

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
APRIL 25, 2023

PLACE: DISTRICT EDUCATION CENTER
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

TUSD board meetings are held in person.

To View the live stream of this meeting, please follow this link: Board Meeting Live

TIME: 5:45 PM Closed Session
7:00 PM Open Session

A G E N D A

- | | | |
|-----------|---|----------------|
| 1. | Call to Order | Pg. No. |
| 2. | Roll Call – Establish Quorum
Board: S. Abercrombie, O. Alexander, R. Fagin, L. Hawkins, Z. Hoffert, B. Macdonald,
J. Silcox
Staff: R. Pecot, T. Jalique, J. Stocking, T. Salinas, S. Smith | |
| 3. | Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.
3.1 Administrative & Business Services:
3.1.1 Conference with legal counsel – anticipated litigation
Ed Code 46148(c)

3.2 Educational Services:
3.2.1 Finding of Facts: 22/23#85, 22/23#87, 22/23#88, 22/23#89, 22/23#90, 22/23#91, 22/23#92, 22/23#93
Action: Motion__ ; Second__ . Vote: Yes__ ; No__ ; Absent__ ; Abstain __
3.2.2 Early Graduation: TISCS#10352312
Action: Motion__ ; Second__ . Vote: Yes__ ; No__ ; Absent__ ; Abstain __
3.2.3 Approve Funding for Educational Services and Attorney’s Fee Per Parent Confidential Settlement Agreement
Action: Motion__ ; Second__ . Vote: Yes__ ; No__ ; Absent__ ; Abstain __
3.2.4 Approve Funding for Compensatory Educational Services and Attorney’s Fee Per Confidential Settlement Agreement
Action: Motion__ ; Second__ . Vote: Yes__ ; No__ ; Absent__ ; Abstain __

3.3 Human Resources:
3.3.1 Consider Unpaid Leave of Absence for Certificated Employee #UC-1336
Motion__ ; Second__ . Vote: Yes__ ; No__ ; Absent__ ; Abstain __ | |

- 3.3.2** Release Probationary Classified Employee #UCL-446 Para Educator I
Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___
- 3.3.3** Public School Employment: Superintendent
Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___
- 3.3.4** Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___
- 3.3.5** Conference with Labor Negotiator
Agency Negotiator: Tammy Jalique
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Action Taken on Finding of Facts: 22/23#85, 22/23#87, 22/23#88, 22/23#89,

3.2.1 22/23#90, 22/23#91, 22/23#92, 22/23#93

Action: Motion___ Second___. **Vote:** Yes___; No___; Absent___; Abstain___

6b Report Out of Action Taken on Early Graduation: TISCS#10352312

3.2.2

Action: **Vote:** Yes___; No___; Absent___; Abstain___

6c Report Out of Action Taken to Approve Funding for Educational Services and

3.2.3 Attorney's Fee Per Parent Confidential Settlement Agreement

Action: **Vote:** Yes___; No___; Absent___; Abstain___

6d Report Out of Action Taken to Approve Funding for Educational Services and

3.2.4 Attorney's Fee Per Parent Confidential Settlement Agreement

Action: **Vote:** Yes___; No___; Absent___; Abstain___

6e Report Out of Action Taken on Consider Unpaid Leave of Absence for

3.3.1 Certificated Employee #UC-1336

Action: **Vote:** Yes___; No___; Absent___; Abstain___

6f Report Out of Action Taken on Release Probationary Classified Employee

3.3.2 #UCL-446 Para Educator I

Action: **Vote:** Yes___; No___; Absent___; Abstain___

7. Approve Regular Minutes of March 28, 2023

1-9

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___

8. Student Representative Reports:

8.1 Kimball High School: Julian Steffens, Kylie Woodall; **Tracy High School:** Olivia Orcutt; **Alternative Education:** Yolanda Aguilar Mora; **West High School:** Lily Banchemo, Owen Jackson.

8.2 Poet Christian Elementary School: Teri Clark, Evangeline; **North School:** Andrae Raymundo, Daniel Govea, Adrina Vallejo, Camila Cardenas.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Tracy High School

9.2 Recognize Joseph Camacho, San Joaquin County Office of Education Employee of the Year

9.3 Recognize Tracy High School, Mock Trial San Joaquin County Champions

- 10. Information & Discussion Items:** An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services: None.

10.2 Educational Services:

- 10.2.1** Receive Report on Instructional Materials Adoptions **10-11**

- 11. Hearing of Delegations:** Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed three (3) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. PUBLIC HEARING:

12.1 Administrative & Business Services:

- 12.1.1** Public Hearing to Gather Input on Draft Trustee Area Boundary Maps **12-21**

- 13. Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion___; Second___. **Vote:** Yes___; No___; Absent___; Abstain___.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

13.1 Administrative & Business Services:

- 13.1.1** Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda **22-23**
- 13.1.2** Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District **24-25**
- 13.1.3** Approve Out of State Travel for Superintendent and STEM Director to attend the 2023 EED Annual Grantee Summit in Washington, DC on June 7-9, 2023 **26**

13.2 Educational Services:

- 13.2.1** Approve Tracy Charter School Summer Program 2023 **27-28**
- 13.2.2** Approve Overnight Travel for 5 Advisors and 16 Students of West High FFA to attend Cal Poly State CDE Finals in San Luis Obispo, CA on May 5-6, 2023 **29**
- 13.2.3** Approve Overnight Travel for the West High Track Team and Coaches to Attend the CIF State Championships in Clovis, CA May 26-28, 2023 **30**
- 13.2.4** Receive Update on Quarterly Williams Complaint Report for the Quarter **31-32**
- 13.2.5** Approve On-Site Training for Art Freiler School Staff for Kagan Stretch and Review Workshop on August 2, 2023 **33-36**
- 13.2.6** Approve the District Summer Programs 2023 **37-38**

- 13.2.7 Approve the Discard of Obsolete Instructional Materials 39
- 13.2.8 Approve Master Contract for Non-Public School, Oak Grove Center 40
for the Remainder of the 2022-2023 School Year (Separate Cover)
- 13.3 **Human Resources:**
- 13.3.1 Accept Resignations/Retirements/Leave of Absences for Classified, 41-44
Certificated, and/or Management Employment
- 13.3.2 Approve Classified, Certificated, and/or Management Employment 45-48

14. **Action Items:** Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 **Administrative & Business Services:**

- 14.1.1 Cast Ballot for 2023 CSBA Delegate Assembly Run-off Election 49-51
(Separate Cover)
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.
- 14.1.2 Adopt Board Bylaws to Be Compliant with CSBA Guidelines (First 52
Reading) (Separate Cover)
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.
- 14.1.3 Certify Corrective Action to the 2021-22 Findings and 53-61
Recommendations of the Independent Annual Financial Report
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.
- 14.1.4 Adopt Resolution No. 22-20 Confirming Tracy Unified School District 62-67
as a "Rural School District" and Directing Staff to Re-Evaluate
Secondary Start Times for the 2023-24 School Year
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.

14.2 **Educational Services:**

- 14.2.1 Approve Adoption of Instructional Materials 68-69
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.
- 14.2.2 Adopt Resolution No. 22-19 Supporting the Recognition and 72-73
Celebration of School Library Month
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.

14.3 **Human Resources:**

- 14.3.1 Receive the District's Initial Bargaining Proposal for the California 74-75
School Employees Association for the 2023-2024 School Year,
Pending Public Input
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.
- 14.3.2 Receive the District's Initial Bargaining Proposal for the Tracy 76-77
Educators Association (TEA) for the 2023-2024 School Year and
Submit it for Negotiations, Pending Public Input
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.

15. **Board Reports:** An opportunity for board members to discuss items of particular importance or interest in the district.

16. **Superintendent's Report:** An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

- 17.1 May 9, 2023
- 17.2 May 23, 2023
- 17.3 June 13, 2023
- 17.4 June 27, 2023

18. Upcoming Events:

- | | |
|---------------------|-----------------------------------|
| 18.1 May 26, 2023 | Last Day of School |
| 18.2 August 7, 2023 | First Day of School for 2023/2024 |

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, March 28, 2023**

- 6:15 PM:** 1-3. President Abercrombie called the meeting to order.
A family and their attorney addressed the board regarding item 3.2.1, Finding of Facts 22/23#5.
- 6:33 PM:** Adjourned to closed session.
- Roll Call:** 4. Board: S. Abercrombie, O. Alexander, R. Fagin, L. Hawkins, J. Silcox
Absent: Z. Hoffert, B. MacDonald
Staff: R. Pecot, T. Salinas, T. Jalique, J. Stocking, S. Smith
- 7:00 PM** 5. President Abercrombie called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:**
- 6a Action Taken on Finding of Facts: 22/23#82, 22/23#83, 22/23#51,
3.2.1 22/23#84, 22/23#86
Action: Hawkins, Fagin **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6b Report Out of Action Taken on Reinstatements: AR#22-23/#32
3.2.2
Action: **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6c Report Out of Action Taken on Early Graduation: THS #10322303
3.2.3
Action: **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6d Report Out of Action Taken on Approve Funding for Tuition
3.2.4 Reimbursement and Attorney Fees Per Parent Confidential Settlement Agreement
Action: **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6e Report Out of Action Taken on Approve Funding for Educational
3.2.5 Services and Attorney's Fee Per Confidential Settlement Agreement
Action: **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6f Report Out of Action Taken on Consider Settlement Agreement with
3.3.1 Certificated Employee
Action: Board Approved. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6g Report Out of Action Taken on Consider Unpaid Leave of Absence for
3.3.2 Classified Employee, #UC-444
Action: Board Denied. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6h Report Out of Action Taken on Release Probationary Classified
3.3.3 Employee #UCL-445 Para Educator II
Action: Board Approved to Release. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 - 6i Report Out of Action Taken on Consider Leave of Absence Request for
3.3.4 Certificated Employee: #UC-1335. Pursuant to Article XX
Action: Board Approved. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).

Minutes:

7.1 Approve Regular Minutes of March 14, 2023

Action: Fagin, Hawkins. **Vote:** Yes-4; No-0; Absent-2 (Hoffert, MacDonald); Abstain-1 (J. Silcox).

7.2 Approve Special Minutes of March 22, 2023

Action: Silcox, Hawkins. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).

Audience:

Traci Mitchell, Lori Nelson, Tanya Calderon, Reed Call, Brittani Ryan, April Jacobs, Derek Sprecksel, Jennifer Sprecksel, Stephen Theall, Judy Mizuno, Barbara Silver, Miyoka Masuda, Susan Hawkins, Erin Quintana, Pratimajit Kaur, Crystal Thomas, Esmerelda Valencia, Eduardo Marin, Kaleigh Felisberte, Debra Schneider, Joy Cornish-Bowden, Mayely Diaz, Josh Jensen, Yesenia Huerta

Student Rep Reports:

8.1 Kimball High School: Kylie Woodall; KHS ASB President informs spring sports are keeping them busy and the track team is doing very well. She presented actions shots from the track, baseball and softball teams. KHS theater is hosting their spring show of Oklahoma. This is bittersweet, it is their directors last show before she retires, as well as the last show for some senior students. AVID is hosting their Annual Community Easter Egg Hunt on April 1st. The AVID students will be wearing their avid t-shirts that were designed by the avid students. The San Joaquin County prom is April 27. KHS is hosting the prom which is for the special needs students in the county. They have been working on making Disney themed decorations and center pieces. The seniors recently gathered in the gym for the senior movie night. They've been planning for the spring sports week which is based on game shows such as Survivor and Name That Tune. Powder Puff is in the same week; it is fun to see the girls work hard and the boys doing their stunts. Soon they are headed to Oakland to dance the night away for prom. The Medical Academy has been busy with field trips to Sutter Health, the San Jose Technical Institute, and observing the Da Vinci Surgery Robot.

Tracy High School: Olivia Orcutt, THS board representative shared the March highlights, it has been very eventful. The AG students toured UC Merced, the Avid Freshman went to UC Berkely and the Juniors to San Jose State East Bay. The seniors at THS have been receiving college acceptance letters lately and she wish them a huge congratulations. Also, a huge congrats to their Mock trial for winning the San Joaquin County competition and their continuation to state. The Girls' varsity track broke the sprint medley record for THS with a time of 152.80, which is eight seconds faster than before. The cheer and dance team have had their tryouts and have finalized their teams for the 23-24 school year. Color guard has been working very hard for their Winter Guard competitions and, over the last months, have received two 2nd place and a 1st place. April 1st, they are having Prom at the San Francisco Galleria, this is a Great Gatsby themed event. There is a Parent Night scheduled for April 25 at 5:30 to spread information on teen social media usage. A special shout out to her Leadership class who received the OLPA award for their report that highlights their mission to create a school culture where students feel safe, a sense of pride and ownership, while exemplifying positive attitudes regarding school. OLPA stands for the Outstanding Leadership Program Award.

Alternative Education; Stein student, Yolanda Aguilar Mora, represented on behalf of the Alternative Education campus. Stein now has basketball and soccer,

with the first soccer tournament coming up. During Women's History Month they decorated the halls of the campus with student drawings related to the theme. Stein's students have been participating in service learning where they have been helping the Jacobson Elementary students with any subject with which they need assistance. It has been a great experience. TDAP has been playing baseball and participated in the student Earth Day challenge.

West High School: Lily Banchero and Owen Jackson provided a March update, and they say it was a lucky month for West. The softball team has been undefeated so far this season and boys baseball has started the season off with a win. Many hours were spent preparing for the Kaleidoscope Prom at the San Francisco Exploratorium, students had a memorable night and a lot of great food. It was a 10 out of 10 senior prom! The Journalism class presented their annual class newspaper today; you can check it out online, it included articles about the libraries renovation, their successful conflict management class and the interview with Mayor Young. Members of FFA attended their state conference.

8.2 Monte Vista Middle School: ASB President, Emma Bravo, and Vice President, Jazlee Larez Robles shared their focus for the year which was to make sure all students were seen and heard. They started off getting students involved in WEB, which stands for Where Everybody Belongs. This is a mentoring system for 6th graders; eighth grade students are the guides and mentors. Clubs on campus include the Math and Science Olympiad, Gay/Straight Alliance, Anime, Art and Nature clubs. Student body holds bimonthly meetings, planning activities, deciding how the ASB money is distributed, and making sure the students voices are heard. Exciting activities include the Dia De Los Muertos cultural event and school dances. They've had monthly spirit days where students and staff dressed up to show their school pride. During Halloween they collected over 350 cans as their admission to the haunted house, this was a project to help the community. They have honored their hard-working students at their academic award assembly. The next one is in a few weeks. A lot is planned for the next two months including the promotion dance, a staff vs. 8th grade kickball game, and the Spring Fling.

Kelly School: Leadership students Katianne Ha and Luke Camero shared all that has been going on at Kelly School. In academics, they have an AVID program where students give and get help from their peers. The Science Olympiad team placed 11th in the San Joaquin County competition. Each day of school (except Wednesdays) AVID students provide tutoring in the library, helping fellow students to be more successful. Both the girls' and boys' basketball teams have had a great season. They hope to add volleyball and cross country next year. In leadership, they have done a campus cleanup event, door valet, music at lunch, and recycling, and have had fun activities such as dances and a field day for the 4th – 6th graders. Field day was a fundraiser, profits earned from selling food and tickets were donated to a local food bank. They hosted the Jaguar and Bulldog program at their school; where they promoted bullying awareness and taught the Freiler students what to do when bullying happens. The Kindness club hosted a fall festival.

Recognition & Presentations:

9.1 Alternative Education Campus

Traci Mitchell, Principal of the Alternative Education Campus was joined by her leadership team; Stein teachers Brandy Chavarria, Jennifer Sprecksel, and Anthony

Irizarry. This is Steins first year having a leadership team. They are preparing for their WASC initial review, happening next year. They have created a student survey to improve student culture and started a graduation committee so the students can choose how they would like to celebrate their accomplishments and have implemented more sports. They have had a lot of success with their themed hallway which keeps up with what the students are learning at the time and the major theme for the month. At Stein, students are graduating all the time, the Gong Ceremony is a nice way for the students to celebrate given the graduation ceremony doesn't happen until the end of the school year. The students look forward to this. The leadership team is focusing on change this year. They have implemented some new course offerings this year and service learning where students work with area elementary schools. It is a program that has helped the students thrive and do well. A new class offered for English 4 credit is the College and Career Ready Labs, students do hands on learning with different career pathways. They have brought back their field trips, giving students the opportunity to go to delta college, tour the campus and hear from speakers. Students have visited a truck driving school and have had guest speakers on campus. WIN Time stands for What I Need Time. This after school program includes tutoring, sports, or even just a quiet space. Incoming Stein students, pre covid, did not need many electives, this has changed. They are hoping to incorporate more electives while they continue to use data and assessments, applying student input and interests into student success, in a way that puts their students first.

9.2 Stein High School Basketball Team

The Stein High School Basketball Team was presented with certificates for taking first place in the 2023 Yosemite High School Dragon Hoop Fest and the Club Mercedes Happy Jack Basketball Clinic. This is Steins first season having a basketball team.

9.3 Recognize the Outstanding Employees of the Spring Term for the 2022-2023 School Year

Lisetta Wallace (9-12), Jessica Tamez (6-8) and Crystal Thomas (K-5) as Outstanding Certificated Employees; Grace Maroufkhani (9-12) Mayely Diaz, (6-8) Nelly Beteta (K-5) as Outstanding Classified Employees and Dereck Sprecksel as the Outstanding Management Employee for the Spring Term of the 2022-2023 School Year. They were presented with certificates.

Information & Discussion Items:

10.1 Administrative & Business Services: None.

10.2 Educational Services:

10.2.1 Receive an Update on the California Expanded Learning Opportunity Program (ELO/ELO-P)

Director Mary Petty introduced Junior Cuevas, Boys and Girls Club Director of Operations, and Kelly Wilson CEO. A few years ago, Tracy Unified received an ELOP grant which awarded funding to increase after school and intersession programming. This gave TUSD and the Boys &

Girls Club the opportunity to expand their relationship. A full year into the partnership, they continue to evolve and grow with TUSD. Embracing Growth is their theme and their organization has experienced a great deal of growth. A year ago, they were at seven schools, serving 1,000 club members with a mission to inspire and enable all young people, especially those that need them most. Currently they have 2,140 registered members, with an average daily attendance of 1,200 students each day. They are proud of their sports programs. 150 boys participated in their basketball program. They are at all the schools in the district, offering new programs such as STEM, arts, media, and Teens and Triple Play which is their physical education program. They run Focus on Literacy, where students participate and improve in their reading. They currently have 130 employees and are still growing; it has been exciting to bring in so many new people to serve the kids. Kids receive 60 minutes a day of physical activity after school. Their sites run family nights such as movie nights, bingo, and family arts, to gain more parent participation. It gives the opportunity for parents to take part after work hours. Their Parents vs. Members kick ball game was hilarious, parents were competitive, and had a great time. They are now serving TK/K and high school members. They have 120 members at WHS where they have had field trips to colleges and museums and have partnered up with leadership to provide them with materials they need. A study hall was created for their football team which has improved the retention of those athletes. They are currently running Steam clubs for their members and have added Robitify and digital arts programs. Coming up is a district wide free spring break camp, sign ups start tomorrow. They are hoping to get as many kids as they can at their MVMS campus. At this camp and their summer Brain Camp, free breakfast and lunch will be provided.

10.2.2 Receive Report on Instructional Materials Adoptions

Debra Schneider, Director of the IMC, is seeking a new text for the existing Film Studies course at THS. There are two recommended materials. Swank K-12 allows streaming video into the classroom, the films are vetted, the teacher has the login and sends the information out to her students. The other is Looking at Movies: An Introduction to Film. Teacher, Joy Cornish Bowden, informs the author has a huge bank of quiz questions you can choose from. The students can retake if they do not answer correctly. Swank is useful to have so all students, whether they are present, can have access to any film that she is showing in class.

WHS will have a new CTE pathway course, Child Development and Future Educator. Materials were reviewed to find the appropriate text and the McGraw Hill: Foundations of Early Childhood Education was the only high school version offered.

Floriculture is already a pathway at WHS and THS. THS is expanding to the advanced course. The books were too old to purchase additional copies. Art History of Floral Design looks at careers and the principles and elements of design. Advanced Floriculture gets into arrangements for special occasions, expanded foliage, and flower identification. Cengage: Floriculture: Designing and Merchandising is the best choice because it has a slow approach for students that are learning something for the very

first time. It includes more access to the actual terminology and illustrations showing steps, tools, and materials. Goodheart-Willcox: Principles of Floral Design provides in depth job descriptions with images and supports multiple forms of assessment and career related scenarios. IB Biology HL is a two-year course, the adoption process was difficult as the text that includes the new course requirements is still being published. Oxford University Press: IB Diploma Biology is the recommended material. Public review of all materials is available in the IMC, March 24 through April 25. If approved, the materials will be used in the 23-24 school year.

Hearing of Delegations

11. Muneet Nijjar, West High School student, spoke regarding the Sikh Honors and Service Society. She is on the SHS board, high school chapter of the Jakara Movement. Vaisakhi is one of the biggest celebrations in the Sikh community. She would like to invite everyone to join them during the WHS multi-cultural week.

Tanya Singh, West High School student, also spoke regarding the Sikh Honors and Service Society. She is the president and cofounder of SHS at WHS. In a few weeks they will be celebrating Vaisakhi week, known as the Community of Sikhs. They will be hanging posters all over campus. To support and empower our community, they request that the district provide a Punjabi parent liaison at WHS.

Public Hearing:

12.1 **Administrative & Business Services:** None.

12.1.1 Public Hearing to Gather Pre-Map Input on Trustee Areas

Opened public hearing at: 8:32

Bill Schuetz, Attorney with DWK, is assisting the district with our transition to trustee area elections. On Feb 28, the board held the first pre-map hearing, this is the 2nd pre-map hearing.

Kristen Parks, from National Demographic Corporation, shared a PowerPoint to provide an overview of the process and a demographic snapshot of our district based on the 2020 census. This process includes three steps, starting with the pre-map hearings, followed by two draft map hearings, where we will review the map options and see how they differ. During this time, there is also an option to request revisions or additional maps. Next, we will finish with the map adoption hearing. April 25th she will return with draft maps, which will be posted publicly, prior to the meeting, for review. The November 2024 election will be the first election where we will have trustees elected by area.

We must comply with federal law and the Equal Population Rule, where each area must have approximately the same population. We will ensure compliance with the Federal Voting Rights Act and make sure there are not any trustee areas based solely on race as a factor. Traditional principals are to follow visible boundaries, keep neighborhoods together, rather than drawing a boundary line down the middle, and ensuring voters, who have elected the current board, have the opportunity to make those choices at the ballot box. Using population numbers from the 2020

census, the population is 109,396, which means each of the seven trustee areas should contain approximately 15,628 people. When the maps are presented, they will be broken down with demographic information by trustee areas. Decisions will be made by the board to determine what our priorities are. There is an election sequence where each trustee area will be assigned to an election year. There is no change to the number of elections you will have in a given year; three seats are up in 2024, four in 2026. When determining the election sequence, the only complicated decision is when there are two members with different election years that reside in the same trustee areas. The board must decide which election year to assign.

Closed public hearing at: 8:48

- Consent Items:**
- 13. Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.**
Action: Silcox, Fagin. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
 13.2.6 Approved as amended.
 - 13.1 Administrative & Business Services:**
 - 13.1.1** Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District
 - 13.1.2** Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda
 - 13.2 Educational Services:**
 - 13.2.1** Renew the Annual Advancement via Individual Determination (AVID) Agreement between TUSD and the AVID Center for Kimball High School, Tracy High School, West High School, George Kelly School, Monte Vista Middle School, North School, Poet-Christian School, Art Freiler School and Williams Middle School for the 23-24 School Year
 - 13.2.2** Approve Out of State Travel for K-8, K-5 Principals and Superintendent to attend the Level Up Your Leadership Conference in National Harbor, Maryland on July 9-12, 2023
 - 13.2.3** Approve Agreement for Contract Services between Faith in Action Community Education Services and Louis A. Bohn Elementary School for the 2022-2023 School Year
 - 13.2.4** Approve Agreement for Contract Services between Faith in Action Community Education Services and Louis A. Bohn Elementary School for the 2022-2023 School Year
 - 13.2.5** Approve Revised School Site Plan and Budget for the Remainder of the 2022 - 2023 School Year
 - 13.2.6** Approve Increase in Funding for (SEC) Stockton Educational Center Non-Public School (NPS) for the Remainder of the 2022-2023 School Year

- 13.2.7 Approve Staffing Service Agreement between Therapy Travelers LLC & 3 Chords Inc. dba Therapy Travelers and Tracy Unified School District for the 2022-2023 School Year (Separate Cover)
- 13.2.8 Approve Overnight Travel for the Tracy High School Girls Varsity 1600m Relay Team to Participate in the Arcadia High School Invitational in Arcadia, CA on April 7 – April 8, 2023
- 13.2.9 Approve Agreement for Contract Services with Faith in Action Community Education Services (FACES) and the Prevention Services Department for the remainder of the 2022-2023 School Year
- 13.2.10 Approve Overnight Travel for the West High Track Team and Coaches to Attend the Track Invitational in Arcadia, Ca. April 6-9, 2023
- 13.2.11 Approve Overnight Travel for the West High Track Team and Coaches to Attend the West Coast Relays in Fresno, CA March 31-April 1, 2023
- 13.3 **Human Resources:**
- 13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees
- 13.3.2 Approve Classified, Certificated and/or Management Employment
- 13.3.3 Approve the Calendar Listings for Certificated and Classified for the 2023-2024 School Year

Action Items:

- 14.1 **Administrative & Business Services:**
- 14.1.1 Accept the Fiscal Year 2021-22 Annual Financial Audit (Separate Cover)
- Action:** Silcox, Alexander. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.1.2 Adopt Resolution No. 22-15 for the Joint-Use Agreement and Lease Between Tracy Unified School District and Community Medical Centers, Inc. (Separate Cover)
- Action:** Silcox, Hawkins. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.1.3 Adopt Resolution No. 22-16 to Award and Approve the Agreement for the Villalovoz Elementary School Increment No. 1 Project
- Action:** Hawkins, Fagin **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.1.4 Adopt Resolution No. 22-17 to Award and Approve the Agreement for the Villalovoz Elementary School Increment No. 2 Project
- Action:** Silcox, Alexander **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.1.5 Adopt Resolution No. 22-18 to Award and Approve the Agreement for the Modular Building Expansion Project at Various Sites, (Tracy Unified School District ELOP Bldgs.)
- Action:** Silcox, Hawkins **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.2 **Educational Services:**
- 14.2.1 Approve Adoption of Instructional Materials
- Action:** Silcox, Fagin **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.3 **Human Resources:**
- 14.3.1 Acknowledge Receipt of Tracy Educators Association's (TEA) Sunshine Proposal for the 2023-2024 School Year
- Action:** Fagin, Silcox **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
- 14.3.2 Acknowledge Receipt of California School Employee Association Sunshine Proposal for the 2022-2023 School Year

Action Silcox, Hawkins. **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).
Approved as amended.

14.3.3 Approve Tentative Agreement with CSEA for the Revised Job
Description of Utility Person II

Action: Hawkins, Fagin **Vote:** Yes-5; No-0; Absent-2 (Hoffert, MacDonald).

Board Reports:

Trustee Fagin informed, though he is not an artistic person, he had the pleasure of attending the KHS play of Oklahoma. It was fantastic, the students put on a fabulous show. The director, who is going to retire, was very impressive. Trustee Alexander gave congratulations to all of the certificate recipients of the evening. She enjoyed the presentations and thanked everyone for coming out tonight. Trustee Hawkins also congratulated the award recipients. The meeting has been overwhelming, a lot of good things were presented tonight. He plans to attend a lot of district activities. Trustee Silcox passed. Trustee Abercrombie congratulated the outstanding employees and thanked the students for speaking tonight. He has a DARE fundraiser dinner on April 15th, please reach out to him if interested. He wished an enjoyable spring break to students and staff.

**Superintendent
Report:**

Dr. Pecot agreed with the other statements and passed on further comment.

Adjourn: 8:55 PM

Clerk

Date



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 5, 2023
SUBJECT: Receive Report on Instructional Materials Adoptions

BACKGROUND: Education Code Section 60200(b)(1) and the Williams Settlement Legislation require districts to adopt instructional materials (IM) that are aligned to the State's content standards and consistent with the curriculum frameworks and the State's cycle of adoptions. In addition, newly approved courses must determine course materials for Board approval.

Chicano Literature is a new course to be implemented at West High School in the 2023-2023 school year. In compliance with Board Policy 6161.1, the course instructor analyzed and evaluated instructional materials using criteria set out in the California Department of Education's (CDE) Toolkits for Instructional Materials Evaluation (TIME) or adaptations of TIME developed by the IMC Director. The course instructor selected five literature texts and the Curriculum Council is recommending these texts to the Board.

Author	Title (copyright)	Genre	Purpose
Cecilio Garcia Camarillo, Roberto Rodriguez, Patrisia Gonzales	<i>Cantos Al Sexto Sol: An Anthology of Aztlanahuac Writings</i> (2002)	Anthology	Provide anchor text
Luis Valdez	<i>Luis Valdez Early Works: Actos, Bernabe and Pensamiento Serpentino</i> (1990)	Drama, poetry	Introduce early foundational works
Sandra Cisneros	<i>Woman Hollering Creek and Other Stories</i> (1992)	Short stories	Explore intersectionality of race/ethnicity, class, and gender

Richard Rodriguez	<i>The Hunger for Memory: The Education of Richard Rodriguez</i> (1982)	Memoir	Explore cultural identity, especially assimilation
Reyna Grande	<i>The Distance Between Us</i> (2013)	Memoir	Explore cultural identity, especially acculturation/affirmation

RATIONALE: The instructional materials recommended for adoption demonstrate the highest correlation to the following evaluation criteria used by the committees in the adoption process:

- Alignment to the goals and key instructional concepts of the course
- Access to and exploration of multiple genres
- Ability to compare themes across texts (intertextuality)

This agenda item meets Strategic Goal #1: Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Funding for the purchase of recommended materials not to exceed \$4,000 will be provided by funds from Goal 1, Action 23 of the Local Control Accountability Plan reserved for the purchase of instructional materials.

RECOMMENDATION: Receive Report on Instructional Materials Adoptions.

Prepared by: Debra Schneider, Ph.D., Instructional Media Center Director.



TRACY
UNIFIED SCHOOL DISTRICT

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Rob Pecot, Superintendent
DATE: April 11, 2023
SUBJECT: Public Hearing to Gather Input on Draft Trustee Area Boundary Maps

BACKGROUND: Board members are currently elected in “at-large” elections, where each member is elected by voters throughout the District. The California Voting Rights Act (CVRA) prohibits the use of “at-large” elections in certain circumstances. On or about November 3, 2022, the District received an attorney letter alleging that the District’s current at-large election system violates the CVRA and demanding that the District transition to by-trustee area elections. “By-trustee-area” elections, in which members are elected by voters in geographical subdivisions of the jurisdiction, are immune from challenge under the CVRA. At its January 24, 2023, regular meeting, the Board adopted a resolution indicating its intent to transition from at-large to by-trustee area elections, and at its February 14, 2023, regular meeting the Board approved retaining National Demographics Corporation to provide demographic services to assist with the transition to by-trustee-area elections.

The law requires the Board hold two “pre-map” public hearings prior to the development of any maps and the Board held those public hearings at the February 28, 2023, and March 28, 2023, Board meetings. At each “pre-map” public hearing, the public was asked to provide input regarding the composition of potential trustee area boundaries. During the second public hearing, the Board received additional information about the criteria for map development, including a presentation by the District’s demographer, National Demographics Corporation.

RATIONALE: The law requires the Board hold three public hearings regarding the draft maps prior to the approval of any trustee area boundary maps. At this evening’s meeting, the Board will hold its first public hearing regarding the draft trustee area boundary maps. During the public hearing, the public is asked to provide input regarding the draft maps. Also, during the public hearing, the Board will receive information regarding the draft trustee area boundary maps from its demographer. The Board may then provide direction to the demographer regarding the draft maps.

The Board will hold its second public hearing on revised draft trustee area boundary maps on May 9, 2023, and its third and final public hearing on June 13, 2023, at which time the Board will select and adopt a trustee area map.

On April 18, 2023, draft maps were posted on the District website at the following address: <https://www.tracy.k12.ca.us/board-of-education/agenda-minutes>

RECOMMENDATION: Receive Additional Information about the Process and Proposed Trustee Area Boundary Maps then open a Public Hearing to Gather any Public Input regarding the Draft Trustee Area Maps.

Prepared by: Dr. Rob Pecot, Superintendent.

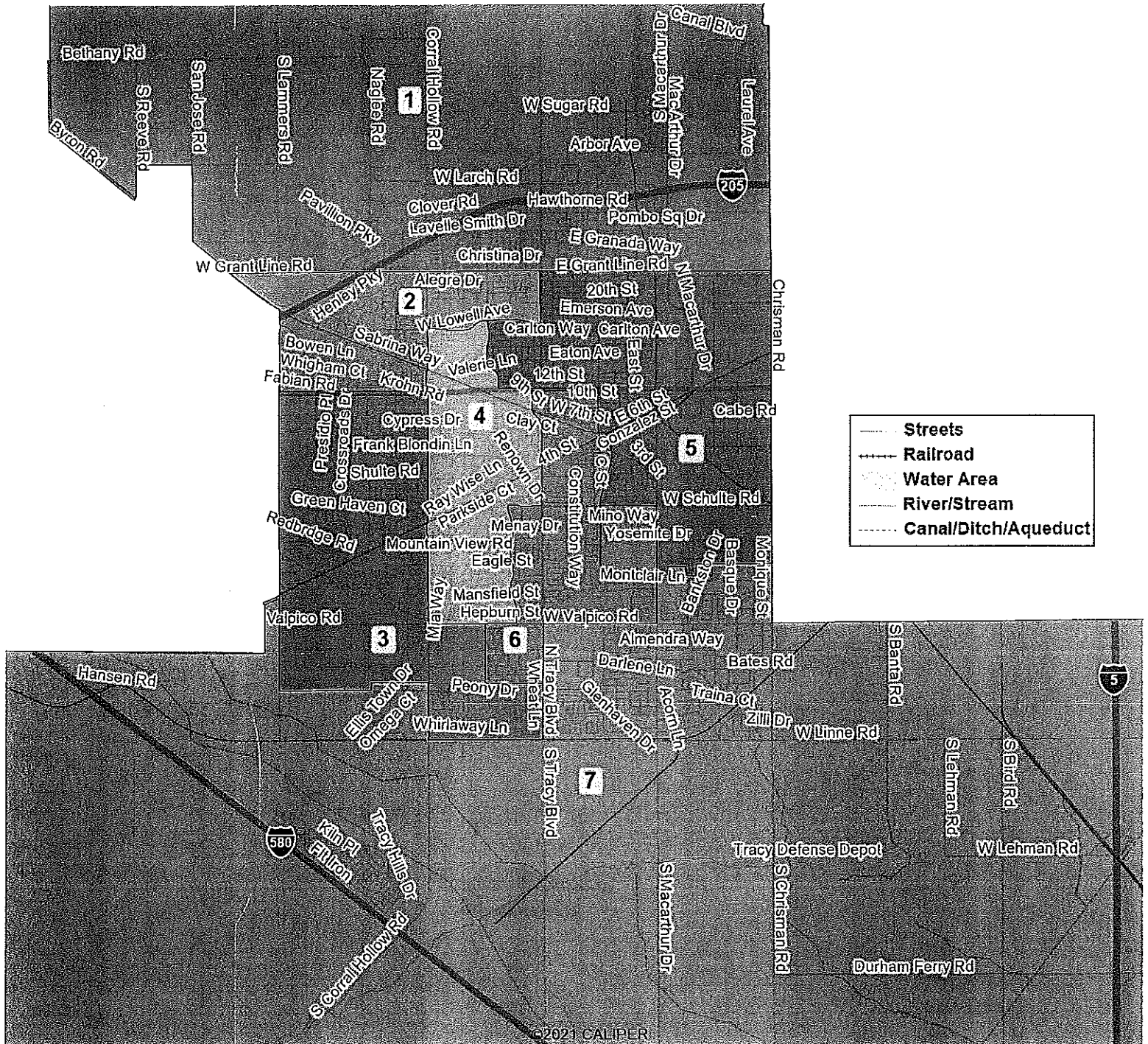


Green Map									
District		1	2	3	4	5	6	7	Total
	Total Pop	15,022	14,629	14,035	15,017	14,077	14,363	14,564	101,707
	Deviation from Ideal	492	99	-495	487	-453	-167	34	987
	% Deviation	3.39%	0.68%	-3.41%	3.35%	-3.12%	-1.15%	0.23%	6.79%
Total Pop	% Hisp	51.6%	42%	56%	27%	36%	31%	30%	39%
	% NH White	26%	27%	23%	21%	33%	40%	30%	28%
	% NH Black	6%	6%	6%	8%	7%	6%	7%	7%
	% Asian-American	13%	20%	11%	39%	20%	19%	28%	21%
Citizen Voting Age Pop	Total	11,175	10,856	10,217	11,111	10,787	10,943	10,577	75,666
	% Hisp	47%	39%	52%	25%	33%	28%	27%	36%
	% NH White	30%	30%	27%	22%	36%	43%	32%	31%
	% NH Black	6%	6%	6%	8%	7%	6%	8%	7%
	% Asian/Pac.Isl.	14%	20%	12%	40%	20%	19%	28%	22%
Voter Registration (Nov 2020)	Total	6,209	6,901	5,912	7,890	8,062	8,135	8,006	51,115
	% Latino est.	39%	34%	43%	26%	30%	24%	26%	31%
	% Spanish-Surnamed	36%	32%	40%	24%	27%	22%	24%	29%
	% Asian-Surnamed	4%	7%	4%	17%	8%	8%	10%	8%
	% Filipino-Surnamed	3%	3%	3%	6%	3%	2%	4%	4%
	% NH White est.	48%	53%	45%	41%	53%	58%	51%	50%
Voter Turnout (Nov 2020)	% NH Black	7%	4%	6%	10%	7%	8%	9%	8%
	Total	4,736	5,502	4,501	6,496	6,668	6,830	6,729	41,462
	% Latino est.	36%	33%	40%	26%	28%	22%	25%	29%
	% Spanish-Surnamed	34%	30%	38%	24%	26%	21%	23%	27%
	% Asian-Surnamed	4%	7%	4%	17%	7%	8%	10%	8%
	% Filipino-Surnamed	3%	3%	3%	6%	3%	2%	4%	4%
Voter Turnout (Nov 2018)	% NH White est.	50%	54%	47%	41%	55%	59%	52%	51%
	% NH Black	7%	4%	6%	10%	7%	8%	9%	8%
	Total	3,312	3,967	3,241	4,384	4,928	5,048	4,475	29,355
	% Latino est.	32%	29%	36%	24%	26%	20%	24%	27%
	% Spanish-Surnamed	30%	28%	34%	23%	24%	19%	22%	25%
	% Asian-Surnamed	4%	6%	3%	13%	6%	6%	7%	7%
ACS Pop. Est.	% Filipino-Surnamed	2%	2%	3%	6%	3%	2%	3%	3%
	% NH White est.	55%	58%	50%	45%	58%	62%	56%	55%
	% NH Black est.	7%	4%	6%	10%	8%	8%	10%	8%
	Total	15,020	15,737	14,282	13,739	14,597	14,104	14,365	101,843
	age0-19	28%	31%	36%	31%	26%	32%	31%	31%
	age20-60	56%	54%	49%	53%	57%	52%	55%	54%
Age	age60plus	16%	14%	15%	16%	17%	17%	14%	16%
	immigrants	25%	27%	25%	34%	24%	22%	23%	26%
	naturalized	43%	46%	44%	77%	64%	64%	69%	58%
Immigration	english	56%	53%	52%	55%	59%	71%	64%	59%
	spanish	32%	24%	40%	19%	24%	11%	15%	23%
	asian-lang	5%	9%	4%	11%	8%	7%	8%	7%
	other lang	7%	14%	5%	15%	9%	10%	12%	10%
Language spoken at home	Language Fluency	Speaks Eng. "Less than Very Well"	21%	17%	18%	16%	13%	11%	16%
	hs-grad	64%	63%	61%	64%	59%	62%	60%	62%
	bachelor	10%	15%	10%	20%	21%	19%	20%	16%
	graduatedegree	4%	3%	4%	7%	8%	6%	8%	6%
Education (among those age 25+)	Child in Household	child-under18	36%	42%	46%	51%	37%	48%	44%
Pct of Pop. Age 16+	employed	67%	66%	66%	71%	67%	64%	68%	67%
Household Income	income 0-25k	11%	9%	16%	4%	7%	7%	9%	9%
	income 25-50k	16%	11%	20%	5%	5%	11%	2%	11%
	income 50-75k	20%	17%	14%	8%	9%	10%	8%	13%
	income 75-200k	45%	52%	46%	61%	64%	49%	61%	54%
	income 200k-plus	8%	10%	3%	22%	14%	22%	19%	14%
Housing Stats	single family	75%	84%	74%	98%	97%	95%	93%	88%
	multi-family	25%	16%	26%	2%	3%	5%	7%	12%
	rented	57%	44%	55%	19%	21%	27%	27%	36%
	owned	43%	56%	45%	81%	79%	73%	73%	64%

Total population data from the 2020 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.



Election Sequence – Recommended

2024: Trustee Areas 2 (vacant), 4 (Hoffert), and 6 (Hawkins)

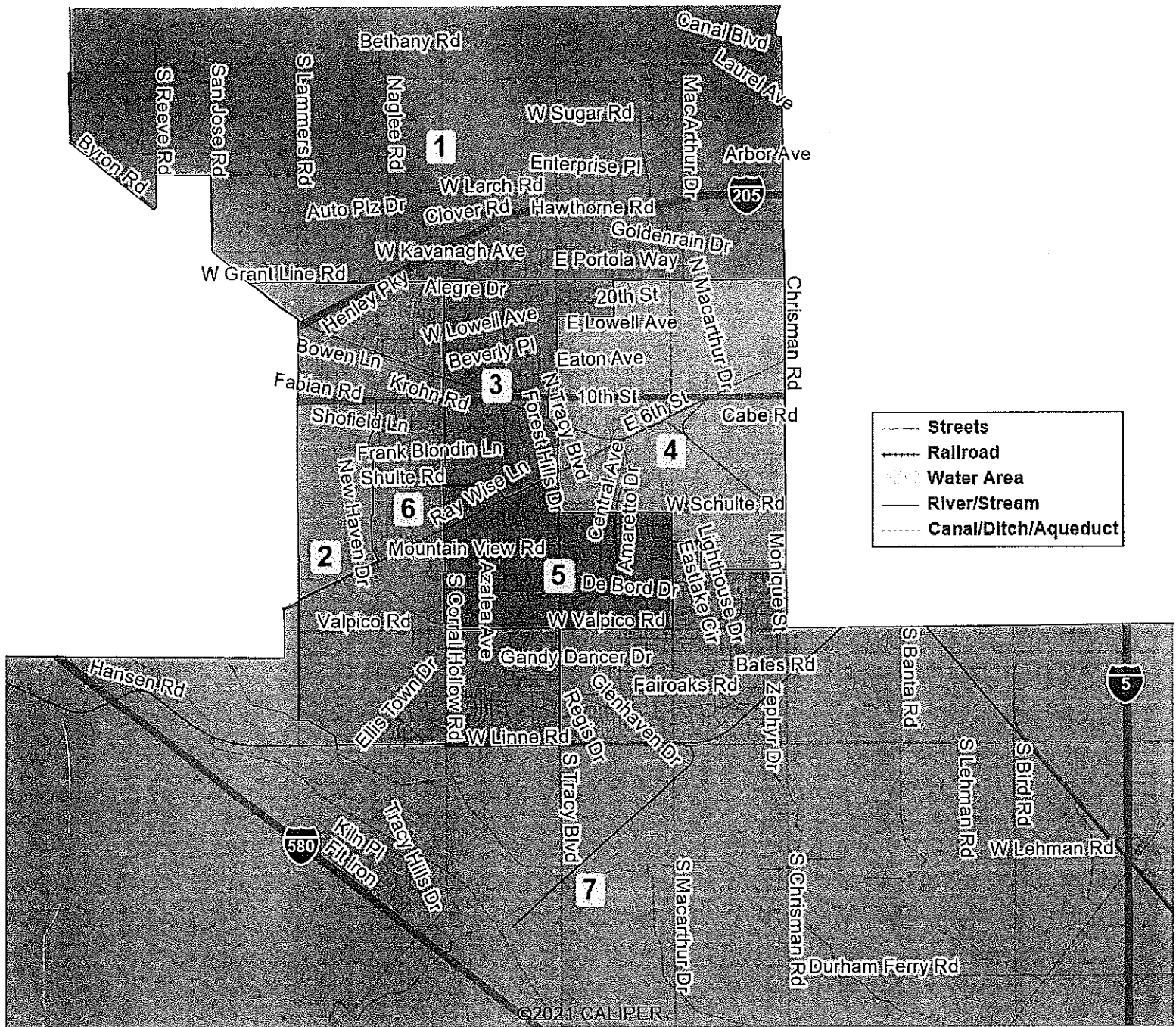
2026: Trustee Areas 1 (vacant), 3 (Abercrombie and Silcox), 5 (Alexander), and 7 (Fagin and MacDonald)

Election Sequence – Alternative

2024: Trustee Areas 4 (Hoffert), 6 (Hawkins), and 7 (Fagin and MacDonald)

2026: Trustee Areas 1 (vacant), 2 (vacant), 3 (Abercrombie and Silcox), and 5 (Alexander)

Orange Map									
District		1	2	3	4	5	6	7	Total
	Total Pop	14,229	14,488	14,985	14,642	14,296	14,227	14,840	101,707
	Deviation from ideal	-301	-42	455	112	-234	-303	310	758
	% Deviation	-2.07%	-0.29%	3.13%	0.77%	-1.61%	-2.09%	2.13%	5.22%
	% Hisp	53.1%	34%	28%	38%	54%	40%	28%	39%
Total Pop	% NH White	26%	22%	24%	30%	27%	30%	38%	28%
	% NH Black	6%	7%	8%	7%	5%	8%	5%	7%
	% Asian-American	12%	31%	35%	20%	10%	18%	24%	21%
Citizen Voting Age Pop	Total	10,521	10,834	10,934	11,161	10,552	10,481	11,183	75,666
	% Hisp	49%	31%	26%	35%	50%	37%	25%	36%
	% NH White	30%	25%	25%	34%	31%	34%	41%	31%
	% NH Black	6%	7%	9%	7%	5%	8%	5%	7%
	% Asian/Pac.Isi.	12%	32%	36%	20%	10%	18%	24%	22%
Voter Registration (Nov 2020)	Total	5,897	7,038	7,796	7,986	6,308	7,231	8,859	51,115
	% Latino est.	40%	30%	27%	31%	40%	32%	22%	31%
	% Spanish-Surnamed	37%	27%	25%	29%	37%	29%	21%	29%
	% Asian-Surnamed	4%	13%	14%	8%	4%	5%	10%	8%
	% Filipino-Surnamed	3%	5%	5%	4%	3%	3%	3%	4%
	% NH White est.	48%	46%	43%	52%	50%	51%	58%	50%
	% NH Black	7%	8%	11%	7%	5%	10%	6%	8%
Voter Turnout (Nov 2020)	Total	4,499	5,651	6,508	6,505	4,905	5,860	7,534	41,462
	% Latino est.	37%	29%	27%	30%	38%	30%	21%	29%
	% Spanish-Surnamed	34%	27%	25%	27%	35%	28%	20%	27%
	% Asian-Surnamed	4%	13%	14%	7%	4%	6%	9%	8%
	% Filipino-Surnamed	3%	4%	5%	4%	3%	3%	3%	4%
	% NH White est.	50%	47%	43%	54%	52%	52%	60%	51%
	% NH Black	7%	8%	11%	7%	5%	10%	6%	8%
Voter Turnout (Nov 2018)	Total	3,264	3,720	4,532	4,748	3,575	4,356	5,160	29,355
	% Latino est.	32%	28%	24%	26%	33%	27%	20%	27%
	% Spanish-Surnamed	30%	26%	23%	24%	31%	26%	19%	25%
	% Asian-Surnamed	4%	11%	11%	6%	3%	5%	6%	7%
	% Filipino-Surnamed	2%	4%	5%	3%	3%	2%	2%	3%
	% NH White est.	55%	51%	47%	58%	56%	54%	64%	55%
	% NH Black est.	7%	7%	11%	7%	5%	10%	6%	8%
ACS Pop. Est.	Total	14,492	14,002	15,076	15,212	14,329	13,565	15,167	101,843
Age	age0-19	29%	30%	31%	27%	37%	30%	32%	31%
	age20-60	55%	56%	55%	57%	48%	53%	51%	54%
	age60plus	17%	13%	14%	16%	16%	17%	17%	16%
Immigration	immigrants	25%	32%	30%	23%	23%	28%	19%	26%
	naturalized	43%	57%	76%	62%	43%	57%	68%	58%
Language spoken at home	english	57%	54%	56%	56%	55%	61%	71%	59%
	spanish	32%	15%	19%	30%	38%	18%	14%	23%
	asian-lang	5%	10%	11%	6%	3%	10%	6%	7%
	other lang	6%	21%	14%	7%	4%	11%	10%	10%
Language Fluency	Speaks Eng. "Less than Very Well"	21%	18%	15%	15%	16%	16%	9%	16%
Education (among those age 25+)	hs-grad	64%	62%	63%	61%	61%	64%	59%	62%
	bachelor	10%	18%	18%	18%	11%	15%	24%	16%
	graduatedegree	3%	7%	7%	6%	3%	7%	7%	6%
Child in Household	child-under18	39%	41%	52%	41%	43%	45%	48%	44%
Pct of Pop. Age 16+	employed	66%	71%	67%	68%	65%	64%	67%	67%
Household Income	income 0-25k	11%	8%	8%	9%	17%	7%	6%	9%
	income 25-50k	17%	9%	2%	6%	18%	12%	9%	11%
	income 50-75k	20%	15%	9%	10%	14%	13%	8%	13%
	income 75-200k	43%	52%	61%	61%	47%	59%	53%	54%
	income 200k-plus	8%	15%	21%	14%	4%	9%	25%	14%
Housing Stats	single family	80%	80%	94%	96%	75%	90%	99%	88%
	multi-family	20%	20%	6%	4%	25%	10%	1%	12%
	rented	55%	45%	22%	24%	52%	33%	22%	36%
	owned	45%	55%	78%	76%	48%	67%	78%	64%
Total population data from the 2020 Decennial Census.									
Surname-based Voter Registration and Turnout data from the California Statewide Database.									
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.									



Election Sequence – Recommended

2024: Trustee Areas 1 (vacant), 3 (vacant), and 5 (Hoffert and Hawkins)

2026: Trustee Areas 2 (Silcox), 4 (Alexander), 6 (Abercrombie), and 7 (Fagin and MacDonald)

Election Sequence – Alternative

2024: Trustee Areas 3 (vacant), 5 (Hoffert and Hawkins), and 7 (Fagin and MacDonald)

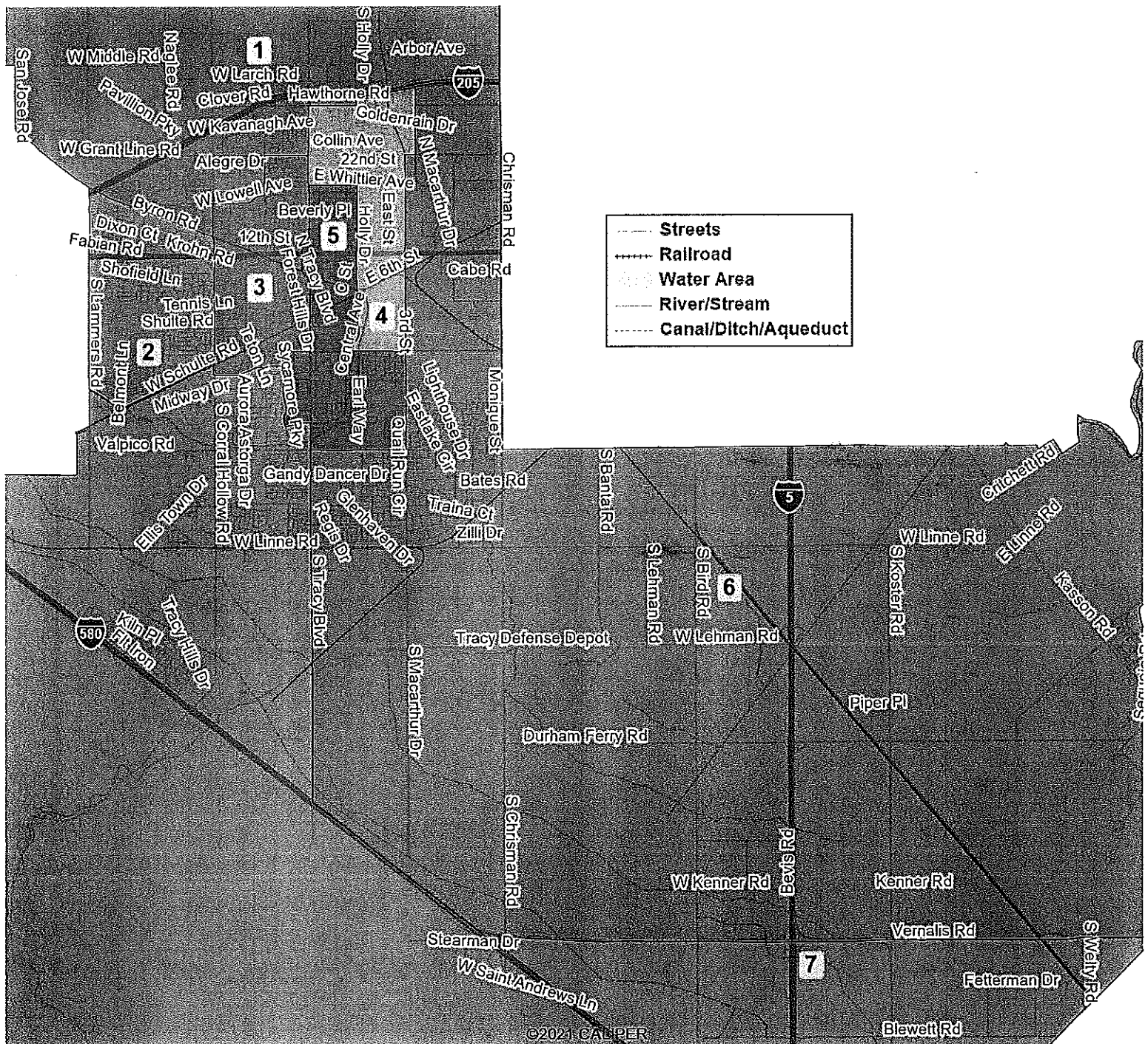
2026: Trustee Areas 1 (vacant), 2 (Silcox), 4 (Alexander), and 6 (Abercrombie)

Purple Map									
District		1	2	3	4	5	6	7	Total
	Total Pop	14,229	14,183	14,023	14,565	15,017	15,064	14,626	101,707
	Deviation from ideal	-301	-347	-507	35	487	534	96	1,041
	% Deviation	-2.07%	-2.39%	-3.49%	0.24%	3.35%	3.68%	0.66%	7.16%
Total Pop	% Hisp	53.1%	29%	45%	56%	34%	28%	29%	39%
	% NH White	26%	23%	30%	23%	32%	25%	39%	28%
	% NH Black	6%	8%	6%	6%	8%	8%	5%	7%
	% Asian-American	12%	35%	15%	11%	21%	34%	22%	21%
Citizen Voting Age Pop	Total	10,521	10,517	10,607	10,646	11,367	10,939	11,069	75,666
	% Hisp	48%	27%	41%	52%	31%	26%	26%	36%
	% NH White	30%	25%	33%	27%	36%	27%	42%	31%
	% NH Black	6%	8%	6%	6%	8%	8%	5%	7%
	% Asian/Pac.Is.	12%	35%	15%	11%	22%	34%	22%	22%
Voter Registration (Nov 2020)	Total	5,897	7,425	6,802	6,146	8,165	7,845	8,835	51,115
	% Latino est.	40%	27%	36%	43%	29%	27%	22%	31%
	% Spanish-Surnamed	37%	25%	33%	40%	26%	25%	21%	29%
	% Asian-Surnamed	4%	14%	5%	4%	8%	13%	10%	8%
	% Filipino-Surnamed	3%	5%	3%	3%	3%	5%	3%	4%
	% NH White est.	48%	46%	52%	46%	52%	46%	59%	50%
	% NH Black	7%	8%	5%	5%	9%	11%	6%	8%
Voter Turnout (Nov 2020)	Total	4,499	6,095	5,383	4,687	6,762	6,522	7,514	41,462
	% Latino est.	37%	26%	34%	41%	27%	26%	21%	29%
	% Spanish-Surnamed	34%	24%	31%	38%	25%	24%	20%	27%
	% Asian-Surnamed	4%	14%	5%	4%	8%	13%	9%	8%
	% Filipino-Surnamed	3%	5%	3%	3%	3%	5%	3%	4%
	% NH White est.	50%	47%	54%	48%	53%	46%	60%	51%
	% NH Black	7%	8%	5%	5%	9%	11%	6%	8%
Voter Turnout (Nov 2018)	Total	3,264	4,109	4,021	3,382	4,920	4,396	5,263	29,355
	% Latino est.	32%	25%	29%	36%	25%	23%	20%	27%
	% Spanish-Surnamed	30%	24%	27%	34%	23%	22%	19%	25%
	% Asian-Surnamed	4%	12%	4%	3%	6%	10%	7%	7%
	% Filipino-Surnamed	2%	4%	2%	3%	3%	5%	2%	3%
	% NH White est.	55%	50%	58%	51%	57%	50%	64%	55%
	% NH Black est.	7%	8%	6%	5%	9%	12%	6%	8%
ACS Pop. Est.	Total	14,492	13,821	14,431	14,931	15,387	13,774	15,009	101,843
Age	age0-19	29%	31%	29%	36%	28%	31%	32%	31%
	age20-60	55%	55%	54%	49%	56%	56%	51%	54%
	age60plus	17%	15%	17%	14%	16%	14%	17%	16%
Immigration	immigrants	25%	32%	24%	25%	25%	30%	19%	26%
	naturalized	43%	63%	48%	43%	66%	76%	68%	58%
Language spoken at home	english	57%	50%	54%	52%	63%	63%	71%	59%
	spanish	32%	16%	33%	40%	16%	15%	13%	23%
	asian-lang	5%	11%	5%	4%	11%	11%	6%	7%
	other lang	6%	23%	8%	5%	10%	11%	10%	10%
Language Fluency	Speaks Eng. "Less than Very Well"	21%	19%	16%	17%	14%	14%	9%	16%
Education (among those age 25+)	hs-grad	64%	60%	62%	61%	64%	64%	58%	62%
	bachelor	10%	23%	13%	10%	19%	16%	24%	16%
	graduatedegree	3%	7%	5%	4%	7%	7%	6%	6%
Child in Household	child-under18	39%	44%	40%	46%	42%	50%	49%	44%
Pct of Pop. Age 16+	employed	66%	71%	65%	66%	67%	67%	66%	67%
Household Income	income 0-25k	11%	7%	12%	16%	5%	9%	6%	9%
	income 25-50k	17%	7%	10%	20%	6%	2%	9%	11%
	income 50-75k	20%	10%	18%	14%	10%	10%	7%	13%
	income 75-200k	43%	59%	52%	47%	64%	59%	52%	54%
	income 200k-plus	8%	17%	7%	3%	15%	21%	26%	14%
Housing Stats	single family	80%	85%	88%	75%	94%	94%	99%	88%
	multi-family	20%	15%	12%	25%	6%	6%	1%	12%
	rented	55%	36%	35%	55%	26%	24%	21%	36%
	owned	45%	64%	65%	45%	74%	76%	79%	64%

Total population data from the 2020 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.



Election Sequence – Recommended

2024: Trustee Areas 1 (vacant), 3 (Hoffert), and 5 (Hawkins)

2026: Trustee Areas 2 (Silcox), 4 (Alexander), 6 (Fagin and MacDonald), and 7 (Abercrombie)

Election Sequence – Alternative

2024: Trustee Areas 3 (Hoffert), 5 (Hawkins), and 6 (Fagin and MacDonald)

2026: Trustee Areas 1 (vacant), 2 (Silcox), 4 (Alexander), and 7 (Abercrombie)

Yellow Map									
District		1	2	3	4	5	6	7	Total
	Total Pop	14,740	14,970	14,133	14,842	14,767	14,222	14,033	101,707
	Deviation from Ideal	210	440	-397	312	237	-308	-497	937
	% Deviation	1.45%	3.03%	-2.73%	2.15%	1.63%	-2.12%	-3.42%	6.45%
Total Pop	% Hisp	43.6%	27%	41%	56%	45%	30%	30%	39%
	% NH White	27%	21%	31%	24%	27%	40%	29%	28%
	% NH Black	6%	8%	7%	6%	7%	5%	7%	7%
	% Asian-American	19%	39%	16%	11%	16%	21%	29%	21%
Citizen Voting Age Pop	Total	10,974	11,089	10,828	10,827	10,863	10,783	10,302	75,666
	% Hisp	40%	25%	38%	52%	41%	27%	27%	36%
	% NH White	31%	22%	34%	27%	31%	43%	32%	31%
	% NH Black	6%	8%	7%	6%	7%	5%	8%	7%
	% Asian/Pac. Isl.	19%	40%	16%	11%	16%	21%	29%	22%
Voter Registration (Nov 2020)	Total	6,864	7,866	7,259	6,139	6,755	8,451	7,781	51,115
	% Latino est.	34%	26%	34%	44%	35%	23%	26%	31%
	% Spanish-Surnamed	31%	24%	31%	40%	32%	21%	24%	29%
	% Asian-Surnamed	7%	17%	5%	4%	5%	9%	11%	8%
	% Filipino-Surnamed	3%	6%	3%	3%	3%	3%	4%	4%
	% NH White est.	53%	41%	54%	46%	47%	60%	48%	50%
Voter Turnout (Nov 2020)	% NH Black	5%	10%	5%	6%	10%	6%	10%	8%
	Total	5,428	6,474	5,809	4,719	5,349	7,155	6,528	41,462
	% Latino est.	31%	26%	32%	41%	32%	22%	25%	29%
	% Spanish-Surnamed	29%	24%	29%	38%	30%	20%	24%	27%
	% Asian-Surnamed	6%	17%	5%	3%	6%	8%	11%	8%
	% Filipino-Surnamed	3%	6%	3%	3%	3%	3%	4%	4%
Voter Turnout (Nov 2018)	% NH White est.	55%	41%	56%	48%	48%	61%	49%	51%
	% NH Black	4%	10%	5%	6%	10%	6%	10%	8%
	Total	3,795	4,364	4,370	3,415	3,943	5,206	4,262	29,355
	% Latino est.	29%	24%	28%	37%	29%	20%	23%	27%
	% Spanish-Surnamed	27%	23%	26%	35%	28%	19%	22%	25%
	% Asian-Surnamed	6%	13%	5%	3%	5%	7%	8%	7%
ACS Pop. Est.	% Filipino-Surnamed	2%	6%	3%	2%	2%	2%	4%	3%
	% NH White est.	60%	45%	60%	51%	52%	64%	54%	55%
	% NH Black est.	4%	10%	6%	6%	10%	6%	11%	8%
	Total	14,820	13,707	15,217	15,029	15,794	14,330	12,946	101,843
Age	age0-19	28%	31%	28%	35%	34%	32%	29%	31%
	age20-60	56%	53%	56%	51%	52%	52%	56%	54%
	age60plus	17%	16%	16%	14%	14%	17%	15%	16%
Immigration	immigrants	27%	34%	23%	25%	26%	18%	26%	26%
	naturalized	54%	77%	54%	36%	48%	68%	72%	58%
Language spoken at home	english	58%	55%	57%	54%	55%	73%	60%	59%
	spanish	19%	19%	30%	39%	27%	13%	16%	23%
	asian-lang	9%	11%	6%	4%	8%	5%	10%	7%
	other lang	14%	15%	7%	4%	10%	10%	13%	10%
Language Fluency	Speaks Eng. "Less than Very Well"	18%	16%	15%	20%	17%	9%	15%	16%
Education (among those age 25+)	hs-grad	63%	64%	61%	63%	63%	59%	60%	62%
	bachelor	14%	20%	16%	10%	12%	23%	20%	16%
	graduate degree	5%	7%	5%	2%	5%	6%	10%	6%
Child in Household	child-under18	35%	51%	39%	44%	48%	47%	48%	44%
Pct of Pop. Age 16+	employed	66%	71%	66%	65%	67%	67%	68%	67%
Household Income	income 0-25k	7%	4%	11%	15%	10%	7%	11%	9%
	income 25-50k	12%	5%	8%	17%	17%	9%	2%	11%
	income 50-75k	18%	8%	15%	14%	16%	7%	8%	13%
	income 75-200k	51%	61%	56%	49%	51%	51%	58%	54%
	income 200k-plus	12%	22%	9%	4%	7%	25%	20%	14%
Housing Stats	single family	80%	98%	89%	79%	79%	99%	93%	88%
	multi-family	20%	2%	11%	21%	21%	1%	7%	12%
	rented	50%	19%	28%	53%	49%	22%	26%	36%
	owned	50%	81%	72%	47%	51%	78%	74%	64%
Total population data from the 2020 Decennial Census.									
Surname-based Voter Registration and Turnout data from the California Statewide Database.									
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.									



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: March 21, 2023
SUBJECT: Ratify Routine Agreements, Expenditures and Notice of Completions
Which Meet the Criteria for Placement on the Consent Agenda

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services or other requirements being offered to or by the District and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
April 25, 2023
SUMMARY OF SERVICES

- A. Vendor: COSCO Fire Protection
 Sites: George Kelly
 Item: Proposal/Contract
 Services: One time-only agreement for the five-year inspection of the fire sprinkler system at the above reference job location. Price includes est. 1 day lift rental to access bulk main for internal inspection in Multi-use/Gym Bldg = \$500.00/1-Day. Price also includes replacement of 11 gauges @ \$29.00/ea = \$345.32.
 Cost: \$10,445.32
 Project Funding: Environmental Compliance
-
- B. Vendor: RGMK
 Sites: Various Sites
 Item: Contract Architectural Planning Services
 Services: Extension of services for planning and support for the Facilities Department on multiple projects.
 Cost: \$222,000.00
 Project Funding: General Funds
-
- C. Vendor: Universal Engineering Sciences
 Sites: Kimball, West and Tracy High
 Item: Contract
 Services: Inspection and testing of earthwork
 Cost: \$78,000.00
 Project Funding: General Funds
-
- D. Vendor: Exploring New Horizons
 Sites: Monte Vista Middle School
 Item: Contract-Ratify
 Services: 2023-24 science camp program which includes meals, snacks, lodging, program supplies, and trained naturalists.
 Cost: \$310 per student for a 3-day week and \$175.00 per cabin Leader
 Project Funding: District Science Camp Funds
-
- E. Vendor: Sierra Building Systems
 Sites: District-Wide
 Item: Proposal
 Services: Per the National Fire Alarm and Signaling Code, NFPA 72, SBC will perform testing, inspection, deficiency and repairs to the fire alarm panels district-wide.
 Cost: \$110,235.00 for inspections, not to exceed \$120,000.00.
 Project Funding: Environmental Compliance



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: April 11, 2023
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

George Kelly Elementary:

1. Tracy Unified School District/George Kelly Elementary: From George Kelly Faculty PTO for the total amount of \$2900.00 (ck#1068). This donation to be used to help pay for Rachel's challenge PO23-02377.

West High School:

1. Tracy Unified School District/West High School: From Tracy African American Association for the total amount of \$2500.00 (ck#2426). This donation to be used to help pay for the Leadership Conference 2023.

Tracy High School:

1. Tracy Unified School District/Tracy High School: From Irrigation Design & Construction LLC for the total amount of \$1000.00 (ck#104348). This donation is for the Irrigation Design and Construction Scholarship Fund account number 1190.
2. Tracy Unified School District/Tracy High School: From Jacqueline Erceg for the total amount of \$2000.00 (ck#10097). This donation is for the Mike Erceg Scholarship.
3. Tracy Unified School District/Tracy High School: From Iron Mountain for the value of \$477.60. A donation of a pallet of paper/card board boxes with lids.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Rob Pecot, Superintendent
DATE: March 21, 2023
SUBJECT: Approve Out of State Travel for Superintendent and STEM Director to attend the 2023 EED Annual Grantee Summit in Washington, DC on June 7-9, 2023

BACKGROUND: The Effective Educator Development (EDD) TA Center is hosting the 2023 EED Annual Grantee Summit to EED Grant Project Directors, June 7 through June 9, 2023. This is an 'invitation only' summit. Project Directors are able to identify an additional person to attend and may put a third person on the wait list. Dr. Rob Pecot has been selected to accompany the CTAC Chief Executive Officer to this event. PreK-12 STEM Curriculum and Local Assessment Director, Dean Reese, has received confirmation to attend.

RATIONALE: Attendance at this summit is mandatory for those school districts and personnel that have received federal grant funds. Tracy Unified School District STEM project is based off this federal grant funding. Dean Reese and Rob Pecot's presence is required by the federal government to ensure grant certification.

FUNDING: The conference cost will total \$4,400.00 for both attendees and includes summit registration, lodging, transportation, and some meal costs. Costs will be paid from unrestricted general funds.

RECOMMENDATION: Approve Out of State Travel for Superintendent and STEM Director to attend the 2023 EED Annual Grantee Summit in Washington, DC on June 7-9, 2023.

Prepared by: Dr. Rob Pecot, Superintendent.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 18, 2023
SUBJECT: Approve Tracy Charter School Summer Program 2023

BACKGROUND: The goal of Tracy Charter Credit Recovery Summer Program is to provide students with academic enrichment opportunities. Many times, when the traditional school year ends, student learning, access to school nutrition programs, and supervision comes to a stop. Despite major budget cuts and distance learning previous years, T.U.S.D. has provided a limited number of Summer Program opportunities which have included mandated Special Education Programs and Credit Recovery Courses for Tracy Unified students. To best meet the academic needs of our students and comply with federal mandates, a Credit Recovery Summer Program is being proposed.

RATIONALE: Credit Recovery Summer School will be available to Tracy Charter School students in grades 9-12 to retake courses in which they have earned a D or an F. The credit recovery courses available are offered through the online Edgenuity Curriculum.

The date of the Credit Recovery Summer program at Tracy Charter School:

Program	Grade	Location	Dates
Credit Recovery	9-12	Tracy Charter School	June 5-June 30, 2023

High School students who are not eligible to participate in Tracy Unified's summer programs may make up credits for courses failed during the school year by completing approved online courses or attending a State Junior College over the summer. All courses must be pre-approved by the site principal and high school counselor. Students may earn a maximum of 30 Credit Recovery units during the summer. Students interested in taking credits for acceleration may elect to enroll in approved online courses or attend a State Junior College over the summer. All courses must be CSU/UC approved and students must be on track to graduate on time. Students may earn up to

20 credits. The cost associated with taking online Credit Recovery or Acceleration courses will be the responsibility of the student, parent, or guardian. Students enrolling in these courses must obtain prior written approval from the site principal and counselor.

This agenda item meets Strategic Goal:

Goal # 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and

Goal # 2: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The Credit Recovery Summer Program will be funded with Tracy Charter School funds. The costs associated with Credit Recovery and Acceleration courses taken outside of the district will be the responsibility of the student, parent, or guardian.

RECOMMENDATION: Approve Tracy Charter School Summer Program 2023.

Prepared by: Zachary Boswell, Principal of Tracy Charter School.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: March 21, 2023
SUBJECT: Approve Overnight Travel for 5 Advisors and 16 Students of West High FFA to attend Cal Poly State CDE Finals in San Luis Obispo, Ca. on May 5-6, 2023

BACKGROUND: The West High School FFA program consisting of sixteen students and five advisors, will travel to San Luis Obispo, CA, for the State CDE Finals. They will leave traveling in three (3) district vans, staying at the Quality Suites Downtown San Luis Obispo, 1631 Monterey St., 805-242-0269. This event is a judging final in the areas of Light Horse Judging, Nursery Landscape and Poultry Judging. Our FFA students had to qualify to attend this final judging contest. It is a cumulative effort over the course of this year, and we are proud to send these 16 students to represent West High.

RATIONALE: The State CDE Finals is an event which measures the learning experience of our students. They attended events and won their way to an invitation to compete at this higher level. This aligns with Strategic Goal #1 Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Transportation will be paid for from Title 1, Goal 1a1. Substitutes, registration, lodging, mileage and meals for staff will be paid by Perkins funds. And student lodging will be paid from CTEIG.

RECOMMENDATION: Approve Overnight Travel for 5 Advisors and 16 Students of West High FFA to attend Cal Poly State CDE Finals in San Luis Obispo, Ca. on May 5-6, 2023.

PREPARED BY: Ms. Annabelle Lee, West High School Principal.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: March 21, 2023
SUBJECT: Approve Overnight Travel for the West High Track Team and Coaches to Attend the CIF State Championships in Clovis, CA May 26-28, 2023

BACKGROUND: The CIF State Championships are held for student athletes who qualify during their season, to compete at the championship level. At this time, we are unsure which members of our team will become qualified as there are several meets, sections and league championships to place in. However, all things being equal, we have several student athletes with the potential to qualify. Based on this we are taking 7 girls and 14 boys this year.

RATIONALE: The student athletes will be exposed to college coaches and have opportunity to receive athletic and scholastic scholarships. It is the culmination of a season of hard work. Coach T.J. Williams, Coach Frank Lozano, Coach Tida Hupman, Coach Renshaw and Volunteer coach Phil Williams, will be the chaperones. The team will leave West High in district vans on Friday, May 26th and return Sunday, May 28th. The team will stay at Home 2 Suites by Hilton Clovis Fresno Airport. This aligns with Strategic Goal #1 Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Lodging and transportation costs will total approximately \$2,500.00, to be paid by the Athletics account. Students will pay for their own meals during their stay in Clovis.

RECOMMENDATION: Approve Overnight Travel for the West High Track Team and Coaches to Attend the CIF State Championships in Clovis, CA May 26-28, 2023.

PREPARED BY: Ms. Annabelle Lee, West High School Principal.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 5, 2023
SUBJECT: Receive Update on Quarterly Williams Complaint Report for the Quarter Ending April 15, 2023

BACKGROUND: Pursuant to the Williams Settlement and California *Education Code* Section 35186, every school must provide 1) sufficient textbooks and instructional materials, 2) school facilities that are clean, safe, and maintained in good repair, and 3) a properly credentialed teacher for every classroom. Education Code, EC 35186(d), requires that school districts shall report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records. There were no complaints filed under the Williams settlements during the January 15, 2023 – April 15, 2023, reporting period.

RATIONALE: The quarterly report for the period of January 15, 2023, through April 15, 2023, has been submitted to the San Joaquin County Office of Education and must be reported to the local school board. The report summarizes the complaints received through the Williams Uniform Complaint process as well as the resolution of each of those complaints. This report supports Strategic District Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals and Strategic District Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No cost.

RECOMMENDATION: Receive Update on Quarterly Williams Complaint Report for the Quarter Ending April 15, 2023.

Prepared by: Zachary Boswell, Ed. D. Director of Curriculum and Accountability.

San Joaquin County Office of Education
Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
[Education Code § 35186(d)]

District: Tracy Unified School District

Person completing this form: Dr. Zachary Boswell, Ed.D Title: Director of Curriculum & Accountability

Quarterly Report Submission Date: ☐ January 15, 2023
(check one) ☒ April 15, 2023
☐ July 15, 2023
☐ October 15, 2023

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Dr. Rob Pecot
Print Name of District Superintendent

Signature of District Superintendent

Date



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 5, 2023
SUBJECT: Approve On-Site Training for Art Freiler School Staff for Kagan Stretch and Review Workshop on August 2, 2023

BACKGROUND: This engaging one-day workshop is an overview and refresher of important Kagan concepts such as how to increase engagement and boost test scores; build powerful learning teams in the classroom, management, mastery, higher-level thinking, and social skills. Classrooms that implement Kagan structures have fewer discipline problems. Because the structures are so cooperative and interactive, they work wonders for students' social skills and language development. This on-site workshop will be held at Art Freiler School.

RATIONALE: This Agenda item supports District Strategic Goal #2 – Hire, support, develop, train and sustain District employees who create a singleness of purpose focused on maximizing students' academic, social and emotional potential.

FUNDING: Total cost for the one day workshop is \$6,504 for 36 Art Freiler staff members. Funding will be provided by Title I funds.

RECOMMENDATION: Approve On-Site Training for Art Freiler School Staff for Kagan Stretch and Review Workshop on August 2, 2023.

Prepared by: Mr. Stephen Theall, Principal, Art Freiler School.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Kagan Professional Development, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: On-site training for Art Freiler School staff for Kagan Stretch and Review workshop on August 2, 2023.

Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of one () [] HOURS [x] DAYS, under the terms of this agreement at the following location Art Freiler School.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

- a. District shall pay \$ 6,504 per [] HOUR [] DAY [x] FLAT RATE, not to exceed a total of \$ 6,504. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
- b. District [] SHALL [x] SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$ _____ for the term of this agreement.
- c. District shall make payment on a [] MONTHLY PROGRESS BASIS [x] SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on August 2, 2023, and shall terminate on August 2, 2023.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.
7. Contractor shall contact the District's designee, Stephen Theall, at (209) 830-3309 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.
8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.
 - a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars (\$1,000,000.00) combined single limit per occurrence; two million dollars (\$2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.
 - b. Contractor ☐ WILL ☒ WILL NOT have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars (\$1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.
11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.
12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.
13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.
14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature Title

Tracy Unified School District

IRS Identification Number

Date

Title

Account Number to be Charged

Address

Department/Site Approval

Budget Approval

Date Approved by the Board



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 5, 2023
SUBJECT: Approve the District Summer Programs 2023

BACKGROUND: The goal of Tracy Unified Summer School Programs is to provide students with academic, social, and personal enrichment opportunities. Many times, when the traditional school year ends, student learning, access to school nutrition programs, and supervision comes to a stop. Despite major budget cuts and distance learning previous years, T.U.S.D. has provided a limited number of Summer Program opportunities which have included mandated Special Education Programs and Credit Recovery Courses for Tracy Unified students. To best meet the academic needs of our students and comply with federal mandates, an expanded Summer Program is being proposed.

RATIONALE: The District is required to provide an extended year Special Education Program each summer. This mandated program is for eligible students in Preschool through young adult, as determined by I.E.P.s. The Special Education Program will be held at two different school sites. Preschool through 8th grade students will be held at Hirsch Elementary and 9th grade students through young adult will be held at Kimball High School.

K-8 Summer Intervention Program is from 8:00 a.m. to 1:00 p.m. at Central School and George Kelly Elementary. This in person learning summer program is for students needing intervention in Math and English Language Arts. The goal is to prepare students for the fall while building confidence heading into a new school year. The program will include daily instruction in academics and enrichment, STEM activities, physical education, art, and history.

Credit Recovery Summer School will be available to TUSD students in grades 9-12 to retake courses in which they have earned a D or an F. The credit recovery course available are offered through the online Edgenuity Curriculum.

For children who will be entering Kindergarten in Fall, 2023, a Kindergarten Bridge Program will be held at McKinley Elementary School. This program is a mandated piece of the Building Literacy Together (First 5) Grant, and seeks to aid students as well as their parents, in a successful transition into kindergarten.

High School Summer Bridge Program will again be offered for incoming 9th graders from District and feeder schools. It will be held at the three high schools, West High, Kimball, and Tracy High School. This program will enroll at-risk students and will aid in preparing these students for the rigors of high school. The Program consists of engaging learning projects – which include proper study skills, meetings with their upcoming school administrators, counselors, and classmates and follow-up tutorial support. The program seeks to give students the tools they need to successfully navigate high school, and thus prepare students for college or careers.

Tracy Adult School's Summer Credit Recovery Program is an independent study summer school program for 12th grade non-grads and 11th grade students who need credit recovery. Students make appointments with one of three teachers to pick up and drop off work at the Adult School.

Summer English Learner Academy will be held at Kimball High School. This program will serve identified students in grades 6-12 who are new to the US and or migrant who need addition English Development opportunities.

The dates for all Summer School programs are as follows:

Program	Grade	Location	Dates
Special Education	Pre K-12	Hirsch Elementary	June 02-June 30, 2023
Special Education/Young Adult	9-12	Kimball High School	June 02-June 30, 2023
Reg Ed Summer Intervention	K-8	Central/George Kelly	June 05-June 30, 2023
Credit Recovery	9-12	Kimball High School	June 05-June 30, 2023
High School Bridge	9	West/Kimball/Tracy High	June 05-June 16, 2023
Adult School	11-12	Adult School	June 05-June 30, 2023
Kindergarten Bridge	K	McKinley Elementary	June 05-June 16, 2023
English Learner Academy	6-12	Kimball High School	June 05-June 30, 2023

In recognition of the Juneteenth National Holiday, Monday, June 19, 2023 there will be (no students/staff) for all Summer Programs.

This agenda item meets Strategic Goal # 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and Goal # 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: All Special Education classes, Credit Recovery Summer Program, and High School Bridge Program will be funded with State designated and District funds. Language Academy Program will be funded with Title III. The Kindergarten Bridge Program will be funded by Early Intervention Preschool funds. The costs associated with Credit Recovery and Acceleration courses taken outside of the district will be the responsibility of the student, parent, or guardian.

RECOMMENDATION: Approve the District Summer Programs 2023.

Prepared by: Julianna Stocking, Associate Superintendent of Educational Services.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 6, 2023
SUBJECT: Approve the Discard of Obsolete Instructional Materials

BACKGROUND: After new instructional materials adoptions are approved by the Board, the Instructional Media Services department withdraws the obsolete materials from school sites' and the Instructional Media Center's (IMC) collections and holds a public discard. The District has obsolete materials that are being replaced in the 2023-24 school year. The IMC makes all discarded materials available free to the public for three days, then arranges for the recycling of all materials not claimed by the public. A search for recyclers to purchase these materials for pulp was unsuccessful; there is no market for this material. Secondary Fiber of Hayward will pick up, remove, and recycle the materials from the TUSD Warehouse and school site locations to prevent these materials from going to landfills.

RATIONALE: Board Policy 3270 allows for the removal of instructional materials that have been replaced by more recent versions or editions of the same material and are of no foreseeable value in other instructional areas. Education Code 60530 allows districts to sell obsolete instructional materials for recycling into paper pulp. Because there is no market for this material, it cannot be sold, however the District wants to observe environmentally sound disposal practices by hiring a recycler to collect the materials. This Agenda request supports District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The cost to discard these materials should be less than \$200 per pick-up site for a total not to exceed \$2000. Funding will be provided from District Funds 01-0000-0-0000-2420-4300-800-9222.

RECOMMENDATION: Approve the Discard of Obsolete Instructional Materials.

Prepared by: Debra Schneider, Ph.D., Director of Instructional Media Services and Curriculum.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 10, 2023
SUBJECT: Approve Master Contract for Non-Public School, Oak Grove Center for the Remainder of the 2022-2023 School Year

BACKGROUND: Board approval is requested to contract with Non-Public School (NPS) placement for one student at Oak Grove Center in Murietta, CA. The District's Special Education administration would like to facilitate the contract with Oak Grove Center to provide the placement pursuant to the student's IEP. Approval is necessary to remain compliant with the IEP.

RATIONALE: Districts must offer a continuum of services including, when necessary, compensatory education to students with exceptional needs. This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to better communicate and function safely and effectively. Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expenses for this contract are billed at \$9,526.08. Total contract expenses will not exceed \$9,526.08. Special Education contract expenses are funded through 602 funding for Special education, budgeted in account #01-6500-5750-11-5800-800-2542.

RECOMMENDATION: Approve Master Contract (MC) for Nonpublic School, Oak Grove Center, for the remainder of the 2022-2023 School Year.

Prepared by: Sean Brown, Director of Special Education.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: April 25, 2023
SUBJECT: Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employees.

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Baptista, Michelle Assistant Principal	Bohn/McKinley	06/30/2023 As Amended	Personal
Henderson, Gary Assistant Principal	Tracy High	06/30/2023	Accepted Principal position WHS
Mendez, Lexie Speech Language Pathologist	Kelly	06/30/2023	Personal
Pitcock, Heather Assistant Principal	Central/Villa	06/14/2023	Personal
Wichman, Steven Principal	Poet Christian	06/30/2023	Accepted Asst Principal position THS

BACKGROUND:**CERTIFICATED RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Aptaker, Lee Teacher	WHS	05/26/2023	Personal
Borris, Grant Teacher	KHS	06/30/2023	Personal
Melrose, Katie Teacher	Bohn	06/30/2023	Personal
McCarville, Timothy Teacher	MVMS	03/26/23	Accepted 1.0 FTE Teaching Position Monte Vista
Pierson, Lisa Teacher	Central	05/30/2023	Personal

BACKGROUND:**CERTIFICATED RETIREMENTS**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Dellagana, Joanna Teacher	Freiler	05/31/2023 As Amended	Retirement
Doerksen, Steve Teacher	KHS	05/26/2023	Retirement
Le Laurin, Cynthia Teacher	North	06/30/2023	Retirement
Wallace, Lisetta Teacher	THS	06/01/2023	Retirement

BACKGROUND:**CLASSIFIED RETIREMENTS**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Jenkins-Harrison, Audrey HS Secretary	West High	7/25/2023	Personal

Haun, Edward Security	West High	06/7/2023	Personal
Minuzo, Judy Secretary	Freiler	07/01/2023	Personal
Parker, Lecia Food Service Technician	DEC	07/03/2023	Personal
Souza, Diane Secretary	Adult School	06/01/2023	Personal

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Bhatt, Drushti Special Education Para Educator	North	03/20/2023	Personal
Hernandez Olivo, Josefina Food Service Worker	Freiler	03/31/2023	Personal
Jett, Andrea Special Education Para Educator	Hirsch	04/02/2023	Accepted Position
Kutti, Priya School Supervision Assistant	Monte Vista	04/16/2023	Accepted Position
Lindahl, Eden Special Education Para Educator	North	03/20/2023	Accepted Position
Marquez, Marta Registrar	Tracy Charter	03/29/2023	Accepted Position
Mendoza, Milane Para Educator I	Central	03/20/2023	Accepted Position
Pandurangan, Kumudavalli Special Education Para Educator	North	04/15/2023	Personal
Seymore, Jason Coordinator for MOT	DEC/MOT	04/29/2023	Personal

BACKGROUND:

COACH RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Doerksen, Steve Girls' Varsity Volleyball	KHS	3/13/23	Retirement

Grace, Demarquis JV Football Head Coach	KHS	3/28/23	Personal
Harrison, Dominique Assistant Coach – Varsity Football	WHS	3/13/23	Personal
Ransom, Katia Assistant Coach – JV Football	KHS	3/17/23	Personal
Thompson, Larry Assistant Coach – JV Football	KHS	3/23/23	Personal

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



HUMAN RESOURCES MEMORANDUM

TO: Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: April 25, 2023
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Henderson, Gary

Wichman, Steven

MANAGEMENT/CLASSIFIED CONFIDENTIAL

West High School
Principal (Replacement)
LME-58, E \$169,596.00
Fund: General

Tracy High School
Assistant Principal (Replacement)
LME-54, E \$155,480.00
Fund: General

BACKGROUND:

Castaneda, Pedro

McCarville, Timothy

Vieira, Joshua

CERTIFICATED

South West Park School
5th Grade Bilingual (Replacement)
"B", Class III, Step 1 \$63,544.00
Fund: General

Monte Vista Middle School
7th/8th Grade Math – 1.0 FTE (Replacement)
"B", Class III, Step 5 \$14,472.00
Fund: General

Art Freiler School
5th Grade (New)
"B", Class IV, Step 1 \$65,675.00
Fund: General

Whitney, Diana

Tracy High School
English/Drama (Replacement)
"B", Class III, Step 1 \$61,283.00
Fund: General

BACKGROUND:

Acala, Emmanuel

CLASSIFIED

Utility Person II (New)
DEC/MOT
8 hours per day
Range 35, Step C - \$24.73 per hour
Fund: General

Chavez, Monica

Utility Person II (Replacement)
DEC/MOT
8 hours per day
Range 35, Step B - \$23.60 per hour + ND
Fund: General

Fernandez, Hector

Utility Person III (Replacement)
South West Park
8 hours per day
Range: 38, Step C - \$26.53 per hour + ND
Fund: General

Garcia, Salvamar

School Supervision Assistant (Replacement)
Central Elementary
1.75 hours per day
Range 21, Step C - \$17.86 per hour
Fund: General

Hernandez, Jasmine

Preschool Instructor (New)
Hirsch Preschool
6 hours per day
Range 30, Step C - \$21.96 per hour
Fund: Child Care & Development

Jett, Andrea

Special Education Para Educator (New)
Hirsch Elementary
6.5 hours per day
Range 27, Step E - \$22.53 per hour
Fund: Special Education

Kutti, Priya

Clerk Typist I (Replacement)
Monte Vista Middle School
8 hours per day
Range 23, Step C - \$18.72 per hour
Fund: ELO Grant

Leval, Isabell	Special Education Para Educator (Replacement) West High School 6 hours per day Range 27, Step A - \$18.72 per hour Fund: Special Education
Lindahl, Eden	Special Education Para Educator (Replacement) North Elementary 6 hours per day Range 27, Step A - \$18.72 per hour Fund: Special Education
Marquez, Marta	Registrar (New) Tracy Charter 6 hours per day Range 35, Step E - \$27.13 per hour Fund: General
Menasco, Andrea	Translator/Clerk Typist I (Replacement) District Office 8 hours per day Range 28, Step C - \$20.99 Fund: General
Mendoza, Milane	Para Educator I (Replacement) Monte Vista Middle School 6 hours per day Range 24, Step E - \$20.99 per hour Fund: General
Mora, Jose	Utility Person III (Replacement) MOT/Grounds Team 3 8 hours per day Range 38, Step C - \$26.553 per hour Fund: General
Ortiz, Nancy	Parent Liaison (Replacement) Southwest Park Elementary 8 hours per day Range 28, Step C - \$20.99 per hour Fund: Target EL
Robles Soltero, Teresa	Utility Person II (New) Villalovoz Elementary 8 hours per day Range 35, Step E - \$27.13 + ND Fund: General
Smith, Nicholas	Utility Person III (Replacement) MOT/Team 2 8 hours per day Range 38, Step A - \$24.13 per hour Fund: Home to School Transportation

Vargas, Yuliana

Food Service Worker (New)
South West Park
3 hours per day
Range 25, Step C - \$19.55 per hour
Fund: General

Watson, Jessica

Food Service Worker (Replacement)
West High School
4 hours per day
Range 25, Step C - \$19.55 per hour
Fund: Child Nutrition – School Program

BACKGROUND:

Barnett, Dorvez

Girls' Varsity Basketball (for 23-24 school year)
Kimball High School
\$6,784.03

Corbett, Heather

Girls' Varsity Volleyball (for 23-24 school year)
West High School
\$6,784.03

Lozano, Frank

Assistant Coach – Track & Field
West High School
\$2,506.00

COACHES

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Rob Pecot, Superintendent
DATE: March 27, 2023
SUBJECT: Cast Ballot for 2023 CSBA Delegate Assembly Run-off Election

BACKGROUND: The members of the Delegate Assembly Election Committee met on March 23, 2023, to count and certify the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in a run-off election. There is one (1) vacancy to be filled in Subregion 8-A.

RATIONALE: The official run-off ballot for Subregion 8-A has been received for the CSBA Delegate Assembly election. Each member board submits one ballot. Each Board may vote for one candidate. A biographical sketch for each candidate is enclosed. The position will be filled by the candidate receiving the highest number of votes. The candidates are:

____ Sandra Chan (Lincoln USD)
____ Kathy Howe (Manteca USD)
____ Susan Macfarlane (Lodi USD)

FUNDING: N/A.

RECOMMENDATION: Cast Ballot for 2023 CSBA Delegate Assembly Run-off Election.

Prepared by: Dr. Rob Pecot, Superintendent.

REQUIRES BOARD ACTION

This completed **ORIGINAL RUN-OFF BALLOT** must be **SIGNED** by the Superintendent or Board Clerk and may be returned by email on or before **MONDAY, MAY 1, 2023**. Only ONE ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR A LATE BALLOT THAT IS NOT POSTMARKED ON OR BEFORE MAY 1 WILL NOT BE VALID.*

OFFICIAL 2023 DELEGATE ASSEMBLY RUN-OFF BALLOT
SUBREGION 8-A
(San Joaquin County)

(Vote for no more than 1 candidate)

Delegates will serve two-year terms that will end March 31, 2025

**denotes incumbent*

☐

Sandra Chan (Lincoln USD)

☐

Kathy Howe (Manteca USD)

☐

Susan Macfarlane (Lodi USD)

Signature of Superintendent or Board Clerk

Title

School District

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

REGION 8 – 14 Delegates (12 elected/2 appointed♦)

Director: Christopher "Kit" Oase (Ripon USD)

Below is a list of all elected or appointed Delegates from this Region.

Subregion 8-A (San Joaquin)

Eric Duncan (Manteca USD), term expires 2024

Cecilia Mendez (Stockton USD)♦, appointed term expires 2024

Kate Powell (Escalon USD), term expires 2024

Marla Sousa Livegood (Linden USD), terms expires 2024

Raymond C. Zulueta Jr. (Stockton USD) ♦, appointed term expires 2023

Vacant, term expires 2023

Vacant, term expires 2023

Subregion 8-B (Amador, Calaveras, Tuolumne)

Sherri Reusche (Calaveras USD), term expires 2023

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD), term expires 2024

Vacant, term expires 2023

Vacant, term expires 2023

Subregion 8-D (Merced)

Zachery David Ramos (Gustine USD), term expires 2024

Jessee Espinosa (Merced City ESD), term expires 2023

County Delegate:

Juliana Feriani (Tuolumne COE), term expires 2024

Counties

San Joaquin (Subregion A)

Amador, Calaveras, Tuolumne (Subregion B)

Stanislaus (Subregion C)

Merced (Subregion D)



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Rob Pecot, Superintendent
DATE: March 22, 2023
SUBJECT: Adopt Board Bylaws to Be Compliant with CSBA Guidelines (First Reading)

BACKGROUND: Some of the Tracy Unified School District board bylaws have not been updated for several years. In that time, compliance and other requirements have changed and are not reflected in the current bylaws.

RATIONALE: The attached board bylaws required minor changes to match CSBA guidelines or are new and we are adopting them as part of our bylaws.

BB 9000	ROLE OF THE BOARD
BB 9005	GOVERNANCE STANDARDS
BB 9010	PUBLIC STATEMENTS
BB 9011	DISCLOSURE OF CONFIDENTIAL PRIVILEGED INFORMATION
BB 9012	BOARD MEMBER ELECTRONIC COMMUNICATIONS
BB 9100	ORGANIZATION
BB 9121	PRESIDENT
BB 9123	CLERK
BB 9222	RESIGNATION
BB 9250	REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS
BB 9320	MEETINGS AND NOTICES
BB 9321	CLOSED SESSION
BB 9322	AGENDA/MEETING MATERIALS
BB 9323	MEETING CONDUCT

FUNDING: Not Applicable.

RECOMMENDATION: Adopt Board Bylaws to Be Compliant with CSBA Guidelines (First Reading).

Prepared by: Rob Pecot, Ed.D., Superintendent.



BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: April 3, 2023
SUBJECT: **Certify Corrective Action to the 2021-22 Findings and Recommendations of the Independent Annual Financial Report**

BACKGROUND: The board was presented with the annual independent audit in March. The audit included three findings. Each year the Superintendent is required to certify that all corrective actions to the annual independent audit have been reviewed and filed by the district's Governing Board. The Superintendent is also required to assure that corrective procedures have been implemented and will be used in the ensuing years.

RATIONALE: The attached forms document the corrective actions to the audit finding.

FUNDING: None.

RECOMMENDATION: Certify Corrective Actions to the 2021-22 Findings and Recommendations of the Independent Annual Financial Report

Prepared by: Tania Salinas, Associate Superintendent of Business Services



AUDIT FINDING CORRECTIVE ACTION

2021-2022

Tracy Unified School District - Includes Tracy Independent Study Charter School

San Joaquin County, California

FINDING CATEGORY Internal Controls - Material Audit Adjustments

FINDING # 1

PAGE: # 101

Describe below specific corrective action used in resolving audit finding:

Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Attach all pertinent documentation. Number of attachments for this finding: 1

The informal internal controls process for ASB accounting has been reviewed and updated to ensure proper recording in the general ledger. The Coordinator of Financial Services will review the June 30 bank statements to ensure the cash balances are properly reflected in the general ledger. The District has strengthened the oversight for the Bond Interest and Redemption Fund. The payments for wire transfers will not be submitted for payment until the Director of Facilities has reviewed and approved for payment. This will ensure financial activities are accurately recorded.

The following finding represents a material weakness related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

	Five Digit Code	AB 3627 Finding Type
	30000	Internal Control
2022-001	Material Audit Adjustments (30000)	
	<p>Criteria Management is responsible for the design, implementation, and maintenance of internal controls to ensure the financial statements are free from material misstatement, whether due to error or fraud. Additionally, management is responsible for the preparation and fair presentation of the financial statements in accordance with generally accepted accounting principles (GAAP).</p> <p>Condition We were requested to draft the financial statements and related to notes to the financial statements. ASB cash balance did not agree to the bank reconciliations as of June 30, 2022. Cash balance was overstated by 261,974. In addition, the county cash for the Bond Interest and Redemption Fund was incorrectly transferred out to pay debt service payments for the defeased bonds in the escrow accounts. Audit adjustments were required to correct these errors.</p> <p>Cause The ASB cash adjustment appears to be due to errors in the ASB cash account reconciliations. Errors related to the improper cash transfer of debt service payments for the Bond Interest Redemption Fund appear to be management oversight during the review of the transaction request.</p> <p>Effect Audit adjustments were necessary in order for the District's financial statements to be fairly stated, in all material effect.</p> <p>Recommendation We recommend that management review the design of the District's internal controls over reconciliation of the ASB cash to ensure ASB activities are accurately recorded in the proper general ledger accounts. In addition, we recommend management strengthen the oversight of the financial transactions review process to ensure financial activities are accurately recorded in the district's general ledger.</p> <p>Repeat Finding No.</p> <p>Corrective Action Plan and Views of Responsible Officials We concur with this finding. The District will update our procedures and oversight to ensure ASB activities are accurately reflected in the general ledger. The District will strengthen the oversight of financial transactions to ensure financial activities are accurately recorded.</p>	



AUDIT FINDING CORRECTIVE ACTION 2021-2022

Tracy Unified School District - Includes Tracy Independent Study Charter School

San Joaquin County, California

FINDING CATEGORY Attendance - Attendance Accounting and Reporting

FINDING # 2

PAGE: # 103

Describe below specific corrective action used in resolving audit finding:

Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Attach all pertinent documentation. Number of attachments for this finding: 1

The District has implemented procedures and monthly training for attendance staff to ensure proper documentation for absent students and that ineligible attendance is not included in the ADA and attendance reporting is accurate.

The following findings represent instances of noncompliance and material weaknesses in internal controls over compliance that are required to be reported by the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. The findings have been coded as follows:

Five Digit Code	AB 3627 Finding Type
10000	Attendance
70000	Instructional Materials

2022-002 10000 – Attendance Accounting and Reporting

Criteria

According to the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in the *California Code of Regulations* and published by the Education Audit Appeals Panel, absences should not be included in ADA calculation.

Condition

During our audit of the Monte Vista Middle School attendance, it was noted that the attendance for 27 students who were absent were incorrectly reported in the attendance system as present.

Questioned Costs

No questioned costs. The District has submitted the amended P2 to correct these errors. The amended P2 was submitted at the same time as the District submit the Annual Attendance Report.

Effect

The District was not properly reporting the attendance as required by the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

Cause

The exceptions noted above appear to be due to the "All Day Code" was not selected when a student was absence for all periods.

Repeat Finding

No.

Recommendation

District should ensure site personnel in charge of the attendance reporting receive adequate training to ensure attendance is accurately accounted for.

Corrective Action Plan and Views of Responsible Officials

We concur with this finding. Procedures and training for attendance staff have been implemented to ensure attendance reporting is accurate.



AUDIT FINDING CORRECTIVE ACTION 2021-2022

Tracy Unified School District - Includes Tracy Independent Study Charter School

San Joaquin County, California

FINDING CATEGORY All Other - Instructional Materials

FINDING # 3

PAGE: # 104

Describe below specific corrective action used in resolving audit finding:

Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Attach all pertinent documentation. Number of attachments for this finding: 1

The District's Associate Superintendent of Education Services will monitor the Director of Instructional Media Services to ensure the Instructional Materials program will be published 10-days prior to the public hearing and the public hearing will be held no later than the 8th week of the school year, as required.

2022-003 70000 – Instructional Materials

Criteria

According to the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in the *California Code of Regulations* and published by the Education Audit Appeals Panel, District is required to provide 10-day notice of the required public hearing for making a determination through a resolution as to the sufficiency of textbooks or other instructional materials. [*Education Code* Section 60119].

Condition

During our audit of the Instructional Materials program, it was noted that the notice of public hearing was published 7 days prior to the public hearing instead of 10-day as required.

Questioned Costs

No questioned costs associated with this requirement.

Effect

The District was not in compliance with the state requirements for Instructional Materials program.

Cause

This appears to be an oversight during the developing the timelines for the public notice and public hearing process.

Repeat Finding

No.

Recommendation

The District should implement procedures to ensure 10-day notice of the public hearing is provided for instructional materials program.

Corrective Action Plan and Views of Responsible Officials

We concur with this finding. The District's Associate Superintendent for Education Services will monitor the Director of Instructional Media Services to ensure the Instructional Materials program will be published 10-days prior to the public hearing and that the public hearing will be held no later than the 8th week of the school year, as required.



AUDIT FINDING CORRECTIVE ACTION 2021-2022

Tracy Unified School District - Includes Tracy Independent Study Charter School

San Joaquin County, California

FINDING CATEGORY Attendance - Attendance Accounting and Reporting (Charter School
Nonclassroom-Based Instruction/Independent Study

FINDING # 4

PAGE: # 105

Describe below specific corrective action used in resolving audit finding:

Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Attach all pertinent documentation. Number of attachments for this finding: 1

The District has implemented procedures and oversight to ensure nonclassroom-based instruction/independent study personnel have proper training for District compliance with the nonclassroom-based instruction/independent study attendance accounting and reporting. All students must attend an in-person mandatory orientation meeting where the master agreement is reviewed and signed for all students. No students will be enrolled until they attend the in-person meeting and have a signed master agreement.

2022-004 10000 – Attendance Accounting and Reporting
(Charter School Nonclassroom-Based Instruction/Independent Study)

Criteria

According to the *2021-2022 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in the *California Code of Regulations* and published by the Education Audit Appeals Panel, Charter School Nonclassroom-Based/Independent Study program, each student whose ADA was claimed, must have a written agreement and each agreement must contain all of the elements required by Education Code section 51747(g).

Condition

During our audit of the Tracy Independent Study Charter attendance, it was noted that the three students did not have a written agreement on file and two students whose written agreement did not have all of the elements present as required by Education Code section 51747(g). One of these two students did not have the begin and end date and independent study written on the contract and one did not have the contract signed within 30 days of the first day of independent study instruction or October 15.

Questioned Costs

No questioned costs. The District has submitted the amended P2 to correct these errors. The amended P2 was submitted at the same time as the District submit the Annual Attendance Report for the charter school.

Effect

The District was not in compliance with Nonclassroom-Based Instruction/Independent Study program.

Cause

It appears that the required written agreements for Nonclassroom-Based Instruction/Independent Study were not obtained for all of the students and not all of the written agreements contained all the elements required by Education Code section 51747(g).

Repeat Finding

No.

Recommendation

District should ensure personnel in charge of the nonclassroom-based instruction/independent study have the proper trainings to ensure District is in compliance with Nonclassroom-Based Instruction/Independent Study program.

Corrective Action Plan and Views of Responsible Officials

We concur with this finding. The students must attend a mandatory in person orientation meeting where the master agreement is covered and signed for all students. No students will be enrolled until they attend the in person meeting and have a signed master agreement.



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Rob Pecot, Superintendent
DATE: April 25, 2023
SUBJECT: Adopt Resolution No. 22-20 Confirming Tracy Unified School District as a "Rural School District" and Directing Staff to Re-Evaluate Secondary Start Times for the 2023-24 School Year

BACKGROUND: Beginning July 1, 2022, school districts were required to ensure that the school day for middle schools started no earlier than 8:00 a.m., and for high schools, no earlier than 8:30 a.m. "Rural school districts," were not subject to this rule, but could implement later start times voluntarily. In light of this option, the District chose to implement later start times for the 2022-23 school year. Since doing so it has heard concerns from families regarding the impact of the later start times and it has been requested that the District re-evaluate secondary start times for the 2023-24 school year.

RATIONALE: Although the District voluntarily began implementing the later school start times for the current school year, the Resolution would confirm the District as a "Rural School District" and therefore, exempt from the later school day start time. The District's boundaries encompass expansive areas identified as "rural" territory by the National Center for Education Statistics, which assigns school locale codes to classify areas based on standard urban and rural designations defined by the U.S. Census Bureau. These same geographic indicators are used by the state Department of General Services School Facility Program. The District includes rural areas with school locale codes of 41 "Rural, Fringe" and 42 "Rural, Distant." Given this, with adoption of the Resolution, the Board would direct the District's Superintendent and his designees to re-evaluate, and adjust as necessary, the secondary school start times for the 2023-24 school year.

FUNDING: None anticipated.

RECOMMENDATIONS: Adopt Resolution No. 22-20 Confirming Tracy Unified School District as a "Rural School District" and Directing Staff to Re-Evaluate Secondary Start Times for the 2023-24 School Year.

Prepared by: Dr. Rob Pecot, Superintendent.

**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 22-20**

**RESOLUTION OF THE BOARD OF EDUCATION
CONFIRMING TRACY UNIFIED SCHOOL DISTRICT
AS A "RURAL SCHOOL DISTRICT" AND DIRECTING STAFF TO RE-EVALUATE
SECONDARY START TIMES FOR THE 2023-24 SCHOOL YEAR**

WHEREAS, Senate Bill No. 328 was signed into law on October 13, 2019 and added section 46148 to the Education Code to prohibit the school day for middle schools from starting earlier than 8:00 a.m., and high schools from starting earlier than 8:30 a.m., beginning on July 1, 2022;

WHEREAS, Education Code section 46148 expressly exempts "rural school districts" from these later start times, although such school districts may implement later start times voluntarily;

WHEREAS, the National Center for Education Statistics ("NCES") has established school locale classifications, which are geographic indicators that describe the areas where schools are located, classifying territory into four general types - Rural, Town, Suburban, and City – and subtypes thereof, while relying on standard urban and rural designations defined by the U.S. Census Bureau;

WHEREAS, the boundaries of the Tracy Unified School District ("District"), depicted in **Exhibit "A,"** encompass expansive areas identified as rural territory based on U.S. Census Bureau designations, with an NCES locale code of 41 "Rural, Fringe" and 42 "Rural, Distant," as shown in **Exhibit "B;"**

WHEREAS, the Office of Elementary and Secondary Education of the U.S. Department of Education administers the Small, Rural School Achievement and Rural and Low-Income School Programs and considers areas "rural" if they are either (i) identified by NCES with school locale codes of 41, 42, or 43, or (ii) otherwise defined as "rural" by a governmental agency of the State;

WHEREAS, the California Department of General Services, a state agency, adopted regulations at title 2 of the California Code of Regulations to implement and establish a state-funded School Facility Program that defines "Rural Area" at section 1859.2 thereof as having an NCES locale code of 31, 32, 33, 41, 42 or 43;

WHEREAS, the District boundaries therefore include areas considered rural by state and federal programs, with NCES locale codes of 41 "Rural, Fringe" and 42 "Rural, Distant;"

WHEREAS, the District voluntarily established later secondary school start times for the 2022-23 school year;

WHEREAS, the District has observed impacts on students due to the later start times;

WHEREAS, some students must travel from those distant and isolated rural areas within the District's boundaries to attend school each day and, with the implementation of a later start time, their transportation to school has been disrupted; and

WHEREAS, with an earlier school start time, these students would further benefit from a corresponding earlier school end time, allowing for their participation in afterschool extracurricular or other programs or activities, while maintaining the time necessary for students to travel back to their rural homes.

WHEREAS, the District seeks to adjust start times to avoid these, and other, impacts on students.

NOW, THEREFORE, the Board of Education of Tracy Unified School District does hereby find and resolve as follows:

1. That the foregoing recitals are true and correct and incorporated herein.
2. That because the District encompasses expansive rural areas based on state and federal indices described herein, the District is a "rural school district," and the Board of Education ("Board") hereby confirms that the District is exempt from the later school day start time otherwise required by Education Code section 46148.
3. While the District had voluntarily implemented later start times, the Board has concluded that the later school day start times included in Education Code section 46148 are not in the best interest of the students of the District and, in particular, those students who travel long distances from rural areas within the District's boundaries to attend school each day.
4. The District's Superintendent and his designees are hereby to re-evaluate, and adjust as necessary, secondary school start times for the 2023-24 school year.
5. The District's Superintendent and his designees are hereby authorized to take all actions and to otherwise carry out, give effect to, and comply with the terms and intent of this Resolution.
6. That this Resolution shall be effective as of the date of its adoption.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Tracy Unified School District on this 25th day of April, 2023.

AYES:

NOES:

ABSTENTIONS:

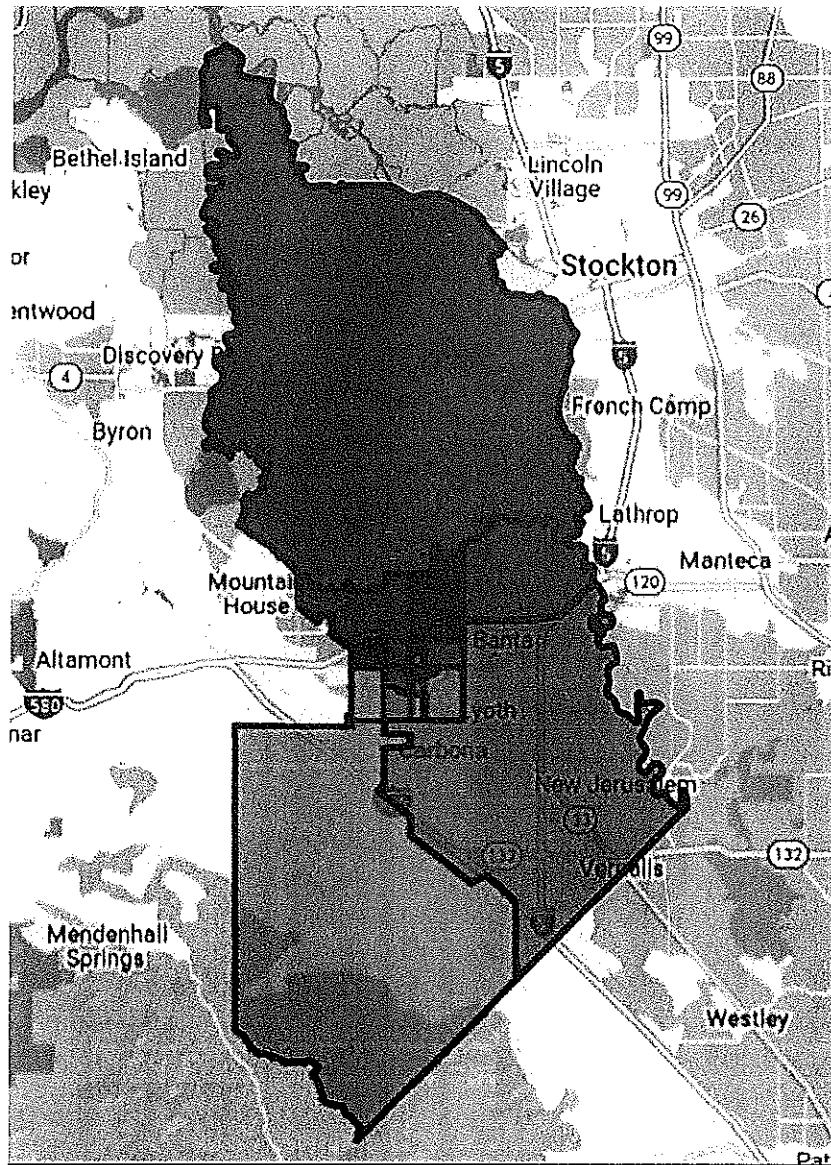
ABSENT:

Steve Abercrombie, President
Board of Education

Attested to:

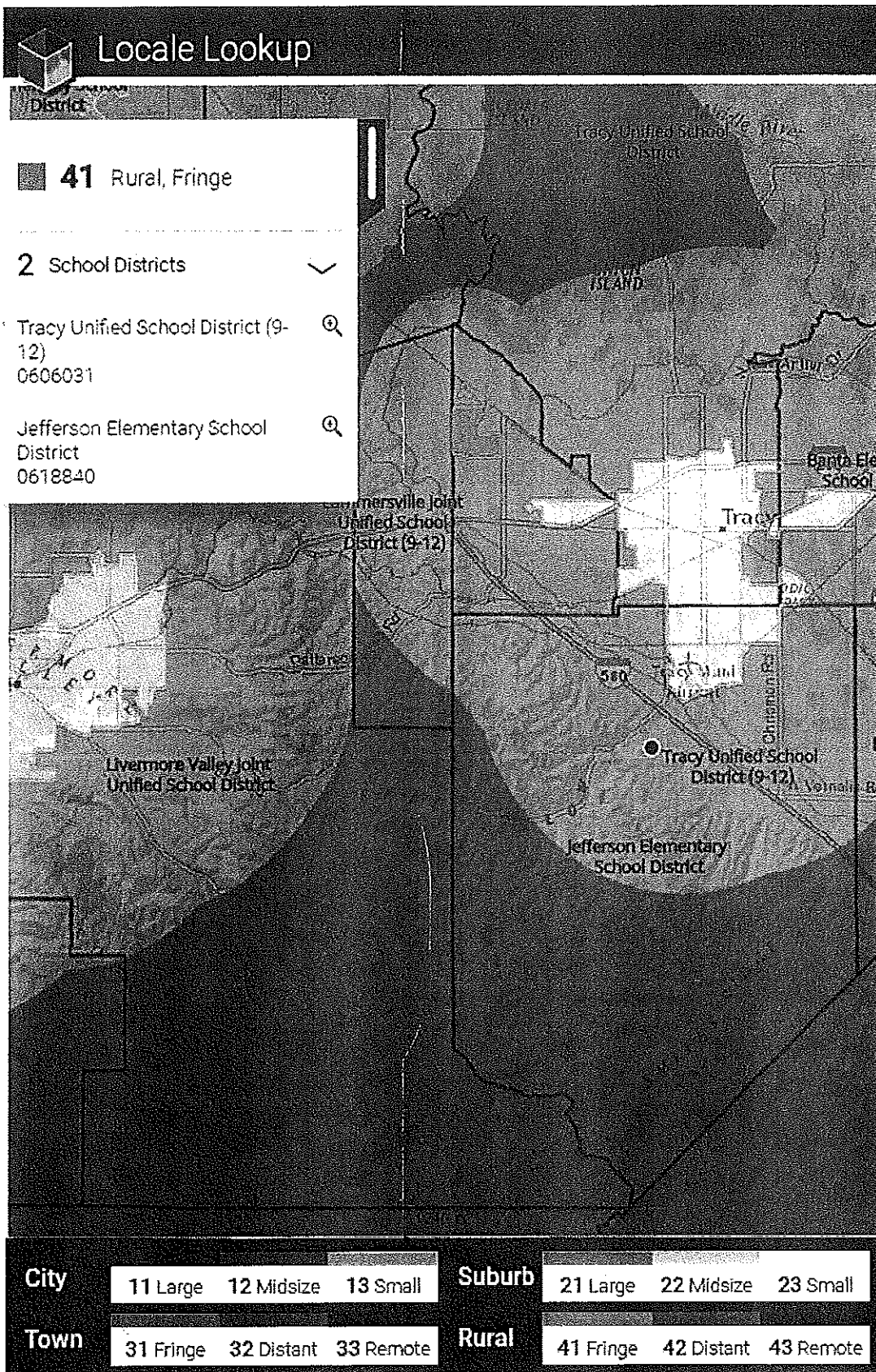
Lynn Dell Hawkins, Clerk
Board of Education

EXHIBIT A
DISTRICT BOUNDARIES



DISTRICT NCES LOCALE CODES







EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: March 29, 2023
SUBJECT: Approve Adoption of Instructional Materials

BACKGROUND: In the 2023-23 school year, the Instructional Media Center convened instructional materials (IM) adoption committees for Film Studies, Child Development and Future Educator, International Baccalaureate Biology, and Art History of Floral Design and Advanced Floriculture. These include new elective courses and established courses needing updated materials. The Curriculum Council recommends these IM to the Board; the Board received a report about these IM on March 28, 2023.

Course(s)	Publisher	Program/Title	Copyright
Film Studies	W. W. Norton	<i>Looking at the Movies: An Introduction to Film</i> , 7 th edition + Swank Streaming Video for HS	2022
Child Development and Future Educator	McGraw Hill	<i>Foundations of Early Childhood Education</i> , 7 th edition	2019
IB Biology	Oxford University Press	<i>IB Biology Course Companion</i>	2023
Art History of Floral Design	Cengage	<i>Floriculture: Designing and Merchandising</i> , 4 th edition	2019
Advanced Floriculture	Goodheart-Willcox	<i>Principles of Floral Design</i> , 2 nd edition	2021

RATIONALE: The instructional materials being recommended for adoption demonstrate the highest correlation to the following evaluation criteria used by the committees in the adoption process:

- Alignment to the standards and goals of that content area or course
- Instructional methods that actively engage all students at all levels of achievement
- When applicable, supports examinations related to that course

This agenda item meets Strategic Goal #1: Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Funding for the purchase of recommended materials not to exceed \$84,420 will be provided by funds from Goal 1, Action 23 of the Local Control Accountability Plan reserved for the purchase of instructional materials.

Course(s)	Program/Title	Format	Not to Exceed
Film Studies	<i>Looking at the Movies: An Introduction to Film</i> , 7 th edition + Swank Streaming Video for HS	Digital Text + Swank annual fee	\$14,100 \$1,920
Child Development & Future Educator	<i>Foundations of Early Childhood Education</i> , 7 th edition	Digital	\$6,800
IB Biology	<i>IB Biology Course Companion</i>	Print (no digital available)	\$6,900
Art History of Floral Design	<i>Floriculture: Designing and Merchandising</i> , 4 th edition	Print (for consistent color reproduction)	\$49,000
Advanced Floriculture	<i>Principles of Floral Design</i> , 2 nd edition	Print (for consistent color reproduction)	\$5,700

RECOMMENDATION: Approve Adoption of Instructional Materials.

Prepared by: Debra Schneider, Ph.D., Director Instructional Media Center.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: April 6, 2023
SUBJECT: Adopt Resolution No. 22-19 Supporting the Recognition and Celebration of School Library Month

BACKGROUND: Since 1985, the American Association of School Libraries, a division of the American Library Association, has recognized and celebrated School Library Month (SLM). This year is the 38th annual celebration of SLM, with the theme, “There’s More to the Story!” TUSD’s school libraries deliver more than just stories; library programming addresses students’ informational and digital literacy, content learning, critical thinking skills, and more, in an environment that is safe, relevant, and engaging for all students.

RATIONALE: School libraries are an important part of every school community. TUSD has made a significant—and impactful—investment in school libraries at each site. This investment is evidence-based. The presence of the school library is one of the few factors whose contribution to academic achievement has been documented empirically. School library impact research studies have shown that students in schools with well-resourced and well-staffed libraries have higher literacy achievement on state testing; the size of a library’s staff and collection are a direct predictor of reading scores. TUSD school libraries and library staff deliver a wide array of print and digital resources and programming connected to students’ needs. Libraries are a space for personalized learning success; learners are encouraged and supported to explore questions of personal and academic relevance. This makes libraries a powerful force in students’ lives.

This item aligns with District Strategic Goal #1: Prepare all students to be well-rounded individual with the knowledge and skills to pursue their college and/or careers, and Goal #3: Apply fiscal, operational, and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No cost to the district.

RECOMMENDATION: Adopt Resolution No. 22-19 Supporting the Recognition and Celebration of School Library Month.

Prepared by: Debra Schneider, Ph.D., Director of Instructional Media Services and Curriculum.



TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION #22-19
Supporting the Recognition and Celebration of School Library Month

WHEREAS, April 2023 has been designated the 38th annual national School Library Month; and

WHEREAS, all students deserve a well-managed library to provide free access to information that supports their learning and interests; and

WHEREAS, school libraries provide materials for students that encourage intellectual growth; and

WHEREAS, school libraries provide materials that will develop literacy skills, cultural awareness, aesthetic appreciation, and ethical standards; and

WHEREAS, school libraries provide materials across a wide range of ideas that realistically depict our pluralistic society and reflect the contributions of the different religious, social, political, historical and ethnic groups to the American and world heritage and culture; and

WHEREAS, school libraries provide access to print materials, e-books, and audiobooks to encourage children to read for learning and pleasure; and

WHEREAS, school libraries provide materials to meet individual needs, interests, abilities, learning styles, and maturity levels of the students served; and

WHEREAS, school libraries serve as a safe and positive environments for all students;

NOW, THEREFORE BE IT RESOLVED that the governing board of the Tracy Unified School District declares the month of April 2023 as “School Library Month” in TUSD and strongly encourages school administrators, teachers, students, and citizens of Tracy to recognize and support School Library Month and to participate throughout the month of April in celebration of TUSD’s school libraries.

PASSED AND ADOPTED, THIS 25th DAY OF APRIL, 2023, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

President
Board of Education
Tracy Unified School District

Clerk
Board of Education
Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: April 11, 2023
SUBJECT: Receive the District's Initial Bargaining Proposal for the California School Employees Association for the 2023-2024 School Year, Pending Public Input

BACKGROUND: The current three-year contract between the California School Employees Association (CSEA) and the Tracy Unified School District (TUSD) expires on June 30, 2024. The articles below will be negotiated for the re-opener agreement during 2023-2024 school year.

RATIONALE: The District chooses to open the following Articles:

- Article VIII - Pay and Allowances
- Article X - Fringe Benefits
- Article XI – Hours and Overtime
- Article XIII- Bereavement Leave

This agenda item meets Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: N/A.

RECOMMENDATION: Receive the District's Initial Bargaining Proposal for the California School Employees Association for the 2023-2024 School Year, Pending Public Input.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



TRACY

UNIFIED SCHOOL DISTRICT

*"The future belongs
to the educated"*

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TO: Mike Caulfield, CSEA Chapter 98 President
Debra Ladwig, Labor Representative, CSEA

FROM: Tammy Jalique, Associate Superintendent of Human Resources

DATE: March 27, 2023

SUBJECT: TUSD to CSEA Sunshine Proposal, 2023-2024 Negotiations

Pursuant to Article XLIV of the Master Agreement, TUSD is proposing the following articles be opened for 2023-2024 contract negotiations.

Automatic Reopeners:

Article VIII, Pay and Allowances
Article X, Fringe Benefits

TUSD Openers:

Article XI, Hours and Overtime
Article XIII, Bereavement Leave

Thank you.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: April 11, 2023
SUBJECT: Receive the District's Initial Bargaining Proposal for the Tracy Educators Association (TEA) for the 2023-2024 School Year and Submit it for Negotiations, Pending Public Input

BACKGROUND: The current three-year Master Agreement between the Tracy Educators Association (TEA) and the Tracy Unified School District (TUSD) calls for successor agreement contract negotiations for the 2023-2024 contract year. TEA is requesting to meet and negotiate with the District as shared in TEA's sunshine proposal.

RATIONALE: The District is requesting to open Article VI, Hours, Article VII, Duties, and Article XXII, Bereavement Leave.

The District is also willing to open other articles by mutual agreement if, in the course of negotiations for the 2023-2024 school year, changes in one of the currently open articles necessitates changes in other articles not currently open.

FUNDING: N/A

RECOMMENDATION: Receive the District's Initial Bargaining Proposal for the Tracy Educators Association (TEA) for the 2023-2024 School Year and submit it for Negotiations, Pending Public Input.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.



TRACY

UNIFIED SCHOOL DISTRICT

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TO: Miyoko Masuda, TEA Negotiations Chair
Chris Munger, TEA President

FROM: Tammy Jalique, Associate Superintendent of Human Resources

DATE: March 27, 2023

SUBJECT: TUSD to TEA Sunshine Proposal, 2023-2024 Negotiations

Pursuant to Article XL of the Master Agreement, TUSD is proposing the following articles be opened for 2023-2024 contract negotiations.

Automatic Reopeners:

Article XIII, Salaries (Compensation)
Article XIV, Fringe Benefits

TUSD Openers:

Article VI, Hours
Article VII, Duties
Article XXII, Bereavement Leave

As noted in our last negotiations session, we agree to mutually reopen Article XXXVI, Peer Assistance and Review (PAR). Thank you.