

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
PUBLIC AGENDA
July 10, 2013
5:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Student Recognition
6. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment

| Enrollment as of 5/31/2013 | | Enrollment 6/30/2013 | |
|-----------------------------------|------------|-----------------------------|------------|
| Ross School | | Ross School | |
| Pre K (1/2 day) Age 3 | 4 | Pre K (1/2 day) Age 3 | 4 |
| Pre K (1/2 day) Age 4 | 6 | Pre K (1/2 day) Age 4 | 6 |
| Kindergarten | 46 | Kindergarten | 46 |
| Grade 1 | 47 | Grade 1 | 45 |
| Grade 2 | 47 | Grade 2 | 46 |
| Grade 3 | 42 | Grade 3 | 42 |
| Grade 4 | 48 | Grade 4 | 46 |
| Sub-total | 240 | Sub-total | 235 |
| Tighe School | | Tighe School | |
| Grade 5 | 62 | Grade 5 | 62 |
| Grade 6 | 56 | Grade 6 | 56 |
| Grade 7 | 56 | Grade 7 | 56 |
| Grade 8 | 58 | Grade 8 | 58 |
| Sub-total | 232 | Sub-total | 232 |
| * Total Enrollment | 472 | * Total Enrollment | 467 |

* Above enrollment includes Longport & tuition enrollment below

Longport Enrollment:

| | | |
|-----------------|-----------|-----|
| William H. Ross | 24 | |
| Eugene A. Tighe | <u>22</u> | |
| Total | 46 | |
| ACHS (Margate) | | 114 |
| ACHS (Longport) | | 9 |

Tuition Enrollment:

| | |
|-----------------|----------|
| William H. Ross | 3 |
| Eugene A. Tighe | <u>8</u> |
| Total | 11 |

B. Instructional Support

1. Update on principal/director activities, including added safety support at each school and summer school.
2. Review fire drill and lockdown reports.

C. District Committee Reports

D. Communications

1. Share note from Elaine & Bernie Bender regarding graduation.

E. Administration Q&A

8. BOE Committee Reports
9. Home & School/MEF Updates
10. MEA Report
11. General BOE Discussion
12. General Approvals

A. Personnel

1. Approval for Chauncey Fitzgerald to teach K-4 Basic Skills at Ross School, full time with benefits.
2. Approve John DiNicola as the educational stability liaison for the district.
3. Approval to advertise for Speech Therapists to replace the two staff members who have retired. Number of positions and whether full-time or part-time TBD, based on need for 2013-2014 school year.
4. Approval for Christy Stack to be paid an hourly rate of \$39.00/hour, not to exceed 10 hours, to complete HIB investigation.

B. Instructional Support

1. Approval for summer training and meeting time (dates to be determined) for the 1st grade team in order to facilitate the Journeys Common Core Literacy program (Houghton Mifflin Harcourt 2014) for a pilot beginning in September. Cost: Comp time for teachers.
2. Approval to hold two 8th grade Literacy Cafés in fall and spring at lunch recess, which incorporates a canned good drive to help needy families. Students will provide snacks, as a pot luck type set up for the literacy café. Food ingredients will be checked by Dana Gold. No cost.
3. Approval for Kim Reeves to do Fountas and Pinnell Guided Reading and Benchmarking for Special Education Full-time teachers. Costs: \$540.00 plus 1½ days comp for trainer and 1 day for 6 participants funded through CST materials account.

4. Approval to offer Orton Gillingham Training to 2 full-time special education staff during the summer of 2013 in conjunction with Dennis Township Public Schools (hosting). Cost of training funded through Title II: \$850/person x 2 people = note to exceed \$1,700. Participating staff will be offered comp time for attendance. (Attachment)
5. Approve District Professional Development Plan for the 2013-2014 School Year.

C. Contracts

1. Approval to dissolve the Margate Secretaries Association.
2. Approve the SRI & ETTC membership fee of \$3.25 per student for a total amount of \$1,537.25 paid through NCLB funds.

D. Field Trip

1. Approve group of 8th grade student volunteers to engage in inter-generational activities with nursing home residents of The Shores of Wesley Manor. Students will learn the importance of citizenship and volunteerism through this activity. Visitation will occur twice during 2013-2014 school year. No cost to district and no substitute required. Visitation will occur during prep and duty periods.

E. Workshops

1. Approve Susan Palaia to attend a Governmental and Nonprofit Update seminar in Atlantic City on August 21, 2013 sponsored by the NJCPA. This seminar will meet the requirements for the Clarity and Convergence Standards effective 12/15/2012.

F. Facilities

1. Approve the use of the Ross Multi-Purpose Room by the Margate Concerned Citizens on the 3rd Monday each month from 6:15pm-9:00pm: 2013: 6/16, 10/21, 11/18, 12/16; 2014: 1/13, 2/10, 3/10, 4/7, 5/12, 6/16, 7/14. Waiver of fee is requested; custodial staff is on duty on those dates.
2. Approve the contract for Leslie's Dance Studio for a recital in the DAPPAC on June 28-30.
 - Rehearsal: June 28
 - Performance: June 29, 30
 - Custodian Costs (including clean up): 29 hours @ 42/hr = \$1,218
 - Additional cost for extra time = \$366
 - Total Cost = \$2,984

13. Presentation and Approval of Minutes: June 12, 2013 Regular Meeting and Executive Session.

14. Report of the Board Secretary

A. Financial Reports: May 2013.

B. Pursuant to N.J.A.C.6A:23-2.11: Margate City Board of Education certifies that as of May 31, 2013 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are

available to meet the district's financial obligations for the remainder of the fiscal year.

C. Bills and Payrolls: \$ 1,030,447.53.

D. Transfer of Funds within the General Current Expense Account.

Ratified Budget Transfers for 2012-2013

| | | | |
|-------|----------------------|----------------------------------|---------------------|
| To: | 11-000-100-565-00-00 | Tuition ACSSSD | \$ 53,580.00 |
| | 11-000-217-320-00-00 | Other Support Service Spec Ed | 8,387.00 |
| | 11-000-251-340-00-00 | Purchases Technical Services | 120.00 |
| | 11-000-261-610-00-01 | Repair Supplies EAT | 3,600.00 |
| | 11-000-262-610-00-01 | Cleaning Supply EAT | 2,750.00 |
| | 11-000-262-610-00-04 | Cleaning Supply WHR | 4,400.00 |
| | 11-000-262-621-00-02 | Energy Natural Gas UAS | 6,852.02 |
| | 11-401-100-100-00-00 | Co-curricular Salaries | 1,307.45 |
| | 11-401-100-800-00-04 | Field Trips WHR | 300.00 |
| | 11-402-100-100-00-00 | School Athletics Salaries | 296.25 |
| | 11-402-100-600-00-00 | School Athletics Supplies | 224.36 |
| | 11-230-100-101-00-00 | Basic Skills Teacher Salaries | 1,175.00 |
| | 11-216-100-106-00-00 | Preschool Aides Salaries | 411.00 |
| | 11-000-270-161-00-00 | Transportation Salaries | 1,500.00 |
| | 11-000-270-615-00-00 | Transportation Supplies | 600.00 |
| | 12-000-220-730-00-00 | Equipment Support Services | 11,675.00 |
| | | | \$ 97,178.08 |
| From: | 11-000-100-566-00-00 | Tuition Handicapped Private | \$ 53,580.00 |
| | 11-000-219-600-00-00 | CST Supply | 8,387.00 |
| | 11-000-251-592-00-00 | Business Office Other Purch Serv | 120.00 |
| | 11-000-261-610-00-04 | Repair Supplies WHR | 3,600.00 |
| | 11-401-100-600-00-04 | Co-curricular Supplies WHR | 2,128.06 |
| | 11-000-262-100-00-04 | Cleaning Salaries WHR | 1,450.00 |
| | 11-000-262-621-00-01 | Energy Natural Gas EAT | 12,552.02 |
| | 11-230-100-106-00-00 | Basic Skills Aides Salaries | 1,586.00 |
| | 11-000-270-512-00-01 | Transportation Other Vendors | 2,100.00 |
| | 12-000-251-730-00-00 | Equipment Central Services | <u>11,675.00</u> |
| | | | <u>\$ 97,178.08</u> |

15. Report of Receipts and Disbursements – May 2013

16. Cash Report – May 2013

17. Unfinished Business

18. New Business

A. Approve the Individuals with Disabilities Act (IDEA) Application for the FY 2014 in the following program amounts:

| | |
|-----------|-----------|
| Basic | \$149,777 |
| Preschool | \$8,433 |

- B. Approve a tuition contract with Coastal Learning Center Atlantic Corp. for the 2013-2014 school year for one student at a tuition cost of \$54,267.36 (217 days) and a personal aide at a cost of \$29,295.00 (217 days).
- C. Approve a joint transportation contract with Greater Egg Harbor Regional High School District to transport one student to the Coastal Learning Center - Tuckerton from July 1, 2013 to August 13, 2013 at a cost of \$5,528.70 which includes a one-on-one aide as follows.

| <u>Route #</u> | <u>Destination</u> | <u># Students</u> | <u>Cost</u> |
|----------------|-------------------------------------|-------------------|-------------|
| COA2-EY | Coastal Learning Center - Tuckerton | 1 | \$5,528.70 |

- D. Approve a transportation contract with the Atlantic County Special Service School District to transport three students to Atlantic County Special Service School District from July 1, 2013 to July 30, 2013 at a cost of \$4,200.00 as follows:

| <u>Route #</u> | <u>Destination</u> | <u># Students</u> | <u>Cost</u> |
|----------------|---|-------------------|-------------|
| VENT | Atlantic County Special Service School District | 2 | \$2,800.00 |
| ELEM6 | Atlantic County Special Service School District | 1 | \$1,400.00 |

- E. Approve a 2013-2014 Parental Contract for Student Transportation with Paul and Jeananne Attardi to transport their child to the Atlantic County Institute of Technology for the 2013-2014 school year at a cost of \$650.00 as follows.

| <u>Route #</u> | <u>Destination</u> | <u># Students</u> | <u>Cost</u> |
|----------------|---|-------------------|-------------|
| ACIT1 | Atlantic County Institute of Technology | 1 | \$650.00 |

- F. First reading of the following policies:

3541 – Margate Bus Transportation
 6142.10 – Internet Safety and Technology
 6171.4 – Special Education

- G. Share the following regulations/forms:

1250 (R) – Visitor Observer Contact Information
 3541.1 (R) – Bus Transportation Procedures
 3541.1 (X) – Bus Transportation Contract
 3541.1 (Y) – Bus Transportation Application
 5141.1 (R) – Roles & Responsibilities for Managing Food Allergies in Schools
 5141.1 (X) – Peanut Allergy Alert
 6142.10 (Y) – Media Access Permission Form
 6142.11 (R) – Internet Safety – Acceptable Use Email
 6171.2 (R) – Enriched and Accelerated Middle School Math Courses

19. Other Matters

20. Public Comment

21. Executive Session

22. Open Session

23. Adjournment