

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
PUBLIC AGENDA
June 12, 2013
5:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Student Recognition
6. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment

Enrollment as of 4/30/2013		Enrollment 5/31/2013	
Ross School		Ross School	
Pre K (1/2 day) Age 3	4	Pre K (1/2 day) Age 3	4
Pre K (1/2 day) Age 4	6	Pre K (1/2 day) Age 4	6
Kindergarten	46	Kindergarten	46
Grade 1	47	Grade 1	47
Grade 2	47	Grade 2	47
Grade 3	42	Grade 3	42
Grade 4	48	Grade 4	48
Sub-total	240	Sub-total	240
Tighe School		Tighe School	
Grade 5	62	Grade 5	62
Grade 6	56	Grade 6	56
Grade 7	56	Grade 7	56
Grade 8	58	Grade 8	58
Sub-total	232	Sub-total	232
* Total Enrollment	472	* Total Enrollment	472

* Above enrollment includes Longport & tuition enrollment below

Longport Enrollment:

William H. Ross	24
Eugene A. Tighe	<u>22</u>
Total	46
ACHS (Margate)	114
ACHS (Longport)	9

Tuition Enrollment:

William H. Ross	3
Eugene A. Tighe	<u>8</u>
Total	11

B. Instructional Support

1. Update on principal/director activities, including added safety support at each school.
2. Review activity calendars.
3. Review fire drill and lockdown reports.
4. Review School Bus Emergency Evacuation Drill Report.

C. District Committee Reports

D. Communications

1. Share Margate City School District's 3rd Annual Newsletter.
2. Recognize the efforts of the garden committee.
3. Share results of Parent Survey State Performance Plan.
4. Share: Dr. Michelle Carney-Ray has been nominated for President of the National Association of Middle School Principals. Voting occurs at the National Conference held in Atlantic City on June 23rd and 24th, 2013
5. Share correspondence from Commissioner Blumberg.
6. Share emails from Sharon Simon.

E. Administration Q&A

8. BOE Committee Reports
9. Home & School/MEF Updates
10. MEA Report
11. General BOE Discussion
12. General Approvals

A. Personnel

1. Accept Deborah Yeager's notice of retirement effective June 30, 2013.
2. Approve Veronica Valencia for the position of District Data Analysis facilitator for the 2013-2014 school year at a stipend of \$1,000.
3. Approve Tracy Barth and Tracy Magel to share the position of the after school "Computer Zone" facilitator for the 2013-2014 school year for a stipend of \$1,000 each.
4. Approve Meredith Mallen for the position of Ross School Spirit Advisor/ Renaissance Liaison for 2013-2014 school year for a stipend of \$1,000.
5. Approve Kim Reeves (District Literacy Coach) to conduct a summer training (an August date TBD) for all district staff who will be serving in a Basic Skills in-class support role next school year at the current contractual hours rate of \$39/hour (\$39 x 4 hours - \$390.00).

6. Approve Teresa Osborne to assist Wayne Netherby during the Charter Tech Graduation on June 21, 2013, from 5:00p.m. – 9:00p.m. Costs: \$20/hour for 4 hours (or less). Additional help is needed as the 8th grade dance starts at 7:00p.m. in another part of the building.
7. Appoint Dr. Glenn Budnick as Medical Director (Inspector) for the 2013-2014 school year at a salary of \$9,250.00.
8. Appoint John DiNicola as the Affirmative Action Officer for the 2013-2014 school year.
9. Appoint Kurtis Woodrow as the Right to Know Person for the 2013-2014 school year.
10. Appoint Michelle Carney-Ray as the 504 Officer for the 2013-2014 school year.
11. Appoint Susan Palaia as the Integrated Pest Management Coordinator for the 2013-2014 school year.
12. Appoint Susan Palaia as the OPRA custodian.
13. Appoint Joseph Schiff as the District Attendance Officer for the 2013-2014 school year.
14. Appoint John DiNicola as the District Anti-Bullying Coordinator (ABC) for the 2013-2014 school year.
15. Appoint AHERA Consultants, Inc. as the Asbestos/AHERA Coordinator.

B. Instructional Support

1. Approval of the following Activity Positions for the 2013-2014 School Year. Funded through Tighe Activities Accounts.

<i>ACTIVITY</i>	<i>RECOMMENDED ADVISOR</i>	<i>AMOUNT</i>	<i>TOTAL FOR THE YEAR</i>
Tighe Audio/ Visual Tech	Deb Roland	\$975.00	\$975.00
Student Council (Co-Advisors)	Sherry Scott Jen Carey	\$2,000/adv.	\$4,000.00
Tighe Renaissance Advisor	Tracy Jones Amber Fitzgerald	\$500.00/adv.	\$1,000.00
Think Day Team	Kathy Styles-Landgraf	\$950.00	\$950.00
Yearbook Co-Advisors	Nancy Palamaro Diane Grassi	\$800.00/adv.	\$1,600.00
Homework Co-Advisors/ Alternates	Monday - D. Gaskill Tuesday - S. Scott Thursday - E. Midure Alternate - A. Sykes	\$39.00/ 1.25 hours a day / 3days a week / 30 weeks	\$4,387.50
Tuesday/ Thursday Detention	Karen Pettitt Chris Andersen	\$39.00/ hr. x3 hours a week/ x 2 days a month x 10 months	\$2,340
Tighe Play	Deb Roland	\$7,000 includes stipend and costs for play	\$7,000
I&RS Team Leader	Eileen Midure	\$500.00 for the year	\$500.00
Art Club	TBA	\$1,000	\$1,000
<i>TOTAL for 2013-2014 Activities</i>			<i>+\$23,752.50</i>

2. Approval to advertise internally for 3 part-time basic skills positions for Ross School:
 - 2 part-time BSI teachers (18 hrs. each): 40 total periods
 - 1 part-time BSI teacher (15 hrs.): 15 total periods
3. Approval to advertise for 2 part-time paraprofessional positions (14 hours each) for Ross School.
4. Approval to advertise for 2 part-time special education teachers, as per approved schedule previously submitted. Need would be:
 - Teacher #1 = 15 hours and 25 minutes per week
 - Teacher #2 = 9 hours and 25 minutes per week
5. Approve Summer STEM planning and development to advance the STEM initiative for Tighe School. Costs: two to three weeks of concentrated planning and development. **25.6** hours @ \$39.00 per hour, per teacher =approximately **\$1,998 Total - \$999 per staff member** funded through Title 1.

C. Contracts

1. Approval of contract with Atlantic County Special Services School District for Itinerant Services for the 2013-2014 School year. Services are funded through CST Budget.
2. Approval of renewal of the Realtime Contract for the 2013-2014 school year for special education software for completion of IEPs. The district has been previously contracted with Realtime and will extend agreement for 1 year only. \$3,750 for yearly subscription for 2013-2014 school year funded through CST computer services account.

D. Field Trips

1. Approve a 4th grade day of Italian cooking on Wednesday, June 12th at Bocca's Pizza Restaurant. \$5 per student for the pizza ingredients; No substitute teachers needed. Media Center funds will pay for pizzas made by children; MEF donating ingredients for children to make tiramisu.
2. Approve Student Council Community Service Trip to Playgroups Plus in Margate on June 14, 2013. Students donated books and were invited to read books to the children. No cost to district; no substitutes.
3. Approve the annual 3rd grade beach day on June 21st from 10:00a.m.-12:00 noon. No costs.

E. Workshops

1. Approve the attendance of John DiNicola to a Department of Education Training on Student Growth Objectives – Planning and Assessments on July 9, 2013. Cost: mileage only.
2. Approve the attendance of John DiNicola and Michelle Carney-Ray at the 7th Annual School Safety and Security Conference on August 7 at Washington Twp. HS. Cost: mileage only.

3. Approve Mr. John DiNicola and Dr. Carney-Ray to participate in webinar training recommended by Dr. Theresa DeFranco on Anti-Bullying Bill of Rights, HIB through Legal One – Online Courses at a total cost of \$60.00 (2 courses x \$15.00/session x 2 participants) funded through Title II.
4. Approve Dr. Carney-Ray to attend training recommended by Dr. DeFranco on Inclusion/Special Education at TCNJ on June 27th. Costs: \$145 plus travel, not to exceed \$200.00 funded through Title II.

F. Facilities

1. Approve Calvary Church to use the PAC and rooms 169 and 183 (faculty lounge) on the following Sundays between 8:30 AM and 12:30 PM:
 June 2,9,16,23,30; July 14,21,28; Aug. 4,11,18,25; Sept. 1,8,15,22,29; Oct. 6,13,20,27; Nov. 3,10,17,24; Dec. 1,8,15,22,29; Jan. 5,12,19,26; Feb. 2,9,16,23, Mar. 2,9,16,23,30; Apr. 6,13,20,27; May 4,11,18,25; June 1,8,15,22,29.
 Summer Fee Schedule (per Sunday) – PAC: \$300, Classrooms: \$200, Custodians: \$198
 Other times of the year (per Sunday) – PAC: \$100, Classrooms: \$200, Custodians: \$198
 TOTAL ANNUAL FEE: \$30,784 Insurance information on file.
2. Approve the contract for the Margate Players’ Performance in the Dominick A. Potena Performing Arts Center of Hairspray.
 Rehearsal: May 28, 29 (auditions), June 3,5,10,12,17,19,20,24, July 1,2,3,5,6
 Performance July 11, 12, 13, 14
 Custodian Costs (including clean up): 25.5 hours@\$42/hr = \$1,071
 Total cost = \$2,021

13. Presentation and Approval of Minutes: May 8, 2013 Regular Meeting and Executive Session and Reorganization meeting May 16, 2013.

14. Report of the Board Secretary

- A. Financial Reports: April 2013.
- B. Pursuant to N.J.A.C.6A:23-2.11: Margate City Board of Education certifies that as of April 30, 2013 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- C. Bills and Payrolls: \$885,765.32.
- D. Transfer of Funds within the General Current Expense Account.

Ratified Budget Transfers for 2012-2013

To:	11-000-262-622-00-02	Energy Electric UAS	\$ 1,176.52
	11-000-219-105-00-00	CST Salaries Support Staff	4,000.00
	11-000-219-592-00-00	CST Travel	139.50
	11-000-217-320-00-00	Other Support Services	12,662.00
	11-000-251-340-00-00	Purchased Technical Services	2,840.00
	11-000-251-600-00-00	Business Office Supplies	750.00
	11-401-100-600-00-04	Extra Curricular Supplies WHR	3,600.10
	11-401-100-800-00-01	Field trips EAT	130.00

	12-000-251-730-00-00	Equipment Operations	<u>2,144.54</u>
	11-000-251-340-00-00	Purchased Technical Services	<u>\$ 27,442.66</u>
From:	11-000-262-622-00-04	Energy Electric WHR	\$ 1,176.52
	11-000-219-600-00-00	CST Supplies	16,801.50
	11-000-240-103-00-00	Principal Salaries	540.00
	11-000-240-105-00-00	Principal Secretary Salaries	1,300.00
	11-000-240-500-40-01	School Admin Travel EAT	500.00
	11-000-240-500-40-04	School Admin Travel WHR	500.00
	11-000-251-100-00-00	Business Office Salaries	90.00
	11-000-270-512-00-01	Transportation Other Vendors	3,600.10
	11-401-100-600-00-01	Extra Curricular Supplies EAT	130.00
	11-000-251-592-00-00	Business Office Purch Services	660.00
	12-000-251-730-00-00	Equipment Central Services	<u>2,144.54</u>
			<u>\$ 27,442.66</u>

15. Report of Receipts and Disbursements – April 2013

16. Cash Report – April 2013

17. Unfinished Business

18. New Business

- A. Approve the 2013-2014 Purchasing Manual.
- B. Approve the 2013-2014 Food Service Proposal with Ventnor.
- C. Acceptance and approval of the School District Payment Schedule by the City of Margate to the Margate City School District for the period of July 1, 2013 to December 31, 2013.
- D. Approve a resolution to approve an amendment to the NJSBAIG Bylaws.
- E. Approval of Petty Cash Funds for the 2013-2014 school year as follows:

Board of Education	\$100.00
E. A. Tighe School	\$100.00
W. H. Ross, III School	\$100.00
- F. Share: Stop the 15% SDA Assessment.

19. Other Matters

20. Public Comment

21. Executive Session

22. Open Session

23. Adjournment