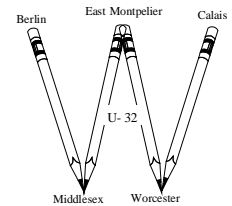


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Debra Taylor
Interim Superintendent



TO: WCUUSD Finance Committee & WCUUSD School Board
FROM: Debra Taylor, Interim Superintendent
Lori T. Bibeau, WCUUSD Business Administrator
RE: Budget Draft #1
DATE: November 11, 2019

Enclosed is the WCUUSD level service budget draft #1.

- Level Service Budget includes:
 - Current staffing salaries and benefits plus estimates for inflation.
 - Current year student information from the SPED Service Plan
 - Current contracts like busing, auditor etc.
 - Level budget and/or adjust non payroll expenses (Using historical information).
 - Capital Fund Support-Level funded
 - Food Service Support from operating budget-Level service
 - Technology Plan per multi-year budget.
 - Debt Service per schedules.
- Budget changes includes:
 - Principals solicit information from staff regarding books, supplies, equipment.
- Enclosed are the following documents for the Budget draft # 1
 - **October 1 Enrollment**
 - **Staffing Information by school-Level Staffing**
 - **WCUUSD Summary of Budget Changes FY 21 compared to FY20**
 - **WCUUSD Detailed Budget Report FY21 and FY20**

A budget training opportunity for new board members will take place in November.

Budget Draft #2 will be prepared for the board meeting on December 18. It will include feedback from the Board and Washington Central Leadership Team for the following:

- Program changes-instructional services and special education services.
- Schools review student count information, staffing needs and make staffing FTE changes
- New initiatives-as requested/recommended
- Grants-adjust local budgets as needed.
- Revenue projections from the Agency of Education.

**WCSU-Census Of All Students
As of 10/1/2019- FY19-20**

GRADE	BERLIN*	CALAIS*	E. MONTPELIER*	RUMNEY*	DOTY*	TOTAL
ACT 166	13	10	20	9	4	56
EEE	10	0	6	2	1	19
PRE-K 3	6	6	11	11	7	41
PRE-K 4	8	14	13	9	5	49
K	26	12	19	16	9	82
1	13	5	28	17	11	74
2	23	7	31	23	7	91
3	24	15	29	21	9	98
4	25	19	33	18	12	107
5	29	22	20	20	10	101
6	30	18	31	24	12	115
TOTAL ELEMENTARY:	207	128	241	170	87	833
7	29	23	26	23	11	112
8	27	25	32	20	10	114
9	25	18	22	29	11	105
10	24	19	43	20	12	118
11	25	25	35	16	8	109
12	22	11	30	17	8	88
Exchange/Choice Tuition	0	0	0	0	0	22 68
Waiver/Homeless	0	0	0	0	0	5
Estimate For Addl Students						
TOTAL U32:	152	121	188	125	60	741
COMBINED TOTAL:	359	249	429	295	147	1574

Washington Central UUSD								
Staffing Information Level Staffing								
As of 11/6/2019								
Enrollment October 1, 2019	Berlin	Calais	Doty	East Montpelier	Rumney	Elementary School Enrollment	U32	Totals
Enrollment Act 166	13	10	4	20	9	56	0	56
Enrollment PK	24	20	13	30	22	109	0	109
Enrollment K-6	170	98	70	191	139	668	0	668
Enrollment 7-12							741	741
Total Enrollment	207	128	87	241	170	833	741	1574
Fiscal Year 2019-2020								
Instructional Programs								
Prek Teachers(FTE)	0.84	0.84	0.42	0.84	0.84	3.78	0	3.78
Core/Classroom Teachers (FTE)	10.00	5.70	4.00	10.00	8.00	37.70	47.30	85.00
Literacy Teacher/Interventionist (FTE)	2.00	0.50	0.50	0.00	1.00	4.00	0.00	4.00
Math Teacher/Interventionist (FTE)	1.00	0.50	1.50	1.00	0.80	4.80	0.00	4.80
Job Coaches-Literacy/Doty & EMES?	0.00	0.00	0.50	1.00	0.00	1.50	0.00	1.50
Behavior Coach (FTE)	0.00	0.00	0.00	1.00	0.00	1.00	0.00	1.00
Subtotal Instructional	13.84	7.54	6.92	13.84	10.64	52.78	47.30	100.08
Allied Arts Teachers (FTE)								
Art	0.80	0.40	0.20	0.50	0.60	2.50	4.30	6.80
Music	0.90	0.40	0.30	0.60	0.60	2.80	3.00	5.80
PE & Health	0.80	0.60	0.30	1.00	0.70	3.40	6.00	9.40
World Language	0.00	0.00	0.00	0.00	0.50	0.50	5.40	5.90
Subtotal Allied Arts	2.50	1.40	0.80	2.10	2.40	9.20	18.70	27.90
Total Instructional & Allied Arts Teachers	16.34	8.94	7.72	15.94	13.04	61.98	66.00	127.98
Support Programs								
Guidance Counselors (FTE)	1.00	0.40	0.80	0.60	0.60	3.40	4.60	8.00
School Nurse (FTE)	1.00	0.50	0.40	1.00	1.00	3.90	2.00	5.90
Library	0.60	0.40	0.40	0.40	0.60	2.40	2.00	4.40
Technology Integration	0.40	0.40	0.00	0.60	0.20	1.60	0.00	1.60
Total Support Programs	3.00	1.70	1.60	2.60	2.40	11.30	8.60	19.90
Support Staff								
Prek Paraeducator(FTE)	0.80	0.80	0.33	0.80	0.64	3.37	0.00	3.37
Prek Behavior Interventionist(FTE) & PCA	1.00	0.00	0.00	0.80	0.40	2.20	0.00	2.20
Regular Ed Paraeducator(FTE)&Behavior	0.65	0.00	0.00	0.80	1.00	2.45	0.00	2.45
SPED Paraeducator Support Staff (FTE)	3.75	2.50	2.40	5.30	3.90	17.85	10.50	28.35
Behavior Interventionist & PCA-Staff	3.00	1.00	0.00	2.00	1.00	7.00	2.00	9.00
Total Support Staff	9.20	4.30	2.73	9.70	6.94	32.87	12.50	45.37
Administrative Staff								
Administrator FTE	1.00	1.00	1.00	1.00	1.00	5.00	4.20	9.20
Administrative Support Staff (FTE)	1.50	1.00	1.00	1.20	1.10	5.80	13.00	18.80
Total Administrative Staff	2.50	2.00	2.00	2.20	2.10	10.80	17.20	28.00
Other Staff								
Athletics	0.00	0.00	0.00	0.00	0.00	0	2.00	2.00
Custodial Maintenance (FTE)	3.00	2.27	1.00	3.00	2.00	11.27	14.50	25.77
Food Service (FTE)	2.00	1.00	1.08	1.71	1.86	7.65	6.00	13.65
Total Other Staff	5.00	3.27	2.08	4.71	3.86	18.92	22.50	41.42
Total Faculty and Staff (FTE)	36.04	20.21	16.13	35.15	28.34	135.87	126.80	262.67
Contracted Behavior Interventionist								
Behavior Interventionist-Contract	3.00	1.00	3.00	0.00	2.00	9.00	9.00	18.00
Subtotal Staff PCA/BI & Contracted BI's	7.00	2.00	3.00	2.80	3.40	18.20	11.00	29.20
Other Information FY19-20								
Special Educators (FTE)	3.00	1.50	1.35	3.00	3.00	11.85	9.00	20.85
Number of students on IEPs-Per KB Sheet	36	15	12	33	35	131	125	256
Speech Language Pathologist-Prek (FTE)	0.40	0.10	0.10	0.60	0.40	1.60	0.00	1.6
Speech Language Pathologist-Prek (FTE)	1.00	0.20	0.20	0.80	0.80	3.00	1.20	4.2
Total SLP	1.40	0.30	0.30	1.40	1.20	4.60	1.20	5.80

WCUUSD Budget FY2020-2021 CHANGE SUMMARY
Budget Draft 1-November 2019

	<u>BUDGET 2020</u>	<u>INCREASE (DECREASE)</u>	<u>BUDGET % CHANGE</u>	<u>BUDGET 2021</u>
SALARIES AND BENEFITS				
<u>Negotiated Items</u>				
Salary Estimate		\$762,766	2.25%	
Benefits Related to Salary Estimate		\$75,105	0.22%	
Health Insurance @ 12.9% Increase with current coverage		\$340,910	1.01%	
Miscellaneous Benefit Changes		\$4,144	0.01%	
SUBTOTAL NEGOTIATED ITEMS		\$1,182,925	3.49%	
<u>Other Staffing Changes</u>				
Staffing Changes Fy19-20		\$160,646	0.47%	
SUBTOTAL OTHER STAFFING CHANGES		\$160,646	0.47%	
TOTAL SALARY & BENEFITS	\$23,107,377	\$1,343,571	3.97%	\$24,450,948
<u>NONSALARY ITEMS</u>				
Merger Savings		-\$12,985	-0.04%	
Board of Education VSBA Dues & Chgs		-\$9,075	-0.03%	
Interest Expense		-\$40,000	-0.12% *See Revenues Below	
Technology Services-Fiscal Software		-\$100,000	-0.30%	
School-wide Expenses, Books, Supplies, Equipment, Prek Services		\$152,940	0.45%	
Fund Transfer Food Program		\$39,712	0.12%	
Transportation Services		\$43,535	0.13%	
Technical Education Tuition(+tuition 10.6% from current year actual)		\$50,926	0.15%	
Special Education Programs-Tuition & Prof Svcs		\$210,204	0.62% *See Revenues Below	
TOTAL NONSALARY-w/o OTHER ITEMS	\$8,428,763	\$335,257	0.99%	\$8,764,020
SUBTOTAL BASE BUDGET INCREASE	\$31,536,140	\$1,678,828	4.96%	\$33,214,968
<u>OTHER ITEMS</u>				
Debt Service-Bond Payment	\$1,702,107	-\$460,783	-1.36%	\$1,241,324
Capital Fund -Transfer	\$616,522	\$0	0.00%	\$616,522
TOTAL OTHER ITEMS	\$2,318,629	-\$460,783	-1.36%	\$1,857,846
Combined Total WCUUSD Expenses	\$33,854,769	\$1,218,045	3.60%	\$35,072,814

Revenues that Offset Expense Increases(Decreases):

Tuition Income-Level Budget @53 Students with 2% Increase	\$95,746	0.28%	
Interest Income	-\$40,000	-0.12%	
Miscellaneous Income	-\$15,800	-0.05%	
Special Education Reimbursements	\$253,314	0.75% *See Expenses Above	
Use of Fund Balance for Retirement	-\$12,720	-0.04%	
Subtotal Revenues	\$280,540	0.83%	
Net Impact on Taxes	\$937,505	2.77%	

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT
BUDGET 2020-2021 VS BUDGET 2019-2020

Draft #1 Level Service

DESCRIPTION	BUDGET 2020	BUDGET 2021	Increase(Decrease)
REVENUES			
TUITION-SCHOOL DISTRICTS & INDIVIDUALS	\$942,347	\$1,038,093	\$95,746
INVESTMENT EARNINGS INTEREST	\$323,755	\$283,755	-\$40,000
MISCELLANEOUS INCOME-OTHER	\$330,917	\$315,118	-\$15,800
EDUC. SPENDING REVENUES	\$27,091,430	\$28,028,935	\$937,505
MISC STATE REIMBURSEMENTS	\$639,490	\$639,489	-\$1
SPED EXPENDITURE REIMBURSEMENT	\$4,514,110	\$4,767,424	\$253,314
SUBTOTAL REVENUES	\$33,842,049	\$35,072,814	\$1,230,765
FUND BALANCE	\$12,720	\$0	-\$12,720
TOTAL REVENUES	\$33,854,769	\$35,072,814	\$1,218,045
EXPENSES			
INSTRUCTIONAL SERVICES			
SALARIES	\$8,179,768	\$8,418,171	\$238,402
MISCELLANEOUS BENEFITS	\$2,319,070	\$2,556,567	\$237,497
TUITION REIMBURSEMENT	\$197,042	\$197,042	\$0
PROFESSIONAL EDUCATION SVC	\$66,263	\$73,263	\$7,000
TUITION TO OTHER SCHOOL DISTRICTS	\$480,831	\$531,357	\$50,526
TRAVEL	\$14,700	\$15,100	\$400
GENERAL SUPPLIES	\$269,402	\$276,105	\$6,703
BOOKS AND PERIODICALS	\$80,793	\$83,593	\$2,800
EQUIPMENT	\$39,000	\$64,000	\$25,000
DUES AND FEES	\$700	\$700	\$0
TOTAL INSTRUCTIONAL SERVICES	\$11,647,570	\$12,215,897	\$568,328
PRESCHOOL PROGRAM			
SALARIES	\$362,438	\$389,906	\$27,468
MISCELLANEOUS BENEFITS	\$89,755	\$117,979	\$28,224
TUITION REIMBURSEMENT	\$4,331	\$4,331	\$0
PROFESSIONAL EDUCATION SVC	\$32,927	\$112,927	\$80,000
TUITION TO PRIVATE SCHOOLS	\$148,325	\$148,325	\$0
GENERAL SUPPLIES	\$6,715	\$7,915	\$1,200
TOTAL PRESCHOOL PROGRAM	\$644,491	\$781,383	\$136,892
GUIDANCE SERVICES			
SALARIES	\$740,565	\$773,088	\$32,523
MISCELLANEOUS BENEFITS	\$245,340	\$270,531	\$25,191
TUITION REIMBURSEMENT	\$3,575	\$3,575	\$0
GENERAL SUPPLIES	\$34,176	\$34,200	\$24
BOOKS AND PERIODICALS	\$2,260	\$2,260	\$0
TOTAL GUIDANCE SERVICES	\$1,025,916	\$1,083,654	\$57,738
HEALTH SERVICES			
SALARIES	\$349,907	\$349,501	-\$406
MISCELLANEOUS BENEFITS	\$117,205	\$142,100	\$24,895
TUITION REIMBURSEMENT	\$2,300	\$2,300	\$0
TECHNICAL SERVICES	\$550	\$550	\$0
GENERAL SUPPLIES	\$6,235	\$6,535	\$300
BOOKS AND PERIODICALS	\$933	\$933	\$0
TOTAL HEALTH SERVICES	\$477,130	\$501,919	\$24,789
LIBRARY SERVICES			
SALARIES	\$346,731	\$350,669	\$3,938
MISCELLANEOUS BENEFITS	\$110,446	\$116,869	\$6,423
TUITION REIMBURSEMENT	\$5,400	\$5,400	\$0
GENERAL SUPPLIES	\$19,401	\$19,901	\$500
BOOKS AND PERIODICALS	\$50,258	\$50,658	\$400
TOTAL LIBRARY SERVICES	\$532,236	\$543,497	\$11,261
CURRICULUM SERVICES			
PROGRAM COSTS	\$253,501	\$259,369	\$5,868
TOTAL CURRICULUM SERVICES	\$253,501	\$259,369	\$5,868

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT
BUDGET 2020-2021 VS BUDGET 2019-2020

Draft #1 Level Service

DESCRIPTION	BUDGET 2020	BUDGET 2021	Increase(Decrease)
INSTRUCTIONAL -RELATED TECHNOLOGY SVCS			
SALARIES	\$486,125	\$518,692	\$32,567
MISCELLANEOUS BENEFITS	\$95,839	\$104,041	\$8,202
TUITION REIMBURSEMENT	\$8,600	\$8,600	\$0
TECHNOLOGY RELATED R&M	\$32,516	\$32,516	\$0
RENTALS AND LEASES-COPIER	\$50,700	\$50,700	\$0
COMMUNICATIONS	\$113,400	\$136,400	\$23,000
SUPPLIES-TECHN RELATED	\$32,300	\$36,300	\$4,000
SUPPLIES-TECHN RELATED-SOFTWARE	\$234,324	\$234,324	\$0
EQUIPMENT	\$424,250	\$324,250	-\$100,000
TOTAL INSTR REL-TECHNOLOGY SVCS	\$1,478,054	\$1,445,823	-\$32,231

BOARD OF EDUCATION SVCS.

SALARIES	\$21,888	\$27,964	\$6,076
MISCELLANEOUS BENEFITS	\$2,243	\$2,624	\$381
OFFICIAL SVC TAX COLLECT.	\$15,150	\$850	-\$14,300
LEGAL SERVICES	\$25,000	\$25,000	\$0
INSURANCE	\$99,832	\$99,832	\$0
ADVERTISING	\$12,700	\$10,200	-\$2,500
GENERAL SUPPLIES	\$11,095	\$25,700	\$14,605
DUES AND FEES	\$23,765	\$15,765	-\$8,000
TOTAL BOARD OF EDUCATION SVCS.	\$211,673	\$207,935	-\$3,738

SUPERINTENDENT SERVICES

PROGRAM COSTS	\$528,273	\$554,670	\$26,397
TOTAL SUPERINTENDENT SERVICES	\$528,273	\$554,670	\$26,397

OFFICE OF THE PRINCIPAL

SALARIES	\$1,394,199	\$1,417,005	\$22,806
MISCELLANEOUS BENEFITS	\$432,560	\$492,323	\$59,763
TUITION REIMBURSEMENT	\$21,200	\$21,200	\$0
PURCHASED PROF & TECHNICAL SERVICES	\$12,550	\$17,625	\$5,075
COMMUNICATIONS-POSTAGE	\$17,960	\$17,960	\$0
TRAVEL	\$4,600	\$5,100	\$500
GENERAL SUPPLIES	\$41,410	\$43,410	\$2,000
DUES AND FEES	\$7,386	\$7,475	\$89
TOTAL OFFICE OF THE PRINCIPAL	\$1,931,865	\$2,022,098	\$90,233

FISCAL SERVICES

INTEREST ON SHORT-TERM DEBT	\$302,925	\$262,925	-\$40,000
PROGRAM COSTS	\$541,583	\$539,298	-\$2,285
TOTAL FISCAL SERVICES	\$844,508	\$802,223	-\$42,285

OPERATION AND MAINT.PLANT

SALARIES	\$1,179,139	\$1,216,820	\$37,681
MISCELLANEOUS BENEFITS	\$384,146	\$414,418	\$30,272
UTILITY SERVICES	\$42,350	\$42,100	-\$250
CLEANING SERVICES	\$87,355	\$87,355	\$0
REPAIR AND MAINTENANCE SERVICES &PROP	\$176,743	\$189,892	\$13,149
TRAVEL/GAS &BOTTLED GAS	\$10,640	\$10,640	\$0
SHARED SERVICES	\$10,000	\$0	-\$10,000
GENERAL SUPPLIES	\$140,294	\$129,294	-\$11,000
ELECTRICITY	\$311,220	\$299,710	-\$11,510
OIL	\$111,440	\$94,950	-\$16,490
OTHER ENERGY-WOOD CHIPS / WOOD PELLETS	\$121,129	\$166,129	\$45,000
EQUIPMENT	\$20,600	\$20,600	\$0
TOTAL OPER. AND MAINT.PLANT	\$2,595,056	\$2,671,908	\$76,852

STUDENT TRANSPORTATION SV

STUDENT TRANSPORTATION SV	\$1,451,183	\$1,494,718	\$43,535
TOTAL STUDENT TRANSPORTATION SV	\$1,451,183	\$1,494,718	\$43,535

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT
 BUDGET 2020-2021 VS BUDGET 2019-2020

Draft #1 Level Service

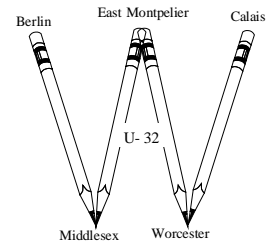
<u>DESCRIPTION</u>	<u>BUDGET 2020</u>	<u>BUDGET 2021</u>	<u>Increase(Decrease)</u>
STUDENT TRANS-OTHER			
STUDENT TRANS-FIELD TRIPS	\$41,805	\$44,805	\$3,000
TOTAL STUDENT TRANS-OTHER	\$41,805	\$44,805	\$3,000
DEBT SERVICE			
REDEMPTION OF PRINCIPAL	\$1,374,466	\$926,910	-\$447,556
INTEREST LONG TERM DEBT	\$327,641	\$314,414	-\$13,227
TOTAL DEBT SERVICE	\$1,702,107	\$1,241,324	-\$460,783
FUND TRANSFER OUT			
FUND TRANSFER-CAPITAL	\$636,522	\$636,522	\$0
FUND TRANSFER-FOOD SERVICE	\$109,403	\$149,115	\$39,712
TOTAL TRANSFER TO OTHER FUNDS	\$745,925	\$785,637	\$39,712
SUPPORT PROGRAMS-SP ED			
SALARIES	\$856,489	\$1,055,121	\$198,632
MISCELLANEOUS BENEFITS	\$420,857	\$556,669	\$135,812
PROGRAM COSTS	\$5,649,032	\$5,946,218	\$297,186
TOTAL SUPPORT PROGRAMS	\$6,926,378	\$7,558,008	\$631,630
ENGLISH LANGUAGE LEARNER			
PROGRAM COSTS	\$51,121	\$83,408	\$32,287
TOTAL ENGLISH LANGUAGE LEARNER	\$51,121	\$83,408	\$32,287
CO-CURRICULAR ACTIVITIES			
MISCELLANEOUS EXPENSES	\$765,978	\$774,537	\$8,559
TOTAL COCURRICULAR ACTIVITIES	\$765,978	\$774,537	\$8,559
TOTAL EXPENSES	\$33,854,769	\$35,072,814	\$1,218,045
	\$0	\$0	\$0

Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Debra Taylor, Ph.D.
Interim Superintendent



MEMORANDUM

TO: Finance Committee
FROM: Debra Taylor, Interim Superintendent
DATE: November 7, 2019
RE: Runney Tractor Bid

On September 12, 2019, the Finance Committee awarded the Runney Tractor bid to Harvest Equipment for \$25,980. Since then, the specifications have changed and tractor was rebid.

It the recommendation to award the bid to CCR Sales and Service for the Mahindra EMAXx20S with the heated cab in the amount of \$21,417.40.

**WCUUSD-Electon Expenses
Fiscal Year 2018-2019**

This includes all requests for reimbursement received as of November 4, 2019

		Berlin	Calais	East Montpelier	Middlesex	Worcester	Total
Extra Staffing Costs for Elections	19-Feb-19		\$215.30	\$0.00	\$0.00		\$215.30
	8-Apr-19		\$183.77	\$0.00	\$0.00		\$183.77
	9-Apr-19		\$306.83	\$0.00	\$80.85		\$387.68
	21-May-19		\$365.66	\$0.00	\$145.53		\$511.19
	25-Jun-19		\$355.66	\$0.00			\$355.66
	4/9, 4/23,5/21,6/25	\$ 2,002.92	\$0.00	\$0.00			\$2,002.92
Subtotal Extra Staffing Costs		\$2,002.92	\$1,427.21	\$0.00	\$226.38	\$0.00	\$3,656.51
Easement Vote	23-Apr-19	\$0.00	\$132.24	\$0.00	\$0.00	\$0.00	\$132.24
Advertising	1-Jun-19	\$0.00	\$0.00	\$0.00	\$151.68	\$0.00	\$151.68
Postage-Absentee Ballots	April 9, 23, May 21, 25th	\$153.40	\$0.00	\$0.00	\$0.00	\$0.00	\$153.40
Total		\$2,156.32	\$1,559.45	\$0.00	\$378.06	\$0.00	\$4,093.83