

Apr 17, 2023 | [ELA Adoption Committee Meeting #1](#)

Paradise Valley Unified School District | Meeting Minutes

Elementary ELA Adoption Committee Minutes

Date: Apr 17, 2023

Time: 3:30 pm

Location: Paradise Valley District Office, District Training Center

Facilitators: Shelly Edgar, Facilitator and Dr. Dan Courson, Assistant Superintendent of Curriculum & Instruction

Committee Members Present:

- **Administrator Representative** – Dr. Dan Courson, Assistant Superintendent
- **Principal Representative** – Ryan Schoonover, Principal
- **Principal Representative** – Kristi Williams, Principal
- **Principal Representative** – Vicky Raymond, Principal
- **Parent Representative** – Carolyn Linville, Parent
- **Parent Representative** – Holly Grover, Parent
- **Parent Representative** – Kelley Hawpe, Parent
- **Parent Representative** – Kate Bashaw, Parent
- **Teaching Staff Representative** – Angela Cordova, Teacher
- **Teaching Staff Representative** – Frances Talbert, Teacher
- **Teaching Staff Representative** – Heidi Winden, Teacher
- **Teaching Staff Representative** – Jamie Quezada, Teacher
- **Teaching Staff Representative** – Jennifer Martin, Teacher
- **Teaching Staff Representative** – Joy Roberts, Teacher
- **Teaching Staff Representative** – Katie Stephens, Teacher
- **Teaching Staff Representative** – Kimberly Diana, Teacher
- **Teaching Staff Representative** – Lissa Davis, Instructional Coach
- **Teaching Staff Representative** – Melissa Sarnowski, Teacher
- **Teaching Staff Representative** – Shelley Davis, Teacher
- **Teaching Staff Representative** – Stefanie Phillips, Teacher
- **Teaching Staff Representative** – Tami Foley, Teacher
- **Teaching Staff Representative** – Tani Eley, Teacher
- **Teaching Staff Representative** – Jessica Nemet, Teacher

Committee Members Absent:

- Erin Labie, Parent
- Kathryn Peacock, Parent

- **Miriam SchantMarion, Teacher**
- **Dawn Harris, Teacher**
- **Kimberly Skinn, Teacher**

Purposes of the Committee:

1. The Curriculum and Instruction Department will be facilitating the committee process for presenting a K-6 comprehensive ELA resource adoption to the PV Governing Board.
2. The committee will also cultivate a list of supplemental reading resources that schools can use in addition to the newly adopted Tier I curriculum. This list will also be presented to the governing board.

Purposes of Today's Meeting:

To share the curriculum adoption process, share state and federal parameters regarding reading instruction, and to introduce ELA curriculum choices.

Outcomes of Today's Meeting:

1. A shared understanding of the curriculum adoption process
2. An initial list of vendors and materials for potential proposals
3. A set of next steps to be completed prior to our next meeting

Agenda/Minutes

I. Welcome

- A. Introductions, Review Purpose, Norms, and Open Meeting Law
- B. Committee Members introduced themselves
- C. Norms were reviewed, Open Meeting Law Reviewed
- D. Purposes of the Committee (two-fold) was Discussed (see above)
- E. Purpose of Today's Meeting was Discussed (see above)
- F. Outcomes of Today's Meeting was Discussed

II. Adoption Process

- A. Reviewed Whole Process of an Adoption and General Timeline of Events
- B. Meetings will be held in the Spring 2023 and continue in the Fall of 2023
 1. Introduce vendor list, then committee members can add any additional vendors
 2. Review information garnered regarding initial vendors and finalize vendor list
 3. Review proposals from vendors and conduct first elimination
 4. Vendor Presentations and conduct second elimination
 5. Samples Arrive and 60-Day Community Review
 6. Analysis of each component (technology, assessment, etc) of each curriculum
 7. Review Feedback from Community, discuss vote on final choice
 8. Recommendation to the Cabinet and Governing Board
 9. In addition to the main ELA curriculum, supplemental resources will also be reviewed, narrowed, and recommended to the Cabinet and the Governing Board

III. State and Federal Parameters

- A.** Discuss state laws encompassed in MOWR and Title I ESSA requirements
- B.** Arizona Requirements for K-3
 - 1. State Standards state standards
 - 2. Move On When Reading (MOWR) Approved List as of 3/15/23 list (as of 3/15/23)
 - a) Tier 1 Curriculum Must Meet the Follow Requirements
 - (1) Aligned to Standards
 - (2) Address the essential components of Reading (listed below)
 - (3) ESSA Evidence-based at the top three tiers
 - 3. "Essential components of reading instruction" means explicit and systematic instruction in the following:
 - a) Phonological awareness, including phonemic awareness.
 - b) Phonics encoding and decoding.
 - c) Vocabulary development.
 - d) Reading fluency as demonstrated by automatic reading of text.
 - e) Reading comprehension of written text.
 - f) Written and oral expression, including spelling and handwriting.
- C.** Sites to Read about Curriculum
 - 1. What Works Clearinghouse (ESSA Tiers of Evidence) What Works Clearinghouse
 - 2. EdReports
 - 3. ESSA Tiers of Evidence link
- D.** Title I Schools must use curriculum that has ESSA Evidence for all grades, not just K-3

IV. Initial Vendor List

- A.** Introduce initial vendor list of 10 vendors with informational resources was shared
- B.** Vendors were chosen based on the ADE MOWR list and good reviews on Ed Reports
- C.** Committee Members can research additional resources to add to the list at the next meeting

V. Action items

- A.** Review Ed Reports or other resources/reviews of vendor choices presented
 - 1. Take brief notes on each resource
 - 2. Determine pros/cons
- B.** Research any other ELA curriculum you believe should be considered for committee discussion.
 - 1. Add other curriculum to the list and link resources/reviews for that curriculum.
 - 2. Be prepared to inform the committee about why the vendor should be added.

Meeting was adjourned at 5:13 p.m.