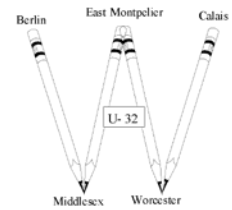


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Bryan Olkowski
Superintendent



WCUUSD Policy Committee Meeting Minutes Approved 3.23.21 4:30-6:00 pm

Present: Superintendent Bryan Olkowski, Michelle Ksepka, Jim Garrity, Chris McVeigh, Christina Pollard, Jody Emerson, Aaron Boynton, Dorothy Naylor

- 1. Call to Order:** Chris McVeigh called the meeting to order at 4:32 p.m.
- 2. Approve Minutes of 2.15.21 and 3.10.21:** Dorothy Naylor moved to approve the minutes of February 15, 2021. This motion carried unanimously. Christina Pollard moved to approve the minutes of March 10, 2021. This motion carried unanimously.
- 3. Review Existing Policies:**
 - 3.1. C2 Student Alcohol and Drugs:** The committee agreed to change the language to: "When taking disciplinary action" rather than "prior to." Some discussion followed around the use of "pre-referral" in this policy. Committee members discussed that this is unclear. Agreed to strike the language in blue ink - so it will read: "Students on IEP or Section 504 Plan: When taking disciplinary action..." Some discussion followed around the idea to eliminate the language "superintendent" so it reads "principal" - so the first line of response comes from the principal, and an appeal would go to the superintendent. Superintendent Olkowski indicated that principals call him regardless, in these circumstances. He stated that he prefers the language to read "the school district" rather than indicating principal or superintendent. Discussion followed. The committee agreed to insert "school administration" instead of "superintendent or principal." Every search requires notification to the superintendent. Superintendent Olkowski indicated that he wants to be notified in all cases. Discussion followed around what would be the board's involvement in a case where a Manifestation Determination meeting comes into play. Some discussion followed around possible language: "If no discipline is taken, the superintendent shall notify the board about what action was taken, at the next regularly scheduled board meeting." "The Superintendent shall notify the board of any infraction of the Drug & Alcohol or Weapons policy." Jody Emerson stated that the board has not been notified of every Drug & Alcohol violation. Chris McVeigh indicated that he would like for the board to receive notification in the cases when disciplinary action is not taken due to manifestation determination.

Some suggestions for language for the policy: “Superintendent shall notify the school board of any violations of the policy. This information will be shared in Executive Session.” Chris McVeigh indicated that, to him, bottom line: if a student brings a weapon to school, the board should be notified. Bryan Olkowski indicated that the superintendent will inform the board what actions are taken to keep students safe and to provide support for the student involved.

Superintendent Olkowski asked, how much does the board want to know versus how much does the board need to know? Dorothy Naylor indicated that she would like to have “need to know” information as a board member; doesn’t feel the need to know every little detail and doesn’t want to know names unless necessary.

The committee agreed on the following language for both policies C2 and C5: “Superintendent will inform the board at the next regularly scheduled meeting, what happened and what action was taken.”

3.2. C5 Weapons and Firearms: Replace “superintendent or principal” with “school administration.” Also will include the sentence as above: “Superintendent will inform the board at the next regularly scheduled meeting, what happened and what action was taken.

3.3. Hearing Officer: Superintendent Olkowski explained that a hearing officer would be responsible for hearings in the place of the school board. Chris McVeigh indicated that he would prefer to not delegate the authority to a hearing officer. He asked other committee members for input or comments on this topic. Dorothy Naylor and Christina Pollard did not have strong opinions either way. Jody Emerson stated reasons a hearing officer has been discussed in the past was because it is sometimes difficult to get a quorum in a timely manner for a hearing, and/or the size of a board hearing can be very intimidating for families and students. Some discussion followed around the idea of having a sub-committee versus the entire board for a hearing. Committee members were in support of a sub-committee rather than full board at a hearing.

4. Review Technology Policies:

4.1. F40 Change Management

4.2. F43 Backups

4.3. D3 District Take Home Device and Personal Device Policy

4.4. F44 Password Management Policy

4.5. F45 Acceptable Use

4.6. F47 Electronic Mail

4.7. F48 Incident Response Policy and Plan

4.8. B8 Electronic Communication Between Employees and Students

5. Future Agenda Items:

March 30th @ 4:30 - next meeting; **April 12th @ 5:15**

Next meeting: Technology Policies

Following: School Choice Policy

6. Adjourn: The committee adjourned by consensus at 6:32 p.m.

Respectfully submitted, Lisa Stoudt, Committee Recording Secretary