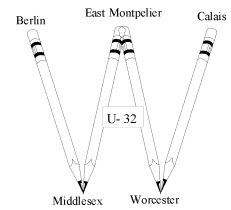


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Debra Taylor, Ph.D.
Interim Superintendent



WCUUSD Finance Committee Unapproved Meeting Minutes 6.17.20 5:00 - 6:00 pm

Via Video Conference*

Committee Members Present: Flor Diaz-Smith, Scott Thompson, Kari Bradley, and Chris McVeigh

Administrators Present: Debra Taylor, Lori Bibeau, Kelly Bushey, Jennifer Miller-Arsenault, Steven Dellinger, and Cat Fair, Keith MacMartin

Others Present: Bill Ford

1. Call to Order - **Ms. Diaz-Smith called the meeting to order at 5:03 pm.**
2. Approve Minutes of 5.20.20 – **Mr. Thompson motioned to approve the minutes of 5.20.20. Mr. Bradley seconded. The motion carried.**

3. Budget (Discussion)

3.1 Quarterly Budget Update – Ms. Bibeau reported updates to the committee. She highlighted specific changes in special education revenues, busing, and instructional closedown (substitutes, athletics, and support programs). She stated there will be a surplus coming into the fund balance of about \$616,000, which has been updated based on the COVID related instructions. She stated there is pending legislation that could create a need for an emergency finance committee meeting due to wording in the legislation that could require funds returned for tax relief. Ms. Bibeau stated she will monitor the situation and share information when it is available.

Mr. Bradley asked what type of action would be needed if the legislation passes with wording indicating the return of school funds and whether the committee would be able to take action without the board. Ms. Bibeau stated that the voters have previously voted to keep the money in the schools and they would need to reserve the money for specific things. The committee members agreed to talk to the board immediately after the finance meeting.

3.2 2014 Efficiency Study - Ms. Taylor began the conversation by stating that the study was commissioned in 2014 and according to minutes was discussed but never adapted or accepted by the board. Mr. Bradley asked what parts of the study were not implemented but would be valuable to pursue going forward. The committee members discussed opportunity 33, a

school nurse leader, opportunity 12, an administration compensation scheduler, and opportunities 13 and 14 could possibly be examined at the retreat.

3.3 Construction Update - Mr. Ford updated the committee members on projects throughout the schools. He gave updates on each school's progress including Berlin's driveway, masonry repair, and fence installation; Rumney's acoustics, replacing the gym floor, and roof shingles on the gym; Calais' airlock and roof repair; Doty's airlock and card access system; and U32's gym equipment and kitchen ceiling work.

3.4 Update on Behavioral Intervention – Ms. Bushey stated that she has been working with the principals trying to figure out how to reduce the number of contracted service providers. She has put together a proposal to hire two additional behavioral interventionists as employees and reduce the contracted service contracts, which could create significant savings. Mr. Thompson asked for the estimated savings with this proposal, and Ms. Bushey stated it would be approximately \$70,000.

4. Next Meeting Date and Future Agenda Items
Energy Project Consultant (Fall)

5. Adjourn - **Meeting adjourned at 5:57 pm.**

Respectfully submitted,

Tiffany Miller, Board Recording Secretary

***Open Meeting Law temporary changes as of 3/30/20:**

Boards are not required to designate a physical meeting location. Board members and staff are not required to be present at a designated meeting location.

Our building will not be open for meetings. All are welcome to attend virtually.