

**Approved 9.27.22**

**Dover School Committee**  
Meeting of June 7, 2022

Members Present: Sara Gutierrez-Dunn  
Colleen Burt  
Jeff Cassidy  
Liz Grossman  
Goli Sepehr

Also Present: Kathleen Smith, Interim Superintendent  
Dawn Fattore, Business Manager  
Deb Reinemann, Principal

**1) Call to Order**

Kathleen Smith called the meeting to order in the Middle School Library at 5:34 pm.

**2) Reorganization**

Kathleen Smith asked for nominations for Chair.

*Colleen Burt nominated Sara Gutierrez Dunn as Chair of the Dover School Committee. Jeff Cassidy seconded.*  
*22-07 VOTE: 5 - 0*

Sara Gutierrez Dunn asked for nominations for Secretary.

*Sara Gutierrez Dunn nominated Colleen Burt as Secretary of the Dover School Committee. Liz Grossman seconded.*  
*22-08 VOTE: 5 - 0*

**3) Dover PTO** - Tindley Gilbert, PTO President, gave an overview of this past year's activities and a preview of plans for the coming school year.

**4) Community Comments** - none

**5) Reports**

- Superintendent Update - Kathleen Smith presented an update from her office.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

**6) FY22 Financial Report as of June 2nd**

- Salaries - there is nothing new to report since the last meeting.
- Expenditures - there is nothing new to report since the last meeting.
- Out-of-District - there are no changes since the last report.
- Projected Operating Results - there is a small negative variance (\$90,000) projected primarily relating to staff added post-budget to provide level service in classroom sections based on enrollment and class size policy. In addition, there is an approximately (\$100,000) negative variance in OOD due to changes in placements throughout the year. The projected negative variance is offset by circuit breaker funds resulting in a net turn back to the Town of approximately \$975,000. Final June 30th statements will be presented at the September meeting.
- ESSR Grants - the summary of expenditures to date were presented. ESSER I and II have been fully expended. The remaining balance in ESSER III of \$104,402 is available to spend through September 2024.

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- 7) Approval of 2022-23 Student Handbook** - there were no additional changes since those presented at the first read.

*Liz Grossman made a motion to approve the 2022-23 Student Handbook as presented. Jeff Cassidy seconded.*

*22-09 VOTE: 5 - 0*

- 8) Approval of 2022-23 School Improvement Plan** - there are no changes to the plan that was presented at last month's meeting.

*Colleen Burt made a motion to approve the 2022-23 School Improvement Plan. Goli Sepehr seconded.*

*22-10 VOTE: 5 - 0*

### **9) Consent Agenda**

- Approval of Minutes: May 16, 2022

*Colleen Burt made a motion to approve the Consent Agenda. Liz Grossman seconded.*

*22-11 VOTE: 5 - 0*

### **10) Communications**

- Subcommittee Assignments

### **11) Adjournment at 6:24 pm.**

Respectfully submitted,  
Amy Davis