

APPROVED MARCH 10, 2022

Dover School Committee
Meeting of January 25, 2022

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Mark Healey
Liz Grossman
Jeff Cassidy

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager
Deb Reinemann, Principal

1) Call to Order

Sara Gutierrez-Dunn called the meeting to order at 6:30 pm via ZOOM.

2) Community Comments - none

3) Reports

- Superintendent Update - Kathleen Smith presented an update from her office including vaccination rates, testing programs, and positive test numbers.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

4) FY22 Financial Report as of January 20, 2022

- Salaries - additional nursing support has been added and is reflected in the Medical/Health Services line item - \$13,750. Custodial Services reflects a positive variance due to the recent retirement of the head custodian as well as savings from the open evening custodian position. An Interim Head Custodian has been appointed to serve through June 30th and a search will be conducted for a permanent replacement. As of January 31st the open position in the evening will be filled.
- Expenditures - there is a negative variance in SPED Services/Supplies due to the needs of the current cohort of students on IEPs.
- Out-of-District - there is currently a small negative variance (less than 1%) in both tuition and transportation costs.

5) ACED Recommendations FY23

- Professional Learning Community (PLC) Leader for Foreign Language in the Elementary School (FLES) Program to facilitate work among the 5 FLES educators at Chickering and Pine Hill. The stipend will be split between the schools - \$1,889.16 each.
- PLC Leader additions for specialist teaches and special educators (one each). At this time the Administration is requesting approval for the PLC for specialist teachers only. The PLC for special educators will be funded through grant money for FY23.

Jeff Cassidy made a motion to adopt the ACED recommendations for FY23. Colleen Burt seconded.

22-01 VOTE: 5 - 0 via roll call

6) Continue Discussion on Proposed FY23 Budget - the following adjustments to the draft budget have been made:

- Website & Financial System upgrade + \$12,000

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- FLES PLC Leader + \$1,889
- Salary adjustments (retirements) - \$47,500
- .5 FTE SEL Specialist + \$30,300
- .5 FTE Adjustment Counselor + \$28,000
- .25 FTE Floating Nurse + \$20,600
- OOD Tuition based on projected placements - \$430,000
- OOD Transportation based on ACCEPT estimates - \$77,000
- Total Adjustments = -\$462,211

As a result, the total increase to the FY23 Budget over FY22 is \$126 or 0.0%.

Adjustments have also been made to the Capital Budget as current cost estimates are received: flooring replacement has increased to \$120,000 and the EMS Software replacement/upgrade has decreased to \$49,500.

Liz Grossman made a motion to approve the FY23 Capital Budget in the amount of \$186,500.

Jeff Cassidy seconded.

22-02 VOTE: 4 - 0 via roll call

7) Consent Agenda

- Approval of Minutes: November 23, 2021
- Town Report

Liz Grossman made a motion to approve the Consent Agenda as amended. Colleen Burt seconded.

22-03 VOTE: 4 - 0 via roll call

8) Communications

- Regional School Committee Minutes of November 9, 2021

9) Items for March 10, 2022 meeting - FY23 Budget Hearing

10) Adjournment at 7:41 pm.

Respectfully submitted,
Amy Davis