

Dover School Committee Meeting

March 10, 2022

Chickering Library

Livestream

[YouTube.com/doversherborncabletv](https://www.youtube.com/doversherborncabletv)

Agenda 6:30 PM

1. Call to Order
2. Community Comments – *use this zoom link to participate in community comments*
Join Zoom Meeting for community comments
<https://us02web.zoom.us/j/5679658007?pwd=a1RNNU4vS1FDK0pzenlTcnVwbXRyUT09>
- ** Dover Public Schools - Public Hearing on the Proposed FY23 Budget****
3. Vote on FY23 Budget **A.R.**
 - General Discussion
4. Reports:
 - Superintendent's Update
 - Principal's Report – Dr. Reinemann
 - Warrant Report
5. Monthly FY22 Financial Report
6. Annual School Committee Vote on MA School Choice Law **A.R.**
7. Consent Agenda **A.R.**
 - Dover School Committee Minutes January 25, 2022
8. Communications (For Members Information)
 - Dover Sherborn Regional School Committee minutes December 7, 2021
 - Sherborn School Committee November 16, 2021
9. Items for May 16, 2022 Meeting
10. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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The Public Schools of Dover and Sherborn

157 Farm Street

Dover, MA 02030

Phone: 508-785-0036 Fax 508-785-2239

www.doversherborn.org

Commitment to Community

Equity and Excellence

Respect and Dignity

Climate of Care

Kathleen Smith, J.D., Interim Superintendent

Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Dover School Committee

FROM: Dawn Fattore, Business Administrator

RE: FY23 Budget Update

DATE: March 8, 2022

At Thursday's meeting we will be holding the Committee's Public Hearing on the FY23 Budget. We are pleased to be presenting a budget that is only requesting \$126 more funding than FY22 while still providing exceptional educational services to Dover students both in and out-of-district.

After the presentation of the budget, we will ask the Committee to formally approve the FY23 Budget for submittal to the Town. The Town's Budget Hearing is scheduled for March 14th. The Dover School Budget will be presented at this meeting.

Chickering School

Dover Public Schools

29 Cross St.

Dover, MA 02030

Phone: 508-785-0480 Fax: 508-785-9748

[http:// www.doversherborn.org](http://www.doversherborn.org)

Dr. Deb Reinemann
Principal

Mr. Jim Carnes
Assistant Principal

Ms. Naomi O'Brien
Elementary Special
Education Coordinator

Ms. Laura Driscoll
Special Education
Team Chair

TO: Kathleen Smith, Interim Superintendent
FROM: Deborah Reinemann, Principal
RE: Principal's Report
DATE: March 7, 2022

Principal's Reflections

We continue with our COVID protocols, transitioning to "mask optional" for all students and staff in the building and on the school buses. Snack will be offered in classrooms and lunch will follow the current format of three students to a table for the time being.

We are thrilled with the "Respect the Choice" campaign coordinated across all four buildings with personalized posters created by Darren Buck at DSHS.

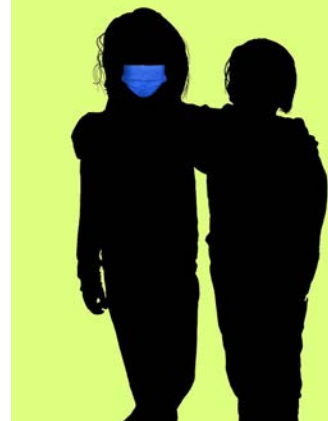
The Chickering Olympics wrapped up last week, with six countries represented by our Kindergarten through 5th grade students. Physical Education teachers Jeanne Riordan and Chris Fraser created a fantastic array of winter Olympics events in the gym including luge, speed skating and curling, all of which required cooperation and teamwork to complete.

We are deep into week 2 of our March Madness competition in which guest readers recorded themselves reading books selected by Priscilla Stephan, Literacy Specialist and Anna Ring, Librarian. Each week two books compete to advance in the bracket. The books included are: Change Sings, Someone Builds the Dream, Chez Bob, Every Night is Pizza Night, The Leaf Detective, Above the Rim, Never, Not Ever! and A Walk in the Words.

Parent Teacher conferences are underway in early March. Parents and Guardians were invited to either in person or remote meetings with teachers to discuss student progress and growth.

The placement process for next school year is underway. Parents have the option to provide information to the school that may be helpful in creating class lists. We take great care and pride in our placement process. We involve all members of the staff and consider both academic and social emotional information.

RESPECT THE CHOICE.



Curriculum and Learning and Professional Development

At midyear data meetings grade level teachers will review reading, math and SEL data for every student. From this data we will reassess intervention groups, and make changes for upcoming WIN blocks.

At our latest Staff meeting, we dedicated the time to discussing difficult conversations, especially when children surprise us with their questions or comments. Teachers brought books with challenging themes such as loss, war, religion, race, gender, which they use in class. There was a period for a walk and talk share followed by a teacher presentation. This teacher shared a most-challenging interaction between students centered around events detailed in a book from class. This teacher led share prompted a deep discussion about why we choose difficult themed books and how we respond to situations as they arise.

DS Professional Growth and Evaluation System Update

Observations, as part of the Growth and Evaluation system continue across the school, as well as regular check in meetings. Observations are a rich opportunity for teachers and administrators to share and discuss teaching and learning.

Personnel

Please join us in congratulating Ms. Jeanne Riordan, our beloved Physical Education teacher, on her retirement from Chickering at the end of this school year. Ms Riordan has led multitudes of PE classes in her 30 years here. Her ultimate goal is for every student to understand the importance of being a contributing member of a team. Our Chickering students have been fortunate to have connected with her in the gym and across the school.

We are pleased to welcome several new Educational Assistants to Chickering in General and Special education: Andrea Sarris, Sophia Devin and Piers Turner.

Extracurricular

Many thanks to our families, PTO volunteers, and librarian Anna Ring for coordinating and hosting the Books from the Heart event last month. This event is always popular with students and this year was no exception. We were able to add more than 300 books to the Chickering library which are now circulating among classrooms! Stay tuned for more information coming soon about some of the books that were added to the catalog.

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Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: March 7, 2022
RE: Approved FY22 Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1070	1/24/2022	\$37,732.59	General - School
1071	1/24/2022	\$200,376.16	General - OOD
1074	2/9/2022	\$69,128.27	Circuit Breaker
1075	2/9/2022	\$697.50	SPED 262
1076	2/9/2022	\$32,537.72	General - OOD
1077	2/9/2022	\$955.82	SPED 240
1078	2/9/2022	\$136,101.92	General - School
1079	2/9/2022	\$35,069.42	General - School
1080	2/11/2022	\$9,782.96	Food Service
1082	2/22/2022	\$43,065.99	General - School
1083	2/22/2022	\$8,908.91	General - School
1084	2/22/2022	\$580.00	SPED 252
1085	2/22/2022	\$800.00	Title I
1086	2/22/2022	\$439.12	SPED 262
1087	2/22/2022	\$69,193.88	General - OOD

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Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY22 Operating Update
DATE: March 8, 2022

Attached please find:

- * Status of Appropriations as of February 28, 2022
- * Special Revenue/Revolving Funds Statement as of December 31, 2021

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

Status of Appropriations

Salaries

The majority of salaries have been encumbered for FY22. As the Committee knows, we have added several new positions post-budget for both enrollment and additional student academic supports.

Regarding enrollment, we added two classroom section educators (kindergarten and second grade) as well as an additional educational assistant (kindergarten). The budget included 24 sections. With the addition of the two sections, average class sizes are 19 and all sections within the class size policy of 17-22.

For additional student supports, we have added a .5FTE Math and Social-Emotional Learning (SEL) Specialist (both shared with Pine Hill) and an additional educational assistant to support this staff. In addition, we are assigning our Board Certified Behavior Analyst (BCBA) fully to Chickering this year and separately covering their .3FTE assignment at the Region to provide additional student supports. Additional nursing support has also been added and is reflected in the presented statement in the Medical/Health Services line item (\$13,750).

The net increase in salaries from these additions, taking into account other post-budget staffing changes, is approximately \$250,000. As we progress through the year, we will allocate these additional costs as needed to various grants including the ESSER grants.

Custodial Services reflects a positive variance due to the recent retirement of our long-serving head custodian as well as **savings from an open evening custodian position**. We have appointed an Interim Head Custodian to serve through June 30th and plan to conduct a search for the permanent replacement in May with a July 1st appointment.

Expenditures

Overall, in-district operating expenses are projected to be within budget except for a few line items. There is a small negative variance in textbooks as we continue to purchase materials needed for the Reader's Workshop implementation as well as in classroom technology as we have added additional curriculum related software to support classroom instruction. To meet the needs of the current cohort of students on IEPs, we are seeing a negative variance in SPED Services/Supplies. Initial projections have been encumbered for building maintenance contracts and most utilities. Transportation costs have also been encumbered. The TEC oil bid price for FY22 is \$2.1524

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(FY21 was \$1.4346) and will provide a small savings as the budget was based on a conservative price of \$2.60 based on Warrant Committee guidance.

Out-of-District

Tuition encumbrances are reflected for the majority of out-of-district placements. There is currently a small negative variance (less than 1%) in both tuition and transportation costs. Dover's FY22 Circuit Reimbursement has been finalized. We will be receiving \$1,163,336 representing \$1,048,700 for OOD tuition, \$78,036 for transportation expenses and \$36,600 for in-district special education expenses. The reimbursement rate is the full state mandated 75% including reimbursement on 25% of OOD transportation costs where applicable (this new funding is part of the Student Opportunity Act legislation and is being phased in over four years).

Special Revenue/Revolving Funds

Summary of activity to date for these funds is reflected on the attached statement.

Elementary and Secondary School Emergency Relief Funds (ESSER) Grants

The District has received three ESSER funds to utilize in response to the COVID-19 Pandemic. The ESSER I grant of \$20,000 has been allocated to cover costs associated with social emotional learning assessment tools, summer services provided to students as needed due to the hybrid school year and staffing for COVID-19 related testing protocol. The ESSER II grant of \$85,841 has been allocated for additional SEL contracted services (there is a mental health expenditure requirement for this grant) and additional staffing positions as needed to assist with academic interventions.

The ESSER III grant, coming out of the American Rescue Plan Act, is a larger grant totaling \$170,448. We submitted our application on October 4th and have subsequently received approval. The budget focuses on activities related to student learning loss and other student social/emotional issues arising from the COVID pandemic. The main areas include providing additional technology support for students, additional educational support for individual student needs, training for educators on addressing learning loss and additional social/emotional learning supports. We are continuing to evaluate students and communicating with other stakeholder groups to determine any other issues that need to be addressed and can amend our budget as appropriate as the grant period extends to September of 2024.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover Public Schools
Status of Appropriations as of February 28, 2022

	<u>FY22</u>	<u>EXPENDED</u>		<u>TOTAL</u>	<u>OPERATING</u>	<u>% of</u>
<u>SALARIES</u>	<u>BUDGET</u>	<u>THUR 2/28</u>	<u>ENCUMBRANCES</u>	<u>PROJECTED</u>	<u>VARIANCE/</u> <u>BUD. REMAINING</u>	<u>BUDGET</u>
SUPERINTENDENT	\$146,638	\$95,137	\$47,568	\$142,705	3,933	2.68%
BUSINESS AND FINANCE	113,590	69,319	40,996	110,315	3,275	2.88%
DISTRICT INFO MANAGEMENT	74,436	50,122	25,061	75,183	(747)	- 1.00%
SPED ADMINISTRATION	214,738	84,772	118,002	202,774	11,964	5.57%
SCHOOL LEADERSHIP-BUILDING	371,176	241,088	130,655	371,743	(567)	- 0.15%
ACADEMIC LEADERS/QPO	37,703	12,091	18,394	30,484	7,219	19.15%
TEACHERS, CLASSROOM	3,351,981	1,791,845	1,786,125	3,577,970	(225,990)	- 6.74%
TEACHERS, SPED	756,966	382,373	407,782	790,155	(33,189)	- 4.38%
SUBSTITUTES	45,000	15,852	2,725	18,577	26,423	58.72%
EDUCATIONAL ASSISTANTS	613,211	368,920	249,306	618,226	(5,015)	- 0.82%
LIBRARIANS & MEDIA CENTER	64,803	26,833	26,833	53,666	11,137	17.19%
BUILDING BASED PD	16,875	19,389	0	19,389	(2,514)	-14.90%
GUIDANCE COUNSELORS	66,428	33,214	33,214	66,428	0	0.00%
PSYCHOLOGICAL SERVICES	88,647	35,459	35,459	70,918	17,729	20.00%
MEDICAL/HEALTH SERVICES	91,018	36,322	50,087	86,409	4,609	5.06%
CUSTODIAL SERVICES	249,514	132,300	77,100	209,400	40,113	16.08%
TOTAL SALARIES	\$6,302,723	\$3,395,035	\$3,049,308	\$6,444,342	(\$141,619)	- 2.25%
EXPENDITURES						
SCHOOL COMMITTEE	\$10,650	\$5,401	\$5,422	\$10,823	(173)	- 1.62%
SUPERINTENDENT	17,300	14,328	3,500	17,828	(528)	- 3.05%
LEGAL SERVICES	9,000	5,000	0	5,000	4,000	44.44%
DISTRICT INFO MANAGEMENT	64,200	58,844	4,894	63,738	462	0.72%
SCHOOL LEADERSHIP-BUILDING	18,270	5,748	2,862	8,610	9,660	52.88%
CLASSROOM CONTRACTED SERVICES	4,500	1,372	0	1,372	3,128	69.50%
SPED SERVICES/SUPPLIES	75,200	46,535	51,432	97,967	(22,767)	-30.27%
LIBRARIANS & MEDIA CENTER	14,160	10,916	747	11,663	2,497	17.64%
COURSE REIMBURSEMENT/PD	33,300	9,381	4,937	14,318	18,982	57.00%
TEXTBOOKS	37,000	42,500	1,897	44,397	(7,397)	-19.99%
LIBRARY INSTRUCTIONAL MATERIALS	6,100	3,632	2,194	5,826	274	4.49%
INSTRUCTIONAL EQUIPMENT	19,000	8,684	4,458	13,141	5,859	30.84%
GENERAL SUPPLIES	61,050	28,403	5,007	33,410	27,640	45.27%
CLASSROOM INSTRUCT TECHNOLOGY	14,750	23,941	0	23,941	(9,191)	-62.31%
GUIDANCE	3,500	0	0	0	3,500	100.00%
MEDICAL/HEALTH SERVICES	2,600	1,559	215	1,774	826	31.77%
TRANSPORTATION SERVICES	255,972	134,705	123,479	258,184	(2,212)	- 0.86%
CUSTODIAL SERVICES	25,000	8,334	4,093	12,426	12,574	50.30%
UTILITIES	217,500	111,762	83,515	195,278	22,222	10.22%
MAINTENANCE OF BUILDING	135,500	73,380	31,742	105,123	30,377	22.42%
TOTAL EXPENDITURES	\$1,024,552	\$594,423	\$330,394	\$924,818	\$99,734	9.73%
TOTAL INDISTRICT OPERATING	\$7,327,275	\$3,989,458	\$3,379,702	\$7,369,160	(\$41,885)	- 0.57%
OOD TUITION & TRANSPORTATION						
TUITION TO MA SCHOOLS	164,114	27,512	46,183	73,695	90,419	55.10%
TUITION TO COLLABORATIVES	263,270	262,934	214,954	477,888	(214,618)	-81.52%
TUITION TO NON-PUBLIC SCHOOL	1,919,811	1,025,462	689,775	1,715,237	204,574	10.66%
TUITION TO OUT OF STATE SCHOOLS	245,195	249,788	84,671	334,460	(89,265)	-36.41%
TRANSPORTATION SERVICES	\$450,000	\$211,219	\$258,155	\$469,374	(19,374)	- 4.31%
TOTAL OOD	\$3,042,390	\$1,776,915	\$1,293,739	\$3,070,654	(\$28,264)	- 0.93%
TOTAL OPERATING	\$10,369,665	\$5,766,373	\$4,673,441	\$10,439,814	(\$70,149)	- 0.68%
CB Reimbursement offset at 75%				(\$1,163,336)	\$1,163,336	
Est. Operating Expenses/ Surplus				\$9,276,478	\$1,093,187	

Dover Public Schools
Special Revenue/Revolving Funds as of December 31, 2021

<u>SPECIAL REVENUE/REVOLVING FUNDS</u>	<u>FUND BALANCE @7/01/2021</u>	<u>REVENUE</u>	<u>EXPENDITURES / ENCUMBRANCES</u>	<u>FUND BALANCE @ 12/31/21</u>	<u>Notes:</u>
BUILDING RENTAL	\$ 48,308		\$ 9,147	\$ 39,161	<i>\$8,300 of funds used for flooring replacement in Music Room</i>
CIRCUIT BREAKER	-	581,668	1,163,338	(581,670)	<i>Remaining Circuit Breaker to be received = \$581,670</i>
FOOD SERVICES	60,250	88,193	82,771	65,672	<i>Net of deposits in advance - \$18,220, Reported ACTUAL ACTIVITY ONLY</i>
GIFTS (see pg 2 for details)	12,499			12,499	
PRESCHOOL	97,981	56,935	29,612	125,304	<i>Preschool tuition balances of \$21,641 due in March Estimated fund balance @ June 30 = \$146,405</i>
<u>FIDUCIARY FUND</u>					
STUDENT ACTIVITY FUND	\$ 12,888			\$ 12,480	<i>Student Activity Account balance per school</i>

	FY 22 Miscellaneous Donations - Dover Public School					12/31/2021	
Gift/Donor	Purpose	Bal Fwd @ 07/01/2021	Revenue	Expenditures	Encumbered	Ending Balance @ 12/31/2021	Date/Yr
RESTRICTED GIFTS							
Special Education Gifts	SPED Program	2,427.12				2,427.12	
Friends of Chickering Music	Music Program	430.23				430.23	
					Total Restricted	2,857.35	
UNRESTRICTED GIFTS							
OTHER	Unrestricted	9,641.41				9,641.41	
					Total Unrestricted	9,641.41	
TOTAL		12,498.76	0.00	0.00	0.00	12,498.76	

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Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Dover School Committee

From: Kathleen Smith
Interim Superintendent

Date: March 4, 2022

RE: School Choice

Massachusetts General Law Chapter 76, Section 12 requires local school committees to vote annually as to whether or not the district will participate in School Choice.

Our school committees have historically voted not to participate in School Choice.

Should the committees decide not to participate, the recommended motion is:

Move to have the Dover Public Schools not participate in School Choice program for the 2022-2023 school year.

DRAFT

Dover School Committee Meeting of January 25, 2022

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Mark Healey
Liz Grossman
Jeff Cassidy

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager
Deb Reinemann, Principal

1) Call to Order

Sara Gutierrez-Dunn called the meeting to order at 6:30 pm via ZOOM.

2) Community Comments - none

3) Reports

- Superintendent Update - Kathleen Smith presented an update from her office including vaccination rates, testing programs, and positive test numbers.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

4) FY22 Financial Report as of January 20, 2022

- Salaries - additional nursing support has been added and is reflected in the Medical/Health Services line item - \$13,750. Custodial Services reflects a positive variance due to the recent retirement of the head custodian as well as savings from the open evening custodian position. An Interim Head Custodian has been appointed to serve through June 30th and a search will be conducted for a permanent replacement. As of January 31st the open position in the evening will be filled.
- Expenditures - there is a negative variance in SPED Services/Supplies due to the needs of the current cohort of students on IEPs.
- Out-of-District - there is currently a small negative variance (less than 1%) in both tuition and transportation costs.

5) ACED Recommendations FY23

- Professional Learning Community (PLC) Leader for Foreign Language in the Elementary School (FLES) Program to facilitate work among the 5 FLES educators at Chickering and Pine Hill. The stipend will be split between the schools - \$1,889.16 each.
- PLC Leader additions for specialist teachers and special educators (one each). At this time the Administration is requesting approval for the PLC for specialist teachers only. The PLC for special educators will be funded through grant money for FY23.

Jeff Cassidy made a motion to adopt the ACED recommendations for FY23. Colleen Burt seconded.

22-01 VOTE: 5 - 0 via roll call

6) Continue Discussion on Proposed FY23 Budget - the following adjustments to the draft budget have been made:

- Website & Financial System upgrade + \$12,000

DRAFT

- FLES PLC Leader + \$1,889
- Salary adjustments (retirements) - \$47,500
- .5 FTE SEL Specialist + \$30,300
- .5 FTE Adjustment Counselor + \$28,000
- .25 FTE Floating Nurse + \$20,600
- OOD Tuition based on projected placements - \$430,000
- OOD Transportation based on ACCEPT estimates - \$77,000
- Total Adjustments = -\$462,211

As a result, the total increase to the FY23 Budget over FY22 is \$126 or 0.0%.

Adjustments have also been made to the Capital Budget as current cost estimates are received: flooring replacement has increased to \$120,000 and the EMS Software replacement/upgrade has decreased to \$49,500.

Liz Grossman made a motion to approve the FY23 Capital Budget in the amount of \$186,500.

Jeff Cassidy seconded.

22-02 VOTE: 4 - 0 via roll call

7) Consent Agenda

- Approval of Minutes: November 23, 2021
- Town Report

Liz Grossman made a motion to approve the Consent Agenda as amended. Colleen Burt seconded.

22-03 VOTE: 4 - 0 via roll call

8) Communications

- Regional School Committee Minutes of November 9, 2021

9) Items for March 10, 2022 meeting - FY23 Budget Hearing

10) Adjournment at 7:41 pm.

Respectfully submitted,
Amy Davis

APPROVED FEBRUARY 1, 2022

Dover-Sherborn Regional School Committee

Meeting of December 7, 2021

Dover Sherborn Middle School Library

Members Present: Kate Potter
Maggie Charron
Lynn Collins
Tracey Mannion
Judi Miller
Angie Johnson

1) Call to Order

Ms. Potter called the meeting to order at 5:00 pm.

2) Executive Session - move to enter into Executive Session in order to approve and consider the release of minutes from the meeting held in Executive Session on September 14, 2021 to discuss a complaint from David Sobol dated September 1, 2021 against the Regional School Committee and its members relative to information received in the School District's response to a public records request and to discuss a complaint from Vicki Rellas dated September 8, 2021 concerning the procedure being followed by the Regional School Committee to fill a vacancy created by the resignation of a member from Sherborn pursuant to School Committee Policy BBBE, and to approve and consider the release of minutes from the meeting held in Executive Session on September 28, 2021 to discuss an Open Meeting Law complaint filed by David Sobol dated September 20, 2021 and to return to Open Session at 5:30 pm.

3) Community Comments - Several parents made comments asking the Committee to reconsider their decision not to allow the DC trip for 8th graders.

4) Reports

- Warrant Report

5) Proposed Changes to the 2022-23 DSHS Program of Studies - changes were presented and discussed.

Maggie Charron made the motion to approve the proposed changes to the 2022-23 DSHS Program of Studies as presented. Judi Miller seconded.

21-25 VOTE: 6 - 0 via roll call

6) Financial Reports: FY22 Monthly Report as of November 30th

- Revenues - there are no material variances to report at this time.
- Salaries - there has been additional nursing support at all the schools in the District. The Region's portion of the added costs is \$27,500 and is reflected in the negative variance on the Medical/Health Services line.
- Expenditures - there are no changes to report since last month.
- ESSER Grants - initial approval for the ESSER III grant application was received last week.
- FY21 Wrap-Up - audited financial statements will be presented to the committee in February.

7) ACED Recommendations - the following additions have been recommended by the ACED Committee: 1) change in name for the CAPAY to ASU: Asian Student Union, \$0; 2) add

APPROVED FEBRUARY 1, 2022

Knitting Club 1.0 ratio, \$1,511.33; and 3) move 10 volunteer coaches to 10 Assistant Coaching positions, \$30,226.60. In conjunction with the move of the volunteer to assistant coaches there will be a proposed increase to student athletic fees brought forward next month.

The Committee will vote on the ACED recommendations when the increase to athletic fees is presented in February.

8) FY23 Budget

- *Operating* - the primary drivers of the increase to the operating budget year over year are payroll expenses and staffing positions. The Administration is still using trend budgeting but with adjustments due to the pandemic's impact on operating schedules and expenses. The first draft operating budget for FY23 is an increase of 4.15% over FY22.

Angie Johnson made a motion to approve the FY23 Operating Budget as presented. Judi Miller seconded.

21-26 VOTE: 6 - 0 via roll call

- *Capital* - the capital projects request for FY23 totals \$1,742,500. Projects include: roof replacement at the middle school and Lindquist Commons; replacement of boilers at the high school; installation of security system at Lindquist Commons; and division of large room at the middle school into two rooms to address space issues.

Lynn Collins made a motion to approve the FY23 Capital Budget as presented. Judi Miller seconded.

21-27 VOTE: 6 - 0 via roll call

9) Consent Agenda

- Approval of Minutes: November 9, 2021
- Donations - DS Boys Varsity Soccer Assistant Coach - \$4,156.16; DS Girls Soccer coaches (3) - \$3,500 total; DS Football - \$7,500 (3); and DS Field Hockey - \$2,000.

Maggie Charron made a motion to approve the Consent Agenda. Lynn Collins seconded.

21-28 VOTE: 6 - 0 via roll call

10) Communication

- DSHS Principal's Report
- DSMS Principal's Report
- Sherborn School Committee minutes of October 19, 2021
- Dover School Committee minutes of October 26, 2021

11) Items for January 5th meeting - Town Report, FY23 Budget

Before adjourning the meeting, Kathleen Smith addressed the 8th Grade DS Trip. She acknowledged the overwhelming support of parents to have their children participate in this traditional trip for 8th graders. However she is not recommending the trip take place primarily due to lack of faculty volunteers to chaperone and the uncertainty of conditions in June. Instead she has directed the trip organizers to plan 3 days of local field trips for the 8th graders.

12) Adjournment at 7:02 pm.

APPROVED FEBRUARY 1, 2022

Respectfully submitted, Amy Davis

APPROVED FEBRUARY 8, 2022

Sherborn School Committee
Meeting of November 16, 2021

Members Present: Nancy Cordell
Dennis Quandt
David Kazis

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Nancy Cordell called the meeting to order at 6:30 pm via ZOOM.

2) Community Comments - none

3) Reports

- Superintendent Report - Beth McCoy presented Kathleen Smith's report in her absence.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: review of departmental goals with Curriculum Leaders & Department Chairs; roll out of Panorama Data Dashboard as tool for the multi-tiered system of support; discussion of proposed changes to the evaluation system and introduction of the equity audit process with faculty; and searching for substitute teachers for all four schools.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill including the MCAS results from last spring's testing. There was a discussion about whether there are enough resources cover the interventions required by the MCAS test results. Dr. Brown will provide an update and a go-forward plan at the next meeting on after the initial stage of interventions have been completed.
- Warrant Report

4) FY22 Financial Report as of October 31st

- Salaries - there are no changes to report since last month's meeting.
- Operating Expenditures - there are no variances to report to date.
- Out of District - FY22 Circuit Breaker Reimbursement totals \$360,499 representing \$286,425 for OOD tuition, \$22,633 for transportation, and \$51,441 for in-district expenses. The reimbursement rate is the full state mandated 75% including reimbursement on 25% of OOD transportation costs.

5) Proposed FY23 Budget

- Operating - the first draft of the FY23 Budget was presented. The main driver of the budget, as in past years, is salaries. Overall the FY23 Budget is an increase of 4.69% over FY22.
- Capital - the flooring in the classrooms in the C wing need to be replaced. There was also discussion about air conditioning and the steps needed to get that project ready to be presented for a vote by the town. There will be additional work done in time to be discussed at the next meeting.

David Kazis made a motion to approve the FY23 version 1.0 Budget as presented. Dennis Quandt seconded.

21-16 VOTE: 3 - 0 via roll call

David Kazis made a motion to approve the proposed FY23 Capital Plan as discussed. Dennis Quandt seconded.

APPROVED FEBRUARY 8, 2022

21-17 VOTE: 3 - 0 via roll call

6) Vote to approve tuition

- *PreK* - for FY23 there will continue to be two options for Pre-K integrated program: 3 day rate - \$5,885 or 5-day rate - \$10,410 which is a 1% increase from FY22.
- *Non-resident* - there will be non-resident students attending Pine Hill in FY23 and the tuition rate needs to be approved.

David Kazis made a motion to approve the 2022-23 PreK tuition as presented. Dennis Quandt seconded.

21-18 VOTE: 3 - 0 via roll call

David Kazis made a motion to approve the 2022-23 Non-resident tuition as presented. Dennis Quandt seconded.

21-19 VOTE: 3 - 0 via roll call

7) Policy: Home Schooling IHGB - this is the second read of the policy. There have been no changes since the first reading.

David Kazis made a motion to approve the Home Schooling IHGB Policy. Dennis Quandt seconded.

21-20 VOTE: 3 - 0 via roll call

8) Consent Agenda

- Approval of Minutes: October 19, 2021

David Kazis made a motion to approve the Consent Agenda. Dennis Quandt seconded.

21-21 VOTE: 3 - 0 via roll call

9) Communications

- Dover Sherborn Regional School Committee minutes of October 12, 2021
- Dover School Committee minutes of September 28, 2021

10) Items for February 8, 2022 meeting - FY23 Budget

11) Adjournment at 8:49 pm.

Respectfully submitted,
Amy Davis