

NOTICE

Sherborn School Committee

**March 14, 2023 @ 6:30
Sherborn Town Hall**

Agenda

1. Call to Order
2. Community Comments
Join Zoom Meeting (community comments only)
<https://us02web.zoom.us/j/86082110896?pwd=YIRROWhXcHlNa3pzdU5L2ZOZU5tZz09> Meeting ID:860 8211 0896
Passcode: 120779
3. Continued Discussion on FY24 Budget

**** Dover Public Schools - Public Hearing on the Proposed FY24 Budget****
4. Vote on FY24 Budget **A.R.**
 - General Discussion
5. Reports:
 - Superintendent's Update
 - Principal's Report – Dr. Brown
 - Warrant Report
6. Monthly FY23 Financial Report
7. Annual School Committee Vote on MA School Choice Law **A.R.**
8. Consent Agenda **A.R.**
 - Sherborn School Committee February 7, 2023 Minutes
 - Donation
9. Communications (For Members Information)
 - Dover Sherborn Regional School Committee Minutes February 7 & 15, 2023
10. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY24 Operating Budget Adjustments and Final Approval
DATE: March 10, 2023

New FY24 Budget Documents

The following documents are being presented along with Version 2.0 of the FY24 Budget:

- Summary of Budget Adjustments
- Operating Expense Summary

We have two budget adjustments to bring forward to the Committee. One adjustment reflects salary savings from the reduction of the district-wide floating nurse from a 1.0 FTE to an .8FTE (Sherborn's share of this reduction is .1FTE). The second adjustment reflects an increase in circuit breaker funds used to offset General Fund expenditures. As we reported in February, we updated the OOD projected costs and calculated a preliminary estimated CB amount to be received in FY24. The tuition and transportation costs budgeted numbers have not changed. We were able to cover the approved increase of 17.5% in ACCEPT's FY24 per mile transportation rate with changes in the cohort of students being transported (less miles estimated for FY24 versus FY23). The proposed CB amount to be applied to the budget will increase by \$20,000 (increase to \$320,000) and represents a 60% reimbursement rate. The difference potentially remaining, assuming a 75% reimbursement rate, is \$80,000. As our estimate is a rough calculation of reimbursement, using the 60% rate provides for differences in actual calculations plus a reserve for unexpected placements that could occur in FY24.

Once the discussion on the V2.0 budget information has been completed, the Committee will hold their Annual Budget Hearing followed by the final vote on the FY24 Budget.

Timeline

With tonight's approval, the Committee's work is completed with the next steps being at the town level.

Advisory's Public Budget Hearing is scheduled for **Saturday, March 18th**. We typically attend only for purposes of answering any questions that arise during their discussions.

Sherborn's Annual Town Meeting is scheduled for **April 25th** and the Town Election is on **May 9th** (the capital request could be a ballot question).

We will be happy to answer any questions at Tuesday's meeting.

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

**Sherborn Public Schools
FY24 Proposed Budget
Summary of Budget Adjustments**

	FY23 Budget	FY24 Proposed Draft	Change	
			\$	%
Presented November 15, 2022				
Pine Hill In-District	\$6,752,068	\$7,049,846	\$297,778	4.41%
OOD Tuition and Transportation*:				
Tuition	440,000	760,000	320,000	72.73%
Transportation	135,000	145,000	10,000	7.41%
Total OOD	\$575,000	\$905,000	\$330,000	57.39%
Total Sherborn Public Schools	\$7,327,068	\$7,954,846	\$627,778	8.57%

*Net of \$300,000 of Circuit Breaker funds

		FC			
Presented March 14, 2023					
Pine Hill In-District			\$7,049,846		
Reduction of .1 Floating Nurse		2800	(9,275)		
	In-District Increase (Decrease):		(9,275)		
	Revised Pine Hill In-District				
		\$6,752,068	\$7,040,571	\$288,503	4.27%
OOD Tuition & Transportation**			\$905,000		
Increase use of CB Reimbursement			(20,000)		
	OOD Increase (Decrease):		(20,000)		
	Revised OOD				
		\$575,000	\$885,000	\$310,000	53.91%
Total Sherborn Public Schools					
		\$7,327,068	\$7,925,571	\$598,503	8.17%
net change as of 3/14/2023				(29,275)	

**Net of \$320,000 of Circuit Breaker funds

Sherborn Public Schools

FY24 OPERATING EXPENSE SUMMARY

Description	FY20 Expended	FY21 Expended	FY22 Expended	FY23 Budget	FY24 Proposed	\$ CHANGE	% CHANGE	% SUB BUDGET	% TOTAL BUDGET
SALARIES & OTHER COMPENSATION	5,413,417	5,237,970	5,564,495	5,864,386	6,121,442	257,056	4.38%	86.95%	
OTHER EDUCATIONAL EXPENDITURES*	311,800	374,917	359,085	387,190	406,700	19,510	5.04%	5.78%	
GENERAL EDUCATION TRANSPORTATION	156,280	216,547	239,628	233,942	239,879	5,937	2.54%	3.41%	
BUILDINGS & GROUND EXPENDITURES	248,482	218,426	246,690	266,550	272,550	6,000	2.25%	3.87%	
Sub-total In-District	6,129,978	6,047,860	6,409,898	6,752,068	7,040,571	288,503	4.27%		88.83%
TUITION**	799,295	432,017	473,820	440,000	740,000	300,000	68.18%	83.62%	
TRANSPORTATION	245,347	109,500	131,183	135,000	145,000	10,000	7.41%	16.38%	
Sub-total OOD	1,044,642	541,517	605,003	575,000	885,000	310,000	53.91%		11.17%
TOTAL SCHOOL DEPARTMENT	\$7,174,621	\$6,589,377	\$7,014,901	\$7,327,068	\$7,925,571	\$598,503	8.17%		100.00%

* Includes placeholder/reserve for all FY24 salary increases

**FY24 Budget net of \$320,000 of Circuit Breaker funds

Based on Proposed Budget of March 14, 2023



The Public Schools of Dover & Sherborn

Sherborn School Committee Meeting

Tuesday, March 14, 2023

Superintendent's Update



- School Highlights
- Legislative Breakfast
- Special Education Audit & Tiered Focus Monitoring
- Human Resources Update
- Diversity, Equity & Inclusion Webinar
- Calendar Task Force

M.A.S.S. Tri-County Superintendents

FY24 LEGISLATIVE PRIORITIES

Budget Actions to
Support Students in the
MA Tri-County Area



HOW YOU CAN HELP :

- 01 Mitigate 14% increase for private special education programs**
For the past 10 years, OSD has instituted a 2% average annual increase. This unprecedented 14% increase is straining local budgets. **Consider "pothole" or other funding relief to mitigate impact.**
- 02 Lower circuit breaker cost threshold**
Support SD.1786 and HD.3170.
Lowering the threshold will increase costs that are eligible for reimbursement through circuit breaker funding.
- 03 Increase circuit breaker reimbursement from 75% to 90%**
Support SD.1783 and HD.3156.
Increasing the reimbursement rate could mitigate 14% OSD increase and reduce strain on district budgets.
- 04 Special Education Commission**
Support SD.1421 and HD.3102.
Comprehensive review of fiscal sustainability of special education service delivery in Massachusetts.



Assistant Superintendent's Update



- English Learners Tiered Focus Monitoring & Federal Grant Tiered Focus Monitoring
- Upcoming learning walks
- Math pilot
- New website



Elementary Math Pilot- Background



- Pine Hill & Chickering have been using Everyday Math since the early 2000s, are currently using the 4th Edition (2015)
- Since this time, the 8 Practice Standards for Math have been adopted and MA DESE's CURATE has published a list of programs that meet its expectations
- Education has also continued to evolve, our learners have evolved, and we have focused on our Profile of a Graduate skills
- 2 Pilot programs this year: Eureka² and Illustrative Math (both 'approved' by DESE).

Tentative Timeline



- **Fall 2022:** Teachers pilot one unit of Eureka², gather feedback
- **Spring 2023:** Teachers pilot one unit of Illustrative Math, gather feedback
- **Late Spring 2023:** Compare rubrics, student feedback, teacher feedback, coach feedback, administrative feedback; select a program to pilot more in-depth 2023-2024
- **2023-2024:** one teacher per grade level pilots the full curriculum
- **Summer 2024:** PD for teachers on new math curriculum
- **Fall 2024:** Rollout new math curriculum in stages (a few grades at a time-TBD)

Eureka Squared is a research based program which focuses on accessibility, coherence, and engagement. The program's approach interweaves procedural fluency and conceptual knowledge. The scope and sequence are intentionally organized to leverage connections between concepts, and progress conceptual understanding to help students access new learning and problem-solving. Eureka Squared provides a focussed approach to encourage student discourse and to engage students by connecting lessons to real-world math. Lessons provide hands-on activities and are a gradual release model moving towards student independence.

**EUREKA
MATH²™**

Illustrative Math



Illustrative Math is organized in a coherent progression where skills build upon each other. The scope and sequence of the program is designed to help students develop a deep understanding of mathematical concepts, build fluency, and solve mathematical problems that reflect their lived experiences. Units and lessons begin by inviting students to use their prior mathematical knowledge, funds of knowledge, language, and culture to make sense of new mathematical concepts. Activities offer collaborative learning opportunities and instructional routines that center student thinking and encourage students to bring their whole selves to math class. Grades K–5 courses (and coming soon to 6–12 courses) include problem-solving contexts that positively reflect ethnically diverse cultures and support the implementation of culturally relevant and responsive pedagogy.

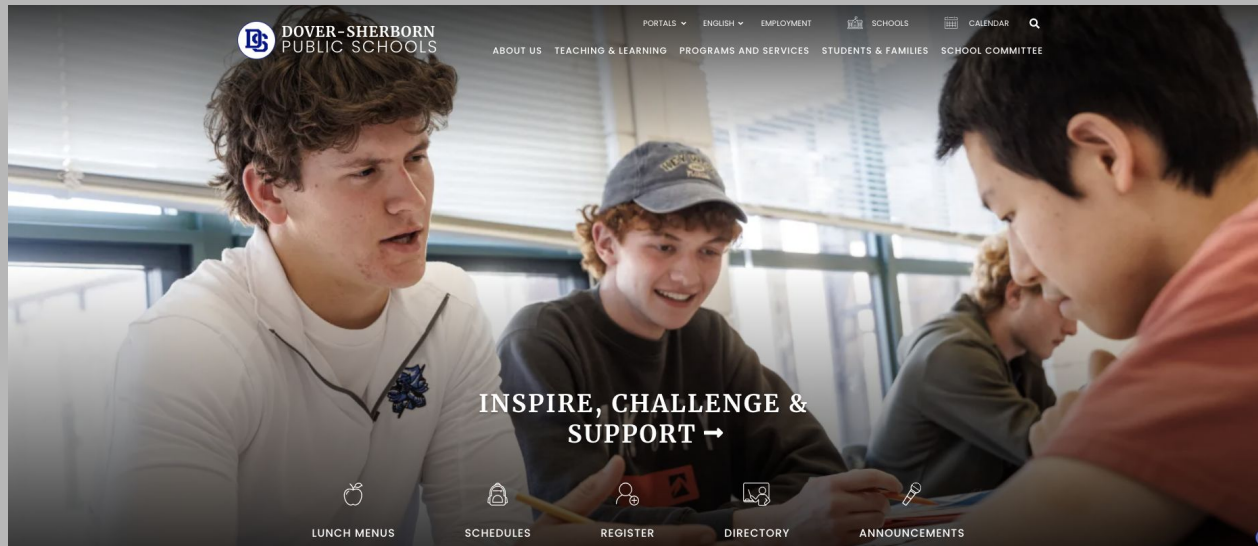


Criteria for Selecting a Program



- Alignment to content standards & organization of units
- Grade-appropriate practices
- Student accessibility
 - Differentiation for ELs, high needs students, students above grade level
 - Real life connections
- Teacher usability
- Impact on learning
- Alignment with Portrait of a Graduate skills

New Website Preview



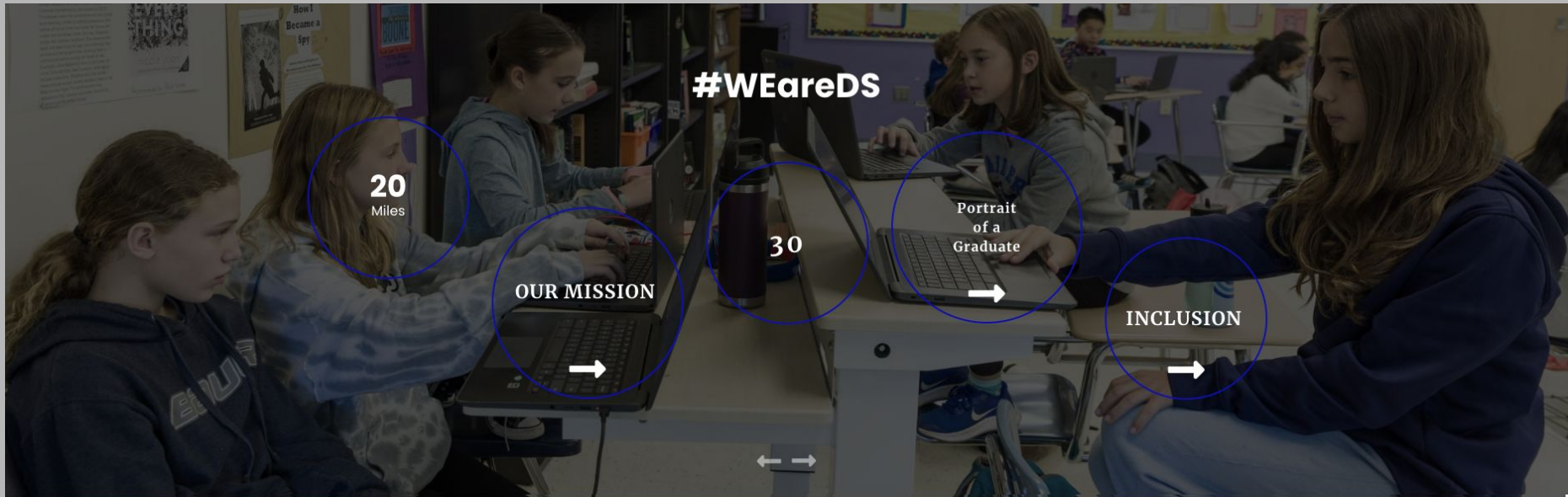
News

Events

Social



New Website Preview



DOVER-SHERBORN PUBLIC SCHOOLS

29 Cross Street

9 Junction Street

155 Farm Street

157 Farm Street

10 Pine Hill Lane

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New Website



- **Currently:** working on importing content from old site to new site; designing new pages
- **March-April 2023:** IT team trains administrative assistants and other content editors on how to use website platform
- **May-June 2023:** Finals site fixes bugs, finetunes items 'under the hood'
- **July 2023:** soft launch of new website, feedback form
- **Mid August 2023:** official launch of new website!



TO: Elizabeth McCoy, Superintendent
FROM: Barbara Brown, Principal
RE: Principal's Monthly Report
DATE: March 14, 2023

Principal's Reflection:

Pine Hill International Fair - Thank you to the CSA and Irene Saranteas Bassalee and Monika Acharya for bringing this new event to our school. On the evening of March 10th, over 23 cultures were represented at the school fair with family hosted activities, dress, food, and spirit.

Kindergarten Registration and Orientation - Kindergarten teachers and administration will be welcoming 50 incoming students and their caregivers on the afternoon of May 3rd (an early release day) for classroom visits (the children) and information meetings (the caregivers).

Math Curriculum Pilot - We have six teachers each from Pine Hill and Chickering Schools who are working in coordination with the Math Coach to pilot select units from new math programs. DS is looking at Eureka Math and Illustrative Math Programs, both of which meet the DESE curriculum criteria for teaching math more conceptually and with greater application to real-life problem solving. Teachers are impressed with the math programs and look forward to determining which of the two programs we will implement in an expanded pilot next school year. Our ultimate goal is to adopt a new math program K-5.

Destination Imagination - Congratulations to the Pine Hill DI Team "Better than NASA" who placed in last week's New England competition. Their next challenge is at the Global DI Competition in Kansas City in mid-May!

The team has been working together since the Fall to build a roller coaster out of a limited set of materials, which included cardboard, plastic tubing, fishing line and tape. The goal was to transport a golf ball from a start to finish line. They had 8 minutes to reconstruct and assemble their roller coaster in a 6 foot by 6 foot area, which also included a wonderful theatrical performance with music and acting. Teams were awarded points for how long and how fast the ball traveled, but only received credit if the ball did a complete run without any interference. They also successfully executed a "launching mechanism" bonus which enabled the ball to

start its run without human touch via a pulley system. It was a phenomenal display of teamwork, determination and perseverance. They problem-solved together, improvised solutions and navigated challenges.

Congratulations and shoutouts to:

Austin Eppich
Max Goldwyn
Ivan Li
Greyson Schaefer
Ben Schneider
Teddy Tapply
Bowen Zhu

Professional Development:

- February 9: Trauma informed strategies to support student success in the classroom - 8 faculty members attended
- February 10: In house, grade 1 curriculum collaboration (2 hours)
- February 15 and 17th: Jen Ryan multiclass PD for Training Revised Units of study for Grades K-2
- February 15: In house math PD with coach L. Weiner (Illustrative Math pilot workshop) - Connery, Gird, Jarboe
- February 17: In house, grade 4 curriculum collaboration (½ day)
- March 2: In house PD with coach Jen Ryan - Rachel Santiano (½ day)
- March 2-3: Mass Music Educator conference - Kelly Hodge

Pine Hill Happenings:

- February 8: Early Release Day/Professional Development
- February 9: CSA enrichment - Grade 3 Plimoth Pawtucket Museum
- February 15: CSA enrichment - Grade 2 Author Faraha Zia visit
- February 16: Grade K - Broadmoor walks on campus
- February 20-24: School closed - February Vacation week
- February 27: Faculty Meeting 2:30 - 3:30pm
- February 29: DEI community forum
- March 1: School Advisory Committee - 7:15 - 8:15 am
- March 1: Early Release Day/Parent-Teacher Conferences
- March 2: CSA Meeting 9:00 - 10:30 am
- March 2: CSA enrichment - Grade 4 Author Suzy Becker visit
- March 3: Grade 5 to Hale Reservation

- March 8: Early Release Day/Parent-Teacher Conferences
- March 9: CSA Enrichment - Grade 1 Discovery Museum presentation
- March 10: CSA sponsored International Fair

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Elizabeth M. McCoy, Superintendent
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Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
DATE: March 10, 2023
RE: FY23 Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

#	Date	Amount	Fund
1083	2/16/2023	\$14,798.41	Food Service
1084	2/16/2023	\$24,459.20	Circuit Breaker
1085	2/16/2023	\$64,310.67	General-OOD
1086	2/16/2023	\$1,250.00	ESSER III
1087	2/16/2023	\$46,957.17	General-School
1089	3/2/2023	\$15,585.57	General-School
1090	3/2/2023	\$8,409.22	General-OOD
1091	3/2/2023	\$10,526.04	Circuit Breaker

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY23 Monthly Financial Update
DATE: March 10, 2023

Attached for your review is:

- Status of Appropriations as of March 10, 2023
- Analysis of OOD as of March, 2023

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

Salaries

The majority of salaries have been encumbered. The Special Education Teachers line item reflects the conversion of two special educational assistants to an additional special educator to provide more direct instruction to students on IEPs. You will see the corresponding savings in the Educational Assistants line item **partially offset however, with the transfer of an educational assistant from the CB fund as discussed last month.** There are variances in the Teachers-Classroom, Guidance and Medical/Health Services line items due to several post-FY23 budget staffing changes. The net impact is a positive variance of approximately \$25,000. There is also a positive variance in SPED Administration due to the allocation of responsibilities this year with an interim in this shared district position. Substitutes and Custodial overtime services are expensed as incurred. You will see those budget balances decrease as the year progresses. We will continue to update the Committee on any changes in staffing.

Expenditures

There are no material variances to report to date. Projections have been encumbered for utilities and transportation. We will continue to monitor all expense categories on a monthly basis.

Out-of-District

Costs for FY23 placements to date have been encumbered. **Two placements have ended since our last meeting reducing tuition costs by \$60,000. We continue to have a negative variance of just under \$400,000 before applying the additional CB funds available of \$98,603.** The negative variance is a combination of more placements to date than budgeted (12 versus 10) and also higher costs for several of the budgeted placements. Circuit Breaker reimbursement has been finalized with the break-out as follows: \$24,916 for in-district, \$287,161 for OOD tuition and \$55,945 in transportation for a total of \$294,003. **We have attached an updated analysis of OOD reflecting the unfunded amount which has been reduced to approx. \$300,000 from the previously reported \$390,000. The reduction reflects the savings noted above as well as the transfer of an educational assistant's cost to the General Fund.** We will continue to work with the Town and Advisory Committee to determine the steps the Committee needs to take to request additional appropriations and the potential use of the SPED Stabilization Fund.

Sherborn Public Schools
Status of Appropriations as of March 10, 2023

	FY23	EXPENDED		TOTAL	OPERATING	% of
	BUDGET	THRU 3/10	ENCUMBRANCES	PROJECTED	VARIANCE/ BUD.REMAINING	BUDGET
<u>SALARIES</u>						
SUPERINTENDENT	\$143,408	\$90,190	\$45,095	\$135,285	8,123	5.66%
BUSINESS AND FINANCE	113,115	75,042	37,521	112,563	552	0.49%
DISTRICT INFO MANAGEMENT	77,214	53,456	25,738	79,194	(1,980)	- 2.56%
SPED ADMINISTRATION	209,753	93,199	101,540	194,739	15,014	7.16%
SCHOOL LEADERSHIP-BUILDING	330,287	236,579	91,384	327,963	2,325	0.70%
ACADEMIC LEADERS	31,173	13,224	20,978	34,202	(3,029)	- 9.72%
TEACHERS, CLASSROOM	2,748,073	1,523,981	1,201,997	2,725,978	22,095	0.80%
TEACHERS, SPED	1,031,298	634,694	456,876	1,091,570	(60,272)	- 5.84%
SUBSTITUTES	34,000	21,838	1,875	23,713	10,287	30.26%
EDUCATIONAL ASSISTANTS	428,921	267,799	131,824	399,623	29,299	6.83%
LIBRARIANS & MEDIA CENTER	120,241	69,370	50,871	120,241	0	0.00%
BUILDING BASED PD	20,250	18,062	0	18,062	2,188	10.80%
GUIDANCE COUNSELORS	100,669	43,485	84,038	127,523	(26,854)	-26.68%
PSYCHOLOGICAL SERVICES	112,068	64,655	47,413	112,068	0	0.00%
MEDICAL/HEALTH SERVICES	126,398	61,667	41,749	103,417	22,981	18.18%
CUSTODIAL SERVICES	237,517	159,025	63,057	222,082	15,435	6.50%
TOTAL SALARIES	\$5,864,386	\$3,426,265	\$2,401,957	\$5,828,222	\$36,164	0.62%
<u>EXPENDITURES</u>						
SCHOOL COMMITTEE	\$6,800	\$8,429	\$1,167	\$9,596	(2,796)	-41.12%
SUPERINTENDENT	17,000	15,021	0	15,021	1,979	11.64%
LEGAL SERVICES	8,000	5,000	0	5,000	3,000	37.50%
DISTRICT INFO MANAGEMENT	73,290	61,384	7,233	68,617	4,673	6.38%
SCHOOL LEADERSHIP-BUILDING	22,300	16,985	1,522	18,507	3,793	17.01%
SPED SERVICES/SUPPLIES	104,500	53,762	52,972	106,734	(2,234)	- 2.14%
LIBRARIANS & MEDIA CENTER	3,850	2,431	0	2,431	1,419	36.85%
COURSE REIMBURSEMENT/PD	26,000	7,988	2,045	10,033	15,967	61.41%
TEXTBOOKS	38,500	35,823	1,444	37,267	1,233	3.20%
LIBRARY INSTRUCTIONAL MATERIALS	4,500	4,201	294	4,495	5	0.10%
INSTRUCTIONAL EQUIPMENT	12,700	8,486	3,499	11,985	715	5.63%
GENERAL SUPPLIES	43,600	36,549	569	37,118	6,482	14.87%
CLASSROOM INSTRUCT TECHNOLOGY	19,500	22,916	0	22,916	(3,416)	-17.52%
GUIDANCE	3,500	2,955	0	2,955	545	15.56%
MEDICAL/HEALTH SERVICES	3,150	1,870	0	1,870	1,280	40.65%
TRANSPORTATION SERVICES	233,942	121,713	114,410	236,122	(2,180)	- 0.93%
CUSTODIAL SERVICES	21,500	20,190	1,159	21,349	151	0.70%
MAINTENANCE OF BUILDINGS	123,050	73,693	34,720	108,413	14,637	11.90%
UTILITIES	122,000	73,436	49,899	123,336	(1,336)	- 1.09%
TOTAL EXPENDITURES	\$887,682	\$572,832	\$270,934	\$843,766	\$43,916	4.95%
TOTAL INDISTRICT OPERATING	\$6,752,068	\$3,999,097	\$2,672,892	\$6,671,988	\$80,080	1.19%
<u>OOD TUITION & TRANSPORTATION</u>						
TUITION TO NON-PUBLIC/OUT-OF-STATE	\$290,000	\$305,639	\$151,171	\$456,811	(166,811)	-57.52%
TUITION TO COLLABORATIVES/MA PUBLIC	150,000	82,407	65,003	147,411	2,589	1.73%
Total Tuition	440,000	388,047	216,175	604,221	(164,221)	-37.32%
TRANSPORTATION SERVICES	135,000	62,185	104,002	166,188	(31,188)	-23.10%
TOTAL OOD	\$575,000	\$450,232	\$320,177	\$770,409	(\$195,409)	-33.98%
<i>* Total Charged to CB</i>	<i>360,000</i>	<i>365,005</i>	<i>226,671</i>	<i>591,675</i>	<i>(231,675)</i>	
TOTAL OPERATING	\$7,327,068	\$4,449,329	\$2,993,068	\$7,442,397	(\$115,329)	- 1.57%

Sherborn Public Schools
Analysis of FY23 OOD Expenditures
March, 2023

General Fund Budget	\$	440,000
CB Fund Budget	\$	360,000
TOTAL	\$	800,000

General Fund

Budget	\$	440,000
Actual estimated to date	\$	604,221
Amount unfunded	\$	(164,221) *

CB Available 7/1/22	\$	164,600	160,000 **
Add FY23 CB reimbursement	\$	294,003	200,000 **
Total adj CB Balance	\$	458,603	

Charged to CB:

EA	\$	-	moved to GF
Tuition estimated to date	\$	591,674	
Total est. expenses to date	\$	591,674	
Amount unfunded	\$	(133,071) *	

General Fund and CB Combined:

Total Budget	\$	800,000
Total Expenses	\$	1,195,895
Amount over budget	\$	(395,895)
Additional CB (not budgeted)	\$	98,603
Unfunded amount	\$	(297,292) *

Available Funding Sources:

Town Reserves	\$	-
SPED Stablization Fund	\$	-
Reserves needed	\$	(297,292)

* Components of Unfunded amount

** FY23 Budgeted Amounts

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

To: Sherborn School Committee

From: Elizabeth McCoy
Superintendent

Date: March 3, 2023

RE: School Choice

Massachusetts General Law Chapter 76, Section 12 requires local school committees to vote annually as to whether or not the district will participate in School Choice.

Our school committees have historically voted not to participate in School Choice.

Should the committees decide not to participate, the recommended motion is:

Move to have the Sherborn Schools not participate in School Choice program for the 2023-2024 school year.

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

DRAFT

Sherborn School Committee Meeting of February 7, 2023

Members Present: Amanda Brown
Dennis Quandt
Sangita Rousseau
Kristen Aberle
Christine Walsh
Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Amanda Brown called the meeting to order at 5:59 pm in the Middle School Library.

2) Community Comments - none

3) Reports

- Superintendent Update - Beth McCoy spoke about the following: the recent Community Forum; the progress of the consultant evaluating the HR needs of the District; and the formation of the Calendar Task Force.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.
- Warrant Report

4) FY23 Monthly Report as of January 31, 2023

- Out-of-District - Circuit Breaker reimbursement has been finalized and totals \$294,003. The projected shortfall for FY23 given all known placements to date is \$387,670. Dawn Fattore is working with the Town and Advisory Committee to determine the next steps to request additional appropriations and the potential use of the SPED Stabilization Fund.

5) Proposed FY24 Budget

- *Operating* - OOD projected costs have been updated as well as the estimated for Circuit Breaker amount to be received in FY24. Budgeted tuition and transportation costs have not changed. The proposed Circuit Breaker amount to be applied to the budget has been increased to \$320,000 and represents a 60% reimbursement rate. Version 2.0 of the FY24 budget will be presented at the March 14th meeting.
- *Capital* - an updated quote has been received and the capital request for the Emergency Management System upgrade will be \$40,000 (down from \$75,000).

Dennis Quandt made a motion to approve the FY24 Capital Budgets as presented. Christine Walsh seconded.

23-01 VOTE: 4 - 0

6) Consent Agenda

- Approval of Minutes: November 15, 2022
- Approval of Pre-School Tuition - proposed 2.5% increase to \$6,030 for 3 days and \$10,670 for 5 days.

Dennis Quandt made a motion to approve the Consent Agenda as amended. Christine Walsh seconded.

23-02 VOTE: 4- 0

7) Communications

- Dover Sherborn Regional Committee minutes of November 8, 2022
- Dover School Committee minutes of October 25, 2022

DRAFT

- 8) Items for March 14, 2023 meeting - FY24 Budget Hearing**
- 9) Adjournment at 6:44 pm.**

Respectfully submitted,
Amy Davis



TO: Sherborn School Committee

FROM: Barbara Brown, Principal

DATE: March 14, 2023

RE: Donation from Sawin Fund

I respectfully request that Sherborn School Committee vote favorably to accept a \$10,000 donation from the Sawin Fund. Each calendar year, the Sawin Fund makes a donation to Pine Hill to supplement the cost of field trips and enrichment programs.

The Sawin Fund goes back a long, long time in Sherborn history. A fund to support public schools in Sherborn was established in 1858 as the “Dowse School Fund” in support of a public high school. In 1871, Martha Sawin died and left her estate to the Town to invest and apply the income to support a public school. The assets were eventually turned over to the Town and the Sawin Fund remains, which provides an annual donation to the Pine Hill School each year to support student enrichment and guidance.

Thank you for considering this donation.

Dover-Sherborn Regional School Committee

Meeting of February 7, 2023

Members Present: Maggie Charron
Judi Miller
Kate Potter
Angie Johnson
Lynn Collins
Mark Healey

1) Call to Order

Maggie Charron called the meeting to order at 7 pm in the Middle School Library.

2) Community Comments - Bethany Burke, parent from Dover, spoke about her concern that academics and intellectual challenge should be a priority over other initiatives (CRT, SEL, DEI).

3) Reports

- Superintendant Report - Beth McCoy presented an update from her office including: the recent Community Forum; the progress of the consultant evaluating the HR needs of the District; and the formation of the Calendar Task Force.
- Warrant Report

4) Financial Reports: FY23 Monthly Report as of December 31, 2022

- Revenues - the projections for High School Parking and Activity Fees are being adjusted due to lower than budgeted participation to date.
- Salaries - two additional staffing changes occurred in January resulting in an increase to the positive variance in Teachers, Classroom of approximately \$60,000.
- Expenditures - there are no changes to report since last month.
- Capital Project Update - the Lindquist Security Access System is now complete and the system is in full operation.
- Other FY23 Activity - Drummey Rosane Anderson, Inc will be conducting the Educational Facility Space Needs Assessment. The process will take approximately 8-10 months and the Committees will be updates as needed.
- Parking fees - there was discussion about the student proposal on the fees for parking. Maggie Charron is going to put together a memo with all available information for the Committee to discuss further and vote on at the next meeting.

5) FY24 Proposed Budget Continued Discussion

- Operating - there have been no changes to the budget since the last meeting. West Suburban Health rates will be determined on Feb 15th. Contract negotiation with all parties are ongoing.
- Capital - The Administration has received feedback from the Town of Dover and the Sherborn Sustainability Coordinator that they would like the rooftop air handling units be replaced with electric units. Dawn Fattore has met with a vendor for redoing the athletic complex. There has also been discussion about the plan to move the tennis courts.

6) Consent Agenda

- Approval of Minutes: December 6, 2022

Approved 3.7.23

*Lynn Collins made a motion to approve the Consent Agenda. Judi Miller seconded.
23-04 VOTE: 5 - 0*

7) Communication

- DSHS Principal's Report - John Smith
- DSMS Principal's Report - David Lawrence
- Dover School Committee Minutes of November 22, 2022

8) Next meeting February 15, 2023 meeting - FY24 Capital Budget, FY24 Operating Budget

9) Adjournment at 8:32 pm.

Respectfully submitted, Amy Davis

Approved 3.7.2023

Dover-Sherborn Regional School Committee

Meeting of February 15, 2023

Members Present: Maggie Charron
Judi Miller
Kate Potter
Angie Johnson
Lynn Collins
Mark Healey

1) Call to Order

Maggie Charron called the meeting to order at 6:32 pm in the Middle School Library.

1) Community Comments - Bethany Burke, parent from Dover, asked that her questions from the recent DEI Forum about SEL, Cultural Responsiveness, MTSS, and DEI relate to the curriculum. She also read a comment from Liz Panagoulis (Sherborn parent) requesting clarification on references made at a recent meeting to “old school” academics and “we are a public school” as well as when parents are notified of intervention determined by MTSS. Alexandra Frank, Sherborn parent, read comments written by her children regarding how their experiences at Pine Hill are beginning to remind them of their previous school which their family left when DEI work overtook academic focus.

Maggie Charron and several other committee members addressed the recent anonymous websites and letters that were circulated in both towns. The claims made suggesting nefarious intentions of the Equity Audit and other DEI initiatives were rebutted. Committee members thanked those that have participated in recent DEI forums and asked that all comments be expressed respectfully, not anonymously, to facilitate discussion.

2) FY24 Proposed Budget

- Operating
- Capital - A contingency amount \$100,000 has been added to the rooftop air handling unit replacement increasing the project total to \$1,200,000. Dover is responsible for \$647,400 and Sherborn \$552,600. The remaining projects total \$180,000 and will be funding within the current Regional budget.

Lynn Collins made a motion to approve the revised FY24 Capital Plan as presented. Judi Miller seconded.

23-05 VOTE: 6 - 0

- Local District Fee Summaries - Maggie Charron provided a memo summarizing her research into area school fees including for parking. After discussion the committee members decided to keep the parking fee at \$300 for FY24 and to request that the Administration not raise the fee for at least the next three years.

2) Adjournment at 7:11 pm.

Respectfully submitted, Amy Davis