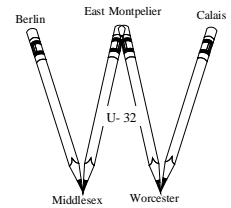


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Debra Taylor, Ph.D.
Interim Superintendent



WCUUSD Finance Committee Meeting Approved Minutes 10.10.19 at 8:15 am

1130 Gallison Hill Road, Montpelier

Members in attendance: Vera Frazier, Flor Diaz-Smith, Scott Thompson

Administration in attendance: Lori Bibeau, Debra Taylor

Guests: David Delcore (Times Argus), Rosemary Morse (Berlin Town Clerk)

The meeting was called to order by Ms. Frazier at 8:21 a.m.

1. **Equity in District Budget** – Ms. Bibeau shared that a chart in the committee packet inadvertently contained two sections of pre-k at Doty and will include some staffing changes. Ms. Bibeau will get changes out. The committee noted that they liked the format.

A discussion was held regarding the definition of equity in the packet. Ms. Taylor asked John Hemmelgarn of Black River Design and Bill Ford (Clerk of the Works) to do a service level review and list possible capital projects. She plans to discuss findings with the Board in November.

2. **Food Service** – Ms. Bibeau presented information regarding food service in the budget and reviewed the previous budget for food service. She shared information regarding costs per meal, and reviewed the WCUUSD pricing for food service for FY20. Ms. Bibeau noted that the Board asked if the district could offer free meals to all. She shared that the district would need to have more than 40 percent participation to be eligible for free lunch. The district is not in that situation at this time. A discussion was held regarding composting food waste and creating learning opportunities for measuring food waste. Ms. Diaz-Smith asked if the district could potentially subsidize the \$4 cost per meal and bring it down to \$3 per meal – especially needed for families with many children who don't qualify for free and reduced lunch. Ms. Taylor said she will have staff look at that and include it in a future budget draft.
3. **Board Payment of Election Expenses** – A discussion was held regarding the payment of expenses incurred during school election. Ms. Morse noted that, in Berlin, the school has previously paid for half of town meeting, half of the town report, election officials and reports. Mr. Thompson shared that board member

Dorothy Naylor proposed a flat payment of \$500 for every school election. A discussion ensued regarding reimbursing for excess staff versus excess costs. Ms. Frazier felt that she needed to know the total excess costs before making a recommendation to the board. Ms. Bibeau recommended that the board solicit a corrected invoice from Calais and invoices from other towns. **The recommendation to the full board will be that the district will pay for costs of additional election staff for special elections.**

4. **Self-Funded Dental Insurance** – Ms. Bibeau shared information regarding the self-funded dental plan and recommended that it be level funded for next year. **The finance committee will recommend level funding to the board.**
5. **Health Reimbursement Account** – Ms. Bibeau reviewed the health reimbursement account and cost of the account. She recommends that is level funded. **The finance committee will recommend level funding to the board.**
6. **Girls/Boyz First Mentoring Program Request** – Ms. Taylor met with the Washington Central Friends of Education, and gave a review of the program. The cost of the program is for oversight. Grant funding has been eliminated, and towns have contributed; however, the program is asking for \$10,000 for funding in the coming year. A discussion ensued. Ms. Taylor recommended the committee consider this as a budget item. A discussion ensued regarding the selection process for the program.
7. **Potential Storm Water Project at Berlin Elementary and Fire Station** – (A correction was made from wastewater to storm water) Ms. Frazier and others from Berlin Elementary and two private firms had meeting to review storm water collection. The firms suggested a collection site in the roundabout at the school, but this did not seem satisfactory to Berlin representatives. Alternative sites were identified. The storm water firm noted that possibly in 2023 if the fire station land is not subdivided, the property might not fall under storm water guidelines. The school has not gone through the process to subdivide the land yet. The board will have to have a conversation about moving forward to subdivide the Fire Department land from the school property. Currently there is a long-term lease. Ms. Taylor will reach out to folks involved in subdividing land when the time is needed. A discussion ensued.
8. **Additional Items** – none
9. **Future Agenda Items** – moving forward with getting subdivision quotes, food service, discuss having a Budget 101 meeting for new board members after first budget round.

Adjourn – 9:52 a.m.

Respectfully submitted by Hollie Friot