

# Transcript / Enrollment History Request Form

Please Print Clearly

First Name	Middle Name	Last Name	Maiden Name
Current Address		City	State      Zip
Date of Birth (mm/dd/yyyy)		Phone Number	

Type of Document Requested	
<input type="radio"/> Official	<input type="radio"/> Unofficial
<input type="radio"/> Education Verification	
<input type="radio"/> Graduation Verification	
<input type="radio"/> High School Transcript	
<input type="radio"/> Immunization Record	
<input type="radio"/> Enrollment History	
<input type="radio"/> Immigration	

Last School Attended	
Last Year Attended: _____	
Did you Graduate?	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Calla High	<input type="radio"/> Sierra High
<input type="radio"/> East Union High	<input type="radio"/> Weston Ranch High
<input type="radio"/> Lathrop High	<input type="radio"/> Manteca Day School
<input type="radio"/> Manteca High	<input type="radio"/> Be.Tech Academy/Innovations
<input type="radio"/> New Vision High	<input type="radio"/> MUSD Online Academy
<input type="radio"/> Elementary School: _____	

First Name	Middle Name	Last Name
<i>Name Used at the Last School Attended (if different than above)</i>		

Call for Pick-Up:       Yes       No


Mail Documents To:		
Name		
Address		
City	State	Zip

Mail Documents To:		
Name		
Address		
City	State	Zip

*Due to the volume of requests, documents will be processed within 10 working days. If we are unable to retrieve your information a letter will be sent to your current address listed above. This request will only be processed if all information is filled out.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I authorize the Manteca Unified School District to release the selected documents to the addresses listed above. I understand that these documents can contain identifying information, grade records, class standing, and test data.*

<b>Submit form to:</b> Manteca Unified School District Attn: Student Services P.O. Box 32, Manteca CA 95336 Fax: (209) 858-7531 Email: <a href="mailto:studentservices@musd.net">studentservices@musd.net</a> Phone: (209) 858-0856  <b>Questions:</b>	 Department of <b>STUDENT SERVICES</b> Manteca Unified School District	<b>FOR OFFICE USE ONLY:</b>  Request Received: _____ Documents Mailed: _____ Completed: _____
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