

Approved 11/22/2022

Dover School Committee
Meeting of October 25, 2022

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Jeff Cassidy
Liz Grossman
Goli Sepehr

Also Present: Beth McCoy, Superintendent
Dawn Fattore, Business Manager
Deb Reinemann, Principal

1) Call to Order

Sara Gutierrez-Dunn called the meeting to order in the Chickering School Library at 6:35 pm.

2) Community Comments - A parent expressed concerns about the curriculum of the Rainbow Club given the young age (1st grade) of the invited participants and asked about the funding source for the club.

3) Reports

- Superintendent Report - Beth McCoy presented an update from her office including information on her weekly building visits, Open Houses, the Special Education review, Entry Plan progress, Equity Audit update, and initial review of MCAS scores.
- Assistant Superintendent Report - Denny Conklin spoke about the most recent Best Practices Profession Development day.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions. There was also discussion about the proposed revision to the Handbook regarding homework expectations to more accurately reflect current practices.
- Warrant Report

4) FY23 Monthly Financial Report

- Salaries - the majority of salaries have been encumbered for FY23. The Special Education Teachers line item reflects the conversion of two special educational assistants to an additional special educator to provide more direct instruction to students on IEPs as well as savings from post-FY23 budget staffing changes. There are also variances in the Teachers-Classroom, Guidance, & Psychological line items due to several post-FY23 budget staffing changes. The net impact is a negative variance of approximately \$5,000. Substitutes and Custodial overtime services are expensed as incurred.
- Expenditures - there are no material expenditure variances to report except for SPED Services/Supplies and Utilities. Additional support services have been required for the current cohort of students on IEPs. The TEC oil bid price for FY23 is for the first time a floating rate due to the volatility of the oil market. The fixed rate at the time of the bidden process was \$4.1425 (vs \$2.1524 in FY22). There is a \$30,000 negative variance at the time but it will fluctuate as the heating season progresses.
- Out-of-District - tuition encumbrances are reflected for the majority of OOD placements. Transportation costs will be encumbered next month. There are no negative variances anticipated at this time. Circuit Breaker will be fully funded at the 75% mandated rate and Dover is slated to receive the seconded round of CB reimbursement for transportation as provided for in the Student Opportunity Act.
- FY23 Capital Projects Update - the flooring replacement for all classroom spaces in the K-1 wing was completed just in time for the opening of school. The EMS upgrade project is

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in the final stages and training for the staff has been scheduled. A contract has been signed for the cold water booster system but delivery of the equipment is delayed.

- 5) Capital Plan** - a draft of the 5-year capital plan was provided. For FY24, \$175,000 is requested: \$130,000 for flooring replacement in the 2-3 wing and \$45,000 to replace the Fire Control Panel and Devices.

Colleen Burt made a motion to approve the Capital Budget as presented. Liz Grossman seconded.

22-14 VOTE: 5 - 0

- 6) School Committee FY24 Budget Guidance** - Dawn Fattore reviewed the budget process and timing.

- 7) MASC Policy Manual Review** - The Policy Subcommittee has recommended a comprehensive policy manual review with Massachusetts Association of School Committees (MASC). It has been 10 years since the last review. The fee for this service is \$10,500 which can be split over three fiscal years. The cost would further be divided between the Region, Dover, and Sherborn on a 60-20-20 basis.

Sara Gutierrez-Dunn made a motion to approve the MASC Policy Manual Review contract as presented. Liz Grossman seconded.

22-15 VOTE: 5 - 0

8) Consent Agenda

- Approval of Minutes: September 27, 2022 - Under Also Present remove Kathleen Smith, add Beth McCoy and Denny Conklin.

Jeff Cassidy made a motion to approve the Consent Agenda as amended. Colleen Burt seconded.

22-16 VOTE: 5 - 0

9) Communications

- October 1, 2022 Annual Enrollment Report
- Dover Sherborn Regional School Committee Minutes of September 13, 2022
- Sherborn School Committee Minutes of September 20, 2022
- TEC Capital Reserve Fund
- MCAS Results

10) Items for November 22, 2022 meeting - draft FY24 Budget

11) Adjournment at 8:20 pm.

Respectfully submitted,
Amy Davis