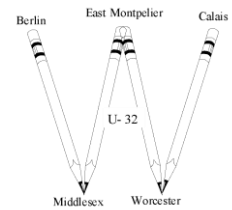


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Bryan Olkowski
Superintendent



WCUUSD Finance Committee Meeting Minutes Unapproved 10.21.20 5:00 - 6:00 pm

Committee Members Present: Flor Diaz-Smith, Scott Thompson, Kari Bradley, Chris McVeigh
Administrators Present: Lori Bibeau and Bryan Olkowski

- 1. Call to Order: Ms. Diaz-Smith called the meeting to order at 5:01 pm.**
- 2. Approve Minutes of 9.16.20: Mr. Bradley motioned to approve the minutes of 9.16.20. Mr. McVeigh Seconded. The motion carried unanimously.**
- 3. Discussion/Action**
 - 3.1. Financial Report:** Ms. Bibeau began the conversation by highlighting the first quarter payroll and revisions. She stated that there are 11 unstaffed positions and there may be a need to contract out to meet student needs. She also highlighted that typically there are about 25 new hires but this year there were 43 new hires not including the 11 unstaffed positions. The currently unfilled positions include two coaching, one food service, and one social worker position. Ms. Bibeau stated that there is less income this year from tuition students, probably because of the inability to shadow in the spring, but revenue has been gained by small schools grants, and there has been some savings in the payroll. She also discussed the Cares Relief Fund, ESSR applications, and grant money from Efficiency Vermont. Mr. Thompson asked if the CARES money will create a cliff in the next budget. Ms. Bibeau stated that there will be meetings with principals to have conversations about a draft budget for the next cycle. She also gave a quick update on the capital fund based on the latest projections, noting that the changes to the central office will be covered by covid funds.
 - 3.2. Business Administrator Succession:** Mr. Olkowski stated that they are looking to build the job description of business administrator by viewing similar job descriptions throughout the state and documenting Ms. Bibeau's current duties. He stated that they should have more information about the job description and timeline at the next board meeting.
 - 3.3. Curriculum Review Bid:** Mr. Olkowski stated he discussed the curriculum review bid with the leadership team and heard three major questions. 1) Why are we doing this when we've done integrated field reviews? 2) How are we going to pay for this? What does it cost? Where does the money come from? 3) Why are we doing this during a pandemic? How will this work with people coming to the school? To which he answered that it will compliment the field reviews; the cost will be covered by grants that are already in house, but they are unsure of the expense and if the grants will fully cover it until the bids are in; and that he believes a lot of the

curriculum review can be done remotely and with quarantine rules and testing worked into the contract. Ms. Diaz-Smith asked about looking into the law for Act 1 to ensure the curriculum takes into account integration of different cultures and racial bias. Mr. Olkowski stated that it could be a part of the strategic planning process, interviewing locals about what they would like to see in the curriculum. **Mr. Thompson motioned to authorize the bidding process to begin. Mr. McVeigh seconded. The motion carried.**

4. Next Meeting Date and Future Agenda Items – Date of next meeting TBD

- Energy Project Consultant (Fall)
- Facility coordinator

5. Adjourn - Meeting adjourned at 6:58 pm.

Respectfully Submitted,

Tiffany Miller, Board Recording Secretary