

Dover School Committee

Meeting Agenda Tuesday, September 29, 2020 6:30 pm Join Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82325490574?pwd=RmZ3U3hYQUxsQWRkY0NSK2hTU2ZSdz09>

Meeting ID: 823 2549 0574

Passcode: 929884

1. Call to Order
2. Community Comments
3. Reports:
 - Principal's Report – Dr. Reinemann
 - Assistant Superintendent Update – Ms. Beth McCoy
 - Superintendent's Update – Dr. Andrew Keough
 - Opening Day
 - Transportation
 - HVAC
 - Staffing Update
 - Warrant Report
4. FY20 Budget Closeout
FY21 Update
 - Capital
5. Remote Learning Enrichment Center **A.R.**
6. Consent Agenda **A. R.**
 - Approval of Minutes June 24, 2020
8. Communications (For Members Information)
 - 2020-21 Meeting Calendar
 - Subcommittee Assignments
 - Sherborn School Committee Minutes June 24, 2020
9. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Dover Sherborn Public Schools do not discriminate on the basis of age, race, color, sex/gender, gender identity, religion, national origin, sexual orientation, disability, or homelessness



The Public Schools of Dover and Sherborn
157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
URL: www.doversherborn.org
Dr. Andrew W. Keough, Superintendent
Ms. Elizabeth M. McCoy, Assistant Superintendent
Ms. Kate McCarthy, Director of Student Services
Ms. Dawn Fattore, Business Manager

Chickering School
29 Cross Street
Dover, MA 02030
Phone: 508-785-0480
Fax: 508-785-9748

Dr. Deb Reinemann
Interim Principal

Mr. Jim Carnes
Interim Assistant Principal

Ms. Naomi O'Brien
Elementary Special
Education Coordinator

Ms. Laura Driscoll
Special Education
Team Chair

TO: Andrew Keough, Superintendent
FROM: Deborah Reinemann, Interim Principal
RE: Principal's Report
DATE: September 25, 2020

Principal's Reflections

The date of this meeting marks the third week of school! Most students have been in the building six or seven times in that time period. I can hardly describe the joy it brings to have students and teachers in the building! Students are very excited to see their friends and we all welcome the structure of a learning day. Grace and flexibility have been essential: grace in how we treat each other and flexibility to try new things and to consider a different opinion. I am so proud of how carefully our students and teachers are working to keep each other safe. I am hopeful for the continued good health of our community and increased time in school.

We have five schools within our school: each cohort runs on its own cycle, our Remote Schoolhouse and both of our four day programs. Our goal is to meet the needs of all of our students. We are fortunate to have the resources to support these structures.

We have our challenges too: scheduling and coordinating multiple programs, technology glitches, wifi and learning environments at home, and zoom links to name a few. We had a rocky first All School Assembly, but it gave us the opportunity to model how to reset and try again. With grace and flexibility we had a better event, and we expect each one will be an improvement.

Parents and students are adjusting to the new start time of school, seating charts on the bus and the new pickup/drop off procedures. We appreciate the effort and attention people are applying to the changes.

Our communication with families will continue through Bloomz, with weekly updates from me on Wednesdays. All past Family Communications are also posted on our website.

Curriculum and Learning

We set the social-emotional health of our students and staff of greatest importance as we reopened school. Now that we have resumed school, set up our remote and in school learning environments, we are moving forward with an adjusted curricula plan. We have prioritized Reading, Writing and Mathematics as mapped by the DESE and to our Chickering standards.

Remote learning is a challenge for everyone! We appreciate the feedback from parents and teachers as we navigate teaching remotely. We will continue to use parent and student feedback as we grow our stamina for online learning. For some, a zoom session is too long, for some it is too brief. One parent adamantly declared her child could not “do” a Special; yet, he attended and it was the highlight of his day. They gave it the flexibility to give it a try.

Google Classroom is fully engaged in grade 3-5, with Seesaw starting up as Ipads become available. All grade 2 students received Ipads in the last few days at school. These devices will travel home after the two days in school and remain home until students return.

We look forward to sharing more information about each class at **Open House, October 6**, with details to follow.

Professional Development

We have been fortunate this summer to have a plethora of professional development opportunities, including seminars with A.J. Guilani, and Katie Novak. Many teachers took advantage of the sessions during the school year, and we were able to provide the links so that teachers could review or attend the summer webinars during our 10 days of school preparation.

The “10 days” as we referred to our additional Professional Development time (August 26- Sept 14) were key to our successful school reopening. We were able to set up classrooms, adapt curriculum, learn the new health and safety protocols, adjust to the new schedules, map out hand washing, change the cafeteria, attend and learn a wealth of technology seminars and practice our own mask wearing and mask breaks.

DS Professional Growth and Evaluation System Update

As noted in Ms. McCoy’s report, the DESE has provided guidance to extend our current DS Professional Growth and Evaluation System for this school year. We will continue with common goals and evaluations for this school year.

Personnel

We were unable to satisfactorily replace Mrs. Priscilla Stephan, Literary Specialist, who is currently out on maternity leave. In the meantime, Ms. Daday, the Literacy Educational Assistant is providing Tier 2 literacy support. Mrs. Stephan’s other roles are being shared among teachers and overseen by Administration.

We have several new staff members:

Andrew McCorkle, Adjustment Counselor, replacing Cynthia Shapiro

Ms. Devon Vanaria, Long Term Substitute (LTS) in grade 5, replacing Donna Power who is teaching grade 5, Chickering students in our Remote Schoolhouse

Ms. Katie Sorensen, LTS in the Remote Schoolhouse, grade 2 & 3

Mrs. Jonathan Schenker, LTS in the Remote Schoolhouse, grade 5, Pine Hill students.

We are pleased to share the names of our new General and Special Educational Assistants. They bring a wealth of experiences from recent college graduates, the private sector and other educational settings: Emily Gordon, Hannah Gillis, Amanda Northrup, Stephe Regan, Katie Bruckmann.

We have also hired Jessie Praisie-Thomas to lead our "4 day" program for children of educators. Ms. Thomas also works in our DEDA program.

Extracurricular

PTO hosted two New Family Zoom meetings where Mr. Carnes and I were fortunate to participate and meet our new families. It was a creative and fun way to meet families and answer questions as they join the Chickering community. We are especially grateful for the work the PTO has done to help us welcome new families.

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Ms. Dawn Fattore, Business Administrator

Ms. Elizabeth M. McCoy, Asst. Superintendent

Ms. Kate McCarthy, Director of Student Services

***Commitment to Community
Equity and Excellence
Respect and Dignity
Climate of Care***

To: Dr. Andrew Keough, Superintendent
From: Elizabeth McCoy, Assistant Superintendent
Re: September Dover School Committee Meeting
Date: September 24, 2020

I will provide a verbal update on the following items at the September 29 Dover School Committee meeting:

- District launch of teaching & learning goals
- Ten days of educator preparation
- Faculty and student devices

I am happy to address any questions you or the Committee may have at that time.

The Public Schools of Dover and Sherborn

*Memo from
Superintendent Dr. Andrew Keough*

To: Dover School Committee
From: Andrew Keough, Superintendent
Date: September 25, 2020
RE: Superintendent Update

I will be providing a verbal update at the meeting on the following items:

- Opening Day
- Transportation
- HVAC
- Staffing Update

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TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 25, 2020
RE: Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1127	6/17/2020	\$2,378.00	SPED 240
1128	6/17/2020	\$1,075.00	Cafe
1129	6/17/2020	\$120,535.36	Circuit Breaker
1130	6/17/2020	\$440,721.96	General - OOD
1130	6/17/2020	\$124,643.56	Circuit Breaker
1131	6/17/2020	\$8,947.43	General-School
1132	6/25/2020	\$7,500.00	Gift
1133	6/25/2020	\$3,225.00	Building
1134	6/25/2020	\$63,274.79	Circuit Breaker
1135	6/25/2020	\$41,636.43	General-School
1136	6/25/2020	\$48,391.16	General - OOD
1137	6/30/2020	\$139.52	SPED EC 262
1138	6/30/2020	\$8,144.13	General-School
1139	6/30/2020	\$12,485.00	General - OOD
1140	6/30/2020	\$1,682.09	General-School
1141	6/30/2020	\$6,048.00	General-School
FY21			
1002	7/20/20	\$3,770.56	General-School

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1004	7/29/20	\$27,571.44	General-OOD
1005	7/29/20	\$9,830.20	General-School
1007	8/12/20	\$9,831.40	Circuit Breaker
1008	8/12/20	\$2,263.40	Cares Re-opening
1009	8/12/20	\$15,151.00	General-OOD
1010	8/12/20	\$35,657.59	General-School
1011	8/26/20	\$29,501.18	General-School
1012	8/26/20	\$97,255.14	General-OOD
1013	8/26/20	\$86,031.51	Circuit Breaker
1014	8/26/20	\$33,630.00	Cares-Municipal
1016	9/9/20	\$2,502.50	Pre-School Rev
1017	9/9/20	\$46,345.00	Cares-Municipal
1018	9/9/20	\$18,475.50	Circuit Breaker
1019	9/9/20	\$23,324.12	General-OOD
1021	9/9/20	\$39,892.45	General-School
1022	9/22/20	\$8,845.77	Cares Re-opening
1023	9/22/20	\$49,473.81	Circuit Breaker
1024	9/22/20	\$4,145.64	Cafe
1025	9/22/20	\$20,136.62	General-School
1026	9/22/20	\$119,814.79	General-OOD

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*Commitment to Community
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TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY20 Yearend Report
DATE: September 28, 2020

Attached please find:

- a. Status of Appropriations as of June 30, 2020
- b. Special Revenue/Revolving Funds as of June 30, 2020.

Status of Appropriations

Salaries

Post-budget staffing changes resulted in positive salary variances in the educator function codes of approximately \$110,000. With the reporting of all non-building based SPED services (i.e. SLP, PT, OT) in the expenditures section of the report, an additional positive variance is reflected in the Teachers, SPED salary line (and a negative variance in the SPED Services line) of approximately \$35,000. Educator savings are also being realized from extended maternity leaves and unfilled stipend positions of \$30,000. There were unutilized funds for educational assistants of \$22,827 based on last summer's needs and unfilled positions throughout the year. In addition, with the closure of school, there are savings from unused substitute and custodial overtime salaries of \$15,776. Total salary savings for the year is **\$218,604**.

Expenditures

Due to the school closure in March, Dover realized a savings of \$34,800 based on reduced costs from regular education transportation and savings of \$44,000 from utilities with the building being completely unoccupied for about six weeks and limited activity thereafter. With the addition of other reduced supply needs, the total savings from operations was **\$111,290**.

Out-of-District

The overall negative variance in OOD costs is approximately **\$218,554** resulting from the combination of new placements as well as changes in placements from those budgeted for FY20 (budgeted placements 30, actual 36). Circuit breaker reimbursement of \$1,159,455 was used to offset tuition costs.

Summary

Positive variances of **\$329,894** from in-district operations offset the negative variances from OOD resulting in an overall savings of **\$111,341** for the year ending June 30, 2020. Funds totaling **\$1,270,796**, including 100% of CB reimbursement, were returned to the Town.

Special Revenue/Revolving Funds

Please refer to the Notes: section of this report for details on significant activity.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover Public Schools
Status of Appropriations as of June 30, 2020

<u>SALARIES</u>	<u>FY20</u>	<u>EXPENDED</u>	<u>OPERATING</u>	<u>% of</u>
	<u>BUDGET</u>	<u>THUR 6/30</u>	<u>VARIANCE/</u> <u>BUD.REMAINING</u>	<u>BUDGET</u>
SUPERINTENDENT	\$137,593	\$137,584	\$8	0.01%
BUSINESS AND FINANCE	109,010	109,035	(26)	- 0.02%
DISTRICT INFO MANAGEMENT	75,982	75,345	637	0.84%
SPED ADMINISTRATION	206,350	205,488	862	0.42%
SCHOOL LEADERSHIP-BUILDING	365,407	364,888	518	0.14%
ACADEMIC LEADERS/QPO	29,521	20,890	8,631	29.24%
TEACHERS, CLASSROOM	3,269,363	3,212,662	56,701	1.73%
TEACHERS, SPED	827,110	710,625	116,485	14.08%
SUBSTITUTES	45,000	33,660	11,340	25.20%
EDUCATIONAL ASSISTANTS	639,810	616,983	22,827	3.57%
LIBRARIANS & MEDIA CENTER	56,719	56,719	0	0.00%
BUILDING BASED PD	16,875	20,305	(3,430)	-20.32%
GUIDANCE COUNSELORS	103,494	103,494	0	0.00%
PSYCHOLOGICAL SERVICES	78,147	78,147	0	0.00%
MEDICAL/HEALTH SERVICES	87,425	87,810	(385)	- 0.44%
CUSTODIAL SERVICES	243,225	238,789	4,436	1.82%
TOTAL SALARIES	\$6,291,030	\$6,072,426	\$218,604	3.47%
<u>EXPENDITURES</u>				
SCHOOL COMMITTEE	\$10,650	\$5,631	\$5,019	47.13%
SUPERINTENDENT	17,300	14,815	2,485	14.36%
LEGAL SERVICES	9,000	12,606	(3,606)	-40.07%
DISTRICT INFO MANAGEMENT	86,835	83,458	3,377	3.89%
SCHOOL LEADERSHIP-BUILDING	11,150	8,832	2,318	20.79%
CLASSROOM CONTRACTED SERVICES	7,700	1,867	5,833	75.75%
SPED SERVICES/SUPPLIES	56,100	68,567	(12,467)	-22.22%
LIBRARIANS & MEDIA CENTER	14,160	10,754	3,406	24.05%
COURSE REIMBURSEMENT/PD	33,300	30,448	2,852	8.56%
TEXTBOOKS & RELATED SOFTWARE	38,000	38,158	(158)	- 0.42%
LIBRARY INSTRUCTIONAL MATERIALS	6,100	6,218	(118)	- 1.94%
INSTRUCTIONAL EQUIPMENT	16,000	15,801	199	1.25%
GENERAL SUPPLIES	61,050	55,960	5,090	8.34%
CLASSROOM INSTRUCT TECHNOLOGY	6,500	8,467	(1,967)	-30.27%
GUIDANCE	500	0	500	100.00%
MEDICAL/HEALTH SERVICES	2,600	1,836	764	29.39%
TRANSPORTATION SERVICES	216,512	176,444	40,068	18.51%
CUSTODIAL SERVICES	25,000	17,000	8,000	32.00%
UTILITIES	217,500	173,349	44,151	20.30%
MAINTENANCE OF BUILDING	125,500	119,956	5,544	4.42%
TOTAL EXPENDITURES	\$961,457	\$850,167	\$111,290	11.58%
TOTAL INDISTRICT OPERATING	\$7,252,487	\$6,922,593	\$329,894	4.55%
OOD TUITION & TRANSPORTATION				
TUITION TO MA SCHOOLS	192,466	248,387	-\$55,921	-29.06%
TUITION TO COLLABORATIVES	253,458	390,984	(137,526)	-54.26%
TUITION TO NON-PUBLIC SCHOOL	2,256,159	2,327,238	(71,079)	- 3.15%
TUITION TO OUT OF STATE SCHOOLS	232,019	219,058	12,961	5.59%
TRANSPORTATION SERVICES	\$429,765	\$396,753	33,012	7.68%
TOTAL OOD	\$3,363,867	\$3,582,421	(\$218,554)	- 6.50%
TOTAL OPERATING	\$10,616,354	\$10,505,014	\$111,341	1.05%
CB Reimbursement offset at 75%			\$1,159,455	
Operating Surplus			\$1,270,796	

Dover Public Schools
Special Revenue/Revolving Funds as of June 30, 2020

<u>SPECIAL REVENUE/REVOLVING FUNDS</u>	<u>FUND BALANCE @7/01/2019</u>	<u>REVENUE</u>	<u>EXPENDITURES / ENCUMBRANCES</u>	<u>FUND BALANCE @ 06/30/2020</u>	<u>Notes:</u>
BUILDING RENTAL	\$ 56,904	\$ 14,560	\$ 34,190	\$ 37,274	<i>Includes rental payment from DEDA of \$10,000, \$30,000 for playground resurfacing project.</i>
CIRCUIT BREAKER	-	1,159,455	1,159,455	-	
FOOD SERVICES	60,410	136,839	143,550	53,699	<i>Net of deposits in advance - \$19,417</i>
GIFTS (see pg 2 for details)	14,474	5,525	7,500	12,499	<i>\$7,500 expenditure for playground resurfacing project</i>
PRESCHOOL	38,487	53,754	13,400	78,841	<i>Net of deposits in advance - \$12,271, FY21 tuition</i>
 <u>FIDUCIARY FUND</u>					
STUDENT ACTIVITY FUND	\$ 12,572			\$ 12,572	<i>Student Activity Account activity per Dover Town Accountant.</i>

The Public Schools of Dover and Sherborn

*Memo from
Superintendent Dr. Andrew Keough*

To: Dover School Committee
From: Andrew W. Keough, Superintendent
Date: September 24, 2020
RE: Remote Learning Enrichment Centers

In accordance with Commissioner Reilly's August 21st guidance (see below), we have put in place a program that allows for our students whose parents are teachers, to stay in school on their remote days (with the exception of Wednesday) under the supervision of a staff member. We are calling this program our ***Remote Learning Enrichment Center*** and will be charging the funding to the Reopening grant.

At Chickering School we have 10 students participating. There are a similar number participating in Sherborn.

While in the program, the students can log in with their classes and have an adult to rely on should they encounter difficulty.

Although we have managed this within the system, technically it requires School Committee approval, thus we will ask for your support on Tuesday evening.

Commissioner Reilly's Guidance:

3. Children of Teachers

Recognizing the critical need districts are facing to staff their schools this fall, and to provide support to teachers, I am making the following recommendations:

*(i) Our guidance has previously indicated that districts that have adopted a hybrid or remote learning model should prioritize high-needs students for full-time, in-person learning. **I recommend these districts also further prioritize children of teachers for full-time, in-person instruction when feasible.** Since the models will vary by district, districts will decide locally what constitutes full-time instruction for these students.*

DRAFT

Dover School Committee Meeting of June 24, 2020

Members Present: Brooke Matarese
Mark Healey
Leslie Leon
Colleen Burt
Sara Gutierrez Dunn

Also Present: Andrew Keough, Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Dr. Keough called the virtual meeting to order at 5:00 pm and read the following into the record:

Good evening. This Open Meeting of the Dover School Committee is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of COVID-19, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

For this meeting, the Dover School Committee is convening via Zoom App, as posted. Information on how to join our School Committee mtgs and mtg agendas were posted on the Dover Sherborn District Website and on the town calendars.

Please note that this meeting is being recorded, and that some attendees are participating by video conference. Accordingly, please be aware that others may be able to see you, so please take care not to "screen share" your computer. Anything you broadcast may be captured by the recording.

Community comments are an opportunity for members of the community to be heard. We respectfully request that you please make your comments brief (2-3 minutes) and that you move the discussion forward by adding new information. Please try to avoid repeating points that have already been made.

Community comments are an opportunity for us to listen to members of the community. It is not a forum for answering questions or engaging in a debate. Once the public comment section of the meeting has been concluded, we will move on to other business and unsolicited comments from the community will no longer be permitted. This is standard operating procedure in school committee meetings across our 3 school districts.

We invite everyone to stay and listen to the rest of the meeting, but understand that is not possible for everyone. Please feel free to leave the Zoom call as best suits your needs. We appreciate that you have taken the time to participate and encourage you to reach out to your school committee reps at any time.

Before we turn to the first item on the agenda, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes:

As chair, I will introduce each item on the agenda. After the person presenting said item is finished, the Chair will proceed to take questions from the school committee members.

Please indicate you would like to speak by virtually raising your hand. Please wait until your name is called.

DRAFT

Finally:

Please remember to mute your phone or computer when you are not speaking.

Please remember to speak clearly and in a way that helps generate accurate minutes.

Please wait for the Chair to recognize you and please remember to state your name before speaking.

All votes will be conducted by roll call vote. When voting begins, please unmute yourself as a group so we can move quickly. When the chair calls on you, please state your name and your vote. At the conclusion of voting please go back on mute.

2) Reorganization

Dr. Keough asked for nominations for Chair: Leslie Leon nominated Brooke Matarese as Chair of the Dover School Committee. Colleen Burt seconded.

20-11 VOTE: 5 - 0 via roll call: Brooke Matarese, yes; Leslie Leon, yes; Mark Healey, yes;

Colleen Burt, yes; Sara Gutierrez-Dunn, yes.

Mark Healey nominated Leslie Leon as Secretary for the Dover School Committee. Colleen Burt seconded.

20-12 VOTE: 5 - 0 via roll call: Brooke Matarese, yes; Leslie Leon, yes; Mark Healey, yes;

Colleen Burt, yes; Sara Gutierrez-Dunn, yes.

3) Community Comments

4) Consent Agenda

- Approval of Minutes of June 9, 2020

Mark Healey made a motion to approve the Consent Agenda. Leslie Leon, seconded.

20-13 VOTE: 5 - 0 via roll call: Brooke Matarese, yes; Leslie Leon, yes; Mark Healey, yes; Colleen Burt, yes; Sara Gutierrez-Dunn, yes.

5) Communications

- Subcommittee Assignments
- Regional School Committee minutes of May 5, 2020
- Sherborn School Committee minutes of May 12, 2020

6) Adjournment at 5: 24 pm.

Respectfully submitted,
Amy Davis

2020-21 SCHOOL COMMITTEES MEETING SCHEDULE

Dates are subject to change

REGIONAL SCHOOL COMMITTEE MEETINGS	SHERBORN SCHOOL COMMITTEE MEETINGS	DOVER SCHOOL COMMITTEE MEETINGS	JOINT SCHOOL COMMITTEE & UNION #50 MEETINGS
			July 14, 2020 - 5:00 pm start ZOOM MEETING
			July 25, 2020 - 5:00 pm start ZOOM MEETING
			August 11, 2020 - 5:00 pm start ZOOM MEETING
			August 25, 2020 - 5:00 pm start ZOOM MEETING
Tuesday, September 15, 2020	Tuesday, September 22, 2020	Tuesday, September 29, 2020	
Tuesday, October 6, 2020	Tuesday, October 13, 2020- 5:30 start***	Tuesday, October 20, 2020	Tuesday, October 13, 2020 -7:00 pm -DSMS Library
Monday, November 2, 2020	Tuesday, November 10, 2020*	Tuesday, November 17, 2020*	
Tuesday, December 8, 2020*- starts 5:30 pm			Tuesday, December 8, 2020 7:00 pm DSMS Library
Tuesday, January 5, 2021	Tuesday, January 12, 2021	Tuesday, January 19, 2021-- 5:30 pm start ***	Tuesday, January 19, 2020 -7:00 pm DSMS Library
Tuesday, February 2, 2021			
Tuesday, February 23, 2021			
February 24, 2021*** (tentative)			
Tuesday, March 2, 2021**	Tuesday, March 9, 2021**	Thursday, March 4, 2021**	
			Tuesday, April 6, 2021 - 6:30 pm DSMS Library
			Tuesday, April 27, 2021 - 6:30 pm DSMS Library
Tuesday, May 4, 2021	Tuesday, May 11, 2021	Monday, May 17, 2021	
Tuesday, June 8, 2021- 6:30 pm start	Thursday, June 15, 2021 - 5:30 pm start***	Tuesday, June 8, 2021-- 5:30 pm start	Thursday, June 15, 2021 - 6:30 pm start DSMS Library
<i>Regional School Committee meetings begin at 6:30 p.m. in the library at DS Middle School, unless otherwise noted.</i>	<i>Sherborn School Committee meetings begin at 6:30 p.m. in Room 204B at the Sherborn Town Hall, unless otherwise noted.</i>	<i>Dover School Committee meetings begin at 6:30 p.m. in the library at Chickering School, unless otherwise noted.</i>	
* Meeting to include first pass of the FY22 Budget	* Meeting to include first pass of the FY22 Budget	* Meeting to be held in the morning to discuss the first pass of the FY22 Budget	
** Meeting to include final action on FY22 Budget	** Meeting to include final action on FY22 Budget	**Meeting to include final action on FY22 Budget	
*** Budget Meeting with Dover Warrant and Sherborn Advisory Committees	***Meeting held at DSMS Library	*** Meeting held at DSMS Library	

2020-21 SCHOOL COMMITTEE ASSIGNMENTS-	Dover 2020-21
Chairperson	Brooke Matarese
Vice Chairperson	
Secretary	Leslie Leon
Finance	
Warrants	Mark Healey
	Leslie Leon
	New Member
Payroll	Mark Healey
	Leslie Leon
	New Member
Budget	All Members
	Brooke Matarese point person
Committees	
Superintendent's Evaluation	Mark Healey
	Brooke Matarese
Dover-Sherborn Union #50 Superintendency	Brooke Matarese
	Mark Healey
	Leslie Leon
Personnel	Brooke Matarese Mark Healey
Negotiations	NA
Search Committees	Sara Gutierrez- Dunn Mark Healey
Policy	Sara Gutierrez- Dunn
Technology	Leslie Leon
Buildings & Facilities	Colleen Burt
	Leslie Leon
Educator Evaluation Subcommittee	Mark Healey
Wellness	Colleen Burt
Employee Health Benefits	
Communication	
Academic Excellence	
Liaisons	
Pine Hill CSA, Dover/Chickering PTO, HS PTO, MS POSITIVE	Colleen Burt
	Sara Gutierrez- Dunn

School Council	Colleen Burt
TEC REP	Leslie Leon
Boosters (<i>Region only</i>)	
Challenge Success	Brooke Matarese
Athletic Advisory (<i>Region only</i>)	
Perf. Arts/Music (<i>Region only</i>)	
SEPAC	Colleen Burt
Metco Liaison	Mark Healey Sara Gutierrez- Dunn
TASK FORCES	
School Start Time	All
Reopening	Brooke Matarese Leslie Leon
Communication	Leslie Leon If applicable
AIC	Brooke Matarese if applicable

APPROVED SEPTEMBER 22, 2020

Sherborn School Committee

Meeting of June 24, 2020

Members Present: Angie Johnson
Amanda Brown
Megan Page
Nancy Cordell
Mike Fitzgerald

Also Present: Dr. Andrew Keough, Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Administrator

1) **Call to Order**

Dr. Keough called the virtual meeting to order at 5:32 pm and read the following into the record: Good evening. This Open Meeting of the Sherborn School Committee is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus." In order to mitigate the transmission of COVID-19, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

For this meeting, the Sherborn School Committee is convening via Zoom App, as posted. Information on how to join our School Committee mtgs and mtg agendas were posted on the Dover Sherborn District Website and on the town calendars.

Please note that this meeting is being recorded, and that some attendees are participating by video conference. Accordingly, please be aware that others may be able to see you, so please take care not to "screen share" your computer. Anything you broadcast may be captured by the recording.

Community comments are an opportunity for members of the community to be heard. We respectfully request that you please make your comments brief (2-3 minutes) and that you move the discussion forward by adding new information. Please try to avoid repeating points that have already been made.

Community comments are an opportunity for us to listen to members of the community. It is not a forum for answering questions or engaging in a debate. Once the public comment section of the meeting has been concluded, we will move on to other business and unsolicited comments from the community will no longer be permitted. This is standard operating procedure in school committee meetings across our 3 school districts.

We invite everyone to stay and listen to the rest of the meeting, but understand that is not possible for everyone. Please feel free to leave the Zoom call as best suits your needs. We appreciate that you have taken the time to participate and encourage you to reach out to your school committee reps at any time.

Before we turn to the first item on the agenda, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes:

As chair, I will introduce each item on the agenda. After the person presenting said item is finished, the Chair will proceed to take questions from the school committee members.

Please indicate you would like to speak by virtually raising your hand. Please wait until your name is called.

Finally:

APPROVED SEPTEMBER 22, 2020

Please remember to mute your phone or computer when you are not speaking.

Please remember to speak clearly and in a way that helps generate accurate minutes.

Please wait for the Chair to recognize you and please remember to state your name before speaking.

All votes will be conducted by roll call vote. When voting begins, please unmute yourself as a group so we can move quickly. When the chair calls on you, please state your name and your vote. At the conclusion of voting please go back on mute.

2) Reorganization

Dr. Keough asked for nominations for Chair: Nancy Cordell nominated Angie Johnson as Chair of the Sherborn School Committee. Amanda Brown seconded.

20-11 VOTE: 5 - 0 via roll call Nancy Cordell, yes; Mike Fitzgerald, yes; Amanda Brown, yes; Angie Johnson, yes.

Mike Fitzgerald nominated Megan Page as Secretary for the Sherborn School Committee. Nancy Cordell seconded.

20-12 VOTE: 5 - 0 via roll call Nancy Cordell, yes; Mike Fitzgerald, yes; Amanda Brown, yes; Angie Johnson, yes.

3) Public Comment - none

4) Consent Agenda

- Approval of Minutes: June 11, 2020

Amanda Brown made a motion to approve the Consent Agenda. Nancy Cordell seconded.

20-13 VOTE: 5 - 0 via roll call Nancy Cordell, yes; Mike Fitzgerald, yes; Amanda Brown, yes; Angie Johnson, yes.

5) Communications

- Subcommittee Assignments
- Dover Sherborn Regional School Committee minutes of May 5, 2020
- Dover School Committee minutes of May 18, 2020

6) Adjournment at 5:54 pm.

Respectfully submitted,
Amy Davis