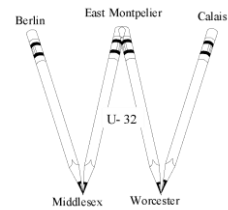


# Washington Central Unified Union School District

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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Jennifer Miller-Arsenault  
Interim Superintendent



## WCUUSD Finance Committee Special Meeting Minutes Approved 2.22.22 9:00-10:00 Central Office, 1130 Gallison Hill Rd., Montpelier Via Video Conference

**Present: Flor Diaz Smith, Susanne Gann, Bill Ford, Ursula Stanley, Mark Kline, Chris McVeigh, Scott Thompson, Chris O'Brien, John Hemmelgarn**

- 1. Call to Order: Flor Diaz Smith called the meeting to order at 9:00 a.m.**
- 2. Approve Minutes of 2.15.22: Scott Thompson moved to approve the minutes from 2.15.22. Ursula Stanley seconded and the minutes were approved unanimously.**

### **3. Discussion/Action**

**3.1. U-32 Air handling Unit Bid Award-** Bill Ford advised the bid was sent to eight bidders, three advised they were too busy, five said they were interested but we only received one bid. The bid received was from Alliance Mechanical for \$289,370 less deducts for a total amount of \$220,240. The total budget for this project was \$ 275,000 with a contingency of \$27,500. **Scott motioned to recommend that the board approve the bid award to Alliance Mechanical for \$289,370 decreased by \$69,130 for alternates, for a combined total of \$220,240 plus 10% contingency for a total budget cost of \$242,264. Ursula Stanley seconded.** Chris McVeigh asked why the deducts are included in the motion. John Hemmelgarn responded that it gives clear direction on the contract. Chris also asked about other projects that may go over budget and why Bill thought they would be over budget. Bill advised that some of the other projects are more involved. John advised there are more variables and unknowns about the other projects. Chris asked if this project was under budget because we are taking the alternates out. John advised no, with this bid it is a single contractor, we know they have labor available. The other project is going to include the contractor and many subcontractors so there are more variables and unknowns. Chris asked if they thought that it would be more expensive in three or four years. John advised it is very hard to predict what will happen with prices. Scott asked if there are efficiencies to waiting in order to do the other two units for this bid. John advised the efficiencies are the same. John advised accepting the alternates is possible, and they are not reducing the scope of the work. Flor asked if we had heard back from the AOE regarding the transfer of money. Susanne advised she has not yet heard back from the attorney about the transfer from the general fund to the capital fund. There was some discussion surrounding whether the other two units should be done now or should they wait. Chris asked for an update on the bundled project. Bill advised the bid is scheduled to go out the end of this month with a bid opening March 17, 2022. The budget for this project is \$387,900 with 10% contingency of \$38,790. John and Bill will get additional information from Alliance Mechanical. Chris and Bill will present at the board meeting on March 2, 2022. The committee agreed to table the motion and bring the new information directly to the School Board.

- 4. Next Meeting Date and Future Agenda Items:**
  - 4.1. Next Meeting March 15, 2022
  - 4.2. FY 23 Capital Improvement Project Bid Awards
  - 4.3. Capital improvement Plan (April and May)
  - 4.4. Future Uses of Fund Balance
  - 4.5. Debrief FY 23 Budget Process
  
- 5. Adjourn: The meeting adjourned by consensus at 9:30 a.m.**

Respectfully Submitted,  
Melissa Tuller