

APPROVED NOVEMBER 23, 2021

Dover School Committee Meeting of October 26, 2021

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Mark Healey
Liz Grossman
Jeff Cassidy
Deb Reinemann

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) **Call to Order**

Sara Gutierrez-Dunn called the meeting to order at 6:30 pm in the Chickering Library.

2) Welcome to Jeff Cassidy - Jeff Cassidy has been appointed to the open position on the Dover School Committee by the Dover Board of Selectmen.

3) Community Comments - none

4) PTO Update - Goli Sepehr, President of the PTO, gave an update of the work of the PTO.

5) **Reports**

- Superintendent Update - Kathleen Smith presented an update from her office. She reported that one of the goals of the District is to ensure that all students have access to high quality in-person learning and instruction throughout the school year and that the District is committed to reviewing state and local data to make adjustments in order to keep students in school and return to pre-COVID conditions when possible. She also spoke about the recent School Committee Retreat which focused on a review of Operating Protocols and norms for how the school committee governs and communicates. There will also be trainings on the Open Meeting Law and Public Records Requests on October 13th.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: review of departmental goals with Curriculum Leaders & Department Chairs; roll out of Panorama Data Dashboard as tool for the multi-tiered system of support; discussion of proposed changes to the evaluation system and introduction of the equity audit process with faculty; and searching for substitute teachers for all four schools.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions. She presented MCAS data from the spring testing.
- Warrant Report

6) **FY22 Financial Report as of September 30, 2021**

- Salaries - the majority of salaries have been encumbered for FY22. Two classroom section educators (K and 2nd grade) as well as an additional education assistant (K) have been added to the FY22 Budget. For additional student support, a .5 FTE Math and SEL Specialist (both shared with Pine Hill) and an additional educational assistant have been hired. The Board Certified Behavior Analyst (BCBA) has been assigned fully to Chickering this year to provide additional student support. The net increase in salaries from these additions, taking into account other post-budget staffing changes, is approximately \$240,000. These additional costs will be allocated to various grants including the ESSER grants.

APPROVED NOVEMBER 23, 2021

- Expenditures - there are no variances to report to date.
 - Out-of-District - there are still a few placements to be finalized. Placement activity will be presented in the FY23 Budget in November. There are no negative variances anticipated at this time. For the first year, 25% of eligible transportation costs are being reimbursed at 75%.
 - Special Revenue/Revolving Funds - a summary statement of FY22 activity to date was provided.
- 7) Capital Plan** - planned projects for FY23 are: 1) flooring replacement, classrooms \$75,000; 2) EMS Software replacement/upgrade \$70,000, and 3) Cold Water Booster System replacement \$17,000 for a total of \$162,000.

Colleen Burt made a motion to approve the Capital Plan as presented. Liz Grossman seconded, 21-18 VOTE: 5 - 0

8) October 1, 2021 Annual Enrollment Report

- 9) School Committee FY23 Budget Guidance** - the draft budget will be presented at next month's meeting. Any requests for items to be included in the budget should be forwarded to the Committee Chair.

10) Consent Agenda

- Approval of Minutes: September 28 and October 18, 2021

Mark Healey made a motion to approve the Consent Agenda. Colleen Burt seconded. 21-19 VOTE: 4 - 0 - 1 (Jeff Cassidy abstained)

11) Communications

- Sherborn School Committee Minutes of September 21, 2021
- Regional School Committee Minutes of September 14, 2021

- 12) Items for November 23, 2021** - FY23 draft budget. The meeting will be at 6:30 pm instead of 8:30 am.

13) Adjournment at 8:06 pm.

Respectfully submitted,
Amy Davis