Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

The Coast Unified School District is located on California's beautiful Central Coast in San Luis Obispo County. The District serves grades TK-8 student population of Cambria, San Simeon and surrounding rural areas and the grades 9-12 students of that area and the town of Cayucos. The District has one TK-5 school, one 6-8 middle school, one comprehensive high school, and one continuation high school.There are approximately 606 students with an ethnic makeup of 29% Anglo, 66% Hispanic, and 5% other groups.
The largest target populations served in the district are:

*Socioeconomically Disadvantaged: 73.8% of our district population CGS 82.6%
SLMS 72.3%
CUHS 63.9% Leffingwell 60%

*English Learners
42.4% of the district population CGS 68%
SLMS 27.7%
CUHS 20.9%
Leffingwell 13.3%

Looking at these student groups across the school sites, it is clear that our demographics are changing within the community. We are seeing ever increasing percentages of both low socioeconomic students and English Learners as we move down the grades across the school sites.

The Governing Board, staff, parents, students and community are committed to educational excellence. The District enjoys a sound budget based on basic aid status, collaborative union and management relationships, excellent support service departments. strong academic success as evidenced by three California State Distinguished School awards, two U. S. News and World Report Silver Medal awards for Coast Union High School, and most recently, SLMS and CUHS were named star schools on the 2017-18 California Honor Roll by the

Educational Results Partnership and the Campaign for Business and Education Excellence and Santa Lucia Middle School has been recognized as a California Distinguished School for 2019. Staff and parents are committed to helping all students achieve the highest standards.
Meaningful participation of all stakeholders is encouraged and expected. The District is, in fact, blessed by the generous support of parents and many other community groups who provide significant financial, personal, and organizational resources.

Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

Coast Unified School District values the input of all stakeholders. Parent communications have been sent regularly in order to provide district updates to families and staff members regarding the conditions surrounding COVID 19. A Superintendent's Reopening Committee was established to review the circumstances impacting schools and to gather input and ideas on preparations and safeguards necessary for the start of the 2020-21 school year. After receiving input and clarification from San Luis Obispo County Public Health, Coast Unified released its base opening plan to the public and coupled that with a survey to families and staff members to collect their views on school opening and distance learning. Parent and community meetings have also been scheduled to elicit input and additionally refine the Distance Learning Plan for the district. A district-wide parent meeting was held on August 5th to review distance learning plans and a special District English Learner Advisory Committee meeting was held on August 12th for this same purpose.

These efforts have been made in addition to regularly scheduled public Board Meetings and two emergency Board Meetings established to discuss the opening of the 2020-21 school year.

Coast Unified School District worked in partnership with CSEA and CCTA in developing the Distance Learning Plan and developed Memorandums of Understanding with both bargaining units.

[A description of the options provided for remote participation in public meetings and public hearings.]

All of our public meetings have been conducted through Zoom, allowing for remote participation. These include Board Meetings, Distance Learning Planning, and the Superintendent's Reopening Committee meetings. Spanish translation has been provided at stakeholder meetings as well.

[A summary of the feedback provided by specific stakeholder groups.]

Through our surveys we had responses from 243 families and 81 staff members. Survey feedback from stakeholders represented diverse perspectives and varying viewpoints. The district has additionally solicited input through email and, as mentioned earlier, will be holding parent meetings (remotely) on the district's Distance Learning Plan for 2020/21.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

Through surveying our stakeholders, top concerns were keeping children engaged in good activities, children falling behind academically, and the absence of social interaction with peers and caring adults.

We have developed a Distance Learning Plan that addresses these concerns through daily, live sessions that allow students to have interaction and high quality instruction with their teacher and peers. Support services are also critical elements of our instruction and are included as a part of students' schedules.

Continuity of Learning

In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

Students will follow a daily schedule of courses and subjects. Schedules include core academic subjects as well as academic supports, art and music, and other elective and enrichment opportunities. Students will receive direct instruction from credentialed teachers and specialists.

Coast Unified School District has discussed plans for initiating in-person offerings. Currently, in-person instruction is not permitted for schools in our district or county as San Luis Obispo County remains on the state's COVID-19 watch list. Our community remains fairly divided on the topic of students and staff returning to our school sites as well. When the scientific data determines a safe return to school is possible (SLO County remains off the state watch list for 14 consecutive days), we are likely to still have a high level of apprehension from some staff and families about returning to school sites.

As we examined a future move away from distance learning we have seen that a hybrid model (staggering student schedules to reduce the number of students on school sites to allow for more social distancing) is not feasible since it would require all staff and students to reenter our campuses regardless of comfort level or willingness to do so. The district does see potential for bringing willing staff and students

together in a "learning pod" model where students would continue to engage in distance learning but do so on campus with supervision and support provided by willing staff.

The Learning Pod Program will provide in person support for students on campus while students continue to receive their direct instruction through Distance Learning. All California Department of Public Health (CDPH) guidelines for child care will be followed. Staff will supervise and support student cohorts in groups of 14 or less. All safety protocols from the Coast Unified School Opening Plan will be implemented. Availability of willing staff and willing families will determine the scope of the program. Priority for acceptance into the program will be granted to those students who are determined to need in person services the most. These factors may include but are not limited to Special Education, English Learner, Low-Income, Foster, Homeless, or other factors at the administration's discretion. Participation will be by invite only.

Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
CUSD has enhanced its infrastructure to improve safety and hygiene on its campuses and district sites. This includes hand washing stations, air purifying/filtration systems, hand sanitizer stations, isolation rooms and related personal protective equipment.	101,015.30	Yes
CUSD has continued its partnership with SLO County Behaviopral Health to provide counseling services for students as well as our Family Advocate position to assist families in accessing needed resources.	94,000	Yes
In response to COVID-19, CUSD has purchased individual school supplies and student materials in order to reduce common touchpoint around these types of items.	25,244.40	Yes
CUSD has librarians at its three comprehensive sites to assist students in research and literacy.	141,576	Yes
As mentioned elsewhere, CUSD employs EL, Sped and general education support staff to assist students in areas of need	Accounted for earlier	Yes

Distance Learning Program

Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

Students will follow a daily schedule of courses and subjects. Students will receive direct instruction from teachers and specialists.

Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

Coast Unified school District has implemented a 1:1 digital device program for grades six through twelve in place for a number of years which allowed for a smooth transition in this element of distance learning. The program was expanded to lower grades in order to allow all students access to digital devices during our campus closures. Beyond connecting families with service providers in order to obtain internet, Coast Unified has purchased mi-fi units and service accounts for families facing difficulties with connectivity.

Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

Students will be scheduled into live class sessions that meet or exceed the minimum number of instructional minutes. Standards based assessments are scheduled regularly in order to help measure student progress. Grade books will reflect student participation and performance on assessments and assigned work. Families have access to class grade books, however, the district will communicate student participation and performance regularly. For further documentation of student attendance and engagement, teachers are completing the California Department of Education's Combined Daily Participation and Weekly Engagement Form. This CDE requirement keeps track of the curriculum being covered, student attendance, participation, and student and parent contacts.

Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

Coast Unified teachers and support staff met the challenge of distance learning in the spring and have participated in developing a Distance Learning Plan that makes improvements from this experience. Teachers who have become our resident experts on various online teaching tools and strategies will be training one another through additional professional development sessions scheduled in early August, giving teachers time to incorporate information from these training into their instruction.

The district also has trainings scheduled on a new student information system. All teachers will be trained in utilizing the system for attendance and grading, including how this will be done during distance learning.

All staff will be trained in utilizing new equipment and the procedural safeguards put in place on our campuses. This includes hand washing and hand sanitizing stations, sanitizing equipment, and social distancing measures.

Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

There is a need for additional flexibility among all district employees in regards to roles and responsibilities as a result of COVID-19. All staff members are asked to assist, as needed, in connecting our families with needed resources. All staff members are also asked to play an active role in keeping our campuses clean and safe during the COVID-19 outbreak and into the foreseeable future.

Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

Students in need of additional supports will have those incorporated into their schedules. This includes English Language Development courses, Resource and Special Education services, and academic tutoring. Social emotional supports will continue through our partnership with San Luis Obispo Mental Health. This includes small group and individual counseling. The district also maintains its Family Advocate position, assisting families in need by connecting them with needed resources.

Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
T-mobile internet hot spots and service contracts	7,200	Yes
CUSD purchased additional iPads and Chromebooks for student use	14,836	Yes
CUSD has continued its partnership with SLO County Behavioral Health to provide individual and group counseling.	Accounted for Earlier	Yes
CUSD provided opportunities for teachers and instructional staff to participate in training related to distance learning	5,706	Yes

Description	Total Funds	Contributing
Service contracts have been developed to provide specialized supports and services; behavioral supports, occupational therapy, speech	12,000	Yes
To ensure readiness for distance learning, additional teacher laptops and webcams were purchased	27,612	Yes
Virtual learning tools have been purchased. These include Screencastify, Green Ninja, Google Apps for Education, and others.	2,500	Yes
CUSD has held numerous stakeholder engagement meetings in order to gather input and disseminate information regarding the changing plans under distance learning. Zoom accounts have been purchased to make this possible.	1,199	Yes
CUSD has hired one full time substitute teacher to be on campus and available for coverage purposes during distance learning. Our district substitute teacher has participated in district trainings in order to be prepared in utilizing the distance learning teaching tools.	29,999.27	Yes
As mentioned elsewhere, CUSD purchased individual school supplies and student materials in order to reduce common touchpoint around these types of items. A set of these supplies were sent home with students to help them while in distance learning.	Accounted for earlier	Yes

Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

Coast Unified teachers will access third party authored assessments which are scheduled regularly and reviewed to measure student progress. These assessments are used as guides in refining instruction in order to target students' areas of need.

Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

Students will receive academic supports which will be incorporated into student schedules. Additional supports are available including academic tutoring and summer school remediation.

Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

Effectiveness of services and supports will be measured through assessments designed to show student progress as well as identify deficit areas that will need targeted instruction and interventions.

Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
To measure student learning and progress CUSD has purchased assessment programs through Illuminate, NWEA, DIBELS and STAR	13,924.00	Yes
To help address student learning loss and and support remediation, CUSD will continue to offer its expanded summer school offerings to grades K through eight.	22,000	Yes
Distance learning at CUSD has ELD, RTI, special education services and additional supports incorporated into students' schedules. Additionally, site schedules have time allocated for individual and small group instruction. CUSD employs three FTE in special education.	328,920	Yes

Description	Total Funds	Contributing
To support ELD instruction, CUSD has 1.5 FTE ELD teachers at CGS, .42 FTE EDL teachers at SLMS and .25 FTE ELD teachers at CUHS.	176,019	Yes
To support EL students in both the ELD and general education classes, CUSD has bilingual aides at all sites.	93,459	Yes
To support students in their academics and promote a college going climate on our school sites, CUSD continues its partnership with the AVID program	6,650	Yes
As part if its ELD curriculum, CUSD purchases English 3D consumables annually	2,881	Yes
CUSD continues to budget for the purchase of bilingual books and graphic novels.	1,200	Yes
To address math remediation, CUHS has dedicated teachers in order to offer math support periods.	155,990	Yes
CUSD is continuing its use of the iLearn Math and REFLEX math programs	6,566	Yes
To support students in the special education and general education settings and assist in working on individual goals, CUSD has special education aides at its sites.	208,343	Yes
CUSD continues to offer Advanced Placement courses for students to access college level instruction and earn college credits. The district employs a total of 1.25 FTE for AP instruction.	116,838	Yes

Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

Coast Unified, in partnership with San Luis Obispo County Mental Health, provides an array of mental health and social and emotional services. These services will continue during distance learning. Services include group and individual counseling, outside referrals as necessary, and Family Advocate services to connect families to outside resources. Counseling staff participate in parent meetings and lead staff meeting sessions in order to provide training on social emotional insights and instructional strategies.

Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

Coast Unified staff personally contacts every family in the district to survey needs and answer questions. Attendance and academic performance are recorded regularly. For students who are not actively engaging in distance learning, families will be contacted. In this contact, an assessment of needs will be given. We will also continue to work with families to develop plans for removing obstacles provide needed resources in order to improve student achievement. Regularly scheduled parent communication and parent-teacher conferences will continue during distance learning.

School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

Coast Unified School District has continued its food services. While campuses have been closed, meals have been prepared and made available for pick up and/or delivery. Meals are available for pick up from our central kitchen at Coast Union High School. Deliveries are made to areas with high student numbers/high need and based on parent/stakeholder request. Daily meals that are provided have consisted of one lunch and a breakfast for the next day. Social distancing has been maintained during meal distribution and district staff have performed their work wearing appropriate protective equipment.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
20.6%	$1,165,529

Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

The needs of foster youth, English learners and low-income students have been at the forefront of our planning for distance learning.

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

The actions and services outlined in this report are principally targeting our unduplicated student populations. Total expenditures surpass the apportioned amount. Coast Unified School District has dedicated considerable resources (outlined in this plan) to ensure our ability to provide a quality educational program for all of our students. Unduplicated students will be given priority access to in-person services and supports offered through Learning Pods on our campuses.