

**MARGATE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
AGENDA  
October 12, 2011  
6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Introduction:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.
6. Public Comment on Agenda Items
7. Presentation and Approval of Minutes: September 7, 2011, Regular Meeting and Executive Session; September 21, 2011, Work Session
8. Report of the Board Secretary:
  - A. **Financial Reports:** August 2011
  - B. **Pursuant to N.J.A.C.6A:23-2.11:** Margate City Board of Education certifies that as of August 30, 2011 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - C. **Bills and Payrolls:** \$874,044.72
  - D. **Transfer of Funds** within the General Current Expense Account.

**Ratified Budget Transfers for 2011-2012**

To:	11-000-216-600-00-00	Student Related Supplies	\$ 10.00
	11-000-219-105-00-00	CST Support Staff	3,500.00
	11-000-221-500-00-01	Improvement of Inst Travel EAT	400.00
	11-000-222-600-00-01	Media/Library Supply EAT	51.00
	11-000-262-100-00-04	Maintenance Salaries WHR	18,000.00
	11-000-262-610-00-03	Maintenance Supplies ADM	1,500.00
	11-000-262-610-00-04	Maintenance Supplies WHR	500.00
	11-000-262-622-00-03	Electricity ADM	4,000.00
	11-190-100-500-00-01	Other Purchase Services EAT	5,832.00
	11-190-100-500-00-04	Other Purchase Services WHR	6,432.00

11-190-100-610-02-01	General Supplies Art EAT	275.00
11-190-100-610-04-04	General Supply Lang Arts WHR	12.00
11-190-100-610-06-01	General Supplies Math EAT	75.00
11-190-100-610-06-04	General Supplies Math WHR	265.00
12-000-260-730-00-00	Capital Outlay Operation s	2,135.66
12-000-400-450-00-00	Construction Services	<u>39,116.00</u>
		<u>\$ 82,103.66</u>

From: 11-000-216-320-00-00	Student Related Services	\$ 10.00
11-000-219-104-00-00	CST Salaries	3,500.00
11-000-221-500-00-00	Improvement of Inst Travel	400.00
11-000-222-600-00-00	Technology District Wide	51.00
11-000-261-610-00-01	Repair Supplies EAT	10,000.00
11-000-261-610-00-02	Repair Supplies UAS	2,135.66
11-000-261-610-00-04	Repair Supplies WHR	10,841.00
11-000-262-100-00-01	Maintenance Salaries EAT	5,800.00
11-000-262-100-00-02	Maintenance Salaries UAS	3,900.00
11-000-262-420-00-01	Outside Maintenance EAT	27,247.00
11-000-262-420-00-02	Outside Maintenance UAS	5,160.00
11-000-262-420-00-04	Outside Maintenance WHR	6,432.00
11-000-262-610-00-02	Maintenance Supplies UAS	500.00
11-000-262-610-00-04	Maintenance Supplies WHR	1,500.00
11-000-262-622-00-04	Electricity WHR	4,000.00
11-190-100-610-01-01	General Supplies EAT	350.00
11-190-100-610-01-04	General Supplies WHR	<u>277.00</u>
		<u>\$82,103.66</u>

9. Report of Treasurer of School Monies – August 2011

10. Cash Report – August 2011

11. Report of Superintendent of Schools:

A. **Enrollment**

<b>Enrollment as of 9/7/2011</b>		<b>Enrollment as of 9/30/2011</b>	
<b>Ross School</b>		<b>Ross School</b>	
		3 yr old pre K (1/2 day)	3
Kindergarten	41	Kindergarten	44
Grade 1	49	Grade 1	50
Grade 2	46	Grade 2	46
Grade 3	48	Grade 3	48
Grade 4	60	Grade 4	61
<b>Sub-total</b>	<b>244</b>	<b>Sub-total</b>	<b>252</b>
<b>Tighe School</b>		<b>Tighe School</b>	
Grade 5	55	Grade 5	56
Grade 6	56	Grade 6	57
Grade 7	58	Grade 7	59
Grade 8	70	Grade 8	70
<b>Sub-total</b>	<b>239</b>	<b>Sub-total</b>	<b>242</b>
<b>* Total Enrollment</b>	<b>483</b>	<b>* Total Enrollment</b>	<b>494</b>

\* Above enrollment includes Longport & tuition enrollment below

*As of 9/30/2011*

Longport Enrollment:

<i>William H. Ross</i>	<i>23</i>
<i>Eugene A. Tighe</i>	<u><i>19</i></u>
<i>Total</i>	<i>42</i>

*As of 9/30/2011*

Tuition Enrollment:

<i>William H. Ross</i>	<i>7</i>
<i>Eugene A. Tighe</i>	<u><i>10</i></u>
<i>Total</i>	<i>17</i>

*Atlantic City High School*                      *117*

**B. Communication**

1. Presentation – NJ Ask
2. Share “Week of Respect 2011” document for Ross and Tighe.

**C. Instructional Support**

1. Update on principal/director activities.
2. Review activity calendars.
3. Review fire drill and lockdown reports.
4. Approve Superintendent’s Goals for 2011-2012
5. Approve National Geographic Bee for Tighe School. Students will compete with a chance to win scholarship money. Early registration fee is \$90. School Bee may be held anytime between November 14, 2011 and January 13, 2012.
6. Review and approve K-8 Curriculum for 21<sup>st</sup> Century Skills and Careers. .
7. Approve the following Curricular Unit Plans for the following grades and content areas (hard copy is available in the board office for your review)
 

K-8 Reading/Literature	5-8 Social Studies
5-8 Mathematics	5-8 Writing
5-8 World Language	5, 7, 8 Science

**D. Fundraising/Grants**

1. Share information regarding the Margate Home & School Association’s spaghetti dinner on Wednesday, October 26, 2011 from 5:00-7:00p.m. in the Tighe School Gymnasium.
2. Accept funds from Margate-Longport Municipal Alliance (\$24,450) for the calendar year 2012. These funds are allocated to municipalities from the state each year. Monies come from fines from DUI and drug offenders.
3. Approve MEF fundraiser – T-shirts/sweatshirts (school colors).
4. Approve MEF fundraiser – scrips gift cards. Sell store gift cards with a percentage coming back to MEF.
5. Approve MEF fundraiser – movie night in the Ross cafeteria on October 28, 2011. MEF to provide movie and food to be sold. Availability confirmed with diector of facilities.

12. Committee Reports

### 13. General Approvals

#### A. Personnel

1. Approve the following for Pupil Transportation in a Private Vehicle throughout the year for emergencies.
  - Tracy Jones (Renaissance and sporting event activities)
  - Nancy Palamaro (medical emergencies)
  - Debbie Roland (after school performances/practices)
  - Diane Grassi (emergency situations)
2. Approve Bonny Fuller as a substitute teacher in the afternoon only. Ms. Fuller is currently a part-time special education teacher in the Ross School, working in the morning.
3. Approve Amber Fitzgerald as Tighe Rebel Advisor/Assistant Renaissance Advisor to replace Nancy Palamero at a stipend of \$800.00 for the year. Funding source: Tighe activities account and municipal alliance.
4. Approve Singsations to perform for the events listed below. Participating teachers Debbie Roland, Patty Holland, Jacque Jones. Cost: transportation (JCC bus driven by our bus driver) of gas + \$2.00 a mile. (Taj @ 24 miles for 2 trips = \$48.00; Pavilion @ 2 miles = \$4.00) and substitutes for Mrs. Roland and Mrs. Holland = \$130.00 total. Costs funded by Tighe activities account.
  - MAPS Foundation at the Taj - December 13 (5th & 6th grade) and December 15th (7th and 8th grade).
  - Senior Pavilion on December 7<sup>th</sup>.
5. Approve Nina Curll and Kathy Styles-Landgraf for the position of detention supervisors on Tuesdays and Thursdays at the contracted hourly rate for teaching staff. This is funded through the Tighe Activity Fund.
6. Approve people for the School Play. Budget was approved; these are people involved with production:
  - Director & Musical Director – Debbie Roland
  - Assistant Director/Choreographer – Jefferson Heller
  - Sound Engineer – Wayne Netherby
  - Lighting – Mark Harris
  - Assistant Lighting & Sound – Sydney Becker
  - Artistic Design & Set – Ashley Ring & Phil Palitto (teachers in Somers Point School District)
  - Student monitoring and safety – Patty Holland, Chris Anderson, Margo Juliano at the approved hourly rate of \$12.00 (same rate as last year).
7. Approve cheerleading coach position with a stipend of \$500.00 for the season from December through February. Once the position is approved, a search will be made for a coach. Stipend will be funded through the Tighe Athletics budget.
8. Accept the resignation of Dorothy Krout, Assistant to the Business Administrator as of Wednesday, October 12, 2011.
9. Accept the resignation of Virginia Novelli, Food Service Aide
10. Approve the following job descriptions for the Dominick A. Potena Performing Arts Center (PAC):

- Technical Facilitator
  - Operations Facilitator
  - Marketing & public Relations Facilitator
11. Approve the following Paraprofessional job descriptions:
    - Classroom Paraprofessional
    - 1:1 Paraprofessional
  12. Approve the following job descriptions:
    - School Physician
    - Assistant to Business Administrator
  13. Approve advertising for the position of Assistant to the Business Administrator.
  14. Approve Proposal for Consulting Services for classroom-embedded literacy trainings between Rene Schillinger and Margate staff. In-class demonstrations, benchmarking development, and development of in-house NJ Ask Coach. This will take place on October 17 and November 16 (Tighe), and October 18 and November 15 (Ross). Two other dates will be determined later.

**B. Student Matters/Events**

1. Approve Annual Physical Fitness Day with Margate Police Department on Friday, October 28th from 12:00 – 3:00. Event is funded by Margate Police Department. Renaissance will provide food and medals.
2. Approve extending kindergarten classes by 15 minutes for 16 days (total 4 hours) on the days listed. This has been approved by the county. There is no cost as teachers are here longer on Wednesdays by contract.
 

November 9, 16	March 14, 21
December 14, 21	April 18, 25
January 11, 18, 25	May 23, 30
February 15, 22, 29	
3. Approve Ross School Field Trip Plan for November 7, 9, and 14 (dates Ross school will be closed for school gym installation). Total cost for the trips is as follows: November 7<sup>th</sup> (\$1,552.25); November 9<sup>th</sup> (\$1,506.50); November 14<sup>th</sup> (\$1,368.50).
4. Approve relocating our preschool disabilities class to the JCC November 7<sup>th</sup>, 9<sup>th</sup>, and 14<sup>th</sup> because of the replacement of the gym floor at Ross, pending county approval.
5. Approve Margate Moms to collect Halloween costumes at the Ross School for the 3rd year to benefit the Women and Children's Homeless Shelter. A decorated box will be outside the office for collections. A flier will go home after permission is permitted. No costs involved.
6. Approve Tighe Renaissance to hold two dances on Friday night in the cafeteria (5th & 6th from 4:30 – 6:00; 7th & 8th from 6:30-8:30). All net proceeds will go to the Tighe Jostens Renaissance Program. No cost to district. Facilities will be used during hours school is open. Ms. Carney-Ray, parents, and any Tighe Staff will volunteer to chaperone.

7. Approve the purchase of a storage unit not to exceed \$150.00 to allow the storage of skateboards, consistent with District Use Policy of bicycles and other modes of transportation, at Tighe School. Cost will be funded through general supplies.
8. Approve the annual End of Season Field Hockey celebration, pot luck dinner in the cafeteria. Costs for paper goods and drinks funded through the athletic budget. (Attachment
9. Approve invitation to eighth grade students' grandparents to participate in a Balanced Literacy Intergenerational Writing Activity.
10. Approve Ross School Special Charity Events for the 2011-2012 school year. There is no cost for these events.

**C. Facilities**

1. Approve selection of William H. Ross Elementary School gym floor color.
2. Approve Margate Mothers' Association to use the Tighe cafeteria on October 29, 2011 from 4:00p.m. – 6:00p.m. for the Halloween Party for Pre-K through 5th grade. Rental fee is \$100; no charge for black seal (school will provide).

**D. Workshops/Meetings**

1. Approve Diane Grassi to attend the Atlantic County Association ASAP meetings at Alder Avenue Middle School in EHT on the dates listed. Meetings are in the morning only, therefore no substitutes required..
 

October 20, 2011	December 15, 2011	February 16, 2012
April 19, 2012	June 7, 2012	
2. Approve John DiNicola to attend Coordinators of School Improvement (CSI) on October 13, 2011 at the County Office. Cost of mileage only.
3. Approve Christopher Andersen to attend PISA2 Professional Days on November 1, 2011 and January 30, 2012 at the FEA Conference Center in Monroe, NJ. No fees for training or travel requested. Substitute required at a rate of \$75.00 per day; total \$150.00.
4. Approve Michelle Carney-Ray and Joseph Schiff to attend I&RS Team Training on October 14, 2011 at the ETTC office in Mays Landing. Cost is mileage and ETTC hours. A substitute will be required for Mr. Schiff at a rate of \$75.00.
5. Approve Cyndie Eastman to attend 2011 Criminal History Review Unit Training on Thursday, October 20, 2011 at the county office. Cost: travel.
6. Approve Audrey Becker to attend Aligning Curriculum to the Common Core Standards in Math at Rowan University on December 8, 2011 (grades 3-5) and January 11, 2012 (grades 7-8). Cost is \$250 for both days plus travel.
7. Approve Debbie Roland to attend NJMENC State Music Conference February 23-25, 2012 in East Brunswick, NJ. Cost for 3-day conference is \$150.00 plus mileage, funded through Title II. Substitute required for 2 days (\$150.00). Hotel and MENC membership will be paid by teacher.

**14. Unfinished Business**

- A. Second reading of the following policies, regulations, and by-laws regarding harassment, intimidation and bullying.

- #1120 BOARD OF EDUCATION MEETINGS - Policy
- #5131 CONDUCT / DISCIPLINE - Policy
- #5131(X) EUGENE A. TIGHE MIDDLE SCHOOL CODE OF INFRACTIONS AND CONSEQUENCES – Exhibit
- #5131(X) ROSS INTERMEDIATE SCHOOL DISCIPLINE CODE – Exhibit
- #5131(Y) ROSS IMTERMEDIATE SCHOOL INCIDENT REPORT – Form
- #5131.1 HARASSMENT, INTIMIDATION AND BULLYING - NEW PROPOSED POLICY

15. New Business

- A. Accept Resolution to approve the District’s Three Year Comprehensive Maintenance Plan (CMP) for 2010-2011, 2011-2012, 2012-2013 period.

16. Public Comment

17. General Board Discussion

18. Executive Session

19. Open Session

20. Adjournment