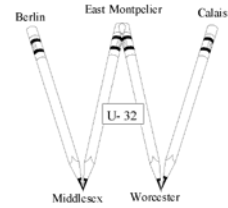


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Bryan Olkowski
Superintendent



**WCUUSD Finance Committee
Meeting Agenda**
<https://tinyurl.com/288wmf79>
5.4.21 8:30-9:30 A.M.
Via Video Conference*
Meeting ID: 875 8213 1614
Password: 650431
Dial by Your Location: 1-929-205-6099

1. Call to Order
2. Approve Minutes of 4.20.21 - pg. 2
3. Discussion/Action
 - 3.1. Central Office Ventilation Bid - pg. 4
4. Next Meeting Date and Future Agenda Items
 - 4.1. May 18,2021
 - 4.2. June 15,2021
 - 4.3. Energy Project Consultant
 - 4.4. Net Metering Proposal
5. Adjourn

***Open Meeting Law temporary changes as of 3/30/20:**

Boards are not required to designate a physical meeting location. Board members and staff are not required to be present at a designated meeting location.

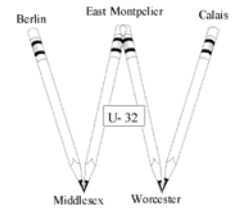
Our building will not be open for meetings. All are welcome to attend virtually.

Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Bryan Olkowski
Superintendent



WCUUSD Finance Committee Meeting Minutes Unapproved 4.20.21 8:30 – 9:30 a.m.

Committee Members Present: Flor Diaz Smith, Bryan Olkowski, Lori Bibeau, Bill Ford, Jim Garrity, Chris McVeigh, Kari Bradley, Steven Dellinger-Pate

1. **Call to Order:** Flor Diaz Smith called the meeting to order at 8:32 a.m.
2. **Approve Minutes of 3.30.21:** Kari Bradley moved to approve the minutes. Chris McVeigh seconded. The motion passed unanimously.
3. **Discussion/Action**
 - 3.1. **Rumney IAQ/ERV Bid:** Bill Ford explained that the Rumney IAQ/ERV bid was broken down into three scopes, Mechanical, General Construction, and Controls. The Mechanical scope received three bids, one for the controls, and one for General construction. A waiver has been submitted to the Agency Of Education for the General construction and Control scope. Bill explained this is a project to improve ventilation at Rumney . **Chris McVeigh made a motion to approve the Bid award to E. F. Wall, Thomas Mechanical, and Temperature Controls of Vermont contingent on approval of a waiver from the Agency of Education to include the 10% contingency in the amount of \$191,690. Kari seconded. The motion passed unanimously.**
 - 3.2. **Annual Fiscal Management Questionnaire:** Lori explained that this document is completed every year. The difference this year is the staff person handling cash processing.
 - 3.3. **Financial Update & ESSER Grants:** Lori advised that we received over \$1.1 million in ESSER grants. We used this money to free up fund balance. We were able to use \$243,000 for remote instruction, nursing time, and the Covid Coordinator. The ESSER II grants were \$923,000 possibly more as the numbers are being recalculated. We have been able to use \$512,000 for current staffing. The ESSER III grants were \$2.5 million but we have not received any official guidance yet as to what the funds can be used for. September 2024 is the deadline to use these funds. The Fund balance is currently up by half a million dollars because we were able to charge off some remote instruction. Lori recommends we use this money to reduce the fund balance in the future. Fund balance is projected to be \$1.9 million. Community Connections received \$111,000 in grants.

3.4. U-32 Social Studies position: Steven Dellinger-Pate advised that they have adjusted the middle school schedule for next year. They are trying to create a more self-contained middle school so that the teachers are not crossing over between middle and high school unless they really need to. He advised they had a social studies teacher who teaches both Social Studies and Spanish. If they have this teacher in the middle school, they can teach a section of social studies to kids but also Spanish. It makes it difficult for her to be teaching in the high school. He explained there is a higher demand for classes next year. By adding this position, the classes are all full so this teacher would have a full time schedule. Only six courses are offered this year, next year there will be eight. This request is for a temporary position until next year. **Kari Bradley made the motion to recommend the approval of the High School Social Studies position not previously in the budget. Flor seconded. This motion passed unanimously.**

4. Next Meeting Date and Future Agenda Items:

Time for next meetings 8:30-9:30

- May 18, 2021
- June 15, 2021
- Energy Project Consultant
- Net Metering Proposal
- Extent of Board Involvement /Best Uses /Future Uses of Funds
- ESSER Funds Use
- U-32 Bathrooms

Kari Bradley advised he would be taking a hiatus from the Finance Committee until the fall.

5. Adjourn: Flor Diaz Smith adjourned the meeting at 9:13 a.m.

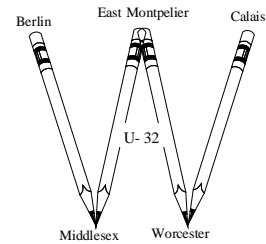
Respectfully submitted,
Melissa Tuller
Administrative Assistant

Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Bryan Olkowski
Superintendent



TO: WCUUSD Finance Committee
FROM: Bryan Olkowski, Superintendent
DATE: April 28, 2021
RE: Central Office Ventilation Bid

The Central Office Ventilation Project was solicited in 2 categories: Mechanical and DDC Controls.

We received bids from Chuck's Heating and Air Conditioning, and Thomas Mechanical for the Mechanical Scope, and Temperature Controls of Vermont for the DDC Control Scope. The following vendors did not bid: Alliance Mechanical, Avonda Air Systems, Automated Logic, and Elliot Controls.

The following were the low base bid amounts including the alternates selected for each scope of work:

- Mechanical-The low base bid amount of \$80,105 was provided by Thomas Mechanical.
- DDC Controls-The low base bid amount of \$17,731 was provided by Temperature Controls of Vermont.

The combined project cost is \$97,836 plus 10% contingency equals a total cost of \$107,620. The Central Office portion of the capital budget was \$117,038 for this project. There will also be professional costs to complete the project. However, there are sufficient funds in the Capital Fund to cover the full estimated cost of this project.

It is recommended for approval of the bids provided by Thomas Mechanical, and Temperature Controls of Vermont contingent upon approval of a waiver from the Agency of Education.

Motion: Approve the bid award to Thomas Mechanical, and Temperature Controls of Vermont in the amount of \$ 97,836 plus a contingency amount for a total of \$107,620. This is contingent on approval of a waiver from the Agency of Education.

WCUUSD 2021 Summer Ventilation Projects Central Office Bid Summary

April 28, 2021

Bidder	Bid package	Base Bid	Addenda receipt	Alternate H1 - Add new AC	Alternate H2 - Relocate exist.	Alternate H3 - Duct cleaning	Subtotal	Alternate H4 - VAV box system
Mechanical Scope, Package #1								
Alliance		No Bid						
Avonda		No bid						
Chuck's	1	\$74,173	1	\$14,895	\$6,313	\$800	\$96,181	\$9,952
Thomas*	1	\$65,365	1	\$12,240	\$1,600	\$900	\$80,105	\$7,010
DDC Controls Scope, Package #2								
Automated Logic, MA		No Bid						
Elliot Controls		No bid						
TCV	2	\$15,800	1	\$1,931	NA	NA	\$17,731	\$12,048