

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING March 22, 2023

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on March 22, 2023 at 5:00 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.
- Trustees present:** Karen M. Sher, M.Ed., President
Genevieve Flores-Haro, Vice President - absent
Linda Baker Torres, Clerk
Elizabeth M. Botello, Member
Steve Hall, Ed.D., Member
- Administration present:** Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources
Roger Adams, Assistant Superintendent Educational Services
Ted Lawrence, Assistant Superintendent Business Services
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Maya Lopez
- Translator:** David Gala, Lourdes Campbell
- Guests present:** Jeff Shettler, Chris Ruffinelli, Hilda Gomez, Dr. Shannon Scott, Chris Holdsworth
Richard Urias, Cmdr. Luis McArthur(OPD), Ray Gonzales, and Senerey Cervantez.
- 2. PLEDGE OF ALLEGIANCE** President Sher asked Dr. McCoy to lead the Pledge of Allegiance to the flag.
- 3. LAND ACKNOWLEDGEMENT** President Sher read the land acknowledgement.
- 4. ADOPTION OF AGENDA** Motion: Moved by Trustee Hall to adopt the agenda of March 22, 2023, pulling item 13 O, Contract Award for Wide Area Network Connection, E-Rate, RFP 676, from the agenda and pulling item 13 X, adoption of new job description: *Position Control Accountant* [Second Reading], for discussion. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance. Dr. McCoy noted there were updates for the cover pages for items 13 P and Q and the PowerPoint slides for the Board Policy 5145.11: *Law Enforcement* staff report.
- 5. APPROVAL OF MINUTES** Motion: Moved by Trustee Botello to approve the minutes of March 8, 2023 Regular Board meeting. Seconded by Trustee Baker Torres and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.
- 6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments were received.
- 7. CLOSED SESSION** President Sher announced that the Board was going into Closed Session at 5:06 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
➤ Appointment: Director Fiscal Services
➤ Discipline/Dismissal/Release: Certificated (1)
- B.** Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
- Classified and ParaEducator Bargaining Units
- C.** Student Personnel: [Education Code §35146, 48912, 48919]

- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
 - a. Number of cases: Three
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment

**8. RECONVENE IN PUBLIC:
REPORT ON CLOSED SESSION
ACTION**

The Board reconvened at 6:30pm. President Sher reported out that in closed session the Board voted to immediately suspend without pay and issue a notice of dismissal to certificated employee #1966 per Education Code section 44934, and to dismiss said employee at the end of 30 days from the date of said notice, unless a hearing is timely requested per the Education Code. The Board further directed the Superintendent or his designee to give all required notices under the Education Code to effectuate the immediate suspension and notice of dismissal. The Board vote was 4:0:1 as Trustee Flores-Haro was ill and not in attendance.

President Sher reported out that During Closed Session, the Board of Trustees of the Oxnard Union High School District, approved the appointment of Anna Campbell to the position of Director Fiscal Services. The motion was made by Trustee Botello and seconded by Trustee Hall and was approved by a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

9. RECOGNITION
Outstanding Students – Oxnard High School

Jessica Salinas Guillen began her ninth grade year as a student in need of academic support. She struggled during distance learning due to her responsibilities at home as her mom was working two jobs. Despite these challenges, Jessica worked hard to earn mostly A's her sophomore year. At the beginning of her junior year, she requested to take AVID to "get to the next level". Jessica is now graduating as a CTE completer and has met all of the A-G requirements. She has been accepted to CSUN, CSUCI, CSUDH, and Chico State, but is leaning toward attending Chico.

Jose Zamora began his freshman year in the AVID Program because he wanted to better himself. He passed all of his classes the first semester of ninth grade, but struggled in Math and Science. Distance learning during his 9th and 10th grade year was a very difficult time for him. His parents came to the United States when he was a young child and they are field workers with very limited English literacy. As a result, Jose pays all the bills and accompanies his parents to all appointments to translate for them. These duties grew larger during COVID which affected his studies. During his junior year, he worked hard to successfully complete multiple AP classes. AVID has been a huge support and his parents have been very supportive of his college dream. Jose has been accepted into CSUCI, CSUN, NAU, and Cal Lutheran, including \$47,000 in yearly scholarships from Cal Lutheran.

Jaeson Gutierrez has had an emotional high school experience as his father passed during his sophomore year. He lives with his mother and older sister who both work to pay the bills at home. As a result, Jaeson has had to find help on his own. Despite these challenges, Jaeson has participated in band, dance team, UCSB Mesa, and as a Nest Leader. He has really enjoyed his role as a Nest Leader and helping others due to his own emotional journey. Academically, Jaeson has gone from getting a C in Biology CP his freshman year to now being enrolled in AP Calculus and AP Physics, and having completed AP Chemistry, AP Spanish, AP World History, and AP Psychology. His weighted GPA is currently 4.06 and he has applied to CSULB, CSUN, CSUCI, Cal Poly Pomona, UC Riverside, UCSB, UCLA, and UC Berkeley.

**10. PUBLIC COMMENTS TO
ADDRESS THE BOARD OF
TRUSTEES**

Jeff Shettler thanked Mr. Adams for going to OHS with Ms. White to address the refrigerator issue in the Special Education classroom.

11. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- Congratulated Ella Ochoa (CIHS) 2nd place in the state level for California Mock Trial Finals for Courtroom Artist
- Thank you to the Rotary Club for their continued support of the District Career Fair (104 Industry Partners and 670 student participants)
- Coffee with Principal and SRO visit at Starbucks on 3/21/23
- Oxnard Adult School – "Crusin' for Education" Car Show 3/19/23
- Public Comment in Board Meetings

12. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Maya Lopez

Maya Lopez provided her report for the time period since the last board meeting on March 8, 2023.

Student Trustee Lopez announced that on Friday, March 24, 2023 she would formally commit to UC Davis.

13. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar, with the exception of item O that was pulled from the agenda and item X that was pulled for discussion. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

A. Consideration of Approval of Purchase Orders and Direct Pays, February 27 - March 12, 2023

Purchase orders totaling \$3,050,200.72 and Direct Pays \$3,728.18 be approved, as presented.

B. Consideration of Approval of Settlement Offer for Government Entity Claims Against JUUL Labs, Inc. ("JLI")

It is the recommendation of District Administration that the Board of Trustees Approve Settlement Offer for Government Entity Claims Against JUUL Labs, Inc. ("JLI"), as presented.

C. Consideration of Approval of Purchase of the Follett School Library Collection - DSHS Start-Up

It is the recommendation of District Administration that the Board of Trustees approve the purchase of the Follett School Library Collection for Del Sol High School Start-Up, as presented

D. Consideration of Approval of Furniture Purchase from School Specialty for Offices and Library Utilizing Omnia Partners Piggyback Contract #R191815- DSHS Start-Up Fund

It is the recommendation of District Administration that the Board of Trustees approve the furniture purchase from School Specialty for offices and library utilizing Omnia Partners Piggyback Contract #R191815 for Del Sol High School Start-Up, as presented.

E. Consideration of Approval of Contract Adjustment to Viola Construction for Added and Unforeseen Conditions Throughout, Change Order #8 at RMHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Viola Construction Company; as presented.

F. Consideration of Approval of Contract Adjustment to Viola Construction for Final Revised Costs Associated with Resolution #22-02 for HVAC Contractor Default (Fast Track) Recovery Work at CIHS - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Viola Construction Company; as presented.

G. Consideration of Approval of Contract Ardalan Construction Company at OHS due to Design Change to Address Unforeseen Conditions - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Ardalan Construction Co., as presented.

H. Consideration of Approval of Contract Value Adjustment to AP Construction Group to Perform Additional Services for Unforeseen Conditions Associated with HVAC at HHS - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment for the value as noted to AP Construction Group, as presented.

I. Consideration of Approval of Contract to Ardalan Construction Company for Relocatable Buildings Re-Set and Completion at HHS due to Design Change to Address Unforeseen Conditions - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Ardalan Construction Co., as presented.

J. Consideration of Approval of Contract Value Adjustment to Flewelling & Moody for Architectural, Structural and Design Requirements at ACHS, CIHS, HHS and RMHS - General Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Flewelling & Moody Architects, as presented.

K. Consideration of Approval of Contract Adjustment to PBK Architects for DSA Required Structural Revisions due to Contractor Error to be Reimbursed by the Contractor - DSHS Start-Up Fund

It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to PBK ARCHITECTS, as presented.

L. Consideration of Approval of Contract to Crown Worldwide Moving & Storage Armstrong Relocation & Companies for Final Stages of Moving & Storage to Relocate Staff and District Materials as Required at ACHS for HVAC Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Crown Worldwide Moving & Storage Armstrong Relocation & Companies, as presented.

M. Consideration of Approval of Computer and Monitor Purchases From Dell Technologies Utilizing NASPO Piggyback Contract #MNWNC-108 - DSHS Start-Up Fund

It is the recommendation of District Administration that the Board of Trustees approve the computer and monitor purchases from Dell Technologies utilizing NASPO piggyback contract #MNWNC-108 for Del Sol High School Start-Up, as presented.

N. Consideration of Approval of Wellness Center Furniture Purchase from Tri County Office Furniture - DSHS Start-Up Fund

It is the recommendation of District Administration that the Board of Trustees approve Wellness Center furniture purchase from Tri County Office Furniture for Del Sol High School Start-Up, as presented.

~~O. Consideration of Approval of Contract Award for Wide Area Network Connection, E-Rate, RFP 676~~ *Pulled*

~~It is the recommendation of District Administration that the Board of Trustees approve a contract award for Wide Area Network Connection, E-Rate, RFP 676, as presented.~~

This item was pulled from the agenda; therefore, no action was taken.

P. Consideration of Approval of Contract Award for Internet Services (Bandwidth), E-Rate, RFP 677

It is the recommendation of District Administration that the Board of Trustees approve a contract award for Internet Services, E-Rate, RFP 677, as presented.

<p>Q. Consideration of Renewal of Memorandum of Understanding Between Oxnard Union High School District and Vista Real Public Charter/Learn4Life - Summer School 2023</p>	<p>It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding Between Oxnard Union High School District and Vista Real Public Charter/Learn4Life - Summer School 2023, as presented.</p>
<p>R. Consideration of Renewal of Memorandum of Understanding (MOU) Between Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium (Provider) and the Oxnard Union High School District (Partner District)</p>	<p>It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding (MOU) Between Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium (Provider) and the Oxnard Union High School District (Partner District), as presented.</p>
<p>S. Consideration of Approval of OHS 2023 Prom Agreement at Ronald Reagan Library</p>	<p>It is the recommendation of District Administration that the Board of Trustees approve the OHS 2023 Prom Agreement at Ronald Reagan Library, as presented.</p>
<p>T. Consideration of Adoption of New Job Description: <i>Coordinator Community Schools</i> [Second Reading]</p>	<p>It is the recommendation of District Administration that the Board of Trustees adopt New Job Description: <i>Coordinator Community Schools</i> [Second Reading], as presented.</p>
<p>U. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22</p>	<p>It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.</p>
<p>V. Consideration of Approval of Personnel Items</p>	<p>It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.</p>
<p>W. Consideration of Approval of Job Description Revision: <i>Licensed Vocational Nurse</i> [Second Reading]</p>	<p>It is the recommendation of District Administration that the Board of Trustees approve job description revision: <i>Licensed Vocational Nurse</i> [Second Reading], as presented.</p>
<p>X. Consideration of Adoption of New Job Description: <i>Position Control Accountant</i> [Second Reading]</p>	<p>It is the recommendation of district administration that the new job description: <i>Position Control Accountant</i> [Second Reading] be adopted by the Board of Trustees, as presented.</p> <ul style="list-style-type: none"> • Trustee Baker Torres expressed her concern about the unbudgeted construction costs being paid from the general fund. She reminded everyone of the requests for an IEP Clerk and requests for copy clerks. • Trustee Baker Torres felt the Position Control Accountant doesn't have a direct impact on students nor has the position been budgeted for this fiscal year; therefore, she was not in support of approving the position at this time. • Trustee Hall confirmed the job description was all that was being approved at this time. Action item K would be considered for the hiring of the position.
	<p><u>Motion:</u> Trustee Hall moved to adopt the new job description: <i>Position Control Accountant</i> [Second Reading], as presented. Seconded by Trustee Botello and carried with a vote of 3:1:1. Trustee Baker Torres voted no and Trustee Flores-Haro was ill and not in attendance.</p>
<p>Y. Consideration of Approval of Job Description Revisions: <i>Senior Payroll Technician</i> [Second Reading]</p>	<p>It is the recommendation of district administration that the job description revisions: <i>Senior Payroll Technician</i> [Second Reading] be approved by the Board of Trustees, as presented.</p>

Z. Consideration of Adoption of Field Experience Agreement for Students Enrolled in Nursing and Health Care Programs between Grand Canyon University and Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the Field Experience Agreement for Students Enrolled in Nursing and Health Care Programs between Grand Canyon University and Oxnard Union High School District, as presented.

AA. Consideration of Approval of Oxnard Adult School 2023-2024 School Calendar

It is the recommendation of District Administration that the Board of Trustees approve the Oxnard Adult School 2023-2024 School Calendar, as presented.

BB. Consideration of Approval of Revisions to Board Policy 4216: *Probationary/Permanent Status* [Second Reading]

It is the recommendation of District Administration that the Board of Trustees approve the revisions to Board Policy 4216: *Probationary/Permanent Status* [Second Reading], as presented.

14. ACTION ITEMS

A. Consideration for Approval of a Contract Adjustment to Balfour Beatty LLC, for DSHS due to Final Revisions and Added Scope by City of Oxnard Offsite Plans and Specifications along with Approved Southern California Edison, Frontier and Spectrum Drawings

Motion: Trustee Baker Torres moved to approve a contract adjustment to Balfour Beatty LLC, for DSHS due to final revisions and added scope by City of Oxnard Offsite plans and specifications along with approved Southern California Edison, Frontier and Spectrum drawings, as presented, with an assignment of \$6,000,000 into the DSHS Start-Up Fund and \$6,000,000 into a general fund balance designated for DSHS. Seconded by Trustee Hall and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

Approved

- Dr. McCoy reminded Trustees of the intent, as identified at the March 8 Board meeting, to identify \$12,000,000 in addition to the \$44,000,000 cash on hand the district is believed to have at the conclusion of the 2022-2023 budget year. The goal is to identify savings in the current year budget that can be placed in the DSHS start-up fund. As the 2023-24 adopted budget is developed, assign \$6,000,000 to fund 251 Redevelopment Agency (RDA). If the full \$6,000,000 isn't used, the remaining funds can be used for any project. The goal is to set aside the money and if it's not needed for DSHS then it can be assigned to another project.
- Dr. McCoy stated the \$6,000,000 savings can be achieved and not impact the close of the 2022-2023 adopted budget.
- Dr. McCoy affirmed the DSHS cost overrun is due to the offsite improvements, requested from the City of Oxnard, and not due to inefficiencies from the contractor or mismanagement from OUHSD.
- SCE has to provide an additional set of plans to power up DSHS as there is a need for power lines to be placed underground, along with the other utility lines from Frontier and Spectrum.
- Trustees recommended the \$12,000,000, requested to be set aside, be placed in the ending balance versus being placed in fund 251, as Dr. McCoy suggested, to show more transparency. Trustees would determine, at a future meeting, where any money saved, from the \$12,000,000, would be allocated.
- Dr. McCoy informed everyone that the City of Oxnard City Council plans to consider the DSHS second amendment at their April 18 city council meeting and the OUHSD Board would consider it at their April 19 Board meeting. He publicly thanked the city for engaging with OUHSD in the last week for the extended timeline on non-safety related offsite improvements for DSHS.
- Dr. McCoy affirmed that running water, toilets and water fountains are considered part of student safety.

B. Consideration of Approval of Proposal to Sunbelt Rental for Value Adjustment to Contract #134214318 for Temporary Power at DSHS to Achieve 2023 Occupancy, Acclimate Spaces to Continue Finishes due to SCE and City of Oxnard Offsite Revisions - DSHS Start-Up Fund

Approved

C. Consideration of Approval of Contract to Spectrum to Relocate Charter Utilities at Existing Utility Poles at DSHS to Assist with Offsite Scope - DSHS Start-Up Fund

Approved

D. Consideration of Adoption of Resolution No. 23-08, Recognizing March 31, 2023 as César Chávez Day

Approved

E. Consideration of Adoption of Resolution No. 23-09, Recognizing April 10, 2023 as Dolores Huerta Day

Approved

F. Consideration of Adoption of Resolution No. 23-10, Recognizing the Month of April as Public Schools Month

Approved

G. Consideration of Adoption of Resolution No. 23-11, Recognizing April 3, 2023 as Paraprofessional Appreciation Day

Approved

H. Consideration of Approval to Partner with Positive Coaching Alliance (PCA) for Professional Development Training and Education to Establish a Positive and Character Building Experiences for All Student Athletes

Approved

Motion: Trustee Hall moved to approve the proposal to Sunbelt Rental for Value Adjustment to contract #134214318 for temporary power to DSHS to achieve 2023 occupancy, acclimate spaces to continue finishes due to SCE and City of Oxnard offsite revisions – DSHS Start-Up Fund, as presented. Seconded by Trustee Sher and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

- Dr. McCoy affirmed there would be a monthly invoice less than what Trustees approved on March 8, 2023.
- This item would be paid from the DSHS Start-up fund.

Motion: Trustee Botello moved to approve the contract to Spectrum to relocate charter utilities at existing utility poles at DSHS to assist with offsite scope – DSHS Start-Up Fund, as presented. Seconded by Trustee Hall and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

Motion: Trustee Botello moved to adopt Resolution 23-08, recognizing March 31, 2023 as César Chávez, as presented. Seconded by Trustee Baker Torres and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

Motion: Trustee Botello moved to adopt Resolution No. 23-09, Recognizing April 10, 2023 as Dolores Huerta Day, as presented. Seconded by Trustee Hall and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

Motion: Trustee Hall moved to adopt Resolution No. 23-10, recognizing the Month of April as Public Schools Month, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

Motion: Trustee Baker Torres moved to adopt Resolution No. 23-11, recognizing April 3, 2023 as Paraprofessional Appreciation Day, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

Motion: Trustee Hall moved to approve to Partner with Positive Coaching Alliance (PCA) for Professional Development Training and Education to Establish Positive and Character Building Experiences for all Student Athletes, as presented. Seconded by Trustee Baker Torres and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

- This amendment would allow for a three year program for pricing purposes. Mr. Adams stated that as DSHS grows there would be support for that site as well.
- District athletic directors are on board with this program.
- Trustee Sher requested that every child who would like to play a sport is able to and to have equity among the athletic teams.
- Mr. Ruffinelli stated the RMHS Beach Volleyball team is a club team at this time as CIF has not yet approved it as an official sport.
- Trustees are glad to see the addition of value to our sports and athletic programs, coaches and student athletes.
- Trustee Baker Torres hopes this program helps coaches become better role models for their student athletes.

I. Consideration of Approval of Permission to Hire: *Assistant Principal*

Approved

J. Consideration of Approval of Permission to Hire: *Coordinator Community Schools*

Approved

K. Consideration of Approval of Permission to Hire: *Position Control Accountant*

Pulled

Motion: Trustee Botello moved to approve the permission to hire: *Assistant Principal*, as presented. Seconded by Trustee Baker Torres and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

DSHS will have a maximum of three Assistant Principals; addition of one each year for the first three years.

Motion: Trustee Sher moved to approve the permission to hire: *Coordinator Community Schools*, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Flores-Haro was ill and not in attendance.

- The CCSPP grant is \$200,000 for the first year. If all goes well within the first year, OUHSD can apply for a future grant of \$500,000 per site per year for up to five years.
- Mr. Adams affirmed that if the grant funding ends the position would be released.
- Dr. Salgado affirmed the job description and contract would state that if the grant funding ended the position would end.

Motion: This item was pulled for future consideration; therefore, no action was taken.

- Dr. Salgado affirmed that this is a classified position.
- Dr. McCoy affirmed that Ms. Thomas, over time, has taken care of this position and this would be the first time the position would officially be filled.
- Other large districts in Ventura County have this type of position.
- Dr. McCoy affirmed that Ms. Campbell would be responsible for the duties of this position, if it's not filled, and that she has experience as a position control accountant.
- Trustees requested to pull this item until they receive more information from the May Revise before they approve a new position that is optional; therefore, they took no action at this time.
- Dr. McCoy recommended that staff table this item until more budget information is available. He also added that Ms. Thomas recommended this component to allow for the position of Director Fiscal Services to achieve successful onboarding, better management of the entire fiscal services department and not have to perform an accountant level task.

President Sher called for a break at 8:04pm and the meeting resumed at 8:13pm

15. STAFF REPORT AND BOARD DISCUSSION

A. Board Policy 5145.11: *Law Enforcement*

Staff shared updates on OUHSD's partnerships with the community law enforcement agencies and the School Resource Officer (SRO) program. OUHSD teams collaborate with partner law enforcement agencies with SRO activities, that include but aren't limited to; site traffic flow, relationship building with students and staff, career and safety classroom presentations, wellness checks and home visits, and participation in CTE programs like DRAGG and Law Academy.

- Oxnard Police Department (OPD) provided safety presentations to students and staff at the sites they represent.
- The data presented to Trustees regarding OPD statistics citywide was for one school year.
- Although OUHSD sites were closed during the COVID pandemic, Mr. Adams stated there were still incidents that were reported out by site staff and/or parents.
- Mr. Gonzales holds meetings/training at the district office, in person, for each site's Student Resource Officer (SRO) and the Assistant Principal assigned to the SRO. The meetings are approximately two hours. Hybrid meetings are also offered, if needed.
- Mr. Gonzales stated that if a student has had a negative interaction with OPD, past or present, they would be offered support and services to deal with their emotions.
- Mr. Adams affirmed that new administrators are allowed training with SRO's.
- Mr. Adams affirmed that students are still allowed to choose the adult that accompanies them during an interview with law enforcement. Students are also allowed to visit the Wellness Centers after their interview, if needed.
- Dr. McCoy affirmed OUHSD has three contracts for SRO's: Ventura County Sheriff's Headquarter station (RMHS), Camarillo Police Department (ACHS, RCHS & FHS) and OPD (CIHS, HHS, OHS & PHS).

- SRO is the primary contact when a student is reported as a victim of any type of abuse. The SRO and the student's school site both have an obligation to report this to Child Protective Services (CPS) and the student's parent(s) asap. The site would also provide resources to the student and their family.
- SRO's and CPS conduct any child abuse investigations so as to make sure the district doesn't jeopardize the investigation. CPS will inform the district as to when parents can be updated on the status of the case.
- Parents are notified if a SRO conducts a search of their child's personal property.
- Trustees requested that district sites contact parents via phone call and in writing, including services available to the students and parents, upon notification of student assaults.
- Mr. Adams affirmed that documentation for disciplinary actions is entered into Synergy.
- Trustees asked to have "parental notification in writing" and "non-binary" language added to the Board Policy.
- Commander McArthur affirmed that if a reportable offense, during an athletic event, occurs outside of the district's jurisdiction then it would be that jurisdiction, where the event is located, agency's responsibility to investigate the offense.
- DSHS would have its own SRO beginning this fall when the site opens.
- Mr. Adams affirmed that student 504 accommodation plans are upheld.

Trustees thanked the SROs for all they do for the SRO program and for all of the qualitative and quantitative data they provided. Trustees thanked Mr. Adams, Mr. Gonzales and Commander McArthur for their report.

16. BOARD REPORT AND COMMUNICATIONS

Trustee Sher

- Attended the FHS open house on Thursday, March 16, 2023.
- Attended the ACHS Showcase on Monday, March 20, 2023.
- Has attended many ACHS athletic events.
- Attended coffee with a Principal and SRO on Tuesday, March 21, 2023.
- Appointed by State Superintendent of Schools, Tony Thurmond, to help guide the efforts for teacher recruitment and retention. The goal is to recruit teachers and mental health school counselors. Interested parties can get a \$20,000 scholarship.
- Requested that a better job be done to publicize the LCAP community meetings.

Trustee Flores-Haro

- No report as she was out ill.

Trustee Baker Torres

- Attended the FHS, OAS and PHS open houses since the last Board meeting.
- Attended the Unified Special Education basketball championship game and congratulated ACHS for their win. Requested the unified games schedule.

Trustee Hall

- Attended Coffee with a Principal and SRO on Tuesday, March 21, 2023.
- Joined Trustee Botello for office hours at FHS on Thursday, March 16, 2023.
- Met with Alexander Hamilton, City of Oxnard Fire Chief, and Dr. McCoy to discuss a possible partnership between the City of Oxnard Fire Department and OUHSD so more students from our community can be recruited.
- Plans to attend the March 23, 2023 OUHSD all counselors meeting to discuss the inception of the Oxnard College one week credit course geared toward high school juniors and seniors interested in a public safety career.
- Offered a congratulatory 1st birthday to Maslow from CIHS, future therapy dog.

Trustee Botello

- Thanked Trustee Hall for joining her at FHS for office hours as they had a chance to visit with staff, visit the agriculture class and the Wellness Center.
- Thanked OPD, Ventura Sheriffs and the tech team for arranging the coffee with a Principal and SRO; it was great to see the interaction with the community and parents.
- Attended the Ventura County School Counseling Association conference on Friday, March 17, 2023.
- Wished everyone a great spring break.

17. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the items for future consideration.

18. ADJOURNMENT

President Sher adjourned Open Session at 10:09 pm.

BOARD OF TRUSTEES

Approved, as presented
April 19, 2023



Linda Baker Torres, Clerk



Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>