

Sherborn School Committee

Tuesday, September 20, 2022

6:00 PM - DS Middle School Choral Room

Meeting Agenda

Join Zoom Meeting

<https://us02web.zoom.us/j/86082110896?pwd=YIRROWhXcHlNa3pzdzU5L2ZOZU5tZz09>

Meeting ID: 860 8211 0896

Passcode: 120779

1. Call to Order
2. Community Comments
3. Superintendent Update: Elizabeth McCoy
 - Assistant Superintendent Update– Denny Conklin
 - Principal's Report – Dr. Brown
 - Warrant Report
4. FY 22 Budget Closeout
5. Consent Agenda **A.R.**
 - Approval of Minutes June 14, 2022
6. Communications (For Members Information)
 - 2022-23 Meeting Calendar
 - Subcommittee Assignments
 - Regional School Committee Minutes June 7, 2022
 - Dover School Committee Minutes May 16, 2022
7. Items for October 18, 2022 Meeting
8. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

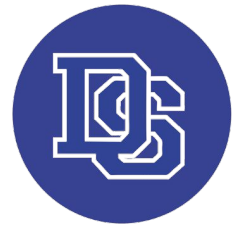
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The Public Schools of Dover & Sherborn

Sherborn School Committee Meeting
September 20, 2022


Superintendent Update





District Launch

- Leadership Retreat
- Opening Convocation

 joy
/jɔɪ/
noun
a feeling of great pleasure and happiness.
"tears of joy"

Similar: delight great pleasure joyfulness jubilant triumph exultation ▼

Because, kids.

People want to be seen and heard.



Kids learn by doing.



Diversity is a strength.



When all else fails...



**“It is literally
neurobiologically impossible
to think deeply about things
that you don't care about.”**

Dr. Mary-Helen Immordino-Yang, Neuroscientist

District Launch



- Celebrating Service

15 Years
Meredith Connery Melissa Feldman Rebecca Mealey

- New Educators

District Priorities



- **SETTING A STRATEGIC PATH**

The District will identify common best practices associated with Challenge Success, the Portrait of a Graduate, and culturally responsive pedagogy in order to develop a clear vision for teaching and learning. With feedback from stakeholder groups, the District will then outline a measured path forward in support of this vision by way of an updated strategic plan.

- **EQUITY AUDIT**

The District will review findings from the equity audit and incorporate goals and action steps into the next iteration of its strategic plan in order "to foster a school community free from bias and discrimination, and ensure a sense of belonging and equitable outcome for all Dover Sherborn students," (DS AIDE). Additionally, educators will engage in a K-12 curriculum review to determine the extent to which its instructional materials and assessment tools are culturally responsive, making adjustments as necessary.

- **SUPPORTING ALL STUDENTS**

The District will continue to refine its multi-tiered system of support (MTSS) to ensure that all students have access to differentiated instruction, targeted interventions and evidence-based resources in support of their academic, social and emotional development.



- **COVID Guidelines**
 - Mask Optional
 - Take-Home Testing Kits
 - High Quality Ventilation
 - Flu/Booster Clinic


- **Extended Day Program**
 - Hiring Efforts
 - Program Capacity

Assistant Superintendent Update

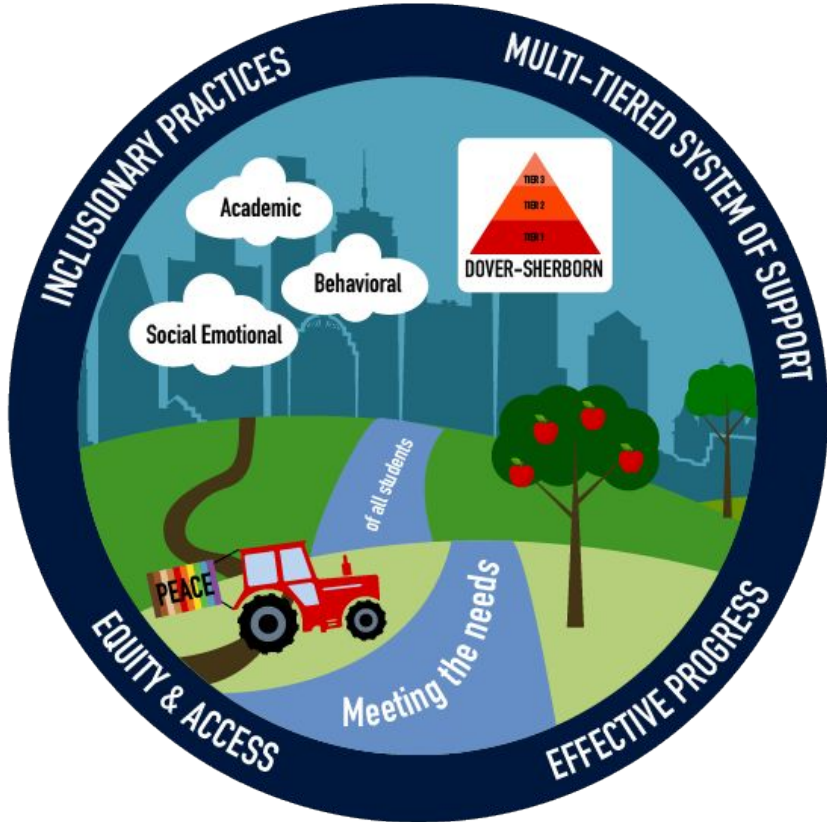
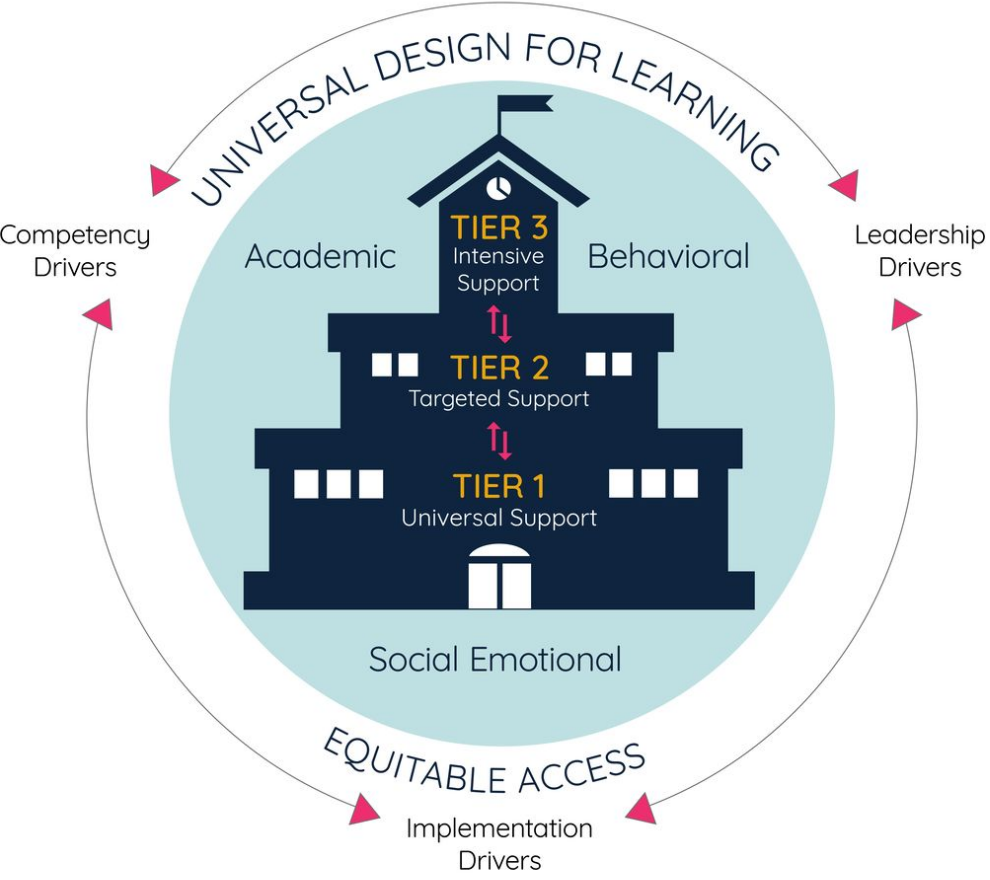


Teaching & Learning Updates



- August 23 - Instructional Launch
- August 24 - Multi-Tiered System of Supports (MTSS) w/Jeff Horwitz
- August 25 - New Staff Orientation
- Recent classroom visits & entry plan meetings
- Teaching & Learning Twitter: @DSteachlearn 

Quick MTSS Refresher



MULTI-TIERED
SYSTEM OF SUPPORT



Pine Hill School

Sherborn, MA 01770

Phone: 508-655-0630 Fax: 508-655-2763

www.doversherborn.org

Barbara Brown, Principal

Allison Gullingsrud, Assistant Principal

TO: Beth McCoy, Superintendent
FROM: Barbara Brown, Principal
RE: Principal's Monthly Report
DATE: September 20, 2022

Principal's Reflection:

The Pine Hill faculty and staff showed impressive preparedness and enthusiasm for the opening of our new school year! In addition to welcoming 55 new kindergarten students, we were delighted to meet 19 new students across grades 1-5.

Faculty and staff are prioritizing connection and care as they work to build strong and positive relationships with students. Teachers continue to facilitate Responsive Classroom practices such as "morning meeting" in order to set the tone by helping all students feel welcome, noticed, appreciated, and respected. Responsive Classroom provides a model and structures/resources to assure that classrooms are predicated on engaging academic learning, positive community, effective management, and developmentally responsive teaching. This year, we will take the Responsive Schools work to a deeper level with select [Five Fly](#) lessons that teach social and emotional learning, specifically in the areas of cooperation, assertiveness, responsibility, empathy, and self-control.

Our instructional coaches (Jen Ryan – Literacy, Lindsay Weiner, Math, and Leslie Campbell, SEL) developed "launching lessons" for K-5 teachers to use at the start of the school year to assure that consistent foundations are built in order to provide meaningful workshop instructional models for learning.

Welcome to our impressive line up of newly hired faculty and staff:

- Kalie Hastings, Adjustment Counselor
- Tawny Desjardins, Adjustment Counselor (shared across the elementary schools)
- Michael Ross, Fifth Grade Teacher
- Elizabeth Losch, Fourth Grade Teacher
- Maria DellaMonica, Spanish Teacher
- Rachel Adams, Special Education Teacher
- Aimee Versaw, School Nurse
- Kim Taylor, Office Administrative Assistant
- Kirsten Quern, Interventionist

- Torrey Parnell, Educational Assistant in kindergarten
- Taylor Hartman, Educational Assistant in first grade
- Jennifer Lupien, Educational Assistant in special education
- Joey Talbert, Floater Sub for special education

Professional Development:

Professional Development and Curriculum Work was plentiful over the summer with some educators enrolled in Teachers College Reading or Writing Institutes. In compliment to our instructional goals and school improvement priorities, grade level teams spent time building resources for social emotional learning and refining curriculum units of study. Our teacher leaders spent a few days in June and August with their K-12 counterparts from across DS to identify “best practices” and to strengthen the collective understanding of our multi tiered systems of support for students.

The September 21st Early Release/Professional Development Day will be used for the Teacher Leaders to share their summer work with the faculty members across all DS schools. Nicole Darrah, Allie Morey, Jen Ryan, Cindy Sidman, and Susan Jarboe will facilitate activities to illuminate the principles of powerful learning.

Math Coach Lindsay Weiner is being trained in two new math programs that are endorsed by DESE in support of elementary teachers across both DS schools who are piloting new math programs. We look forward to K-5 collaboration as we venture and explore new math programs that meet the learning standards and expectations for mathematical thinking, engagement, and application.

Pine Hill Happenings:

- August 29: Teacher Workshop Day
- August 30: Teacher Workshop Day
- August 31: First Day of School for Grades 1-5/Open House for PK and K
- September 1: First Day of School for PK and K
- September 1: CSA Meeting
- September 1: Fire Evacuation Drill
- September 5: No School – Labor Day
- September 14: CSA Ice Cream Social at 5pm on the front playground
- September 18: Pine Hill 5K
- September 19: Faculty Meeting
- September 20: Sherborn School Committee Meeting 6:30pm and Joint School Committee Meeting at 7pm
- September 21: Early Release Day (11:15am dismissal; Professional Development 12:15-2:15pm)
- September 22: School Picture Day
- September 22: Elementary Back-to-School Night 6:00-7:15pm
- September 26: No school - Happy Rosh Hashanah!

Links to Communications:

August 2022 Welcome Back to Staff

<https://www.smores.com/97cym>

September 7th Family Newsletter

<https://www.smores.com/2k53t>

September 14th Family Newsletter

<https://www.smores.com/thjns>

Back-to-School Curriculum Night Presentations for K-5 families

<https://www.smores.com/nsybh>

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 16, 2022
RE: FY22 and FY23 Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

FY22

#	Date	Amount	Fund
1113	6/27/2022	\$39,414.77	General-School
1114	6/27/2022	\$35,688.13	General - School
1115	6/27/2022	\$48,417.62	General - OOD
1116	6/27/2022	\$7,733.78	Food Service
1117	6/27/2022	\$90,736.40	Circuit Breaker
1118	6/27/2022	\$5,000.00	Title IV
1119	6/27/2022	\$4,800.00	ESSER II
1120	6/27/2022	\$566.75	Title IIA
1121	6/28/2022	\$850.00	Title IV
1122	6/28/2022	\$6,909.12	General-School
1123	6/30/2022	\$30,621.87	General-School
1124	6/30/2022	\$16,234.06	General - OOD
1125	6/30/2022	\$1,720.00	SAWIN
1126	6/30/2022	\$118.51	Gift Fund
1127	7/21/2022	\$7,707.97	General-School FY22 Encumb

FY23

#	Date	Amount	Fund
1000	6/28/2022	\$113,982.44	Circuit Breaker
1003	7/13/2022	\$39,975.61	Capital
1004	7/20/2022	\$19,188.27	General-School
1005	7/20/2022	\$7,125.00	252 Grant
1006	7/20/2022	\$6,843.50	ESSER II
1008	8/4/2022	\$29,331.15	Capital
1009	8/4/2022	\$17,945.00	General - OOD
1010	8/4/2022	\$762.09	252 Grant
1011	8/4/2022	\$34,408.25	General-School
1013	8/18/2022	\$42,824.12	General-School
1014	8/18/2022	\$12,522.00	Bldg Rental
1016	8/31/2022	\$8,348.00	Bldg Rental
1017	8/31/2022	\$4,649.00	General - OOD
1018	8/31/2022	\$9,973.40	Circuit Breaker
1019	8/31/2022	\$16,394.04	General-School
1019	8/31/2022	\$1,010.00	252 Grant
1021	9/15/2022	\$7,246.33	General - OOD
1022	9/15/2022	\$2,022.44	Sawin Fund
1023	9/15/2022	\$46,862.57	General-School

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157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY22 Financial Results
DATE: September 16, 2022

Attached please find:

* Status of Appropriations as of June 30, 2022

Status of Appropriations

Salaries

The year ended with a small positive variance of **\$6,182** (.11%) after several transfers of salaries to other funding sources as noted in the Educational Assistants detail below. Variances were as follows:

- The Teachers line items (Classroom and Special Education) reflect the addition of the Math Specialist and the Social Emotional Learning (SEL) Specialist. The BCBA position was not shared with the Region this year increasing that position by a .2FTE due to student needs. There are net savings to offset these costs of approx. \$30,000 due to a leave of absence and a mid-year retirement. The net impact of these changes is minimal in costs.
- The Educational Assistants line item initially reflected two additional special education assistants due to the current student cohort. We transferred \$55,000 of these educational assistant salaries to the following funds: \$20,000 to ESSER grants, \$15,000 to the Pre-k revolving fund and \$20,000 to FY22 Pandemic-Related Enrollment Disruptions Impacting Chapter 70 Aid funding received in May. During the year, we also approved two additional general education assistants to assist with intervention and charged one position to the ESSER grants and one to our Title I grant.
- The Medical/Health Services line reflects Sherborn's portion of the long-term substitute nurse added in November.
- Savings were realized in SPED Administration and Custodial services from an unfilled position and lower custodial overtime and summer staff charges.

Expenditures

There was a small net negative variance in operating expenses of **\$4,854** (.58%). Variances were as follows:

- SPED Services/Supplies' negative variance represents additional support services added for the current cohort of students.
- Transportation costs included larger than budgeted fuel surcharges due to the increase in diesel fuel during the current school year.
- Savings were recognized in Course Reimbursement, General Supplies and Custodial Supplies as we continue to return to normal operations impacted by COVID over the past several years.

Out-of-District

Out-of-District costs exceeded budget by approximately \$77,000 with \$66,000 from tuition costs due to unbudgeted placements and \$11,000 from transportation (this also includes in-district SPED transportation costs for purposes of our internal reports.) We allocated approx. \$60,000 of these costs to the Circuit Breaker Fund leaving a negative variance at June 30, 2022 of **\$16,126**.

Overall results from operations, as shown on the Status of Appropriations, is a negative variance of **\$14,798**.

Additional Funds from Town of Sherborn

Based on the unbudgeted increase in fuel adjustments for in-district transportation as well as the additional transportation added for SPED students, we requested additional appropriations from the Town of Sherborn of \$15,000 to cover these unanticipated expenses. This funding was approved by both the Sherborn Advisory and Select Board in July. The detail of the total approved appropriations for all departments including Pine Hill is included for your review.

With this additional funding, the adjusted result of operations for FY22 is \$202. We appreciate the approval of these additional funds from the Town.

We will be happy to answer any questions at Tuesday's meeting.

Sherborn Public Schools
Status of Appropriations as of June 30, 2022

	FY22 BUDGET	EXPENDED THRU 6/30	OPERATING VARIANCE/ BUD.REMAINING	% of BUDGET
<u>SALARIES</u>				
SUPERINTENDENT	\$145,628	\$142,545	3,083	2.12%
BUSINESS AND FINANCE	113,590	109,997	3,593	3.16%
DISTRICT INFO MANAGEMENT	74,436	75,183	(747)	- 1.00%
SPED ADMINISTRATION	215,331	202,774	12,557	5.83%
SCHOOL LEADERSHIP-BUILDING	318,189	321,138	(2,949)	- 0.93%
ACADEMIC LEADERS	28,253	28,252	0	0.00%
TEACHERS, CLASSROOM	2,620,387	2,617,854	2,533	0.10%
TEACHERS, SPED	981,672	985,721	(4,049)	- 0.41%
SUBSTITUTES	30,000	31,622	(1,622)	- 5.41%
EDUCATIONAL ASSISTANTS	388,150	403,420	(15,270)	- 3.93%
LIBRARIANS & MEDIA CENTER	117,663	117,663	0	0.00%
BUILDING BASED PD	20,250	19,350	900	4.44%
GUIDANCE COUNSELORS	64,803	68,208	(3,405)	- 5.25%
PSYCHOLOGICAL SERVICES	109,650	109,650	0	0.00%
MEDICAL/HEALTH SERVICES	104,833	110,755	(5,922)	- 5.65%
CUSTODIAL SERVICES	237,842	220,363	17,479	7.35%
TOTAL SALARIES	\$5,570,677	\$5,564,495	\$6,182	0.11%
<u>EXPENDITURES</u>				
SCHOOL COMMITTEE	\$6,800	\$6,087	713	10.49%
SUPERINTENDENT	17,000	14,607	2,393	14.07%
LEGAL SERVICES	8,000	5,000	3,000	37.50%
DISTRICT INFO MANAGEMENT	57,750	57,255	495	0.86%
SCHOOL LEADERSHIP-BUILDING	15,700	17,050	(1,350)	- 8.60%
SPED SERVICES/SUPPLIES	87,000	125,335	(38,335)	-44.06%
LIBRARIANS & MEDIA CENTER	3,850	3,341	509	13.22%
COURSE REIMBURSEMENT/PD	26,000	15,343	10,657	40.99%
TEXTBOOKS & RELATED SOFTWARE	38,500	36,098	2,402	6.24%
LIBRARY INSTRUCTIONAL MATERIALS	4,500	4,391	109	2.43%
INSTRUCTIONAL EQUIPMENT	15,000	16,618	(1,618)	-10.79%
GENERAL SUPPLIES	40,100	33,949	6,151	15.34%
CLASSROOM INSTRUCT TECHNOLOGY	19,500	21,172	(1,672)	- 8.57%
GUIDANCE	3,500	817	2,683	76.67%
MEDICAL/HEALTH SERVICES	3,150	2,681	469	14.89%
TRANSPORTATION SERVICES	228,309	239,628	(11,319)	- 4.96%
CUSTODIAL SERVICES	21,500	9,954	11,546	53.70%
MAINTENANCE OF BUILDINGS	123,050	114,204	8,846	7.19%
UTILITIES	122,000	122,533	(533)	- 0.44%
TOTAL EXPENDITURES	\$841,209	\$846,063	(\$4,854)	- 0.58%
TOTAL INDISTRICT OPERATING	\$6,411,886	\$6,410,558	\$1,328	0.02%
<u>OOD TUITION & TRANSPORTATION</u>				
TUITION TO NON-PUBLIC	\$170,000	\$423,440	(253,440)	-149.08%
TUITION TO COLLABORATIVES/MA PUBLIC	300,000	51,503	248,497	82.83%
Total Tuition	470,000	474,943	(4,943)	- 1.05%
TRANSPORTATION SERVICES	120,000	131,183	(11,183)	- 9.32%
TOTAL OOD	\$590,000	\$606,126	(\$16,126)	- 2.73%
* Total Charged to CB	200,000	261,232	(61,232)	
TOTAL OPERATING	\$7,001,886	\$7,016,684	(\$14,798)	- 0.21% **

* not reflected in totals

Total CB at 75% (including in-district) 360,499 342,957 17,542

** Covered by an additional allocation of funds of \$15,000 - approved by the Town in July

Year-End Transfer Requests

Transfer Budget To:

Department	Amount	Overage Driver:
151 - Town Counsel	185,100.00	Unanticipated legal assistance.
155 - Information Technology	64,500.00	New Department. Previous Budget did not align with historical costs. FY23 Budget is more transparent and aligns with actuals.
171 - Conservation	9,000.00	Agent position hours were increased to meet staffing needs. The current approved FY23 budget covers this staff increase.
192-Town Building	24,100.00	(\$11) Unbudgeted Clerk of the Works Salary, (\$13) Additional alarm & elevator service maintenance.
196 - Sustainability	16,000.00	New Department. Previous Budget did not align with historical costs. FY23 Budget is more transparent and aligns with actuals.
303 - Pine Hill School	15,100.00	(\$8) Fuel surcharges for school bus transportation, (\$7) Van transportation for in-district SPED students - unbudgeted costs for FY22 that could not be covered within the operating budget.
316 - Norfolk Agricultural	24,100.00	No students were budgeted (anticipated) although one student attended.
430 - Transfer Station	5,100.00	Significant & costly utility repair issue.
512 - Board of Health	26,000.00	Additional pay for increase of hours due to Covid.
945 - Other Insurance	24,300.00	Professional insurance was not budgeted in FY22, This was adjusted for in FY23.
Total	393,300.00	

Transfer Budget From:

Department	Amount
132 - Reserve Fund	219,000.00
910 - Employee Benefits	26,300.00
210 - Police	148,000.00
Total	393,300.00

DRAFT

Sherborn School Committee Meeting of June 14, 2022

Members Present: Amanda Brown
Dennis Quandt
Sangita Rousseau
Kristen Aberle
Christine Walsh

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Kathleen Smith called the meeting to order at 5:30 pm via Zoom.

2) Welcome Kristen Aberle and Christine Walsh

3) Reorganization

Kathleen Smith asked for nominations for Chair.

Dennis Quandt nominated Amanda Brown as Chair of the Sherborn School Committee. Sangita Rousseau seconded.

22-08 VOTE: 5 - 0 via roll call

Amanda Brown asked for nominations for Secretary.

Amanda Brown nominated Dennis Quandt as Secretary of the Sherborn School Committee. Sangita Rousseau seconded.

22-09 VOTE: 5 - 0 via roll call

4) Community Comments - there were several parents that expressed their concern about the projected class size for 1st grade next year.

5) Reports

- Superintendent's Report - Kathleen Smith presented an update from her office. She also reviewed the process for adding a section to next year's 1st grade and told committee members the Administration is keeping a close eye on numbers.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.
- Warrant Report

6) FY22 Financial Report as of June 3rd

- Salaries - there are no changes to report since the last meeting
- Operating Expenditures - there are no changes to report since the last meeting.
- Out of District - approximately \$60,000 of costs have been allocated from the Circuit Breaker Fund leaving a negative variance of \$17,898 in OOD.
- ESSER Grants - the summary of expenditures to date for the ESSER funds was provided.

7) Approval of the 2022-23 Handbook -

Dennis Quandt made a motion to approve the 2022-23 Handbook as presented. Sangita Rousseau seconded.

22-10 VOTE: 5 - 0 via roll call

DRAFT

8) Approval of School Improvement Plan -

Dennis Quandt made a motion to approve the 2022-23 School Improvement Plan as presented. Sangita Rousseau seconded.

22-11 VOTE: 5 - 0 via roll call

9) Consent Agenda

- Approval of Minutes: May 10, 2022
- Donation - \$10,000 from the Sawin Fund

Dennis Quandt made a motion to approve the Consent Agenda. Sangita Rousseau seconded.

22-12 VOTE: 5 - 0 via roll call

10) Communications

- Subcommittee Assignments
- Dover Sherborn Regional Committee minutes of May 3, 2022
- Dover School Committee minutes of March 16, 2022

11) Adjournment at 6:18 pm.

Respectfully submitted,
Amy Davis

2022-23 SCHOOL COMMITTEES MEETING SCHEDULE

Dates are subject to change

REGIONAL SCHOOL COMMITTEE MEETINGS	SHERBORN SCHOOL COMMITTEE MEETINGS	DOVER SCHOOL COMMITTEE MEETINGS	JOINT SCHOOL COMMITTEE & UNION #50 MEETINGS
Tuesday, September 13, 2022	Tuesday, September 20, 2022 (new time 6:00pm)	Tuesday, September 27, 2022	Tuesday, September 6, 2022 (new JSC retreat 6:30pm)
Tuesday, October 11, 2022	Tuesday, October 18, 2022-5:30 start***	Tuesday, October 25, 2021	Tuesday, September 13, 2022 (Executive Session new 7:30pm)
			Tuesday, September 20, 2022 (new 7:00pm)
Tuesday, November 8, 2022 (6:00 new time)	Tuesday, November 15, 2022*	Tuesday, November 22, 2022*	
Tuesday, December 6, 2022*- starts 5:30 pm			Tuesday, October 18,2022 -7:00 pm
			Tuesday, November 8, 2022 (new7:00 pm)
Tuesday, January 10, 2023		Tuesday, January 17, 2023--5:30 pm start ***	Tuesday, January 17, 2023 -7:00 pm
Tuesday, February 7, 2023	Tuesday, February 14, 2023		
Wednesday, February 15, 2023***			
Tuesday, March 7, 2023**	Tuesday, March 14, 2023**	Thursday, March 9, 2023**	
			Tuesday, April 4, 2023 - 6:30 pm
			Tuesday, April 25, 2023 - 6:30 pm
Tuesday, May 2, 2023	Tuesday, May 9, 2023	Monday, May 15, 2023	
Tuesday, June 6, 2022- 6:30 pm start	Tuesday, June 6, 2023 5:30 pm start***	Tuesday, June 13, 2023--5:30 pm start***	Tuesday, June 13, 2023 -6:30 pm start***
<i>Regional School Committee meetings begin at 6:30 p.m. in the library at DS Middle School, unless otherwise noted.</i>	<i>Sherborn School Committee meetings begin at 6:30 p.m. in Room 204B at the Sherborn Town Hall, unless otherwise noted.</i>	<i>Dover School Committee meetings begin at 6:30 p.m. in the library at Chickering School, unless otherwise noted.</i>	
* Meeting to include first pass of the FY24 Budget	* Meeting to include first pass of the FY24 Budget	* Meeting to include first pass of the FY24 Budget	
** Meeting to include final action on FY24 Budget	** Meeting to include final action on FY24 Budget	**Meeting to include final action on FY24 Budget	
*** Budget Meeting with Dover Warrant and Sherborn Advisory Committees	***Meeting held at DSMS Library	*** Meeting held at DSMS Library	

Sherborn SCHOOL COMMITTEE	
	2022-23
Chair	Amanda Brown
Secretary	Dennis Quandt
Finance	
Warrants	Amanda Brown
Budget	All
Subcommittees	
Superintendent's Evaluation	Amanda Brown
Union #50 <i>Three voting members (from each of the Dover and Sherborn School Committees) responsible for employment of the superintendent</i>	Amanda Brown
	Dennis Quandt
	Gita Rousseau
Personnel	Amanda Brown
Negotiations	Dennis Quandt
Search Committees	
Policy <i>Revises and proposes policies as needed for joint review by the school committees; conducts periodic policy manual reviews; identifies required policy review cycles</i>	Gita Rousseau
Buildings & Facilities	Dennis Quandt
Liaisons	
<i>Serves as the key point of contact with each organization; attends meetings as requested</i>	
DS AIDE	Sangita Rousseau
Pine Hill CSA/Chickering PTO/MS POSITIVE/HS PTO	Christine Walsh, Dennis Quandt
School Advisory Council	Dennis Quandt / Gita
Challenge Success	Amanda Brown
SEPAC	Christine Walsh
METCO	Kristin Aberle
Wellness	Kristin Aberle
Task Forces	

Communication	Christine Walsh
Sustainability	Kristin Aberle

Approved 9.13.2022

Dover-Sherborn Regional School Committee
Meeting of June 7, 2022

Members Present: Kate Potter
Maggie Charron
Lynn Collins
Judi Miller
Angie Johnson
Mark Healey

1) Call to Order

Kathleen Smith called the meeting to order at 6:35 pm in the Middle School Library.

2) Welcome Mark Healey to Committee

3) Reorganization

Kathleen Smith asked for nominations for Chair.

Kate Potter nominated Maggie Charron as Chair of the Regional School Committee. Angie Johnson seconded.

22-10 VOTE: 6 - 0

Maggie Charron asked for nominations for Vice Chair and Secretary.

Angie Johnson nominated Judi Miller as Vice Chair of the Regional School Committee. Kate Potter seconded.

22-11 VOTE: 6 - 0

Kate Potter nominated Lynn Collins as Secretary of the Regional School Committee. Angie Johnson seconded.

22-12 VOTE: 6 - 0

4) Community Comments - none

5) Audited FY21 Financials - Robert Brown, Principal of RE Brown and Company, presented an overview of the FY21 Audit and answered questions from committee members.

6) Reports

- Superintendent Report - Kathleen Smith presented an update from her office.
- DSHS Principal and Student Report - John Smith highlighted recent and upcoming events at the high school.
- DSMS Principal Report - Frank Tiano highlighted recent and upcoming events at the middle school including the 8th grade festivities/field trips planned for next month.
- Warrant Report

7) Financial Reports: FY22 Monthly Report as of June 2, 2022

- Overall Results of Operations - at the time there is a projected positive result from operations of \$370,000 (1.4% of budget).
- E&D Roll forward - at this time, E&D is projected to be within the allowed threshold (5% of FY23 Operating Budget) and do not foresee any funds being returned to the Towns.
- ESSER Grants - the District has received three ESSER funds to utilize in response to the COVID-19 pandemic. The ESSER I grant of \$37,127 has been allocated to cover costs associated with social emotional learning assessment tools, summer services provided to

Approved 9.13.2022

students as needed due to the hybrid school year and other COVID-19 related expenditures. The ESSER II grant of \$149,608 has been allocated for additional SEL contracted services and additional staffing positions as needed to assist with academic interventions.

- FY23 Capital Projects - a revised 5-year capital plan including cost estimates was provided: roof restoration (\$1,575,000 funded through IMA between towns); boiler replacement at HS (\$350,000); replace classroom floors in HS (\$85,000); and security system upgrade for Lindquist (\$30,000).

Judi Miller made a motion to transfer \$465,000 of June 30, 2021 certified Excess & Deficiency funds to the Region's Capital fund to cover costs for approved FY23 capital projects as presented. Lynn Collins seconded.

22-13 VOTE: 6 - 0

8) Approval of 2022-23 Student Handbooks -

Kate Potter made a motion to approve the 2022-23 Student Handbooks as presented. Lynn Collins seconded.

22-14 VOTE: 6 - 0

9) Approval of School Improvement Plans -

Angie Johnson made a motion to approve the School Improvement Plans as presented. Judi Miller seconded.

22-15 VOTE: 6 - 0

10) Consent Agenda

- Approval of Minutes: May 10, 2022
- Appointment of DS Regional Treasurer
- Donations - \$2,500 for Owen Bingham Scholarship Fund from Jennifer Bingham; \$2,000 for DS Aide Author visit from Alan Thayer Mudge Memorial Fund; \$1,600 for softball assistant coach; \$3,000 for girls lacrosse assistant coach; \$5,700 for baseball assistant coaches; \$3,000 for boys lacrosse assistant coach.

Lynn Collins made a motion to approve the Consent Agenda. Kate Potter seconded.

22-16 VOTE: 6 - 0

11) Communication

- Subcommittee Assignments
- Class of 2022 Matriculation Report
- Dover School Committee minutes of March 10, 2022
- Sherborn School Committee minutes of March 15, 2022

12) Adjournment at 7:35 pm.

Respectfully submitted, Amy Davis

APPROVED 6.7.2022

Dover School Committee
Meeting of May 16, 2022

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Mark Healey
Jeff Cassidy
Liz Grossman

Also Present: Kathleen Smith, Interim Superintendent
Dawn Fattore, Business Manager
Deb Reinemann, Principal

1) Call to Order

Sara Gutierrez-Dunn called the meeting to order in the Chickering Library at 6:37 pm.

2) Community Comments - none

3) Reports

- Superintendent Update - Kathleen Smith presented an update from her office.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

4) FY22 Financial Report as of May 9th

- Salaries - costs associated with the piloted Math and SEL Specialist of approximately \$85,000 has been allocated to ESSER and SPED grants reducing the overall negative operating variance. .
- Expenditures - there is nothing new to report since the last meeting.
- Out-of-District - there has been additional placement activity resulting in an increased negative variance. A recap of FY22 placements will be reviewed next month.

5) Proposed Changes to 2022-23 Student Handbook: first read - the changes to the handbook were reviewed. A vote will be taken at next month's meeting.

6) School Improvement Plan: first read - the plan was presented and discussed. A vote will be taken at next month's meeting.

7) Consent Agenda

- Approval of Minutes: March 10, 2022

Colleen Burt made a motion to approve the Consent Agenda. Mark Healey seconded.

22-06 VOTE: 5 - 0

8) Communications

- Regional School Committee Minutes of February 16, 2022
- Sherborn School Committee Minutes of February 8, March 15, 2022

9) Recognition - Mark Healey was recognized for his service on the Dover School Committee.

10) Adjournment at 7:36 pm.

Respectfully submitted,
Amy Davis