

The following items are contained in the June 8, 2022 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Student Recognition
4. Staff Recognition
5. Public Comment
6. Fire Drill and Lockdown Reports
7. Superintendent's Report
8. Principals' Updates
9. Instruction Support
10. Personnel Matters
11. Contract/Workshop
12. Approval of Minutes: May 16, 2022 Reorganization and Regular Session Minutes
13. Board Secretary's Financial Reports for April 2022
14. Board of Education Certification as of April 2022
15. Bills and Payrolls
16. Transfer of Funds
17. Report of Receipts and Disbursements for April 2022
18. Cash Report for April 2022
19. New Business
20. Other Matters

21. Public Comment

22. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on June 8, 2022 by President, Mrs. Catherine Horn, at William H. Ross III Elementary School Cafeteria.

Certification of Notice:

Susan Palaia, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 23, 2022, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and emailed to the City Clerk and "The Current" and advertised in "The Press" on May 26, 2022.

<u>Roll Call</u> - Members Present:	Mrs. Catherine Horn, President, Dr. Joel Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift
Members Absent:	Mrs. Santoro, Vice-President, Mrs. Amy Brog
Others Present:	Mrs. Audrey Becker, Superintendent of Schools; Mrs. Susan Palaia, Board Secretary/Interim School Business Administrator;
..	Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal;
..	Mr. Eric Goldstein, Solicitor; Mr. Clete Schwegmann

Student Recognition:

The presentation of two MEA Scholarships each in the amount of \$1,000.00 was awarded to two students. Six graduation awards in the amount of \$50.00 each were awarded form Tighe Pride.

Staff Recognition:

Mrs. Becker recognized the following retirees Christy Stack, Eileen Midure, Vicky Morreale, Kevin O'Hare, Ron Pinter, Charlotte Flynn, and Mary McCracken.

Public Comment:

A member of the public asked when the last safety assessment was completed and was the board aware of any safety weaknesses. Mrs. Becker, Superintendent and district Safety Specialist, responded that the school district works closely with Chief Hankinson. The district maintains a Memorandum of Agreement with the Margate Police Department. The school district is constantly conducting a variety of safety drills. Mr. Goldstein indicated that a public board meeting would not be the proper venue to review the results of school safety inspections for safety reasons.

Fire Drill and Lockdown Reports:

Mrs. Becker distributed the Fire & Bus Evacuation Drill Reports, for Eugene A. Tighe School & William H Ross III School for the month of May 2022 attached as Exhibit # 1, pages 26,837 – 26,838.

Superintendent's Report:

Mrs. Becker shared the following:

- She shared that the following projects, funded by the city bonds, were under way: Fire alarm loops and Ross playground surface replacement
- She reported the sprinklers and sod at Tighe School are being repaired by the City now that the road project has been completed.
- She gave an update on summer school

Principals Updates:

- Mrs. Bonnie Marino shared information on current activities at Ross School.
- Mr. Ryan Gaskill shared information on current activities at Tighe School.

Instructional Support:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the Margate City School District Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2020 - June 30, 2021. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Personnel Matters:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following personnel matters:

- 1) Approve the following coach positions and stipends for the 2022-2023 school year:

Field Hockey - Anita Grimley \$1600	Field Hockey Assist. - Kristie Cafiero \$1000
Boys Cross Country - Sherry Scott \$1600	Girls Cross Country - Brian Pasternak \$1600
Tennis – Mauricio Saavedra \$400	Soccer – Kelly Crawford \$1600
Volleyball – Jen Carey \$1600	Baseball – TBA \$1600
Boys Basketball – Brian Hiltner \$2400	
Girls Basketball – Joseph Marchiani \$2400, pending completion of paperwork	

- 2) Approve Stockton student Dominic Gitto to complete his fieldwork from September 6, 2022 to December 16, 2022 and January 3, 2023 to May 5, 2023 with Stephanie Curry.
- 3) Approve the hiring of Melina Skwarek as Business Administrator/Board Secretary for the 2022-2023 School year at a starting salary of \$98,000, pending completion of paperwork.
- 4) Approve the hiring of Melina Skwarek for up to ten days of transition planning during the period of June 14-30, 2022 at the rate of \$320 per day.
- 5) Approve the hiring of Susan Palaia for up to ten days of mentoring and transition planning during the period of July 1, 2022 through June 30, 2023 at the rate of \$480 per day.
- 6) Approve Susan Palaia as the district's Qualified Purchasing Agent (QPA) for the 2022-23 school year until Melina Skwarek obtains her certificate (anticipated October 2022).

Personnel Matters (Continued):

- 7) Approve Matthew Burton as the Director of Facilities effective July 1, 2022 at a salary of \$85,000.00 (2022-23), \$87,550.00 (2023-24), and \$90,176.50 (2024-25).
- 8) Approve the advancement of Danielle Ujcich from BA Step 7 BA +18 (\$79,000) to MA Step 7 (\$81,000) as of September 1, 2022

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Contract/Workshop:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following contract and workshop matters:

- 1) Approve the contract with Interactive Kids for services as needed from July 1, 2022 through June 30, 2023.
- 2) Approve the contract with Practically Perfect Physical Therapy to provide services from July 1, 2022 to June 30, 2023.
- 3) Approve the contract with Advancing Opportunities for Assistive Technology services as needed for the 2022-2023 school year.
- 4) Approve the contract with Kim Vona for Physical Therapy services as needed for the 2022-2023 school year.
- 5) Approve Matt Burton and Kurtis Woodrow to attend a Bio-Shine Educational Seminar and Mini Expo on May 19, 2022. Costs: Travel

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Approval of Minutes:

Upon motion by Dr. Frankel, seconded by Mr. Swift, the board unanimously agreed to accept the May 16, 2022 Reorganization and Regular Meeting minutes. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Financial Reports:

Motion by Dr. Frankel, seconded by Mr. Swift, to accept the Secretary's Financial Reports for the month of April 2022 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 26,839– 26,862. The Secretary's Report agrees with the Report of Receipts and Disbursements. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Board of Education Certification:

Motion by Dr. Frankel, seconded by Mr. Swift, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of April 30, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Bills and Payrolls:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 26,863 - 26,874. Motion passed by the following roll call:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Transfer of Funds:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2021-2022

To:	Energy Natural Gas EAT	11-000-262-621-00-01	\$11,000.00
	Energy Natural Gas WHR	11-000-262-621-00-04	\$9,000.00
	Other Sup Service EAT	11-000-217-00-00-010	\$5,000.00
	Clean Outside Maint ADM	11-000-262-420-00-03	\$600.00

Transfers (Continued):

	Vacation Payments	11-000-291-298-00-00	\$8,810.00
	Insurance ADM Office	11-000-262-520-00-03	\$220.00
	Other Benefits	11-000-291-249-00-00	<u>\$110.00</u>
	Total		<u>\$34,740.00</u>
From:	Energy Electric EAT	11-000-262-622-00-01	\$6,000.00
	Energy Electric WHR	11-000-262-622-00-04	\$4,000.00
	Energy Electric ADM	11-000-262-622-00-03	\$10,000.00
	Other Sup Service EAT	11-000-217-00-00-010	\$5,000.00
	Clean Outside Maint ADM	11-000-262-420-00-03	\$600.00
	Health Benefits	11-000-291-270-00-00	\$8,810.00
	Insurance WHR	11-000-262-520-00-04	\$220.00
	Tuition Reimbursement	11-000-291-280-00-00-025	<u>\$110.00</u>
	Total		<u>\$34,740.00</u>

Motion passed by the following roll call:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Report of Receipts and Disbursements:

Motion by Dr. Frankel, seconded by Mr. Swift, to accept the Report of Receipts and Disbursements for the month of April 2022. See Exhibit # 4, pages 26,875 – 26,884. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Cash Report:

Motion by Dr. Frankel, seconded by Mr. Swift, to accept the Cash Report for the month of April 2022 attached as Exhibit #5, page 26,885. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

New Business:

Motion by Dr. Frankel, seconded by Mr. Swift, to approve the revised lower rates for the PPO 10 health coverage as Exhibit #6, page 26,886.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Other Matters:

Motion by Dr. Frankel, seconded by Mr. Swift, to the following other matters:

- 1) Designation of Melina Skwarek, School Business Administrator, as the Public Agency Compliance Officer (PACO) for one year commencing July 1, 2022.
- 2) Appointment of Melina Skwarek as Custodian of a Government Record for one year commencing July 1, 2022.
- 3) Appointment of Melina Skwarek as Temporary Purchasing Agent for one year from July 1, 2022 until she finalizes the requirements to become the Qualified Purchasing Agent for the district.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mr. Pepe, Mr. Sorensen, Mr. Swift, and Mrs. Horn

Nays: None

Public Comment:

No members of the public commented.

Adjournment:

Upon motion by Dr. Frankel, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 6:45 PM

Respectfully submitted,

Susan Palaia
Board Secretary/Interim School Business Administrator