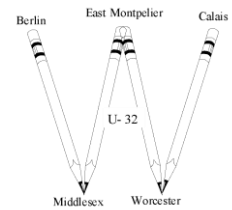


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Bryan Olkowski
Superintendent



WCUUSD Finance Committee Meeting Agenda 11.3.20 5:00 - 6:00 pm

Via Video Conference*

<https://tinyurl.com/y4tj78ne>

Meeting ID: 843 4907 6326

Password: 574427

Dial by Your Location: 1-929-205-6099

1. Call to Order
2. Approve Minutes of 10.21.20 – pg. 2
3. Discussion/Action
 - 3.1. Clerk of the Works
 - 3.1.1. Current Capital Projects - Update
 - 3.1.2. Clerk of the Works Contract
 - 3.1.3. Future Capital Project Planning
 - 3.2. WCUUSD Budget Draft #1 – pg. 4
 - 3.3. WCUUSD Budget Timeline – pg. 14
4. Next Meeting Date and Future Agenda Items
 - Energy Project Consultant (Fall)
5. Adjourn

***Open Meeting Law temporary changes as of 3/30/20:**

Boards are not required to designate a physical meeting location. Board members and staff are not required to be present at a designated meeting location.

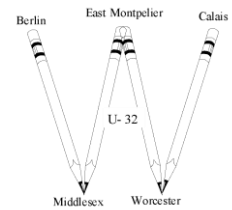
Our building will not be open for meetings. All are welcome to attend virtually.

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Bryan Olkowski
Superintendent



WCUUSD Finance Committee Meeting Minutes Unapproved 10.21.20 5:00 - 6:00 pm

Committee Members Present: Flor Diaz-Smith, Scott Thompson, Kari Bradley, Chris McVeigh
Administrators Present: Lori Bibeau and Bryan Olkowski

- 1. Call to Order: Ms. Diaz-Smith called the meeting to order at 5:01 pm.**
- 2. Approve Minutes of 9.16.20: Mr. Bradley motioned to approve the minutes of 9.16.20. Mr. McVeigh Seconded. The motion carried unanimously.**
- 3. Discussion/Action**
 - 3.1. Financial Report:** Ms. Bibeau began the conversation by highlighting the first quarter payroll and revisions. She stated that there are 11 unstaffed positions and there may be a need to contract out to meet student needs. She also highlighted that typically there are about 25 new hires but this year there were 43 new hires not including the 11 unstaffed positions. The currently unfilled positions include two coaching, one food service, and one social worker position. Ms. Bibeau stated that there is less income this year from tuition students, probably because of the inability to shadow in the spring, but revenue has been gained by small schools grants, and there has been some savings in the payroll. She also discussed the Cares Relief Fund, ESSR applications, and grant money from Efficiency Vermont. Mr. Thompson asked if the CARES money will create a cliff in the next budget. Ms. Bibeau stated that there will be meetings with principals to have conversations about a draft budget for the next cycle. She also gave a quick update on the capital fund based on the latest projections, noting that the changes to the central office will be covered by covid funds.
 - 3.2. Business Administrator Succession:** Mr. Olkowski stated that they are looking to build the job description of business administrator by viewing similar job descriptions throughout the state and documenting Ms. Bibeau's current duties. He stated that they should have more information about the job description and timeline at the next board meeting.
 - 3.3. Curriculum Review Bid:** Mr. Olkowski stated he discussed the curriculum review bid with the leadership team and heard three major questions. 1) Why are we doing this when we've done integrated field reviews? 2) How are we going to pay for this? What does it cost? Where does the money come from? 3) Why are we doing this during a pandemic? How will this work with people coming to the school? To which he answered that it will compliment the field reviews; the cost will be covered by grants that are already in house, but they are unsure of the expense and if the grants will fully cover it until the bids are in; and that he believes a lot of the

curriculum review can be done remotely and with quarantine rules and testing worked into the contract. Ms. Diaz-Smith asked about looking into the law for Act 1 to ensure the curriculum takes into account integration of different cultures and racial bias. Mr. Olkowski stated that it could be a part of the strategic planning process, interviewing locals about what they would like to see in the curriculum. **Mr. Thompson motioned to authorize the bidding process to begin. Mr. McVeigh seconded. The motion carried.**

4. Next Meeting Date and Future Agenda Items – Date of next meeting TBD

- Energy Project Consultant (Fall)
- Facility coordinator

5. Adjourn - Meeting adjourned at 6:58 pm.

Respectfully Submitted,

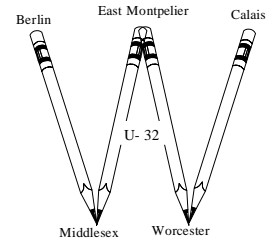
Tiffany Miller, Board Recording Secretary

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Bryan Olkowski
Superintendent



MEMORANDUM

TO: WCUUSD School Board
FROM: Bryan Olkowski, WCUUSD Superintendent
Lori T. Bibeau, WCUUSD Business Administrator
DATE: Budget Draft#1
RE: October 30, 2020

The WCUUSD level service budget draft #1 is attached.

- Level Service Budget includes:
 - Current staffing salaries and benefits plus estimates for inflation.
 - Early Retirement projected calculations.
 - Current year student information from the SPED Service Plan
 - Current contracts like busing, auditor etc.
 - Level budget and/or adjust non payroll expenses (Using historical information).
 - Capital Fund Support-Level funded
 - Food Service Support from operating budget-Level funded
 - Technology Plan per multi-year budget.-Level funded.
 - Debt Service per schedules.
 - Principals are in the process of soliciting information from staff regarding books, supplies, equipment-Level funded.

- Enclosed are the following documents for the Budget draft # 1
 - **October 1 Enrollment-October 2019, October 2020**
 - **Staffing Information by school-Level Staffing**
 - **WCUUSD Summary of Budget Changes FY 22 compared to FY21**
 - **WCUUSD Detailed Budget Report FY22 with current and historical information.**

A budget training opportunity for board members will be scheduled for November 18th. A future board meeting will also include a budget discussion for Capital Funds.

Budget Draft #2 will be prepared for the board meeting on December 16th. It will include feedback from the Board and Washington Central Leadership Team for the following:

- Program changes-instructional services and special education services.
- District-wide line item budget review for budget adjustments.
- Schools review student count information, staffing needs and make staffing FTE changes
- New initiatives-as requested/recommended
- Grants-adjust local budgets as needed.
- Food service and Community Connections-adjust local budget as needed.
- Revenue projections from the Agency of Education.

The budget timeline is also updated and it is included in the packet. We will discuss the budget process and this budget draft in more detail at both the Finance Committee and School Board meetings next week.

**WCUUSD-Census Of All Students
As of 10/1/2019- FY19-20**

GRADE	BERLIN*	CALAIS*	E. MONTPELIER*	RUMNEY*	DOTY*	TOTAL
ACT 166	13	10	20	9	4	56
EEE	10	0	6	2	1	19
PRE-K 3	6	6	11	11	7	41
PRE-K 4	8	14	13	9	5	49
K	26	12	19	16	9	82
1	13	5	28	17	11	74
2	23	7	31	23	7	91
3	24	15	29	21	9	98
4	25	19	33	18	12	107
5	29	22	20	20	10	101
6	30	18	31	24	12	115
TOTAL ELEMENTARY:	207	128	241	170	87	833
7	29	23	26	23	11	112
8	27	25	32	20	10	114
9	25	18	22	29	11	105
10	24	19	43	20	12	118
11	25	25	35	16	8	109
12	22	11	30	17	8	88
Exchange/Choice Tuition	0	0	0	0	0	22 68
Waiver/Homeless	0	0	0	0	0	5
Estimate For Addl Students						
TOTAL U32:	152	121	188	125	60	741
COMBINED TOTAL:	359	249	429	295	147	1574

**WCUUSD-Census Of All Students
As of 10/1/2020- FY2021**

GRADE	BERLIN*	CALAIS*	E. MONTPELIER*	RUMNEY*	DOTY*	TOTAL
Act 166	7	12	14	7	2	42
EEE	10	1	4	2	0	17
PRE-K 3	4	3	6	4	3	20
PRE-K 4	11	8	12	11	7	49
K	22	8	25	10	8	73
1	26	12	18	13	7	76
2	13	5	30	15	12	75
3	24	8	33	19	5	89
4	26	16	29	16	7	94
5	24	19	36	18	10	107
6	27	20	21	20	10	98
TOTAL ELEMENTARY:	194	112	228	135	71	740
7	36	17	33	25	14	125
8	28	21	30	21	12	112
9	26	24	33	20	9	112
10	23	19	19	28	10	99
11	23	22	41	19	12	117
12	28	25	29	15	8	105
Exchange/Choice Tuition	0	0	0	0	0	19
Waiver/Homeless	0	0	0	0	0	3
Estimate For Addl Students						
TOTAL U32:	164	128	185	128	65	747
COMBINED TOTAL:	358	240	413	263	136	1487

Washington Central UUSD								
Staffing Information								
Fiscal Year 2021-2022-Budget Draft #1								
As of 10/28/2020								
Enrollment October 1, 2020	Berlin	Calais	Doty	East Montpelier	Rumney	Elementary School Totals	U32	Totals
Enrollment Act 166	7	12	2	14	7	42	0	42
Enrollment PK	25	12	10	22	17	86	0	86
Enrollment K-6	162	88	59	192	111	612	0	612
Enrollment 7-12							747	747
Total Enrollment	194	112	71	228	135	740	747	1487
Instructional Programs								
Prek Teachers(FTE)	0.84	0.84	0.42	0.84	0.84	3.78	0	3.78
Core/Classroom Teachers (FTE)	10.00	6.20	4.00	10.70	8.00	38.90	49.10	88.00
Literacy Teacher/Interventionist (FTE)	2.00	0.50	0.50	0.90	1.00	4.90	0.00	4.90
Math Teacher/Interventionist (FTE)	2.00	0.50	1.50	0.40	0.80	5.20	0.00	5.20
Job Coaches-LiteracyDoty & EMES?	0.00	0.00	0.50	1.00	0.00	1.50	0.00	1.50
Behavior Coach (FTE)	0.00	0.00	0.00	1.00	0.00	1.00	0.00	1.00
Subtotal Instructional	14.84	8.04	6.92	14.84	10.64	55.28	49.10	104.38
Allied Arts Teachers (FTE)								
Art/Visual Arts	0.80	0.40	0.20	0.50	0.50	2.40	4.50	6.90
Music	0.90	0.40	0.30	0.60	0.60	2.80	3.00	5.80
PE & Health	0.80	0.60	0.30	1.00	0.70	3.40	5.00	8.40
World Language	0.00	0.00	0.00	0.00	0.50	0.50	5.40	5.90
Subtotal Allied Arts	2.50	1.40	0.80	2.10	2.30	9.10	17.90	27.00
Total Instructional & Allied Arts Teachers	17.34	9.44	7.72	16.94	12.94	64.38	67.00	131.38
Support Programs								
Guidance Counselors (FTE)	1.00	0.40	0.80	0.60	0.60	3.40	4.60	8.00
School Nurse (FTE)	1.00	1.00	1.00	1.00	1.00	5.00	2.00	7.00
Library	0.60	0.40	0.40	0.40	0.60	2.40	2.00	4.40
Technology Integration	0.40	0.40	0.00	0.60	0.20	1.60	0.00	1.60
Total Support Programs	3.00	2.20	2.20	2.60	2.40	12.40	8.60	21.00
Support Staff								
Prek Paraeducator(FTE)	0.80	0.40	0.34	0.40	0.64	2.58	0.00	2.58
Prek Behavior Interventionist(FTE) & PCA	0.00	0.40	0.00	0.29	0.00	0.69	0.00	0.69
Regular Ed Paraeducator(FTE)&Behavior	1.20	1.00	0.00	0.00	1.00	3.20	0.00	3.20
SPED Paraeducator Support Staff (FTE) & 1:1	4.00	1.90	1.76	4.00	2.00	13.66	12.00	25.66
Behavior Interventionist & PCA-Staff	4.00	0.00	1.00	8.00	2.00	15.00	4.00	19.00
Total Support Staff	10.00	3.70	3.10	12.69	5.64	35.13	16.00	51.13
Administrative Staff								
Administrator FTE	1.00	1.00	1.00	1.00	1.00	5.00	5.00	10.00
Administrative Support Staff (FTE)	1.50	1.00	1.00	1.60	1.00	6.10	9.20	15.30
Total Administrative Staff	2.50	2.00	2.00	2.60	2.00	11.10	14.20	25.30
Other Staff								
Athletics	0.00	0.00	0.00	0.00	0.00	0	2.00	2.00
Custodial Maintenance (FTE)	3.00	2.27	1.00	3.00	2.00	11.27	14.50	25.77
Food Service (FTE)	2.00	1.00	1.05	1.71	1.86	7.62	5.00	12.62
Total Other Staff	5.00	3.27	2.05	4.71	3.86	18.89	21.50	40.39
Total Faculty and Staff (FTE)	37.84	20.61	17.07	39.54	26.84	141.90	127.30	269.20
Contracted Behavior Interventionist								
Behavior Interventionist-Contract	3.00	1.00	2.00	0.00	1.00	7.00	6.00	13.00
Subtotal Staff PCA/BI & Contracted BI's	7.00	1.40	3.00	8.29	3.00	22.69	10.00	32.69
Other Information FY19-20								
Special Educators (FTE)	3.00	1.50	1.35	3.00	3.00	11.85	9.00	20.85
Number of students on IEPs-Per KB Sheet	36	15	12	33	35	131	125	256
Speech Language Pathologist-Prek (FTE)	0.60	0.10	0.10	0.40	0.20	1.40	0.00	1.4
Speech Language Pathologist-K- Grad (FTE)	1.00	0.20	0.20	1.00	0.80	3.20	1.20	4.4
Total SLP	1.60	0.30	0.30	1.40	1.00	4.60	1.20	5.80

WCUUSD Budget FY2021-2022 CHANGE SUMMARY

4-Nov-20

Draft 1

	ADJUSTED BUDGET 2021	Draft 1 INCREASE (DECREASE)	BUDGET % CHANGE	BUDGET 2022
SALARIES AND BENEFITS				
<u>Negotiated Items</u>				
Salary Estimate		\$627,323	1.77%	
Benefits Related to Salary Estimate		\$62,732	0.18%	
Health Insurance @ 10.0% Increase with current coverage		\$319,872	0.90%	
Miscellaneous Benefit Changes		\$0	0.00%	
SUBTOTAL NEGOTIATED ITEMS		\$1,009,927	2.85%	
<u>Other Staffing Changes</u>				
Staffing Changes FY 20-21-Includes Early Retirement		-\$223,343	-0.63%	
Covid Coordinator and Full-time Nurses at all schools		\$205,875	0.58%	
Special Education Programs-Addl. Staffing 6.71 FTE's ESP		\$272,163	0.77% *See Revenues Below	
Academic Programs-Staffing Changes		\$0	0.00%	
SUBTOTAL OTHER STAFFING CHANGES		\$254,695	0.72%	
TOTAL SALARY & BENEFITS	\$24,928,979	\$1,264,622	3.57%	\$26,193,601
<u>NONSALARY ITEMS</u>				
Technology Services-Draft #2		\$0	0.00%	
Fund Transfer Food Program-Draft #2		\$0	0.00%	
Technical Education Tuition(Using current year +6%)		\$30,373	0.09%	
Transportation Services		\$44,842	0.13%	
School-wide Expenses-Prek Services		-\$111,927	-0.32%	
Special Education Programs-Tuition & Prof Svcs		-\$370,858	-1.05% *See Revenues Below	
TOTAL NONSALARY-w/o OTHER ITEMS	\$8,553,677	-\$407,570	-1.15%	\$8,146,107
SUBTOTAL BASE BUDGET INCREASE	\$33,482,656	\$857,052	2.42%	\$34,339,708
<u>OTHER ITEMS</u>				
Debt Service-Bond Payment	\$1,241,324	-\$18,164	-0.05%	\$1,223,160
Capital Fund -Transfer	\$706,522	\$0	0.00%	\$706,522
TOTAL OTHER ITEMS	\$1,947,846	-\$18,164	-0.05%	\$1,929,682
Combined Total WCUUSD Expenses	\$35,430,502	\$838,888	2.37%	\$36,269,390
Revenues that Offset Expense Increases(Decreases):				
Tuition Income-Level Budget @9 Less Students(4 FY21, 5 FY21)		-\$185,843	-0.52%	
Small Schools Grant		\$28,866	0.08%	
Miscellaneous Income		\$0	0.00%	
Special Education Reimbursements		\$102,509	0.29% *See Expenses Above	
Transportation Aid-COVID		-\$54,000	-0.15%	
Subtotal Revenues		-\$108,468	-0.31%	
Net Impact on Taxes-Level Service		\$947,356	2.67%	
Budget Adjustment				
Operation of Plant-Repair and Maintenance(Previously Capital)		\$363,000	1.02%	
Combined Total WCUUSD Expenses	\$35,430,502	\$1,201,888	3.39%	\$36,632,390
Net Impact on Taxes-Combined Total		\$1,310,356	3.70%	

BUDGET 2021-2022 VS BUDGET 2020-2021

%

Budget21/
Budget 20**DESCRIPTION**
REVENUES

	Actual 2020	BUDGET 2021	PROJECTED 2021	BUDGET 2022	Increase(Decrease)
TUITION-SCHOOL DISTRICTS & INDIVIDUALS	\$1,081,930	\$1,094,311	\$1,011,703	\$908,468	-\$185,843
INVESTMENT EARNINGS INTEREST	\$354,463	\$283,755	\$229,975	\$283,755	\$0
MISCELLANEOUS INCOME-OTHER	\$305,289	\$315,118	\$325,118	\$315,119	\$1
EDUC. SPENDING REVENUES	\$27,091,430	\$28,137,890	\$28,137,890	\$29,448,246	\$1,310,356
MISC STATE REIMBURSEMENTS	\$909,141	\$772,663	\$2,727,246	\$747,529	-\$25,134
SPED EXPENDITURE REIMBURSEMENT	\$4,321,332	\$4,826,765	\$4,521,877	\$4,929,274	\$102,509
SUBTOTAL REVENUES	\$34,063,585	\$35,430,502	\$36,953,809	\$36,632,390	\$1,201,888
FUND BALANCE	\$1,941,291	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$36,004,876	\$35,430,502	\$36,953,809	\$36,632,390	\$1,201,888

3.39%

EXPENSES**INSTRUCTIONAL SERVICES**

SALARIES	\$7,885,465	\$8,540,110	\$8,369,876	\$8,668,925	\$128,814
MISCELLANEOUS BENEFITS	\$2,318,701	\$2,629,714	\$2,540,085	\$2,685,513	\$55,799
TUITION REIMBURSEMENT	\$160,237	\$197,042	\$197,042	\$197,042	\$0
PROFESSIONAL EDUCATION SVC	\$43,746	\$169,132	\$73,263	\$73,263	-\$95,869
TUITION TO OTHER SCHOOL DISTRICTS	\$475,755	\$506,668	\$506,268	\$536,641	\$29,973
TRAVEL	\$10,585	\$14,700	\$15,100	\$15,100	\$400
GENERAL SUPPLIES	\$195,450	\$276,105	\$284,105	\$276,105	\$0
BOOKS AND PERIODICALS	\$26,504	\$83,593	\$74,390	\$80,080	-\$3,513
EQUIPMENT	\$6,223	\$64,000	\$64,000	\$64,000	\$0
DUES AND FEES	\$2,999	\$700	\$700	\$700	\$0
TOTAL INSTRUCTIONAL SERVICES	\$11,125,665	\$12,481,764	\$12,124,829	\$12,597,368	\$115,604

0.93%

PRESCHOOL PROGRAM

SALARIES	\$375,148	\$366,368	\$351,002	\$321,055	-\$45,313
MISCELLANEOUS BENEFITS	\$109,184	\$100,318	\$117,464	\$104,525	\$4,207
TUITION REIMBURSEMENT	\$1,675	\$4,331	\$4,331	\$4,331	\$0
PROFESSIONAL EDUCATION SVC	\$50,727	\$112,927	\$112,927	\$1,000	-\$111,927
TUITION TO PRIVATE SCHOOLS	\$180,066	\$148,325	\$148,325	\$144,690	-\$3,635
GENERAL SUPPLIES	\$11,932	\$7,915	\$7,915	\$7,915	\$0
TOTAL PRESCHOOL PROGRAM	\$728,732	\$740,184	\$741,964	\$583,516	-\$156,668

-21.17%

GUIDANCE SERVICES

SALARIES	\$745,719	\$773,088	\$723,423	\$786,603	\$13,515
MISCELLANEOUS BENEFITS	\$245,850	\$270,590	\$264,474	\$314,284	\$43,694
TUITION REIMBURSEMENT	\$2,739	\$3,575	\$3,575	\$3,575	\$0
GENERAL SUPPLIES	\$26,954	\$34,200	\$34,200	\$34,200	\$0
BOOKS AND PERIODICALS	\$450	\$2,260	\$2,260	\$2,260	\$0
TOTAL GUIDANCE SERVICES	\$1,021,712	\$1,083,713	\$1,027,932	\$1,140,922	\$57,209

5.28%

HEALTH SERVICES

SALARIES	\$323,018	\$340,061	\$335,365	\$416,408	\$76,347
MISCELLANEOUS BENEFITS	\$128,100	\$139,871	\$149,070	\$188,768	\$48,897

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT

Draft 1

BUDGET 2021-2022 VS BUDGET 2020-2021

%
Budget21/
Budget 20

DESCRIPTION	Actual 2020	BUDGET 2021	PROJECTED 2021	BUDGET 2022	Increase(Decrease)	
TUITION REIMBURSEMENT	\$4,100	\$2,300	\$2,300	\$2,300	\$0	
TECHNICAL SERVICES	\$120	\$550	\$562	\$550	\$0	
GENERAL SUPPLIES	\$3,993	\$6,535	\$6,535	\$6,535	\$0	
BOOKS AND PERIODICALS	\$496	\$933	\$933	\$933	\$0	
TOTAL HEALTH SERVICES	\$459,827	\$490,250	\$494,765	\$615,494	\$125,244	25.55%
LIBRARY SERVICES						
SALARIES	\$336,130	\$350,669	\$341,951	\$338,943	-\$11,726	
MISCELLANEOUS BENEFITS	\$106,714	\$116,849	\$112,084	\$128,179	\$11,330	
TUITION REIMBURSEMENT	\$2,968	\$5,400	\$5,400	\$3,800	-\$1,600	
GENERAL SUPPLIES	\$10,895	\$19,901	\$19,901	\$19,901	\$0	
BOOKS AND PERIODICALS	\$43,545	\$50,658	\$50,658	\$50,658	\$0	
TOTAL LIBRARY SERVICES	\$500,252	\$543,477	\$529,994	\$541,481	-\$1,996	-0.37%
CURRICULUM SERVICES						
PROGRAM COSTS	\$157,084	\$253,501	\$193,145	\$366,978	\$113,477	
TOTAL CURRICULUM SERVICES	\$157,084	\$253,501	\$193,145	\$366,978	\$113,477	44.76%
INSTRUCTIONAL -RELATED TECHNOLOGY SVCS						
SALARIES	\$467,477	\$518,692	\$524,145	\$539,241	\$20,549	
MISCELLANEOUS BENEFITS	\$97,058	\$104,089	\$96,072	\$112,634	\$8,545	
TUITION REIMBURSEMENT	\$0	\$8,600	\$6,100	\$7,500	-\$1,100	
TECHNOLOGY RELATED R&M	\$39,421	\$32,516	\$32,516	\$32,516	\$0	
RENTALS AND LEASES-COPIER	\$31,742	\$50,700	\$55,200	\$50,700	\$0	
COMMUNICATIONS	\$111,555	\$136,400	\$134,400	\$136,400	\$0	
SUPPLIES-TECHN RELATED	\$28,331	\$36,300	\$36,300	\$36,300	\$0	
SUPPLIES-TECHN RELATED-SOFTWARE	\$49,110	\$234,324	\$240,014	\$234,324	\$0	
EQUIPMENT/FINANCIAL SOFTWARE	\$403,684	\$324,250	\$324,250	\$324,250	\$0	
TOTAL INSTR REL-TECHNOLOGY SVCS	\$1,228,378	\$1,445,871	\$1,448,997	\$1,473,865	\$27,994	1.94%
BOARD OF EDUCATION SVCS.						
SALARIES	\$20,282	\$27,964	\$27,964	\$28,129	\$165	
MISCELLANEOUS BENEFITS	\$2,071	\$2,624	\$2,624	\$2,637	\$13	
OFFICIAL SVC TAX COLLECT.	\$10,639	\$0	\$0	\$0	\$0	
LEGAL SERVICES	\$42,815	\$25,850	\$25,850	\$25,850	\$0	
INSURANCE	\$95,651	\$99,832	\$99,832	\$99,832	\$0	
ADVERTISING	\$3,878	\$10,700	\$10,200	\$10,200	-\$500	
GENERAL SUPPLIES	\$18,233	\$17,200	\$17,700	\$17,700	\$500	
DUES AND FEES	\$225	\$23,765	\$23,765	\$23,765	\$0	
COVID-19 EXPENSES	\$111,847	\$0	\$1,925,717	\$119,530	\$119,530	
TOTAL BOARD OF EDUCATION SVCS.	\$305,641	\$207,935	\$2,133,652	\$327,643	\$119,708	57.57%
SUPERINTENDENT SERVICES						
PROGRAM COSTS	\$522,037	\$554,668	\$545,812	\$561,504	\$6,836	
TOTAL SUPERINTENDENT SERVICES	\$522,037	\$554,668	\$545,812	\$561,504	\$6,836	1.23%

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT

Draft 1

BUDGET 2021-2022 VS BUDGET 2020-2021

%
Budget21/
Budget 20

DESCRIPTION	Actual 2020	BUDGET 2021	PROJECTED 2021	BUDGET 2022	Increase(Decrease)	%
OFFICE OF THE PRINCIPAL						
SALARIES	\$1,332,445	\$1,417,005	\$1,415,271	\$1,454,637	\$37,632	
MISCELLANEOUS BENEFITS	\$447,018	\$492,589	\$516,096	\$548,799	\$56,210	
TUITION REIMBURSEMENT	\$11,764	\$21,200	\$21,200	\$22,000	\$800	
PURCHASED PROF & TECHNICAL SERVICES	\$27,705	\$17,625	\$17,625	\$17,625	\$0	
COMMUNICATIONS-POSTAGE	\$14,181	\$17,960	\$17,960	\$17,960	\$0	
TRAVEL	\$3,969	\$5,100	\$5,100	\$5,100	\$0	
GENERAL SUPPLIES	\$44,473	\$43,410	\$43,410	\$43,410	\$0	
DUES AND FEES	\$12,692	\$7,475	\$7,475	\$7,475	\$0	
TOTAL OFFICE OF THE PRINCIPAL	\$1,894,247	\$2,022,364	\$2,044,137	\$2,117,006	\$94,642	4.68%
FISCAL SERVICES						
INTEREST ON SHORT-TERM DEBT	\$262,925	\$260,640	\$209,145	\$262,925	\$2,285	
PROGRAM COSTS	\$546,236	\$541,583	\$551,295	\$562,062	\$20,479	
TOTAL FISCAL SERVICES	\$809,161	\$802,223	\$760,440	\$824,987	\$22,764	2.84%
OPERATION AND MAINT.PLANT						
SALARIES	\$1,173,957	\$1,216,820	\$1,225,261	\$1,276,308	\$59,488	
MISCELLANEOUS BENEFITS	\$365,771	\$414,365	\$445,841	\$475,278	\$60,913	
UTILITY SERVICES	\$56,344	\$42,350	\$42,100	\$41,550	-\$800	
CLEANING SERVICES	\$77,753	\$87,355	\$81,580	\$81,580	-\$5,775	
REPAIR AND MAINTENANCE SERVICES &PROP	\$169,605	\$189,892	\$195,405	\$556,405	\$366,513	
TRAVEL/GAS &BOTTLED GAS	\$3,802	\$10,640	\$11,804	\$11,804	\$1,164	
SHARED SERVICES	\$2,604	\$0	\$0	\$0	\$0	
GENERAL SUPPLIES	\$176,042	\$143,294	\$129,294	\$129,294	-\$14,000	
ELECTRICITY	\$256,081	\$314,220	\$300,090	\$300,090	-\$14,130	
OIL	\$97,408	\$111,440	\$93,406	\$93,406	-\$18,034	
OTHER ENERGY-WOOD CHIPS / WOOD PELLETS	\$100,385	\$121,129	\$166,129	\$166,129	\$45,000	
EQUIPMENT	\$16,990	\$20,600	\$20,600	\$20,600	\$0	
TOTAL OPER. AND MAINT.PLANT	\$2,496,742	\$2,672,105	\$2,711,510	\$3,152,444	\$480,339	17.98%
STUDENT TRANSPORTATION SV						
STUDENT TRANSPORTATION SV	\$1,285,046	\$1,494,718	\$1,494,718	\$1,539,560	\$44,841	
TOTAL STUDENT TRANSPORTATION SV	\$1,285,046	\$1,494,718	\$1,494,718	\$1,539,560	\$44,841	3.00%
STUDENT TRANS-OTHER						
STUDENT TRANS-FIELD TRIPS	\$37,522	\$44,805	\$44,805	\$44,805	\$0	
TOTAL STUDENT TRANS-OTHER	\$37,522	\$44,805	\$44,805	\$44,805	\$0	0.00%
DEBT SERVICE						
REDEMPTION OF PRINCIPAL	\$1,376,690	\$926,910	\$926,910	\$927,136	\$226	
INTEREST LONG TERM DEBT	\$288,507	\$314,414	\$314,414	\$296,024	-\$18,390	
TOTAL DEBT SERVICE	\$1,665,197	\$1,241,324	\$1,241,324	\$1,223,160	-\$18,164	-1.46%

WASHINGTON CENTRAL UNIFIED UNION SCHOOL DISTRICT

Draft 1

BUDGET 2021-2022 VS BUDGET 2020-2021

DESCRIPTION	Actual 2020	BUDGET 2021	PROJECTED 2021	BUDGET 2022	Increase(Decrease)	% Budget21/ Budget 20
FUND TRANSFER OUT						
FUND TRANSFER-CAPITAL	\$1,116,012	\$706,522	\$706,522	\$706,522	\$0	
FUND TRANSFER-FOOD SERVICE	\$109,403	\$149,115	\$149,115	\$149,115	\$0	
FUND TRANSFER-COMMUNITY CONNECTIONS	\$0	\$40,000	\$40,000	\$40,000	\$0	
TOTAL TRANSFER TO OTHER FUNDS	\$1,225,415	\$895,637	\$895,637	\$895,637	\$0	0.00%
SUPPORT PROGRAMS-SP ED						
SALARIES	\$1,047,892	\$1,081,228	\$1,013,772	\$1,256,884	\$175,656	
MISCELLANEOUS BENEFITS	\$465,323	\$592,323	\$542,958	\$780,054	\$187,731	
PROGRAM COSTS	\$5,139,438	\$5,924,466	\$5,505,793	\$5,713,311	-\$211,155	
TOTAL SUPPORT PROGRAMS	\$6,652,653	\$7,598,017	\$7,062,523	\$7,750,249	\$152,232	2.00%
ENGLISH LANGUAGE LEARNER						
PROGRAM COSTS	\$74,235	\$83,408	\$94,873	\$89,617	\$6,209	
TOTAL ENGLISH LANGUAGE LEARNER	\$74,235	\$83,408	\$94,873	\$89,617	\$6,209	7.44%
CO-CURRICULAR ACTIVITIES						
MISCELLANEOUS EXPENSES	\$637,875	\$774,537	\$771,687	\$786,154	\$11,617	
TOTAL COCURRICULAR ACTIVITIES	\$637,875	\$774,537	\$771,687	\$786,154	\$11,617	1.50%
TOTAL EXPENSES	\$32,827,421	\$35,430,502	\$36,362,744	\$36,632,390	\$1,201,888	3.39%

WCUUSD BUDGET TIMELINE FY 2021-2022

Draft as of 11/4/2020

September - Preliminary Budget Information is compiled.

- 16th – WCUUSD Board approved budget process and timeline

October – Preliminary Budget Conversation & WCUUSD Draft #1

- 5th & 6th – WCLT budget planning meeting review current year projections, clarify meetings, timeline and materials need for budget development. Business Administrator develops budget draft using FY21-22 level service budget.
- 22nd – 27th – Separate Meeting with Principals to provide changes to Business Administrator for Draft # 1 Budget

November – WCUUSD Budget Draft #1 to Board

- 3rd – Finance Committee reviews Budget 21-22 Draft #1
- 4th – First draft of budget presented to WCUUSD Board
- 18th – Board Budget Training
- 18th Board provides feedback in Budget Draft #1

December – Develop Budget Draft #2

*****NOTE: Revenue information for budgets becomes available between December 1-15th.**

- 2nd – Community Budget Forum
- 8th – WCLT budget planning meeting
- 16th – Finance Committee
- 16th – Second draft of the budget presented to WCUUSD Board
- **31st – Grand List and Common Level of Appraisal information available from Agency of Education**

January – Budget Meeting to Finalize Warning, Budget and Town Meeting Materials

- 6th – Additional Board meeting for budget discussion
- 13th – Finance Committee final budget review
- 13th – Community Budget Forum

WCUUSD Board approve WCUUSD Budget for FY 2020-2021

- **20th – Final Budgets and other materials to the printers and Town Clerks**

February

- 17th – Community Budget Forum

March

- 1st – Annual Meeting
- 2nd – Town Meeting Day Budget Vote Via Australian Ballot