

## APPROVED DECEMBER 17, 2020

### Dover School Committee Meeting of October 20, 2020

Members Present: Mark Healey  
Leslie Leon  
Colleen Burt  
Sara Gutierrez Dunn

Also Present: Andrew Keough, Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Business Manager

#### 1) **Call to Order**

Ms. Leon called the virtual meeting to order at 6:30 pm and read the following into the record: Good evening. This Open Meeting of the Dover School Committee is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of COVID-19, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

For this meeting, the Dover School Committee is convening via Zoom App, as posted. Information on how to join our School Committee mtgs and mtg agendas were posted on the Dover Sherborn District Website and on the town calendars.

Please note that this meeting is being recorded, and that some attendees are participating by video conference. Accordingly, please be aware that others may be able to see you, so please take care not to "screen share" your computer. Anything you broadcast may be captured by the recording.

Community comments are an opportunity for members of the community to be heard. We respectfully request that you please make your comments brief (2-3 minutes) and that you move the discussion forward by adding new information. Please try to avoid repeating points that have already been made.

Community comments are an opportunity for us to listen to members of the community. It is not a forum for answering questions or engaging in a debate. Once the public comment section of the meeting has been concluded, we will move on to other business and unsolicited comments from the community will no longer be permitted. This is standard operating procedure in school committee meetings across our 3 school districts.

#### 2) **Community Comments** - none

3) **PTO Co-Presidents** - Ms. Tejani and Ms. Beasley gave an update of the adjusted schedule for the PTO this year.

#### 4) **Reports**

- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

5) **FY21 Monthly Financial Report** - as of October 17th.

- Salaries - the majority of salaries have been encumbered. Due to hybrid model, one additional classroom teacher and one regular educational assistant have been added. The positive variance in Teachers, SPED represents the .6 adjustment counselor position that was eliminated from the SEL Center and replaced with an academic coordinator. Several

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special educational assistant positions are still being filled and will be encumbered as hired.

- Expenditures - there are no variances to report this early in the fiscal year. The TEC oil bid price for FY21 is \$1.4346 (FY20 was \$2.0475) and the budget was built on an estimate of \$2.60. Costs for regular education transportation will not be encumbered until the contract with Connolly is amended due to the later school start and the hybrid schedule.
  - Out-of-District - tuition encumbrances are reflected for the majority of OOD placements. There have been six new placements to date resulting in a negative variance of approximately \$470,000. Additionally, there were \$50,000 in unbudgeted summer services incurred. The current COVID guidelines for transportation have also led to a net increase in transportation costs of approximately \$65,000 to date as vans are limited to 2 students. These negative variances will be offset by circuit breaker reimbursement which at this point in time is sufficient to cover the negative variance.
  - COVID related grants - The Town of Dover has allowed Chickering to submit the unbudgeted technology purchases against the Municipal CARES Grant. These purchases included 156 iPads (\$46,644) needed for K-3 as well as an additional 30 laptops (\$33,630) for educators. The Administration is working with the Town on the HVAC enhancement costs. The Reopening CARES Grant (total amount of (\$90,000) has been used to cover the costs of PPE, additional facility items such as the rental of tents, additional staffing for nursing and remote learning center, software needed for remote learning as well as additional school supplies.
- 6) **FY22 Capital Plan** - The Town requires submission of a draft of the 5-year capital plan in October. The Building Committee will continue to review the proposed items and obtain estimates. The total request for FY22 is \$116,100 and is comprised of: replacement of flooring \$85,000, replacement of water circulation pumps \$18,000, and upgrading the cold water booster system \$13,100.

*Mark Healey made a motion to approve the FY22 Capital Plan as presented. Sara Guitierrez Dunn seconded.*

*20-16 VOTE: 4 - 0 via roll call*

### **7) October 1, 2020 Annual Enrollment Report -**

**8) School Committee FY22 Budget Guidance** - any requests for items to be included in the FY22 Budget should be forwarded to Chair Brooke Mattarese.

### **9) Consent Agenda**

- Approval of Minutes of September 29, 2020

*Sara Guitierrez Dunn made a motion to approve the Consent Agenda. Colleen Burt seconded.*

*20-17 VOTE: 4 - 0 via roll call*

### **10) Communications**

- Regional School Committee minutes of September 8, 2020
- Sherborn School Committee minutes of September 22, 2020

### **11) Items for December 17, 2020 - FY22 draft Budget**

### **12) Adjournment at 7:32 pm.**

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Respectfully submitted,  
Amy Davis