at tuition cost of \$2,331.00.
2. Approve implementing the Knitters' Nook program on Tuesdays during recess period until the end of March. This is a voluntary program. No cost to the district. Students will be asked to cover the cost of knitting needles. Yarn is donated.
3. Approve students to volunteer their time to visit residents of local nursing homes. No cost to the district. School bus and driver will be used. No subs required.

**C. Contracts**

1. Approve a joint transportation agreement with Atlantic County Special Services for the 2011-2012 school year to transport students to the Atlantic County Special Services District.
2. Approve a renewal contract with New Jersey School Boards Association for the online policy manual service at a cost of \$2,500.00.
3. Accept and approve the School District Payment Schedule by the City of Margate to the Margate City School District for the period of January 1, 2012 to June 30, 2012.
4. Approve a contract with School Fusion for web hosting for one year with two voluntary one year extensions commencing July 1, 2012 at a cost of \$3,150.00 net cost of \$2,079.00 less E-rate discount of 40%.
5. Approve a contract with Xtel for local and long-distance telephone service as bid through the E-rate program for a period of 36 months effective July 1, 2012 through June 30, 2015 as the following rates:

	<b>Rate/min/MU</b>
Local Calls	\$0.0350
Intra State	\$0.0145
In State	\$0.0145
Out of State	\$0.0145

**D. Grants**

1. Approve submission of an EIE STEM Grant. Program is intended to encourage inclusion of engineering and technology education in elementary classrooms. No costs involved.

**E. Fundraising/Field Trip**

1. Approve district-wide fundraiser to benefit the Margate School Garden project. Cost of the cookbook production will come out of the garden account. This will be replaced, and added to, with money from the sales.

**F. Workshops/Meetings**

1. Approve Audrey Becker to attend the Common Core Standards and Implication for School Leaders workshop on January 18, 2012 in Blackwood, NJ. No fee for workshop. Travel reimbursement only. No substitute required.
2. Approve Nadine Winkelstein to attend All Things Smart workshop on January 25, 2012. Fee: seven ETTC hours which were purchased through NCLB Title II. Substitute required.
3. Approve Susan Palaia to attend NJASBO Professional Development Program in Robbinsville, NJ on February 2, 2012 at a cost of \$75.00 plus mileage.

**G. Field Placements/Observations**

1. Approve the following Field Placement from Stockton College for 80 hours of Intermediate Fieldwork Placement, pending fingerprinting, Mantoux, and physical:
  - Paul Shafer at Eugene A. Tighe

15. Unfinished Business

A. Second Reading on the following policies. Share regulations/forms:

- a. 1120 Board of Education Meetings Policy
- b. 1250 Visitors Policy & Regulations
- c. 3541.1 Transportation routes and Services Policy
- d. 4112.8, 4212.8 Nepotism Policy
- e. 5113 Absences and Excuses Policy
- f. 5131.6 Substance Abuse Policy
- g. 6114 Emergency and Disaster Preparedness Policy and Form
- h. 5131.1 (R) HIB Forms/Regulations
- i. 5141.6 (Y) Student Suicide Crisis Intervention Form
- j. 6114 Bomb Threat Checklist, Sample Form
- k. 4112.4/4212.4 New Employee Physical Exam Exhibit

16. New Business

17. Public Comment

18. General Board Discussion

19. Executive Session

A. **Personnel**

B. **Student Matters**

C. **Advice of Counsel**

20. Open Session

21. Adjournment

## **OTHER MATTERS (PUBLIC)**

1. Approve Mrs. Fawley's class to go to Billy Ho's Restaurant to celebrate the Chinese New Year. No cost to district or students.
2. a. Approval for a TEST PREP program using Study Island at Tighe school for 5th through 8th grades. Based upon student/parent interest. Language Arts will be held on one day and Math on the other. Teachers will be paid for 1½ hours a day for 8 weeks per subject. Total of 24 hours for both teachers (12 hours each teacher). Every 24 students signed up will require 2 additional teachers. Total cost for each 24 students = \$878.42 in teacher salary (\$34/hr x 12 hrs x 2 teachers + \$62.42 FICA) + cost of computer program at Tighe School which is approximately \$3,005 for the building. Total Cost = \$3,883.42
- b. Approve Teacher Tutorial Trainer Job Description for the Test Prep Program.