

# Washington Central Unified Union School District

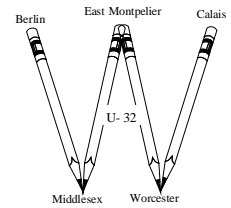
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*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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Debra Taylor, Ph.D.  
Interim Superintendent



## **WCUUSD Policy Committee Approved Meeting Minutes 9.23.19 6 pm**

1130 Gallison Hill Road, Montpelier

**In attendance:** Chris McVeigh, Jaiel Pulskamp, Marylynne Strachan, Aaron Boynton, Berlin Principal; Jody Emerson, U-32 Assistant Principal; Debra Taylor, Interim Superintendent; Krista Metivier, Assistant to the Central Office Administrators; David Delcore, Times Argus

1. Call to Order – meeting was called to order at 6:10 pm by Debra Taylor. Add Library Media Policy to 4.0 Discussion at the request of district librarians.
2. Election of Chair – Jaiel Pulskamp nominated Chris McVeigh as Chair, Marylynne Strachan seconded; motion passed.
3. Review of Past Processes – Krista Metivier shared the background of the policy committee’s work over the past few years in following the SU Board’s decision to move toward consistent policies across all schools. A refresher was given on how the policies for the new WCUUSD entity were developed by ensuring the “Required” policies and those deemed necessary for the start of the school year were in place, with the understanding that a new committee would be formed to vet further policies.
4. New Policy Discussion
  - 4.1 Elementary School Choice – Discussion was held regarding how a new district choice program policy would look; i.e. limited slots, lottery, wide open, transportation, keeping siblings together, geographic component vs. town residency, how to determine slots available, etc. Jody Emerson shared that in the past there had been limited interest in elementary choice.

Debra provided samples of policies generated by other newly merged districts regarding this issue. There were no model policies to offer, but the samples had been vetted by various school attorneys.

The committee would like to garner community input before moving forward and interpretation of the Articles of Agreement suggested there was a grace-period built-in, in order to provide that time. Debra suggested public board meetings and the upcoming budget forums would be good opportunities to receive feedback regarding this issue.

4.2 District Election Expenses – the WCUUSD Board declined to pay an invoice sent by the Calais Town Clerk for extra costs incurred by multiple special votes and asked the policy committee to develop a policy; an invoice was received from the Berlin Town Clerk recently as well. Debra explained that the district pays for ballots, tabulator cards and warning advertisements already. Input from the Secretary of State’s office indicated that districts would not pay for time of town clerk’s staff that are already expected to be working. She further explained that the state is not responsible for paying for elections. Discussion was held regarding where the funds come from for paying for election costs. The committee would like the finance committee to take a look at this before moving forward.

4.3 Library Media Policy – the district librarians requested that this be discussed. Debra explained this was a policy each school previously had but as it was deemed “To Be Considered” during the policy audit, it had been recommended as one for the new committee to work on after the start of the school year. The history of the policy was discussed and copies handed out for review. To ease any concerns in the time between a new policy is crafted and approved, Debra will provide an administrative procedure immediately.

Definition of procedure and where the authority comes from was clarified. Debra shared that procedures as guiding processes are the prevue of administrators. Most procedures are contained within the school handbooks.

The committee would like the librarians to work during their October subject-alike inservice to craft a draft recommendation for the committee to review at their next meeting.

5. Review Existing Policies - Tabled

5.1 Section A – Board

5.1.1 Current

5.1.2 Additional

5.1.2.1 Required

5.1.2.2 Optional

6. Affirm Future Meeting Dates – committee discussed meeting once a month; next meeting will be October 22<sup>nd</sup>, time to be determined.

7. Adjourn – meeting adjourned by consensus at 7:35 pm.