

**GUIDANCE TO DETERMINE STUDENT RESIDENCY  
SPECIAL NOTICE FROM THE SUPERINTENDENT  
RESIDENCY REQUIREMENTS**

Due to questions and confusion experienced in the past, the information below is to clarify residency requirements prior to your completion of this application, and to make you aware that any misrepresentation or falsification of information can result in the **immediate dismissal** of the student(s) involved.

**Resident Students:** To be considered a resident student, the student must be a **full-time** resident living within the city limits of Chickamauga. The student must reside with his/her parents or legal guardian. If guardianship is involved, it must be ordered by the **Superior Court**---not a Probate Court.

**Non-resident Students:** These students reside outside the city limits of Chickamauga and must pay tuition prior to, or on the first day of attendance. By Board policy, students are not allowed to attend class until tuition is paid in full. **Tuition is non-refundable** even if the student moves into the city only a short period of time after the start of school.

**Residency is very easily determined. No student will be considered a “City Student” unless they live within the city limits full-time.**

**Frequently occurring situations:**

- Owning property in the city does not earn student residency status unless they reside on the property full time.
- Separated/divorced parents --- Students must be full-time city residents to be considered In-District.
  - If one parent lives in the city and one lives in the county, the student’s residency will be determined by the address of the **custodial** parent.
  - If the court awards joint custody and the student lives with both parents equally (50% of the time), the student will not be considered a city student unless both parents reside within the city limits. Students must be full-time city residents to be considered In-District.
- If families acquire a city residence, but do not completely move from their prior residence, this will be considered a violation and the student may be **immediately** dismissed from the Chickamauga City School System. This violation could also affect athletic eligibility based on GHSA rules.
- Any change of address or contact information during the school year must be reported immediately to the main office personnel of the school and updated on the parent portal. This requirement is your responsibility for the safety of your child.

There is no possible way to list all the situations that might arise, but as stated earlier, residency is easily determined. If you have questions or are unsure, you are encouraged to call your child’s principal for clarification. If violations occur, students may be removed **immediately** from the school system and **no appeals will be granted**. You are urged to act appropriately so as not to jeopardize your student’s enrollment in the Chickamauga City School System.