

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA - PUBLIC
November 16, 2011
6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Introduction:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may chose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.
6. Public Comment on Agenda Items
7. Presentation and Approval of Minutes: October 12, 2011, Regular Meeting and Executive Session; October 17, 2011, Special Meeting.
8. Report of the Board Secretary:
 - A. **Financial Reports:** September 2011
 - B. **Pursuant to N.J.A.C.6A:23-2.11:** Margate City Board of Education certifies that as of September 30, 2011 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - C. **Bills and Payrolls:** \$1,237,281.03
 - D. **Transfer of Funds** within the General Current Expense Account.

Ratified Budget Transfers for 2011-2012

To:	18-000-217-101-00-00	Ed Jobs Spec Ed Teachers	\$ 31,012.00
	11-215-100-101-00-00	Preschool Teacher Salaries	27,940.00
	11-000-270-512-00-04	Transportation Vendors	3,261.75
	11-401-100-800-00-04	Field Trips WHR	1,166.00
	11-000-222-600-00-01	Media Supply EAT	235.00
	11-000-261-420-00-04	Repairs Outside Service WHR	4,000.00
	11-000-262-520-00-03	Insurance ADM	5,538.25
	11-000-262-610-00-03	Maintenance Supplies ADM	1,000.00
	11-000-262-610-00-04	Maintenance Supplies WHR	5,400.00
	11-000-262-622-00-03	Electricity ADM	20,000.00

11-000-270-420-00-00	Transportation Outside Maint.	1,000.00
11-000-270-615-00-00	Transportation Supplies	675.00
11-190-100-610-03-01	General Supplies Reading EAT	<u>310.29</u>
		<u>\$ 101,538.29</u>

From: 11-000-100-565-00-00	Tuition ACSSSD	\$31,012.00
11-213-100-101-00-00	Resource Room Teacher Salaries	27,940.00
11-000-261-610-00-02	Repair Supplies UAS	4,427.75
11-000-222-600-00-00	Technology District Wide	35.00
11-000-261-420-00-02	Repairs Outside Service UAS	4,000.00
11-000-262-520-00-04	Insurance WHR	5,538.25
11-000-262-610-00-02	Maintenance Supplies UAS	6,400.00
11-000-262-622-00-01	Electricity EAT	20,000.00
11-000-270-515-00-00	Transportation Spec Ed	1,675.00
11-190-100-610-01-01	General Supplies EAT	<u>510.29</u>
		<u>\$101,538.29</u>

E. Review and acceptance of the 2010-11 Comprehensive Annual Financial Report - Synopsis of Audit Recommendation prepared by Swartz and Co., LLC.

9. Report of Treasurer of School Monies – September 2011

10. Cash Report – September 2011

11. Report of Superintendent of Schools:

A. **Enrollment**

Enrollment as of 9/30/2011		Enrollment as of 10/31/2011	
Ross School		Ross School	
3 yr old pre K (1/2 day)	3	3 yr old pre K (1/2 day)	3
Kindergarten	44	Kindergarten	44
Grade 1	50	Grade 1	50
Grade 2	46	Grade 2	46
Grade 3	48	Grade 3	48
Grade 4	61	Grade 4	61
Sub-total	252	Sub-total	252
Tighe School		Tighe School	
Grade 5	56	Grade 5	56
Grade 6	57	Grade 6	57
Grade 7	59	Grade 7	59
Grade 8	70	Grade 8	70
Sub-total	242	Sub-total	242
* Total Enrollment	494	* Total Enrollment	494

* Above enrollment includes Longport & tuition enrollment below

As of 10/30/2011

Longport Enrollment:

<i>William H. Ross</i>	<i>23</i>
<i>Eugene A. Tighe</i>	<i><u>19</u></i>
<i>Total</i>	<i>42</i>

As of 10/30/2011

Tuition Enrollment:

<i>William H. Ross</i>	<i>7</i>
<i>Eugene A. Tighe</i>	<i><u>10</u></i>
<i>Total</i>	<i>17</i>

Atlantic City High School 117

B. Communication

1. Discuss School Choice Program – 23 students have requested attendance confirmation for Ocean City School Choice program. Enrolled at Tighe are 17 eighth graders and one seventh grader. Previously enrolled at Tighe were three ninth graders and one 10th grader currently at ACHS, and one 10th grader currently at Holy Spirit.
2. Discuss classroom visitations. (Tracy Magel)
3. Share information regarding the merger of Swartz & Co., LLC and Ford Scott & Associates, LLC effective January 1, 2012.
4. Share Noyes Museum, Art club information from Margo Juliano.
5. Welcome/introduction of Wayne Netherby, PAC Facilitator.

C. Instructional Support

1. Update on principal/director activities.
2. Review activity calendars.
3. Review School Bus Emergency Evacuation Drill Report
4. Review fire drill and lockdown reports.
5. Review Annual Report of School Aides
6. Approve Nursing Services Plan.
7. Approve the following Curricular Unit Plans for K-8 (hard copy is available in the board office for your review)

Visual Arts	K-8 Performing Arts
Health	Physical Education
Computers	Media Center (grades 5-8 ONLY)
Science (grade 6 ONLY)	

D. Fundraising

1. Approve three “Spirit Nights” fundraisers at local restaurants for students and families proposed by the Margate Home and School Association. HSA would receive a percentage of sales. Also plan a “Fun Run” in early spring; date TBD.
 - a. Chick-fil-A - December 7 between 5pm-7pm
 - b. Chido Burrito – January 26, 2012 – time TBD
 - c. Five Guys – March 8, 2012 5pm-9pm

12. Shared Services Report

- A. Discuss shared services meeting with Ventnor.
- B. Discuss sharing Business Administrator with Ventnor

13. Committee Reports

14. Communications

15. General Approvals

A. Personnel

1. Approve the Coordinator of Curriculum & Instructional Technology job descriptions.
2. Accept resignation of Helen Cade, food service aide, effective immediately.
3. Accept resignation of Maria Recinello, food service aide, effective December 31, 2011.
4. Approve transfer of PAC responsibilities from Tighe Principal to Ross Principal.

B. Student Matters/Events

1. Approve starting a knitting club at Tighe School December through March on Thursdays from 3p-4p in the media center. Renaissance points could be earned through participating in a program called "Knit-a-Square" which knits 8" squares and sends them to South Africa to be assembled into blankets for Aids Orphans. Students learn to knit while being empathetic for these children. Students will purchase own materials. Mrs. Palamaro will trial this club until January 2012. If 10 or more students sign up and attend consistently, Mrs. Palamaro will receive 1-hour pay (\$34.00) for remaining 13 weeks (January 5-March 29) funded by the student activity account (total \$442.00). Renaissance program will help with shipping costs.
2. Approve Think Day Competition for students to compete on Saturday, March 10, 2012. Registration fee is \$125.00 funded by the student activity fund. Margate has been a part of this competition for over 20 years.
3. Approve the 1st Annual Dodging Snowballs Winter Tournament with the Tighe Renaissance & Margate City Fire Department on Tuesday, December 13, 2011 in the Tighe Middle School Gym from 4:00-8:30pm. Tighe staff and Margate fire department will organize, officiate, and/or participate in the event. Any costs will be covered by Tighe Renaissance and Margate Fire Department.
4. Approve Ross School parents volunteering to assist in the supervision of the computer lab and school lobby during the winter months (December –March) for special recess activities. Activities will be conducted 3 days per week. Parental permission forms will be sent home for participation in computer games. No fees involved. Parents are volunteers.
5. Approve field trip for Tighe and Ross instrumental students to see the Bay Atlantic Symphony at Stockton State College on May 15, 2012 from 10:30a.m. to 11:30a.m. There are 45 instrumental students involved. No cost for concert; grant was given. Cost for JCC bus is \$81.00 (\$2.25/mile; 36 miles roundtrip) which will be paid for by the MEF. Substitutes needed for two teachers at \$150.00 (\$75.00 x 2).

C. Workshops/Meetings

1. Approve Dr. DeFranco to attend the following Roundtable meetings held at ACSSD in Mays Landing. Travel reimbursement requested.
December 2, 2011 January 6, 2012 February 3, 2012
March 2, 2012 March 30, 2012 April 27, 2012 June 8, 2012
2. Approve John DiNicola to attend the Coordinators of School Improvement (CSI) meetings on the following dates at the Atlantic County Office. Mileage reimbursement only:
November 21, 2011 December 8, 2011 January 12, 2012
February 6, 2012 March 8, 2012 April 12, 2012 May 10, 2012
3. Approve Christy Stack, Jacque Jones, and Michelle Carney-Ray to attend HIB Training for Anti-Bullying at the ETTC office in Mays Landing on November 17, 2011. Fees: 4 ETTC hours each (total 12 ETTC hours). Travel reimbursement requested for Ms. Carney-Ray. No substitutes required.
4. Approve Veronica Valencia to attend Build Your Own Interactive SMARTBoard Notebook Lessons at ETTC office in Mays Landing on November 17, 2011. No fee or travel requested. Substitute required at \$75.00. **Description:** Ready to take SMARTboard to the next level? Learn how to combine the tools in your Notebook software (software included with SMARTboards) to design your own customized, interactive lessons. Teacher will learn how to apply techniques to modifying pre-made lesson plans that can be downloaded from the web. This workshop lets teachers take control of their Notebook software.
5. Approve the following people to attend Dealing With Bullying. Fee of \$179.00 each (total \$716.00) funded by NCLB Title II. Mileage and tolls requested for Ms. Carney-Ray only. No substitutes required.

<u>Employee</u>	<u>Date</u>	<u>Location</u>
Michelle Carney-Ray	November 30, 2011	Eatontown, NJ
John DiNicola	December 1, 2011	Toms River, NJ
Christy Stack	December 2, 2011	Atlantic City, NJ
Jacque Jones	December 2, 2011	Atlantic City, NJ

6. Approve Michelle Carney-Ray and Amber Fitzgerald to attend Renaissance Training Workshop on December 2, 2011 in Blackwood, NJ. Fee: \$45.00 each (total = \$90.00) funded by NCLB Title II. Mileage, toll reimbursement, and substitute of \$75.00 paid for by Renaissance.
7. Approve Lauren Cohen to attend Applied Behavior Analysis in Cherry Hill, NJ on December 13, 2011. Fee: \$219.00 funded by NCLB Title II. No travel requested; substitute needed.
8. Approve Susan Palaia to attend a workshop on December 6, 2011 in Mt. Laurel, NJ entitled "Special Education and What the Business Administrator Should Know" sponsored by NJ Association of School Business Officials. Fee of \$75.00 plus mileage.

16. Unfinished Business

17. New Business

- A. Approve 2011-2012 Budget Timetable.
- B. Amend 2011-2012 tuition contract with Longport.
- C. Approve Change Order No. 1 from Fraytak in the amount of \$8,082.00 to provide supplemental concrete slab preparation to remove existing residual urethane underlayment.
- D. Approve submission of the 2012 FY IDEA Grant Application:

Basic	\$162,317
Preschool	\$8,752

18. Public Comment

19. General Board Discussion

20. Executive Session

21. Open Session

22. Adjournment