



SIERRA HIGH SCHOOL
ASB Club Minutes

Club Name: _____ Advisor: _____
Meeting Date: _____ Meeting Time: _____ Location: _____

ATTENDANCE

President: _____ Vice President: _____
Secretary: _____ Treasurer: _____

*Attach a list of those organization members and guests in attendance

PREVIOUS MEETING DATE: _____

Read and approved minutes **OR** Corrected & Approved

TREASURER'S REPORT

Current account balance _____

NEW BUSINESS & DISCUSSION

ACTIVITIES and FUNDRAISERS (list who, what, when and where for all activities/fundraisers)

Meeting Adjourned at: _____
Club Secretary: _____ Date: _____
Club Advisor: _____ Date: _____
Date and Time of Next Meeting: _____