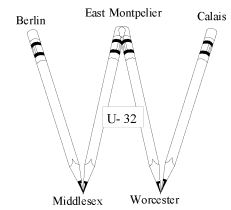


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Debra Taylor, Ph.D.
Interim Superintendent



WCUUSD Finance Committee Approved Meeting Minutes 1.9.20 8:15 – 9:15 am

1130 Gallison Hill Road, Montpelier

Members in Attendance: Vera Frazier, Flor Diaz-Smith, Scott Thompson

Administrators in Attendance: Debra Taylor, Lori Bibeau

1. **Call to Order** – 8:20 a.m.
2. **Approve Minutes of 12.12.2019 – Mr. Thompson made a motion to approve the minutes of 12.12.2019. Ms. Diaz-Smith seconded. The motion was unanimously approved.**
3. **WCUUSD Budget** – Ms. Taylor started with a discussion of the previous evening’s budget meeting. Mr. Thompson shared that he felt that the debt issue was still a factor in the budget – the lower debt towns were subsidizing the rest of the district. Ms. Bibeau reminded the committee that the legislature could put something in a bill to try to remedy this. Mr. Thompson felt that the board could remedy this without legislative action. He suggested an “IOU” to the lower debt schools – add it to the capitol fund accounts to equalize for the debt disparity. Ms. Bibeau will work on this and come up with something to share at the next finance committee meeting. A discussion ensued. There is a bill in the legislature to potentially address this issue – H.609. Ms. Taylor will review the bill.

Ms. Frazier doesn’t want to lose sight of adding foreign language and music (chorus, band and orchestra) for all of the schools in next year’s budget.

4. **Capital Projects/Funding** – Ms. Taylor reviewed some of the urgent priorities from the presentation by Black River Design last year. Ms. Bibeau discussed timely bidding and how finances would be allocated for projects. Ms. Frazier shared that she is hesitant to bid the playground equipment for Berlin. She does not feel like they have a clear vision as to what they want just yet.

Mr. Thompson made a motion to recommend the capital projects list for this summer to the Board, but to remove Berlin's playground equipment from the list for the time being. Ms. Diaz-Smith seconded. The motion passed unanimously.

5. **2019 Audit Reports** – Ms. Taylor shared that the district board, rather than the previous school boards, is now authorized to review and approve 2019 audits because the audit firm wasn't able to meet the deadline that would have allowed previous boards to review and approve. Chris Leopold will write a letter to verify this procedure. Ms. Taylor would like to invite previous board members to the next meeting where this will be discussed. The board will have a celebration in March to recognize previous board members. Warrants and audits will be reviewed and approved together during next week's meeting.
6. **Additional Items** – Ms. Bibeau shared that the Agency of Education is giving direction about what goes in a capital fund. The agency shared that repairs and maintenance should be in the operating budget, not the capital budget.

Ms. Bibeau shared that she received guidance that financial reports need to be updated quarterly. A discussion ensued. This will be shared with the full board at their next meeting. Ms. Bibeau noted that the information on the capital budget is up to date as of yesterday, which is different than the numbers that were presented at the recent board meeting.

Ms. Bibeau shared information on projections of funds for the food service program. A discussion ensued. Mr. Thompson would like more information on the numbers for Calais.

A discussion ensued regarding publicity for the budget.

7. **Future Agenda Items** – None

8. **Adjourn** – 10:11 a.m.

Respectfully submitted by,
Hollie Friot, Board Recorder