

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
PUBLIC AGENDA
February 13, 2013
5:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Recognition of William K. Mosca
6. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment

Enrollment as of 12/31/2012		Enrollment 1/31/2013	
Ross School		Ross School	
Pre K (1/2 day) Age 3	4	Pre K (1/2 day) Age 3	4
Pre K (1/2 day) Age 4	6	Pre K (1/2 day) Age 4	6
Kindergarten	47	Kindergarten	46
Grade 1	48	Grade 1	47
Grade 2	47	Grade 2	47
Grade 3	44	Grade 3	43
Grade 4	49	Grade 4	48
Sub-total	245	Sub-total	241
Tighe School		Tighe School	
Grade 5	62	Grade 5	62
Grade 6	56	Grade 6	56
Grade 7	56	Grade 7	56
Grade 8	58	Grade 8	58
Sub-total	232	Sub-total	232
* Total Enrollment	477	* Total Enrollment	473

* Above enrollment includes Longport & tuition enrollment below

Longport Enrollment:

William H. Ross	24
Eugene A. Tighe	<u>22</u>
Total	46

Tuition Enrollment:

William H. Ross	3
Eugene A. Tighe	<u>8</u>
Total	11

ACHS (Margate)	115
ACHS (Longport)	9

B. Instructional Support

1. Update on principal/director activities, including added safety support at each school.
2. Review activity calendars.
3. Review fire drill and lockdown reports.

C. District Committee Reports

D. Communications

1. Presentation from Kurtis Woodrow (facilities director) on School Safety plans/orders.
2. Share email from Mrs. Tripician regarding the outstanding safety procedures that were followed at Tighe when she arrived at the school.
3. Share Custom Designed Partnership for Success effort with Rowan for Lesson Study.

E. Administration Q&A

8. BOE Committee Reports
9. Home & School/MEF Updates
10. MEA Report
11. General BOE Discussion
12. General Approvals

A. Personnel

1. Approve additional funding for the after school “Computer Zone” facilitator in order to extend the program for the remainder of the school year. Cost: \$1,000 (2 days/week for one hour) funded through local funds. Position was originally funded for only half the school year.
2. Approve Tracy Barth and Deborah Sterling for the positions of after school “Computer Zone” facilitators for the remainder of the 2012-2013 school year. Cost: \$1,000 (\$500 each for 1 day/week each from February 14th – June) funded through local funds. This is to replace Chauncey Fitzgerald.
3. Approve a salary adjustment for Cheryl Alverson from BA, step 1 to MA, step 1. 15 hours/week from \$19,794.13 to \$21,274.65 retroactive to her start date of 10/29/12.
4. Approve a salary adjustment for Jennifer Baang from \$31,566.67 to \$33,345.07 (difference \$1,778.50) for contract year 2012-2013, due to calculation error.
5. Approve a salary adjustment for Bonnie Fuller from \$22,200.00 to \$23,450.70 (difference \$714.72) for contract year 2012-2013, due to calculation error.

6. Approve Jennifer Carey for Pupil Transportation in a Private Vehicle on-going through the remainder of the 2012-2013 school year to transport students to and from various events.

B. Facilities

1. Approve Contract for Sale of Property for Union Avenue.
2. Approve Occupancy and Use Agreement for Union Avenue.
3. Approve Shared Services Agreement for Black Seal Boiler Operator Services for Union Avenue School.
4. Approve the contract for the Starbound Talent Competition in the Dominick A. Potena Performing Arts Center on May 24, 25, 2013. Total costs including custodian, = \$2,214.00 paid for by Starbound.
5. Approve Student Council Pancake Breakfast on Sunday, April 28th from 8:30-11:00a.m. in the Tighe School cafeteria and Home Ec room. Costs: Supplies of \$800 paid for by Student Council; Use of facilities fees – waived.

C. Fundraiser

1. Approval to allow the MEA Philanthropic Fund to conduct the William H. Ross School's annual "Jump Rope for Heart Health" assembly/ fundraiser. No cost. Students may donate \$1 or \$5 and have their name or their family's name on a paper heart that will be posted in the gym lobby.
2. Approve March Scholastic Book Fair in the Becker Media Center. Proceeds generate Scholastic Dollars at approximately \$700.00 to purchase Scholastic products to support Tighe Balanced Literary. No costs.

D. Field Trip

1. Approve 8th grade trip to JCC on Thursday, April 11th to view the free performance of Dear Esther, a true story detailing a survivors escape from the Holocaust. No costs. Students will walk to JCC; play is free; no substitutes.
2. Approve Student Council Reward Trip. Students active in Student Council all year are invited to Phillies game on Wednesday, June 5th, leaving at 9:00am, returning at 5:00pm. Costs: Substitutes (\$225.00). Student Council will use activity fund to purchase tickets and pay for bus. Students will pay for their own lunch.

E. Instructional Support

1. Share: Ross School will be hosting a special assembly/concert on April 22 at 10:00 AM called "Oceans Are Talking" featuring Sam Lardner. The program encourages appreciation of the many aspects of the sea. No costs involved. The Subin Family, Margate Public Works, and MEF are each contributing \$500.00.
2. Share: As part of their 1st marking period enrichment project, third graders studied ways to prevent seagulls from stealing food and picking through trash. As a culminating activity, students created an informational flier that will be distributed to residents who purchase beach tags in collaboration with Margate City. No costs. The NJEA PRIDE grant will pay for printing of 500 fliers (\$300.00). Flier will list the MEA as the project sponsor.

3. Share: As part of the honor of being named NJ School Garden of the Year, Ms. Cuevas has been asked to lead a webinar that will be offered through the NJ Farm to School Network. The tentative date of the webinar is Tuesday March 5, 2013 at 4 pm EST. She was asked to present on the topic *Garden to Plate*, which will highlight the details of our highly successful Garden Gourmet program.
4. **a.** Approve calendar revision from full days to half days on June 18, 19, 20 for staff training on the Marshall Teacher Evaluation Rubric.

b. Approve staff training on the Marshall Teacher Evaluation Rubric for the afternoons of June 18, 19, 20, and 21. Half day approval is requested above for June 18, 19, 20 (note: June 21st is already a half day). Cost (one-time for training): \$22, 650 (\$10,000 will be paid with the current NCLB Title II allocation; \$12,650 will be paid with the FY 2014 NCLB allocation after September 1st). Rubric is free.
5. Approve revised calendar which includes June 18, 19, 20 as half days (previously full days) and adding June 25th as a half day for the tentative last day of school due to Sandy Hurricane.
6. Approval to have Dr. Mary Jane Gretzula work with the Child Study Team, Board of Education, and Administration for three additional days at a cost of \$750.00/day (total \$2,250.00) funded through NCLB Title I and II. Dates TBA.

F. Workshops

1. Approve Audrey Becker and John DiNicola to attend the mandatory NJASK test coordinator training on Friday, March 22nd at the Clarion Hotel in Egg Harbor Township. No fees. Only cost is travel reimbursement.
13. Presentation and Approval of Minutes: January 9, 2013 Regular Meeting and Executive Session; January 23, 2013 Work Session and Executive Session.
14. Report of the Board Secretary
- A. Financial Reports: December 2012
 - B. Pursuant to N.J.A.C.6A:23-2.11: Margate City Board of Education certifies that as of December 31, 2012 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - C. Bills and Payrolls: \$1,331,491.04.
 - D. Transfer of Funds within the General Current Expense Account.

Ratified Budget Transfers for 2012-2013

To:	11-000-222-177-00-00	Tech Coordinator Salary	\$	730.00
	11-000-261-420-00-02	Repairs Outside Service UAS		478.00
	11-000-261-610-00-02	Repair Supplies UAS		14.50
	11-000-219-104-00-00	Child Study Team Salaries		1,140.00
	11-000-262-100-00-03	Maintenance Salaries ADM		195.00

11-000-262-420-00-02	Cleaning Outside Service UAS	58.00
11-000-262-622-00-02	Energy Electric UAS	391.00
11-000-262-621-00-02	Energy Natural Gas UAS	1,085.00
11-000-266-420-00-02	Security Outside Service UAS	31.00
11-000-291-250-00-00	Health Benefits	240,000.00
11-190-100-610-07-01	General Supply Science EAT	83.00
11-190-100-610-20-04	Toner Ink WHR	1,060.00
		\$245,265.50

From: 11-000-222-600-00-00	Technology District Wide Supply	730.00
11-000-261-610-00-04	Repair Supplies WHR	492.50
11-000-219-105-00-00	CST Staff Salaries	1,140.00
11-000-262-100-18-01	Maintenance Salaries OT EAT	195.00
11-000-262-420-00-01	Cleaning Outside Service EAT	58.00
11-000-262-622-00-04	Energy Electric WHR	5,198.00
11-000-262-622-00-01	Energy Electric EAT	11,000.00
11-000-262-621-00-01	Energy Natural Gas EAT	4,085.00
11-000-262-621-00-04	Energy Natural Gas WHR	1,000.00
11-000-266-420-00-01	Security Outside Service EAT	31.00
11-000-221-320-00-00	Imp. of Instruction Purchase Prof	6,806.00
11-000-221-600-00-00	Imp. of Instruction Supplies	4,000.00
11-000-221-800-00-00	Imp. of Instruction Other	3,000.00
11-000-262-520-00-01	Insurance EAT	3,500.00
11-000-262-520-00-04	Insurance WHR	2,500.00
11-000-291-220-00-00	Social Security Contributions	15,000.00
11-000-291-241-00-00	Other Retirement Contributions	8,000.00
11-000-291-250-00-00	Unemployment Compensation	30,000.00
11-000-100-566-00-00	Tuition Private Handicapped	16,387.00
11-000-291-280-00-00	Tuition Reimbursement	5,000.00
11-000-291-290-00-00	Other Employee Benefits	10,000.00
11-000-310-930-00-00	Cafeteria	7,000.00
11-120-100-101-00-00	Salaries Teachers 1-5	48,000.00
11-213-100-101-00-00	Salaries Teachers Resource Room	9,000.00
11-213-100-106-00-00	Salaries Aides Resource Room	4,000.00
11-230-100-101-00-00	Salaries Teachers Basic Skills	16,000.00
11-230-100-106-00-00	Salaries Aides Basic Skills	32,000.00
11-190-100-610-21-01	General Supply Enrichment EAT	83.00
11-190-100-610-20-01	Toner Ink EAT	1,060.00
		\$245,265.50

15. Report of Receipts and Disbursements – December 2012

16. Cash Report – December 2012

17. Unfinished Business

A. Share: FEMA and NFIP Application submission.

18. New Business

A. Approve a resolution for the sale of up to 550 SRECs for the reporting year 2013 (June 1, 2012 to May 31, 2013) to DTE Energy Trading for \$112.50 per credit.

19. Public Comment
20. Executive Session
21. Open Session
22. Adjournment