

Insurance Requirement

Bergenfield Insurance Requirement

Applications for use of facilities shall include

- (1) the application form,
- (2) information regarding equipment and services needed,
- (3) a hold harmless agreement,
- (4) a certificate of insurance guaranteeing proper liability coverage of at least \$1,000,000 per occurrence/\$2,000,000 aggregate insuring the applicant against any liability for property damage; said policy shall name the Bergenfield Board of Education as an additional insured and shall be presented to the Board prior to the beginning of the applicant's use of the facilities, and
- (5) a certificate of insurance guaranteeing proper liability coverage of an amount not less than **\$1,000,000 per person/\$1,000,000 per occurrence/\$2,000,000 aggregate** insuring the applicant against any liability for any bodily injury suffered by a person; said policy shall name the **Bergenfield Board of Education** as an additional insured and shall be presented to the Board prior to the beginning of the applicant's use of the facilities.

Certificate Holder

Bergenfield Board of Education
225 W. Clinton Ave
Bergenfield, NJ 07621

Youth Sports Team Organizations

If the applicant for the use of facilities is a “youth sports team organization,” as set forth in N.J.S.A. 18A:40-41.5 (b), the applicant shall provide the Bergenfield Board of Education with a statement of compliance with Board Policy No. 2431.4 “Prevention and Treatment of Sports-Related Concussions and Head Injuries,” for the management of concussions and other head injuries. As defined in N.J.S.A. 18A:40-41.5(b), a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter which are member teams in a league organized by or affiliated with a county or municipal recreation department. All forms will be available in the office of the School Business Administrator/Board Secretary. No use shall be made of the facilities by groups falling under priority two, three and four without prior approval by the Board of Education.

Send Certificate of Insurance

Email a valid Certificate of Insurance to: facilityrequest@bergenfield.org

or

Fax to: [201-385-3718](tel:201-385-3718)