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The following items are contained in the December 14, 2022 Regular Meeting Minutes:

1. Call to Order
2. Swearing In of New Board Member
3. Roll Call
4. Public Comment
5. Activity Calendar
6. Fire Drill & Security Drill Report
7. Superintendent's Report
8. Principals' Updates
9. Start Strong Assessment Report
10. Board Matters
11. MEA Report
12. General Board Discussion
13. Personnel Matters
14. Workshops
15. Students
16. Approval of Minutes: November 9, 2022 Regular Session & Executive Session
17. Board Secretary's Financial Reports for October 2022
18. Board of Education Certification as of October 2022
19. Bills and Payrolls
20. Transfer of Funds

21. Report of Receipts and Disbursements for October 2022
22. Cash Report for October 2022
23. New Business
24. Public Comment
25. Executive Session
26. Other Matters
27. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on December 14, 2022 by President, Mrs. Catherine Horn, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 23, 2022, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and emailed to the City Clerk and "The Current" and advertised in "The Press" on May 26, 2022.

Swearing in of New Board Member:

Mrs. Skwarek introduced Mrs. Wray-Norris as the new Board Member to the Margate City Board of Education. Mrs. Wray-Norris read aloud the Oath of Office for School Board Members pursuant to N.J.S.A. 18A:12-2.1.

<u>Roll Call</u> - Members Present:	Mrs. Catherine Horn, President; Dr. Joel Frankel, Vice President; Mr. James Swift (left at 6:35 PM); Mr. Jack Sorensen; Mr. Joseph Pepe; Mrs. Amy Brog (via teleconference); Mrs. Shannon Wray-Norris
Members Absent:	N/A
Others Present:	Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor; Mr. Clete Schwegman, Longport Rep

Public Comment:

No members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for December 2022.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Bus Evacuation Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of November 2022 attached as Exhibit # 1, pages 28,143 - 28,144.

Superintendent's Report:

Mrs. Audrey Becker shared the following:

- She welcomed Mrs. Wray-Norris to the Margate Board of Education.
- She shared updates regarding current and anticipated capital projects including the progress on the Tighe roof resurfacing and anticipated timeline for the PAC upgrades.
- She shared that herself, along with Mrs. Skwarek and Mr. Burton, had attended the annual JIF Awards Dinner on November 29, 2022. The Margate Board of Education received two \$1,000 awards for efforts in minimizing claims and the reporting of claims in a timely manner.
- She shared the anticipated retirement of Mrs. Amie Sykes at the end of the 2022-2023 school year.
- She shared that tonight's agenda contains new policies to allow the District to bring a Dog Therapy Program to its students. With policy approval, Mrs. Cuevas would voluntarily bring her dog to the school as social and emotional support for the students and staff.

Principals' Updates:

- Mrs. Bonnie Marino shared information on current activities at Ross School.
- Mr. Ryan Gaskill shared information on current activities at Tighe School.

Start Strong Assessment Report:

Mrs. Becker presented the Start Strong Assessment Report. This assessment serves as the snapshot of the childrens' learning retention of prior year material. It provides immediate results to the teaching staff in terms of where the students' are benchmarked.

Board Matters:

The Board reviewed the following items:

- 1) Discussion of the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A. 18A:12-24 et seq.
- 2) Signing of acknowledgement of receipt of the Code of Ethics for School Board Members.
- 3) Revised 2022-2023 Finance & Agenda Committee Schedules.
- 4) Revised 2022-2023 Committee Assignments.
- 5) Revised 2022-2023 Commission Meeting Attendees.

MEA Report:

The MEA congratulated Mrs. Sykes on her upcoming retirement. They also thanked the MEF for their amazing donations and treats to the Margate staff and administration. They also recognized Mr. Gaskill for his dedication to the Tighe students. He goes above and beyond for the staff and students, and even joined them after school for a fun-filled World Cup viewing session.

General Board Discussion:

Mr. Sorensen complimented Mrs. Marino on Grandfriends Day. He specifically mentioned the focus on the transgression of values, which is what defines the Margate School District.

Mr. Swift commented on Mrs. Cuevas and the goal to bring therapy dogs into the classroom. He emphasized the importance of the positive outcomes this program would offer, especially with all the changes these children have seen throughout the COVID-19 pandemic.

Dr. Frankel commented on the upcoming retirement of Mrs. Sykes. He mentioned that this was bittersweet as she was his homeroom teacher when he went through the District. She is one of a few staff members remaining that were hired together during that time.

Personnel Matters:

Motion by Dr Frankel, seconded by Mr. Swift, to approve the following personnel matters:

- 1) Approve the hiring of James Logue as a Substitute, pending completion of paperwork.
- 2) Approve Stockton student Karen Cavacini to complete her fieldwork with Nina Curll from January 2023 to May 2023 to be followed with her student teaching from September 2023 to December 2023 (addition from previous agenda item).
- 3) Approve Stockton student Aidan Reid to complete his fieldwork with Sherry Scott from January 2023 to May 2023 to be followed with his student teaching from September 2023 to December 2023.
- 4) Approve Stockton student Ashley Van Tassel to complete her fieldwork with Veronica Valencia from January 2023 to May 2023 to be followed with her student teaching from September 2023 to December 2023 pending completion of paperwork.
- 5) Approve Stockton student Brynn Bowman to complete her fieldwork with Christina Campbell from January 2023 to May 2023 to be followed with her student teaching from September 2023 to December 2023 pending completion of paperwork.
- 6) Approve the retirement of Amie Sykes at the end of the 2022-2023 school year.
- 7) Approve the hiring of Chrissy Ortolf as a Substitute Nurse, pending completion of paperwork.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Workshops:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to approve the following workshop matters:

- 1) Approve Bonnie Marino to attend “Choosing the Right Assessment for the Right Job” on December 6, 2022. Costs: None.
- 2) Approve Jacque Jones to attend the series of “Person-Centered Approaches in Schools and Transition” training (PCAST) on January 24 (Virtual), February 7 & 8, March 2, 21 & 22, 2023. Costs: Travel.
- 3) Approve Tracy Jones and Jamie Bean to attend Shape NJ Conference on February 27 & 28, 2023. Costs: Workshop \$65 x 2 = \$130, Workshop fee \$275 x 2 = \$550 Total: \$680, Substitutes and travel.
- 4) Approve the “I&RS Team Training” on-site staff development program delivered by ETTC on January 6, 2023 from 8:30-11:30 am. Costs: 36 ETTC credits, Staff: Audrey Becker, Ryan Gaskill, Bonnie Marino, Mark Winterbottom, Dr. Jacque Jones, and Kaitlyn Roselli.
- 5) Approve Lisa Carey to attend the Shape NJ Conference on February 27 & 28, 2023. Costs: Workshop \$65 and Workshop fee \$275 = Total: \$340, Substitutes and travel.
- 6) Approve Melina Skwarek to attend the USDA Foods Conference on Tuesday, December 13, 2022 at the NJ Convention & Exposition Center in Edison from 9am to 3pm. Costs: None.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Students:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to approve the following student matters:

- 1) Share the findings of Tighe HIB Investigations No. 202223-T02 and No. 202223-T03.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Approval of Minutes:

Upon motion by Dr, Frankel, seconded by Mr. Sorensen, the board unanimously agreed to accept the November 9, 2022 Regular Meeting and Executive Session minutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Financial Reports:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to accept the Secretary's Financial Reports for the month of October 2022 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 28,145 - 28,169. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Board of Education Certification:

Motion by Dr, Frankel, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of October 31, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Bills and Payrolls:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 28,170 - 28,186.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Transfer of Funds:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account



**Ratified Budget Transfers for 2022-2023**

To:	11-000-219-104-00-00-025	CST Salary	\$155.00
	11-000-219-105-00-00-025	CST Support Staff Salary	\$7,500.00
	11-000-240-103-00-00-025	Principal’s Office Salary	\$5,535.00
	11-000-262-420-00-03	Clean Maintenance Admin	\$1,000.00
	11-213-100-106-00-00-025	Resource Room Instructional	\$3,160.00
	11-230-100-101-00-00-025	Basic Skills Salary	\$3,500.00
	11-000-213-800-00-00	Health Services Other	\$210.00
		Total	\$21,060.00
From:	11-000-219-104-00-00-010	CST Salary	\$155.00
	11-000-219-104-00-00-010	CST Salary	\$7,500.00
	11-000-240-105-00-00-010	Secretary/Clerical Salary	\$5,535.00
	11-000-262-420-00-01	Clean Maintenance	\$1,000.00
	11-213-100-106-00-00-010	Resource Room Instructional	\$3,160.00
	11-230-100-101-00-00-010	Basic Skills Salary	\$3,500.00
	11-000-213-300-00-00	Professional/Tech Services	\$210.00
		Total	\$21,060.00

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
 Nays: None

Report of Receipts and Disbursements:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of October 2022, attached as Exhibit # 4, pages 28,187 – 28,197.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
 Nays: None

Cash Report:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Cash Report for the month of October 2022, attached as Exhibit # 5, page 28,198.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

New Business:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following new business:

A) Approve the first reading of the following board policies:

- 5113 - Attendance, Absences, and Excuses
- 5131 - Conduct/Discipline
- 5141.4 - Missing, Abused, and Neglected Children
- 5141.9 - Head Lice
- 5145.4 - Equal Educational Opportunity
- 6163.3 - Live Animals in the Classroom
- 6163.4 - Therapy Animals

B) Resolution to designate Colonial Life as an approved vendor for voluntary benefits and to implement Voluntary Benefits with Colonial Life, with Walter Landgraf as the Broker of Record and Joanne Lorenc as the Colonial Life Representative effective January 1, 2023. Benefits will be offered through payroll deductions to all staff, at no cost to the District.

C) Accept and approve the School District Payment schedule by the City of Margate to the Margate City School District for the period of January 1, 2023 through June 30, 2023 as listed on Exhibit # 6, page 28,199.

D) Approve the use of Title I Funds to supplement Staff Salaries.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Public Comment:

No members of the community commented.

Executive Session:

Upon motion by Mrs. Horn, seconded by Mr. Swift, the board unanimously approved the following resolution at 6:35 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Personnel
- Hiring - Professional Services for Negotiations

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Upon motion by Dr. Frankel, seconded by Mr. Sorensen, the board unanimously agreed to reconvene the regular meeting at 7:00 P.M.

Other Matters:

Motion by Mrs. Horn, seconded by Dr. Frankel, to approve the following other matters:

A) Motion to to appoint Jaclyn Morgese, Esq. with Cornell, Merlino, McKeever & Osborne, LLC as special labor relations counsel to the Margate Board of Education.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn  
Nays: None

Adjournment:

Upon motion by Mrs. Horn, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 7:02 P.M.

Respectfully submitted,

Melina Skwarek  
Board Secretary/School Business Administrator