

# Washington Central Unified Union School District

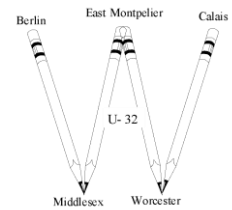
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*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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Bryan Olkowski  
Superintendent



## WCUUSD Finance Committee Meeting Minutes Approved 7.29.20

Board Members Present: Flor Diaz-Smith, Scott Thompson, Kari Bradley, and Chris McVeigh  
Administrators Present: Bryan Olkowski and Lori Bibeau  
Others Present: Keith MacMartin, Amy Molina, and Jesse Harper

1. Call to Order – **Ms. Diaz-Smith called the meeting to order at 5:00 pm.**
2. Approve Minutes of 7.15.20 – **Mr. Thompson motioned to approve the minutes of 7.15.20. Mr. McVeigh seconded. The motion carried.**
3. Discussion/Action
  - 3.1 Temperature Monitoring System contingent on future guidance for Vermont Agency of Education – Mr. Olkowski began by thanking Ms. Molina and Ms. Bibeau for the work they have done on this project. He believes temperature monitoring is a major piece of the reopening plan and contingent upon guidance stating temperature checks are not required, he would like to move forward with the temperature monitoring system. He told the board should they approve the bid, he will not move forward with the purchase if the temperature checks are not required. The committee members noted that it could be helpful to ease anxiety and as another layer of protection, whether or not the guidance changes. Ms. Bibeau mentioned that if the guidance changes, the purchase will not qualify for CARES funds.

Ms. Bibeau addressed the bids, stating there were four bidders. The lowest bid had some hidden fees, and she believes the best option would be the local Montpelier company, Vermont Security. This bid would include four machines and a service contract.

Mr. Jesse Harper from Vermont Security was present to answer questions which included the details of the service plan, where the systems should be located to be most accurate, and whether or not the machine would need to be manned.

**Mr. Thompson motioned to award the bid to Vermont Security LLC for a temperature monitoring system at the price of \$41,500 plus the maintenance service cost of \$39,840 for a total of \$81,340. Mr. McVeigh seconded. Motion carried unanimously.**

- 3.2 Facility Improvement Update – Mr. Olkowski updated the committee members on what is being done at individual schools, specifically noting isolation rooms that would need to be present in each school. He stated that these rooms require special HVAC and circulation, and that Black River Design, school principals, and Bill Ford are making sure that the CDC requirements are being met. Ms. Bibeau and Mr. Olkowski have been working with Efficiency Vermont and Black River to see how much they can get to update HVAC systems school wide and for the isolation rooms. Mr. Olkowski stated that he believes that good ventilation will play an important role in the safety of students and staff. Ms. Diaz-Smith agreed that updated air handling systems are a good investment for the schools. Mr. Bradley asked if there has been consideration regarding outdoor classrooms. Mr. Olkowski stated that it has been discussed, including the use of tents but has mixed reviews due to upkeep and maintenance of the tents in different weather conditions.

The administration noted that phase one of the central office renovation has been approved, but that the back of the office will run between \$11,000 and \$12,000 more than approved. Mr. McVeigh asked about the renovations in the schools that were comparable to that in the central office. Ms. Bibeau stated that Bill Ford went to each school and identified suggested equipment and updates, and then those items were reviewed with each principal.

4. Next Meeting Date and Future Agenda Items
- Energy Project Consultant (Fall)
  - Property tax collection and how it impacts school spending
5. Adjourn – **Meeting adjourned at 6:11 pm.**

Respectfully Submitted,

Tiffany Miller, Board Recording Secretary

**\*Open Meeting Law temporary changes as of 3/30/20:**

**Boards are not required to designate a physical meeting location. Board members and staff are not required to be present at a designated meeting location.**

**Our building will not be open for meetings. All are welcome to attend virtually.**