

Washington Central Supervisory Union

1130 Gallison Hill Road

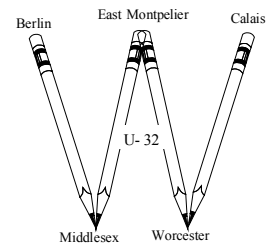
Montpelier, VT 05602

Phone (802) 229-0553

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William Kimball

Superintendent



WCSU exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

WCSU Supervisory Union Board Meeting Agenda

6.17.19 5:30 -7PM

U-32 Cafeteria

- 1.0 Call to Order
 - 1.1 Reception of Guests
 - 1.2 Agenda Revisions & Board Comments
 - 1.3 Public Comments and Correspondence
- 2.0 Consent Agenda
 - 2.1 Approve Minutes of 3.27.19 & 5.29.19 – pg. 3
- 3.0 Discussion Agenda
 - 3.1 Celebration of WCSU
 - 3.2 Superintendent Transition Plan
 - 3.2.1 Recognition of Personnel
 - 3.3 WCUUSD Update
 - 3.4 General & Capital Fund Balance
 - 3.5 Blanket Authorization for Check Orders for Local Boards
- 4.0 Reports to the Board
 - 4.1 Administration – pg. 9
 - 4.2 Financials – pg. 21
- 5.0 Board Comments
- 6.0 Board Communication
- 7.0 Adjournment

WCSU Supervisory Union Board Meeting Norms

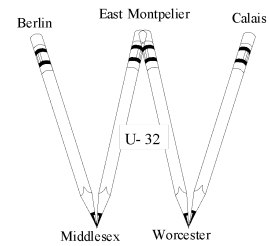
Re-Adopted 3.27.19

- **Communicate to the public about public comments**
- **Community involvement during meeting** – Community members may participate in each discussion item after the board has had its discussion; time limits may be necessary to adhere to the meeting schedule.
- **Stay on time** – Start and end on time. A time keeper will be named for each meeting to keep to agendas.
- **All voices will be heard** – Every person gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation.
- **Tension resolution** – The chair summarizes where the conversation is at and what positions have been voiced so that it does not lie with the statement of the last person who spoke.
- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Role of the board** – At the end of each board meeting reflect on whether the board stayed at a high level throughout the meeting to ensure alignment with the goal of not spending time in the “weeds.”
- **Respect each other** - celebrate successes, “3 before me”, allow for think time, share concerns, assume positive intentions, no judgments, be present (physically and cognitively), include everyone, hold each other accountable

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WCSU Supervisory Union Board Meeting

Unapproved Minutes

3.27.19 5:30 -7PM

U-32 Cafeteria

unapproved

Board Members Present:

Berlin: Vera Frazier, Nicolle Ferrier; **Calais:** Rick Kehne, Dorothy Naylor, Chris Cadorette, Katie Reed; **East Montpelier:** Darci Coleman-Graves, Rubin Bennett, Stephen Looke, Lindy Johnson, Flor Diaz Smith; **Middlesex (Rumney):** Marylynne Strachan, Chris McVeigh, Brian Tagliaferro, Katy Chabot; **U-32:** Jonathan Goddard, Charles Merriman, Carl Witke, Kari Bradley, George Gross; **Worcester (Doty):** Chani Waterhouse, Matthew DeGroot, Will Baker

Administrators Present:

Bill Kimball, Superintendent; Kelly Bushey, Director of Student Services; Jen Miller-Arsenault, Director of Curriculum, Instruction and Assessment; Lori Bibeau, Business Manager; Cat Fair, Calais Principal; Matt Young, Doty Principal; Alicia Lyford, East Montpelier Principal; Aimee Toth, Rumney Principal; Steven Dellinger-Pate, U-32 Principal; Jody Emerson, U-32 Assistant Principal

Others Present:

Ginny Burley, Central Vermont New Directions Coalition; Sherry Lewton, U-32 Social Worker/Mental Health Counselor; Townes DeGroot, U-32 student; Lydia Rice, U-32 student; Helena Kehne, Calais; David Delcore, Times Argus

1.0 Call to Order: Superintendent Kimball called the meeting to order at 5:38 p.m.

1.1 Reception of Guests: Matthew DeGroot welcomed those present.

1.2 Agenda Revisions & Board Comments: none. Matthew DeGroot indicated that he would like to move to 4.1 before other agenda items, to give the students an opportunity to present at the beginning of the meeting.

1.3 Public Comments and Correspondence: none

2.0 Board Reorganization

2.1 Elect a Chairperson: **Flor Diaz Smith nominated Matthew DeGroot for Chairperson. Seconded by Darci Coleman-Graves.** No other nominations were heard. Discussion: Charles Merriman asked for clarification regarding voting membership on this board. Superintendent Kimball clarified. **This motion carried unanimously.**

At this time Matthew DeGroot took over facilitating the meeting.

Matthew DeGroot shared that that the Executive Committee had recommended the following slate:

Vice Chair - Kari Bradley

Clerk - Chris McVeigh

Treasurer - Mary Ormsby

Carl Witke moved to nominate the slate as presented. Seconded by Flor Diaz Smith.

No other nominations were heard. The motion carried unanimously.

2.2 Elect a Vice-Chair

2.3 Elect a Clerk

2.4 Appoint a Treasurer

2.5 Establish the Time and Day of Regular Monthly Meetings: **Dorothy Naylor moved to establish: 4th Wednesday, 5:30 p.m., for either Executive Committee or WCSU Supervisory Union Board. Seconded by Chris McVeigh, this motion carried unanimously.**

2.6 **Appoint Statewide Representatives for VEHI & VSBA for Healthcare Negotiations: Chani Waterhouse nominated Flor Diaz Smith. Seconded by Darci Coleman-Graves.** Discussion: Stephen Looke asked, with the uncertainty of board membership in June, is it appropriate to nominate someone at this time? Flor Diaz Smith shared her understanding that a representative is needed; otherwise, the board is giving up its vote during this interim period. Some discussion followed around the negotiation process. **This motion carried unanimously.**

3.0 Consent Agenda

3.1 Approve Minutes of 2.13.19: **Chris McVeigh moved to approve the minutes of February 13, 2019. Seconded by Stephen Looke. Discussion: Chani Waterhouse made a correction for clarification: "having narrowed the scope of work." This motion carried, with noted edit.**

4.0 Discussion Agenda

4.1 Youth Risk Survey Data: U-32 Social Worker, Sherry Lewton, introduced Townes DeGroot and Lydia Rice, U-32 students. They presented to the board about strengths and challenges at U-32 based on results from the Youth Risk Survey. Ginny Burley also presented briefly to the board.

Board members provided questions, comments, or feedback to the presenters.

Matthew DeGroot invited the students to bring issues and ideas to the board at any time. The board thanked the students for attending this evening and sharing their information and perspectives.

4.2 Supervisory Union Board Norms: **Stephen Looke moved to adopt the board norms as presented. Seconded by Flor Diaz Smith.** Discussion: Charles Merriman stated that he believes the role of the board is greater than what is indicated in the norms. **The motion to adopt the norms as written carried unanimously.**

4.3 WCSU 2019-2020 School Year Calendar: Superintendent Kimball had presented a draft calendar; he shared that we are required to be in alignment with the

Central Vermont Career Center. Some discussion followed. Katie Reed asked whether this current school year (2018-2019) is under discussion, in light of snow days and make-up days. Superintendent Kimball stated that he is continuing to discuss and consider the calendar for the end of this current school year.

Chris McVeigh moved to adopt the WCSU 2019-2020 School Year Calendar as drafted. Seconded by Carl Witke, this motion carried unanimously.

4.4 Teacher Negotiations: Chani Waterhouse shared that the negotiation process has used Consensus Based Negotiation Process. She shared some of the negotiated agreements that had come from the process. She reminded board members to take advantage of opportunities to express gratitude and respect to staff members. She noted that the negotiation process is one way that the staff perceives an expression of gratitude and respect; however, she reminded board members to communicate this in other ways as well.

Flor Diaz Smith thanked the negotiations committee members for the hours of effort.

4.5 Act 46 Update: Matthew DeGroot provided a brief update, including some legislative updates. He stated that April 8th is the date for the WCUUSD Organizational Meeting to reconvene. He stated that he believes this is the last opportunity, within a feasible time frame, to put into motion a chain of events to have a budget in place in time for July 1, 2019. Flor Diaz Smith asked whether we will have legal representation at the April 8th meeting. Matthew DeGroot invited comments from board members. He reviewed that while the board can make a motion to invite an attorney to speak, it is up to the community members present to vote whether to allow. Lindy Johnson stated that, given the treatment that legal counsel had received at the previous meeting, she does not think it is appropriate to ask him to return.

Flor Diaz Smith also reminded those present that the Executive Committee had taken action to arrange for childcare at the meeting, to enable families to attend. Superintendent Kimball stated that the meeting will be moved to the U-32 gymnasium.

Matthew DeGroot acknowledged that board members across the supervisory union are not necessarily in agreement in how they wish to proceed and what they wish to transpire at the April 8th meeting.

4.6 Superintendent Transition:

Chris McVeigh moved to accept the resignation of Superintendent Kimball. Seconded by Flor Diaz Smith. Discussion: Matthew DeGroot thanked Superintendent Kimball for his work over the past seven years. This motion carried unanimously.

Matthew DeGroot shared that the Executive Committee had met earlier this evening, and plans to meet tomorrow evening as well.

Charles Merriman had shared a memo earlier in the evening. He indicated that hiring a superintendent, or not, is something that should fall to the future WSUUSD board.

Chris McVeigh stated that the Executive Committee would like to get feedback from the board as a whole, regarding the issue of interim superintendent. Board members expressed support for an interim position. Lindy Johnson stated that while she supports the idea of an interim superintendent, she thinks that the suggestion (from Charles Merriman's memo) to share the responsibility (of superintendent) amongst principals would be a scary proposal for school principals in our supervisory union. She feels that they are already working long hours and undertaking great responsibility.

Stephen Looke moved that the superintendent search process be delegated to the Executive Committee, with specific guidelines from the WCSU Supervisory Union board that the position be an interim position and that we hire a consultant to lead the process. Seconded by Rubin Bennett. Discussion: Charles Merriman asked for clarification of the role of the consultant. Would part of the role be to do a deeper dive to analyze our needs and culture of the community, and whether the current model - with a superintendent - is appropriate? Matthew DeGroot noted that there is a cost factor involved in asking a consultant to take on a larger role. **This motion carried, with one opposed.**

Matthew DeGroot shared his understanding that it is the role of the chairperson to inform the Secretary of Education about a superintendent vacancy and about next steps.

Flor Diaz Smith moved to direct the board chair to direct a letter to the Secretary of Education, about the superintendent vacancy and our intent to initiate a search for superintendent. Seconded by Chris McVeigh. Discussion: Charles Merriman asked whether the motion can be in two parts, the first part not including the “intent to initiate a search.” **This friendly amendment was accepted.**
This amended motion: “to direct the board chair to direct a letter to the Secretary of Education to inform of our superintendent vacancy” carried unanimously.

Brian Tagliaferro moved to direct the board chair to direct a letter to the Secretary of Education indicating our intent to initiate a search for a superintendent. Seconded by Flor Diaz Smith. Discussion: Richard Kehne stated that it might be more appropriate to indicate our intent to plan a path forward, without specifics. We may be going with an interim, and we may be looking at possible paths forward that may or may not include a superintendent. Matthew DeGroot stated that he does not support the path of not having a superintendent. That being said, he does not believe that indicating initiating a search means the search will result in hiring a superintendent.

Chris McVeigh suggested a friendly amendment: “which may result in an interim superintendent.” Brian accepted this amendment. Discussion: Rubin Bennett stated that he does not believe having a discussion this evening about the future configuration of administration is appropriate.

Rubin Bennett moved to strike the friendly amendment from the motion. Flor Diaz Smith seconded this. Rubin Bennett withdrew his motion.

Chris McVeigh withdrew his motion to amend Brian Tagliaferro’s original motion.

Charles Merriman stated that the regulations do not indicate that the board is required to share its intent with the Secretary of Education; merely to inform the Secretary of Education of the vacancy. Charles Merriman stated that the law takes precedence over the rules, and that he sees no reason to keep the Agency of Education apprised of our intent. Some discussion followed. Stephen Looke stated that nothing precludes us from communicating with the Secretary of Education about our intent.

Motion to call the question. Matthew DeGroot asked for a vote in favor to call the question and end debate. The motion to call the question carried with a ¾ majority.

The (previous/ original) motion passed, (with two votes against): Brian Tagliaferro moved to direct the board chair to direct a letter to the Secretary of Education. indicating our intent to initiate a search for a superintendent.

5.0 Reports to the Board: reports to the board were not heard tonight, in light of the late hour.

5.1 Executive Committee

5.2 Financials

5.3 Policy Committee

5.4 VSBA

5.5 Administration

5.6 Negotiations

6.0 Action Agenda

6.1 Approve WCSU 2019-2020 School Year Calendar (this action was taken earlier)

6.2 Authorize the Supervisory Union to Accept all Federal and State Grants; to Administer and to Act as the Representative of all Member School Districts of WCSU: **Carl Witke moved to authorize the Supervisory Union to accept all federal and state grants; to administer and act as the representative of all member school districts of WCSU. Seconded by Chani Waterhouse, this motion carried unanimously.**

6.3 Readopt Supervisory Union Board Norms (this action was taken earlier)

6.4 Accept Resignation (this action was taken earlier)

6.5 Authorize Executive Committee to Initiate Superintendent Search (this action was taken earlier)

7.0 Future Agenda Items

8.0 Board Comments: Matthew DeGroot welcomed new board members.

9.0 Board Communication

10.0 Adjournment: The meeting adjourned by consensus at 7:36 p.m.

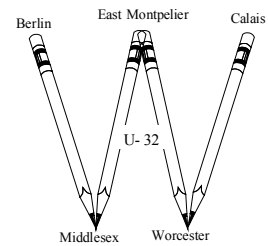
Respectfully submitted,
Lisa Stoudt, Board Recording Secretary

**Next Meeting: WCUUSD Organizational Meeting – April 8, 2019 at U-32 Middle/High School,
930 Gallison Hill Road, Montpelier VT**

Washington Central Supervisory Union

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

William Kimball
Superintendent



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Special WCSU Supervisory Union Board Unapproved Minutes

5.29.19, 5:30 pm

Location: U-32 Middle/High School Room 128/131

Members Present: Will Baker, Lindy Johnson, Steven Looke, Darcy Coleman-Graves, Brian Tagliaferro, Flor Diaz Smith, Matt DeGroot, Kari Bradley, Alan Gilbert, Chani Waterhouse, Dot Naylor, Marylynne Strachan, Katy Chabot, Rick Keene, Chris McVeigh, Vera Fraser, Scott Thompson, Jaiel Pulskamp

5:33 Meeting begins

Agenda Item 2.1

Matt DeGroot Chair of the meeting

The SU board is seeking an interim for the 2019-20 school year.

The Executive committee hired a consultant, Mark Andrews to direct the process.

Flor, Matt and Chris led the process. 12 applicants for the position, 3 moved forward.

The first round interviews were conducted by a team of board members, faculty and a student.

Process question from Chani Waterhouse about criteria for the selection process.

Mark Andrews met with the board, leadership team and attempted to meet with the labor management group to solicit input.

Group introduces themselves to Debra Taylor.

Matt: Motion to move into executive session 5:40 pm

Second: Flor

All in favor.

Executive Session

End of Executive Session at 6:49

Katy Chabot, Motion the board authorizing chair to sign contract with Debra Taylor interim superintendent of Washington Central SU for 2019-2020, pending approval of the agency of education and pending final negotiation of the contract terms.

Stephen Looke seconds motion

Approved: All other voting members present

No: 1 Marylynne Strachan

Adjourn at 6:50 pm

Notes taken by Katy Chabot

Berlin School Board Principal's Report

June 17, 2019

Aaron Boynton, Principal

As we begin to wrap up this year and plan for the 19-20 school year, we have a number of next steps in place to improve academic outcomes for students.

1. As shared at the last Berlin school board meeting, we have created an MTSS/EST Action Plan. This is to help ensure that we have a systematic way to ensure students are receiving support and that teachers and staff are accountable for tracking progress.
2. Math: Implementation of the Ready Math program. We are creating a professional development plan to ensure proper implementation of the program, teacher understanding of the program, systematic planning within grade level teams, monthly data analysis, and in-class coaching.
3. Language Arts: We are beginning training in Orton Gillingham to support literacy understanding and instruction. Next fall about 6 teachers will be attending 5 training days. We will have more teachers train in the spring, and so on until everyone has had the training. We are also investigating a reading program that is from the same company as Ready Math. We have spoken with Jen Miller-Arsenault and this will simply be an exploration at this point.
4. Scheduling- We've tightened up scheduling for next year which includes a more structured lunch and recess schedule and fuller duty schedule. We have 60-90 minutes of math scheduled for every grade level. We have what amounts to one special a day plus one additional PE as required by law. Time is built in for Morning Meeting and SEL.
5. Our staff meeting structure will include monthly 'assessment to instruction' where teachers analyze student data to make informed instruction changes to address gaps in student learning. We will structure time for coaches to meet with grade level teams to focus on math, literacy, and SEL.
6. Administrative walkthroughs- Our Supervision and Evaluation program enables me to provide feedback to teachers through classroom visits (walkthroughs). Here I spend time observing instruction, noting strengths and weaknesses, then meeting with teachers on my observation.

Attendance Data- I will share the most up to date attendance data at the meeting.

Memorial Day- Our program this year was successful and received strong praise. The ceremony is on ORCA if folks are interested in viewing it. We would like to thank Barre VFW Post 490 for their attendance and to the students who participated. Thank you to Mrs. Hood, Mr. Paguet, Mrs. Clark, and Mrs. Liptak for their support.

We recently held our school production of The Wizard of Oz. We'd like to thank so many people that helped this year, especially the Nykiels, the Rochas, and the Cannizzaros. Thank you to Athletic Director Candi Smith. To our makeup crew, teachers, and front office staff. A big thank you to our custodial staff for helping with set up and clean up. Our students worked hard for many months to bring an amazing performance.

Summer Program- Berlin Elementary will be housing the summer program again this year.

Dates for students: July 9 - Aug 7

Time: 9:00-2:00

Days: Monday-Thursday

Summer Program will be using the gym and the 3/4 and 5/6 classrooms and possibly some breakout rooms. I've met with the program coordinator and we discussed details including expectations for material use. This summer, maintenance will begin cleaning the primary wing and leave the 3/4 and 5/6 classroom for later in the summer.

End of Year Events- We are looking forward to PTNA's End of Year Picnic- 17th, Graduation- 19th, and Step Up day- 21st.

Playground update- we will be forming a committee at the beginning of the school year along with ideas and feedback from students on what types of structure they would like to have. We also have a need for prek equipment that we will have to decide on. At this point, we have done some minor fundraising.

Facility and Maintenance- Summer projects focus areas

Painting

Blacktop Sealing

Classroom Work

2nd floor storage organization

Landscaping/playground

Kitching Painting/Cleaning

Contractor work (conference room air duct, fire panel id card replacement, replace leaky drain pipe in kitchen)



4th graders performing in their first concert this past May!

5th and 6th graders during their Genius Hour presentations!





Play Performance!

Calais Principal's Report – June 17, 2019

Link to the current Continuous Improvement Plan:

Please note this document will be revised for 2018-2019 as we receive direction for changes from the state. There is a link here for the revised WCSU [CIP](#) for your review.

Scheduling and Collaboration

Last August, the leadership team and WCSU full board participated in a retreat that focused on Expanding and Strengthening Supports for Struggling Students. While there were several key elements to supporting all students, a few pieces stood out as being particularly critical: 1) Making tier 1 instruction accessible to all students. 2) Provide instructional time for students who struggle, in addition to tier 1 instruction. 3) Ensure students who struggle receive instruction from highly qualified teachers. 4) Create or strengthen supports for social, emotional, and behavioral programming. 5) Provide students with intensive needs. Critical to providing these elements is a schedule that is built to intentionally maximize tier 1 instructional blocks, makes time for interventions (tier 2) and specialized instruction, and is designed to be developmentally responsive to students. As you can imagine, scheduling for one classroom can be pretty tricky but scheduling for several classrooms with a number of part time staff and specialists makes the job very complex. In order to be student-centered in our approach we needed to plan collaboratively with the whole faculty which required a high level of flexibility. As you know, we have been working with our instructional coach, Anne Carter, on having better conversations, listening with empathy, and in some ways, trauma-informed with our approach with adults. This was hard work but we are coming out with schedules that truly are student-centered and have done so in a way that feels collaborative with staff.

Celebrations and Culminating Activities

There are so many celebrations and culminating activities in the month of June. Our 1st graders are headed to U32 for the annual book buddy trip. The school concert and art walk on Tuesday, June 11th was a fabulous reflection of the hard work our staff and students are doing in artistic expression. The 3/4 classes have devoted countless hours to their personal interest projects (PIP). Field Day is planned before the end of the school year which is always one of my highlights of the year. 6th graders spent last week going to U32 for 7th grade transition activities and a final 6th grade celebration trip to Wrightsville.

One celebration that truly stood out for me was the drama club's performance of an adapted version of Alice in Wonderland. This was a group of 4th-6th grade students who worked incredibly hard to come together as a team. Even more inspiring was the support and collaboration from our broader community. I saw coaches who are students at U32, we received donations from community members from East Montpelier and Worcester, we had teachers from U32 attend with their families, we had a grandmother from Berlin run our bake sale, hairstylists from other communities support with hair and makeup even though none of them had a child in the show, the Berlin drama club let us borrow some props, and there was countless support of food and supplies from all over the broader community. When I looked

around the audience and production team the other night, I saw people who didn't care about a child because it was "their child" or "their school". Instead I saw people who care about "our kids", and the arts, and building community. This event reminded me, we are stronger and better together!





Doty Memorial School
24 Calais Rd. Worcester, VT 05682
(802)223-5656 ext: 124
Matt Young, Principal

Principal's Report To The Board

6/10/2019

Student Celebrations

Our All School Play took place on 5/30. As always, it was a huge success - all of the students involved did a fabulous job.. The many volunteers that work on our play deserve our deepest expressions of gratitude. This year we were able to host Times Argus reporter David Delcore on the night of the play and he wrote an article that was featured on the front page of the newspaper on June 2nd. Jerome from ORCA Public Media was also in attendance and he produced a video of the play that is available on YouTube.

Staff Professional Development

Doty staff completed their work in Math Menu on 5/7. The feedback we received from the 5 sessions was overwhelmingly positive and everyone that participated is looking forward to incorporating this strategy for differentiation into their practice. We had our final mindfulness session with Noah Weinstein on 5/22. Our staff was able to learn about mindfulness practices that could take place outdoors and discuss applications for all mindfulness activities in their classrooms. Noah has agreed to join our staff for an additional session in September to help start the year off strong with this work.

School Climate/Celebrations

On 5/31 we had our all school hike. Students in K-6 hiked from The North Branch Nature Center to the State House in Montpelier. It is a wonderful and unique experience for our students to be able to hike through the woods to our state capitol building. Our Pre-K students have also had experiences with a visit from the fire department and a field trip to Good Heart Farm. On 6/14 we are planning our first (and hopefully annual) celebration of reading called "Doty Reads Day!"

Facilities/Capital Projects

Matt and Bill Ford met in advance on 5/10 to discuss estimated costs and scope of work outlines for future capital projects. We have information and are awaiting direction from the board.

Student Data

Matt received initial SBAC achievement data on 6/7. A quick glance of the data reveals areas of celebration in literacy and areas of growth in mathematics. We will be able to do a more



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complete analysis of the data following the official release of the scores by the AOE on 6/14. Our students are working through our June STAR 360 testing window between 6/3 and 6/14. We have already seen very positive results in this final administration of the year.

Principal Transition

Matt and Gillian Fuqua have been meeting bi-weekly since her appointment by the board. We plan to continue this schedule until July 1st.

Respectfully Submitted,

Matt Young
Principal





East Montpelier Elementary School

665 Vincent Flats Road,
East Montpelier, Vermont 05651
802-223-7936
www.emontpelierschool.org

Principal's Report to the Board June, 2019

End of Year Review with Teachers:

The vast majority of my time these last weeks has been spent meeting 1:1 with the teachers to review their year. This is one of the most rewarding and exciting times of the year for me as I am able to listen to teachers reflect on their year, celebrate their many successes, and begin thinking ahead to next year and how to continue refining and enhancing their professional practice. Each meeting takes roughly an hour, and to date I have had met with 28 teachers. The next and final step will be for me to read over their year-end summary in Teachpoint and provide my comments and feedback.

In the fall, teachers set two or three professional/instructional goals for themselves. I ask that these goals tie into the work we are doing around the implementation plan, though teachers are able to decide for themselves which part of the implementation plan they want to focus on. This year, one of their goals was around the use of Infinite Campus as a scoring tool as this was something newer to their practice. Upon reflection at the year-end, many teachers noted ebbs and flows to their practice around inputting scores into IC. We will continue to focus in this area next year as we have work to continue to do in this area.

High Quality Professional Development:

This week we will be wrapping up our professional development for the year. Teachers will have an opportunity to reflect on their goal setting in the areas of literacy and math, and will take a deep dive into the student data. We will reflect on our practices and work through a protocol that will allow for teachers to write instructional goals for students for next year. We will share these goals with next years teachers and interventionists. In addition, teachers will reflect on classroom instruction in order to set goals for themselves in the areas of math and literacy.

End of Year Events:

As the year draws to a close, students are taking their learning outside of the classroom. Our first ever Fine Arts Night and bbq was a huge success. Vincent Flats Road was lined with cars and we had a very full house! Despite the rainy weather, both the indoor bbq and the folk dances/concerts went off without a hitch and students loved performing for their parents and the rest of the student body. We will have our EMES Talent Night on Thursday night where we recognize two EMES students for the Joey Laquerre Nature Camp Scholarship, and next week we will have our EMES Tech Night where students will showcase all of their learning in this area.

In addition, individual classrooms have participated in the following:




- Kindergarteners have enjoyed getting to know their broader community by taking a trip to Montpelier, watching a play performed by students at Union Elementary School, seeing the fire and police station, and visiting our state capital. In addition, they have been able to observe the great outdoors at the North Branch Nature Center, VINS, and our very own Mallory Brook.
- First grade students took a trip to the Barre Opera House to see Stuart Little, U-32 to read with some middle school book buddies, and Mallory Brook and the Montshire Museum to put their science learning to practice.
- Our second and third graders also attended the Stuart Little performance, and took both a walking and driving tour of East Montpelier highlights as a culmination of their East Montpelier studies unit. They visited historic (and some not so historic!) sites along the way.
- Our fourth and fifth graders put their Global Studies learning into practice at both Fort Ticonderoga and the Shelburne Museum. They will also be participating in an all-day canoeing and outdoor experience at the Wrightsville Reservoir.
- Our sixth graders recently did some team building, mountain biking, and canoeing in Craftsbury and Wrightsville, and are spending today “stepping up” at U-32.
- In addition, our PE labs have been in full swing on Wednesday’s with students hiking the trails of East Montpelier, golfing at the Barre Country Club, and swimming and canoeing at the Wrightsville Reservoir.

Rumney Memorial School

Aimee Toth, Principal

Board Notes

June 17, 2019

Monitoring Learning 	<p>We have lots of end of year learning celebrations happening in classrooms.</p> <p>Kindergarten did their Celebration of Learning on June 12th. 1-2 Classroom plays were enjoyed by parents on June 11th and Friday, June 14. 3-4 Quest Projects were shared with the school on June 10th. Fifth Grade Science Projects on June 17th. Sixth Grade students will share their SLI experiences and learning from their various leadership opportunities.</p> <p>SBAC scores will go home with student report cards for those grades that participated.</p>
Community Engagement 	<p>This has been a busy month with our K-6 student concert, Arts Night, and our monthly All School Meeting. A big thanks to Ms. Lanpher and Ms. Campbell for their hard work in showcasing our student work.</p> <p>Ms. Kobb and Ms. Ally joined forces for our last All School Meeting on June 12th to kick off summer reading programs. Kellogg Hubbard Library and Barnes and Noble both have a summer reading program that we hope our students will engage in.</p>
Operations 	<p>We have a lot on the summer schedule for maintenance. Roof Repair will be done by Bannister Roofing and is scheduled to start the week of June 17. Oil Boiler starting the week of June 24. Bill Kimball is meeting with Black River Design the week of June 10 regarding the Preschool Playground, ADA accessibility, he will provide an update. The normal summer cleaning and repairs will also be in full swing.</p>



A Middle and High School Learning Community

June 2019 U-32 Board Report

We are now quickly approaching the end of the year and all of the activities that go with it.

There have been music shows, an art show, mentor appreciation night, playoffs for athletes, a Washington DC trip for 8th graders, Dance 32 recital, high school awards assemblies, CVCC awards ceremony, spring sports dessert, graduation rehearsals, final presentations in Branching Out, CBL, and PILOT, Move-up Day, and other things that don't as quickly come to mind. Needless to say, it is busy at U-32.

We are preparing for our final week with staff on June 24-28, where we will have professional time without the students. We will reflect on our year and start planning classes and courses for next year. Jen Miller-Arsenault will be heading up our District-wide curriculum camp along with our Curriculum Committee and we will have another opportunity to work with the New Tech Network to learn more about Project-Based Learning.

Overall this year, we have worked on 5 practices at U-32:

- Proficiency-Based Learning
- Teacher Advisories
- Being Trauma-Informed
- Restorative Practice
- Project-Based

A final note to the U-32 Board:

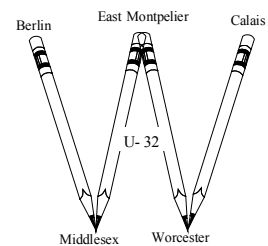
It has been my sincere pleasure to serve the students and families of U-32 under your direction. I know that the turmoil and uncertainty of the Act 46 merger has sometimes made our work more difficult. I want to thank you for your service to our community as a board member. I believe that the work that we have done together can serve as a model for the new Unified Union District. We are strong when we stand together for all of our students and I appreciate your thoughtful decisions and incisive questions on matters concerning our U-32 students. Please do not be a stranger to the school; we can always use a good volunteer from the community. Thank you for your service and thank you for your support.

All the best,
Steven Dellinger-Pate
Principal

Washington Central Supervisory Union

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

William Kimball
Superintendent



WCSU exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

MEMORANDUM

TO: Washington Central Supervisory Union Board
FROM: Bill Kimball, Superintendent and Lori Bibeau, Business Manager
DATE: June 13, 2019
RE: Financial Reports

Attached are the latest financial reports updated with current spending and projections for the remainder of the year. We have reviewed the amount of operating fund balance the new organization may need. It is our recommendation that each entity retain 2 percent of the current year's budget for operations. At the June 17th meeting, we recommend that each board act to authorize the transfer of fund balance beyond the 2% to Capital Funds.

If the boards complete this authorization, the transfer to the Capital Funds for the final amount beyond the 2%, will take place prior to closing this year's financials. In preparing this calculation, we considered that 100% of the Washington Central Supervisory Union's fund balance would be available for operations. Using current projections, the operating fund balance would be \$815k which would transfer to WCUUSD as unbudgeted revenue on July 1, 2019.

Here are reasons to maintain an operating fund balance:

- Due to cash flow and reimbursements that often take 60 days or more, a fund balance provides cash on hand to minimize borrowing.
- New this year, the state reimburses for grants after expenses are paid. Last year, the state provided revenues before spending took place using forecasted expenses.
- The maximum amount that can be borrowed for Revenue Anticipation Notes is less than 10 million dollars. A fund balance ensures cash flow for bills to be paid in a timely manner.
- Special Education
 - Per Act 173 all special education costs are moving to a block grant revenue system versus a reimbursement system.
 - Our district regularly has students move in with high cost programs ranging from \$45-100k.
 - A block grant does not increase with student program costs. It is based on ADM.
 - A fund balance may be needed to cover programs costs not known at the time of budget.
- All other restricted funds would be transferred to the WCUUSD for their designated purpose.

Washington Central Supervisory Union
Combined Student Activities & Rest Funds Fund Balance Su
As of June 12, 2019

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final when the and the audit is completed.

Includes 2% Cap and Addl Transfers

<u>Summary of Reserved/Restricted Funds</u>	Operations	Capital	Food Service	Technology & Fiscal Software	Student Activities & Restricted	Totals By School
Berlin Elementary School	\$70,218	\$400,325	\$58,835	\$11,151	\$8,006	\$548,535
Calais Elementary School	\$38,086	\$149,229	\$4,249	\$17,884	\$4,138	\$213,586
East Montpelier Elementary School	\$79,815	\$847,996	\$40,449	\$17,576	\$27,936	\$1,013,772
Rumney Memorial School	\$65,326	\$249,602	\$32,410	\$23,667	\$11,390	\$382,395
Doty Memorial School	\$27,170	\$222,389	\$28,049	\$9,150	\$10,625	\$297,383
U-32 Middle/High School	\$296,679	\$884,517	\$0	\$35,555	\$150,984	\$1,367,736
Washington Central Supervisory Union	\$237,156	\$98,970	\$0	\$324,729	\$26,000	\$686,855
Totals	<u>\$814,450</u>	<u>\$2,853,028</u>	<u>\$163,992</u>	<u>\$439,712</u>	<u>\$239,079</u>	<u>\$4,510,262</u>

<u>Capital Fund-Additional Information</u>	Capital	Budgeted Funds FY1920	Planned Projects FY1920	Estimated Balance at June 30, 2020
Berlin Elementary School	\$400,325	\$25,000	\$0	\$425,325
Calais Elementary School	\$149,229	\$43,000	-\$44,303	\$147,927
East Montpelier Elementary School	\$847,996	\$71,522	-\$25,000	\$894,518
Rumney Memorial School	\$249,602	\$40,000	-\$284,100	\$5,502
Doty Memorial School	\$222,389	\$0	\$0	\$222,389
U-32 Middle/High School	\$884,517	\$437,000	-\$977,704	\$343,813
Washington Central Supervisory Union	\$98,970	\$0	\$0	\$98,970
Totals	<u>\$2,853,028</u>	<u>\$616,522</u>	<u>-\$1,331,107</u>	<u>\$2,138,444</u>

**BERLIN ELEMENTARY SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final after the school year ends and the audit is completed.

Key: Increase(Decrease) To Fund Balance

AFTER AUDIT BEG. BALANCE

\$303,207

\$0

ADJUSTED BEGINNING BALANCE

\$303,207

CURRENT YEAR:

**Voter Approved
Budget Projected/
Adj. Budget**

REVENUE CHANGES:

	Month of Update		
Interest Income	September 2018	-\$551	See Expense Below
Reserve for Health Insurance Recapture FY19	September 2018	-\$9,760	PER BOARD ACTION SEPT 2017
Special Education Reimbursements	September 2018	\$18,788	See Expense Below
Miscellaneous Income-Prior Year Savings	January 2019	\$9,679	
Special Education Reimbursements	January 2019	-\$9,987	See Expense Below
Interest Income	January 2019	\$20,246	
Miscellaneous Income-Reimbursements	June 2019	\$2,044	
Special Education Reimbursements	June 2019	\$4,082	

TOTAL REVENUE CHANGES

\$34,541 \$3,510,918 \$3,545,459

EXPENSE CHANGES:

Interest Expense	September 2018	\$551	See Revenue Above
Salary & Benefit Update-School-wide-Primarily Health Insurance	September 2018	-\$6,919	
Salary & Benefit Update-SPED Addl 1.6 FTE's Paraeducators	September 2018	-\$33,550	See Revenue Above
Preschool-Shared SU Svcs & Tuition Savings	January 2019	\$1,343	
Salary & Benefit Update-Primarily Sped Savings	January 2019	\$12,000	See Revenue Above
Operation of Plant-Utility Savings	January 2019	\$5,510	
Fund Transfer to Capital	January 2019	-\$108,000	
Technology Equipment	June 2019	-\$11,619	See Reserved Fund Balance
Schoolwide Spending update- Includes Math Curriculum Purchase	June 2019	-\$17,130	

TOTAL EXPENSE CHANGES

-\$157,814 \$3,510,918 \$3,668,732

SUBTOTAL CURRENT YEAR

-\$123,273

Subtotal Before Adjustments

\$179,934 5.1%

Other Reserved Items

Reserved for Technology Equipment-FY17 & FY18	-\$11,151	-0.3%
Subtotal Reserved Items	-\$11,151	-0.3%

PROJECTED ENDING BALANCE-Reserved For Operations

\$168,783 4.8%

FYI-Target 2% of Current Year Budget

\$70,218

\$98,565 Amount over(under) 2%

CAPITAL FUND-APPROVED BY VOTERS MARCH 2010

AFTER AUDIT BEG. BALANCE	\$135,264	
Interest Income	\$4,559	
Budgeted Transfer & Addl \$108k	\$158,000	
Transfer from Bond Interest Income	\$6,343	
Miscellaneous Income-Reimbursements	\$11,795	
Expenses -Projected	-\$14,201	Thomas Mechanical \$6,385 from bond Transfer
Subtotal Current Year	\$166,496	
PROJECTED ENDING BALANCE	\$301,760	

BOND -New Construction

BERLIN ELEMENTARY SCHOOL

	Combined Total	FY18-19	FY17-18	FY16-17
Bond Proceeds	\$2,997,476	\$0	\$0	\$2,997,476
Interest Income-YTD	\$7,049	\$212	\$1,929	\$4,908
Expenses YTD	-\$2,998,182	-\$301,214	-\$2,259,883	-\$437,086
Expenses Projected	\$0	\$0	\$0	\$0
PROJECTED ENDING BALANCE	\$6,343	-\$301,002	-\$2,257,954	\$2,565,298
Projected Expenses-Roof Change Order Estimate-Incl Above	\$0	\$0	\$0	
Projected Balance Available	\$6,343	Transfer to Capital Fund-Final Amount		

GRANTS

AFTER AUDIT BEG. BALANCE	\$0
Revenues Current Year	\$250,876
Expenses Current Year	-\$250,876
PROJECTED ENDING BALANCE	\$0

FOOD PROGRAM

AFTER AUDIT BEG. BALANCE	\$58,835
Budgeted Transfer	\$25,000
Projected Increase(Decrease)	-\$25,000
Subtotal Current Year	\$0
Projected Available Funds	\$58,835

STUDENT ACTIVITIES

AFTER AUDIT BEG. BALANCE	\$8,223
Projected Increase(Decrease)	-\$217
PROJECTED ENDING BALANCE	\$8,006

**CALAIS ELEMENTARY SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final after the school year ends and the audit is completed.

KEY: Increase (Decrease) to Fund Balance

AFTER AUDIT BEG. BALANCE-Reserved	\$163,703
Fund Balance Reserved for Property Tax Relief	\$0
ADJUSTED BEGINNING BALANCE	\$163,703

EFFECTS FROM CURRENT YEAR:

Month of Update

REVENUE CHANGES:

Voter Approved Budget Projected/ Adj.Budget

Interest Income	September 2018	-\$1,511	See Expenses Below		
Reserve for Health Insurance Recapture FY19	September 2018	-\$5,896	PER BOARD ACTION SEPT 2017		
Miscellaneous Income-Shared Benefits	January 2019	\$7,852	See Expenses Below		
Miscellaneous Income-Reimbursements	January 2019	\$1,697			
State Aid-Small Schools Grant	January 2019	\$38,123			
Interest Income	January 2019	\$3,501			
Special Education Reimbursements-Incl Prior year	April 2019	\$6,799	See Expenses Below		
Interest Income	June 2019	\$1,500			
Special Education Reimbursements	June 2019	\$4,558	See Expenses Below		
Miscellaneous Income-Reimbursements	June 2019	\$2,236			
Pre-K Tuition	June 2019	\$1,774			
TOTAL REVENUE CHANGES				\$60,633	\$1,904,291 \$1,964,924

EXPENSE CHANGES:

Interest Expense	September 2018	\$1,511	See Revenues Above		
Salary & Benefit Update-Addl Preschool Staffing	September 2018	-\$47,155	Offsetting revenues at \$39.6k paid over 2 years		
Salary & Benefit Update-Addl Cost-Primarily Health Insurance Cost	September 2018	-\$20,472	See Revenues Above		
Salary & Benefit Update-Addl Cost-Primarily Health Insurance Cost	January 2019	-\$4,958	See Revenues Above		
Technology Equipment	June 2019	-\$9,600	See Reserved Fund Balance		
Schoolwide Spending update- Includes Math Curriculum Purchase	June 2019	-\$18,002			
Salary & Benefit Update-Primarily Special Education staffing costs	June 2019	-\$22,869	See Revenues Above		
TOTAL EXPENSE CHANGES				-\$121,545	\$1,904,291 \$2,025,836

SUBTOTAL EFFECT FROM CURRENT YEAR

-\$60,912

Subtotal Reserved Fund Balance

\$102,792

Other Considerations:

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Other Reserved Items

Reserved for Technology Equipment-FY17 & FY18	-\$17,884
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Subtotal Reserved Items

-\$17,884

Total Reserved For Operations

\$84,908 4.46%

FYI-Target 2% of Current Year Budget

\$38,086

\$46,822 Amount over 2%

**CALAIS ELEMENTARY SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

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Capital Improvement Fund:

Beginning Fund Balance	\$192,615
Budget Transfer-Current Fiscal Year Voter and Board Approved	\$43,000
Additional Transfer Per BOD	\$0
Interest Income /Miscellaneous Income	\$1,524
Expenses-Current Fiscal Year	-\$134,731 NOTE: Septic Project, Carpet, ADA BRD
Subtotal Current Year	-\$90,207
Projected Available Funds	\$102,408

Grant Funds:

Beginning Fund Balance	\$0
Projected Income	\$78,082
Projected Expense	-\$78,082
Projected Available Funds	\$0

Food Service Fund Balance:

Beginning Fund Balance	\$13,826
Fund Transfer From School Budget & Addl Transfer	\$21,000
Projected Increase(Decrease) Current Fiscal Year	-\$30,577
Subtotal Current Year	-\$9,577
Projected Available Funds	\$4,249

Student Activity Funds:

Beginning Fund Balance	\$5,110
Projected Increase(Decrease) Current Fiscal Year	-\$972
Projected Available Funds	\$4,138

**EAST MONTPELIER ELEMENTARY SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final after the school year ends and the audit is completed.

Beginning Fund Balance -Final Auditors Report

**KEY: Increase (Decrease) to Fund Balance
\$245,185**

**VOTER APPROVED TRANSFER INCLUDED IN THE BUDGET
FUND BALANCE PRIOR TO CURRENT YEAR OPERATIONS**

**-\$12,720
\$232,465**

REVENUE CHANGES:	Month of Update			Voter Approved Budget	Projected/ Adj.Budget
Interest Income	September 2018	-\$4,421	See Expense Below		
Special Education Reimbursements	September 2018	-\$15,044	See Expense Below		
Reserve for Health Insurance Recapture FY19	September 2018	-\$10,018	PER BOARD ACTION SEPT 2017		
Interest Income	January 2019	\$17,545			
Miscellaneous Income-Shared Benefits	January 2019	\$20,121	See Expense Below		
Miscellaneous Income-Reimbursements	January 2019	\$9,760			
Special Education Reimbursements	January 2019	\$2,825			
Pre-K Tuition	April 2019	\$13,068			
Miscellaneous Income-Reimbursements	April 2019	\$1,081			
Special Education Reimbursements-PY & Program Changes	June 2019	\$8,642	See Expense Below		
Miscellaneous Income-Reimbursements	June 2019	\$1,068			

TOTAL REVENUE CHANGES

\$44,627 \$3,990,773 \$4,035,400

EXPENSE CHANGES:

Interest Expense	September 2018	\$4,421	See Revenues Above
Salary & Benefit Update-.5 FTE Savings Paraeducators	September 2018	\$26,863	See Revenues Above
Salary & Benefit Update-Savings-Primarily Staffing changes	September 2018	\$17,305	
Salary & Benefit Update-Primarily Shared benefits	January 2019	-\$23,213	See Revenues Above
Preschool Program-Tuition to Private Schools	January 2019	-\$12,491	
Operation of Plant-Primarily Repairs/Classroom painting	January 2019	-\$4,667	
Operation of Plant-Primarily Repairs/Classroom painting	June 2019	-\$14,410	
Instructional Svcs-Math Curriculum Purchase	June 2019	-\$20,052	
Special Education-Addl Staffing costs	June 2019	-\$13,683	See Revenues Above
Technology Equipment	June 2019	-\$9,120	See Reserved Fund Balance
Salary & Benefit Update-LOA Cost & Professional Development	June 2019	-\$31,313	
TOTAL EXPENSE CHANGES		-\$80,360	\$3,990,773 \$4,071,133

Subtotal Current Year

-\$35,733

Projected Available Funds

\$196,732 4.9%

Other Reserved Items

Reserved for Technology Equipment -FY17 & FY 18	-\$17,576
Reserved for future Retirement Expense-Year 3	-\$12,720
Subtotal Reserved Items	-\$30,296

Projected Available Funds

\$166,436 4.2%

Note: Target Fund Balance at 2% of current year budget

\$79,815

\$86,621 Amount over(under) 2%

**EAST MONTPELIER ELEMENTARY SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

Page#2

KEY: Increase (Decrease) to Fund Balance

Capital Improvement Fund	
Beginning Fund Balance -Final Auditors Report	\$696,612
Budget Transfer -Budget	\$71,522
Addl Fund Transfer Per BOD	
Interest Income	\$11,232
Subtotal Revenues	\$82,754

Actual Expense-YTD	-\$17,991
Subtotal Expenses	-\$17,991
Current Year Surplus(deficit)	\$64,763
Projected Available Funds	\$761,375

Grants	
Beginning Fund Balance -Final Auditors Report	\$0
Projected Income	\$33,138
Projected Expense	-\$33,138
Projected Available Funds	\$0

Playground Fund	
Beginning Fund Balance -Final Auditors Report	\$831
Projected Income-Fundraising Efforts & Interest Income	\$0
Projected Expense-Equipment & Services	\$0
Projected Available Funds	\$831

Food Service Fund Balance:	
Beginning Fund Balance -Final Auditors Report	\$40,449
Board Approved Transfer-Current Year Operations	\$10,000
Projected Increase(Decrease) Current Fiscal Year	-\$10,000
Current Year Surplus(deficit)	\$0
Projected Available Funds	\$40,449

Jonathan Miller Fund	
Beginning Fund Balance -Final Auditors Report	\$2,266
Interest Income	\$65
Projected Increase(Decrease) Current Fiscal Year	-\$119
Projected Available Funds	\$2,212

Music Enrichment Fund	
Beginning Fund Balance -Final Auditors Report	\$6,764
Interest Income	\$0
Projected Increase(Decrease) Current Fiscal Year	\$0
Projected Available Funds	\$6,764

Student Activities	
Beginning Fund Balance -Final Auditors Report	\$7,704
Projected Increase(Decrease) Current Fiscal Year	-\$2,295
Projected Available Funds	\$5,409

**RUMNEY MEMORIAL SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final after the school year ends and the audit is completed.

KEY: Increase (Decrease) to Fund Balance

AFTER AUDIT BEG. BALANCE

\$142,700

CURRENT YEAR

REVENUE CHANGES:

Interest Income	September 2018	-\$3,135
Special Education Reimbursements-Staffing Assignments	September 2018	\$9,674
Reserve for Health Insurance Recapture FY19	September 2018	-\$9,030
Interest Income	January 2019	\$11,000
Special Education Reimbursements	January 2019	-\$4,104
Pre-k Tuition	January 2019	\$933
Miscellaneous Income-Prior Year Savings	January 2019	\$3,593
Miscellaneous Income-Shared Benefits	January 2019	\$13,669
Interest Income	June 2019	\$2,000
Special Education Reimbursements-Prior Year	June 2019	\$1,607

Voter Approved
Budget

Projected/
Adj.Budget

See Expense Below

PER BOARD ACTION SEPT 2017

See Expense Below

TOTAL REVENUE CHANGES

\$26,207 \$3,266,283 \$3,292,490

EXPENSE CHANGES:

Interest Expense	September 2018	\$3,135
Salary & Benefit Update-Savings-Primarily Staffing changes	September 2018	\$8,240
Salary & Benefit Update-Savings-Primarily Health Insurance	January 2019	\$16,495
Operation of Plant-Electricity Savings	January 2019	\$7,000
Technology Services-Software and Supplies	January 2019	-\$13,108
Preschool Program-Prof Educ Svcs	January 2019	-\$10,973
Transfer to Capital Fund	January 2019	-\$60,000
Schools-wide Staff Turnover and Vacancy Savings	June 2019	\$39,253
Schoolwide Spending update- Includes Math Curriculum Purch	June 2019	-\$4,277

See Revenues Above

See Revenues Above

See Revenues Above

TOTAL EXPENSE

-\$14,235 \$3,266,283 \$3,280,518

CURRENT YEAR OPERATIONS

Projected Available Funds

\$11,972
\$154,672 4.7%

Other Reserved Items

Subtotal Reserved Items

\$0
\$0

Projected Available Funds

\$154,672 4.7% % CURRENT BUDGET

Note: Target Fund Balance at 2% of current year budget

\$65,326

\$89,346 Amount over(under) 2%

RUMNEY MEMORIAL SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019

PAGE #2

		<u>Building Maintenance Fund</u>	
Beginning Balance		\$122,749	
<u>Current Year Transactions</u>			
Budget Transfer		\$150,000	\$272,749
Interest Income		\$2,466	
Usage		-\$114,959	Roof Project, Carpet, Paving Walkway
Subtotal Current Year		\$37,507	
Projected Ending Balance		\$160,256	
=====		=====	
		<u>Computer Equipment Fund</u>	
Beginning Balance		\$22,942	
<u>Current Year Transactions</u>			
Budget Transfer		\$40,000	
Usage		-\$39,275	
Projected Ending Balance		\$23,667	Combined Total \$183,923
=====		=====	
		<u>Grants</u>	
Beginning Balance		\$0	
Grant Amount		\$30,677	
Projected Usage		-\$30,677	
Projected Ending Balance		\$0	
=====		=====	
		<u>Food Service Fund</u>	
Beginning Balance		\$29,980	
Budget Transfer		\$19,000	
Projected Usage		-\$16,570	
Subtotal Current Year		\$2,430	
Projected Ending Balance		\$32,410	
=====		=====	
		<u>Student Activities</u>	
Beginning Balance		\$7,949	
Projected Increase(Decrease) Current Fiscal Year		\$3,441	
Projected Available Funds		\$11,390	

**DOTY MEMORIAL SCHOOL
FUND BALANCE SUMMARY
FY 2018-2019**

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final after the school year ends and the audit is completed.

AFTER AUDIT BEG. BALANCE
Budget FY 18-19
ADJUSTED BEGINNING BALANCE
CURRENT YEAR:
USAGE FOR TAX REDUCTION

KEY: Increase (Decrease) to Fund Balance

\$189,798
-\$4,000
\$185,798

\$0

Voter Approvec Budget Projected/
Adj.Budget

REVENUE CHANGES:

	Month of Update			
Interest Income	September 2018	\$481	See Expense Below	
Special Education Reimbursements	September 2018	-\$9,759	See Expense Below	
Reserve for Health Insurance Recapture FY19	September 2018	-\$2,703	PER BOARD ACTION SEPT 2017	
Special Education Reimbursements	January 2019	-\$531		
Small Schools Grant	January 2019	\$2,293		
Miscellaneous Income-Prior Year Savings	January 2019	\$1,064		
Miscellaneous Income-Shared Benefits	January 2019	\$8,384	See Expense Below	
Interest Income	January 2019	\$4,604		
Special Education Reimbursements-PY	April 2019	\$1,174		
Pre-K Tuition	April 2019	\$1,307		
Miscellaneous Income	April 2019	\$939		
Special Education Reimbursements	June 2019	-\$392		
Interest Income	June 2019	\$1,500		
TOTAL REVENUE CHANGES			\$8,361	\$1,358,497 \$1,366,858

EXPENSE CHANGES:

Interest Expense	September 2018	-\$481	See Revenues Above	
Salary & Benefit Update-Savings-Primarily Staffing changes	September 2018	\$2,908	See Revenues Above	
Salary & Benefit Update-Savings-Primarily Shared Benefits	January 2019	-\$11,002	See Revenues Above	
Reserved List Per Board Action October 24, 2018 est of \$47986	January 2019	-\$43,534		
Board of Ed-Legal Services	January 2019	-\$1,850		
Operation of Plant-Primarily Shared SU Svc savings	January 2019	\$10,201		
Operation of Plant-Electricity & Oil Savings	January 2019	\$8,500		
Preschool Programs- Act 166 Savings	January 2019	\$9,629		
Capital Fund Transfer-Per Board Action January 2019	January 2019	-\$37,770	Corrected	
Technology Equipment	June 2019	-\$6,338	See Reserved Fund Balance	
Schoolwide Spending update- Includes Math Curriculum Purchase	June 2019	\$9,219	Driveway included \$4.5k	
TOTAL EXPENSE CHANGES			-\$60,518	\$1,358,497 \$1,419,015

Subtotal Current Year Operations -\$52,157
PROJECTED RESERVED FUND BALANCE \$133,641 9.8%

Other Reserved Items

Reserve For Technology Equipment-Carryover for Equipment- FY17& FY	June 2017& 2018	-\$9,150
Subtotal Reserved Items		-\$9,150

Reserve For Operations **\$124,491** 9.2%

Target Amount 2%

\$27,170	\$97,321 Amount over(under) 2%
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Capital Improvement Fund:

Projected Fund Balance
Transfer built into current year budget
Board Transfer-additional
Interest Income
Usage current year
Current Year Surplus(deficit)
Capital Improvement Fund-Proj. Fund Balance

	\$76,097
	\$70,000
	\$37,770
	\$1,848
	-\$60,647
	\$48,971
	\$125,068

Roof Project, Carpet, Tile

Grants:

Beginning Fund Balance
Projected Income
Projected Expense
Projected Available Funds

	\$0
	\$113,758
	-\$113,758
	\$0

Local Foods Fundraising:

Beginning Fund Balance
Projected Income
Projected Expense
Projected Available Funds

	\$4,004	Included in Food Service Program below
	\$1,663	
	-\$1,896	
	\$3,771	

Food Service Program:

Food Program Fund Balance
Transfer built into current year budget
Projected Surplus (Deficit) for current year
Current Year Surplus(deficit)
Projected Food Program Fund Balance

	\$24,278	Includes \$4004 Local Food Fundraising
	\$3,346	
	-\$3,346	
	\$0	
	\$24,278	

Claire Templeton Fund:

Beginning Fund Balance
Projected Income
Projected Expense
Projected Available Funds

Res Worthy Student	Reserved	TOTAL
\$2,670	\$1,000	\$3,670
\$136	\$0	\$136
-\$638	\$0	-\$638
\$2,168	\$1,000	\$3,168

Music Program Fund-Bellemeur:

Beginning Fund Balance
Projected Income
Projected Expense
Projected Available Funds

Music Program	Reserved	TOTAL
\$241	\$5,054	\$5,295
\$176	\$20	\$196
-\$110	\$0	-\$110
\$307	\$5,074	\$5,381
		\$8,549

Student Activity Funds

Beginning Fund Balance
Projected Surplus (Deficit) for current year
Projected Available Funds

	\$2,928	
	-\$852	
	\$2,076	\$10,625

U-32 APPROVED BUDGET ADJUSTMENTS & FUND BALANCE SUMMARY FY 2018-2019			FUND BALANCE SUMMARY INCREASE (DECREASE)	VOTER APPR. BUDGET	BOARD ADJUST. BUDGET
AFTER AUDIT BEG. BALANCE			\$1,200,731		\$1,200,731
SUMMARY OF BOARD APPROVED ADJUSTED BUDGETS***:					
REVENUE CHANGES:					
Reserve for Health Insurance Recapture FY19	September 2018		-\$34,631		
TOTAL REVENUE CHANGES			-\$34,631	\$14,833,943	\$14,799,312
EXPENSE CHANGES:					
			DATE		
Subtotal Expense Adjustments			\$0	\$14,833,943	\$14,833,943
BOARD APPROVED BUDGETS-PROJ. FUND BALANCE			\$1,166,100 ***	\$0	\$1,166,100
***Board Adjusted Budgets are for items that the Board specifies as using Fund Balance.					
Other examples include: unbudgeted new positions and approved unbudgeted expenses.					
***BASED ON BOARD COMMITMENTS TO DATE.					
PROJECTED ACTUAL COLUMN:			DATE	VOTER APPR. BUDGET	PROJECTED ACTUAL
REVENUE CHANGES:					
Interest Income	September 2018		\$640	See Expense Below	
Special Education Reimbursements	September 2018		-\$20,235		
Transfer-WCSU-Alternative Program	September 2018		\$26,317		
Transfer-Rowland Grant	September 2018		\$43,000		
Misc Income-Opn of Plant-Shared Svcs and Net Metering	September 2018		-\$26,600		
Reserve for Health Insurance Recapture FY19	September 2018		-\$34,631	PER BOARD ACTION SEPT 2017	
Interest Income	January 2019		\$17,360		
Tuition From Other SD	January 2019		\$172,211		
Special Education Reimbursements	January 2019		-\$8,091		
Tuition From Other SD	June 2019		\$2,773		
Special Education Reimbursements Incl PY	June 2019		\$11,638		
Miscellaneous Income	June 2019		\$26,692		
Interest Income	June 2019		\$3,288		
SUBTOTAL REVENUES			\$214,362	\$14,833,943	\$15,048,305
EXPENSE CHANGES:					
Interest Expense	September 2018		-\$640	See Revenues Above	
Salary & Benefit Update-Addl Cost-Primarily Staffing changes	September 2018		-\$25,925		
Salary & Benefit Update-Special Education Paraeducators 2.0 FTE	September 2018		\$75,330		
Salary & Benefit Update-WCSU-Alternative Program .4 FTE	September 2018		-\$26,317		
Salary & Benefit Update-Rowland Grant 1.0 FTE	September 2018		-\$84,079		
Bond Interest Savings	September 2018		\$5,587	If all depts closed today See Revenues Above	
Transfer to Capital Fund-Per BOD December 2018	December 2018		-\$500,000		
Salary & Benefit Update-Addl Cost-Primarily Staffing changes & LOA	January 2019		\$41,490		
Operation of Plant-Utilities	January 2019		\$29,000		
Technology Costs-Primarily Software	January 2019		-\$30,744		
Great Schools & Tech Center Tuition	January 2019		-\$46,202		
School-wide Close Down	June 2019		-\$9,341		
Athletics & Music	June 2019		-\$26,692		
Operation of Plant-Utilities, Equipment	June 2019		\$12,927		
Transfer to Food Services \$62538 +PY 1537=64075	June 2019		-\$65,000		
SUBTOTAL EXPENSES			-\$650,606	\$14,833,943	\$15,484,549
CURRENT YEAR NET EFFECT-Fund Balance			-\$436,244		
Other Reserved Items					
Reserve For Technology Equipment-Carryover for Equipment- FY18			-\$35,555		
Subtotal Reserved Items			-\$35,555		
PROJECTED FUND BALANCE			\$728,932	4.91%	
Other board considerations for fund balance:					
Subtotal Considerations			\$0		
Additional Fund Transfer to Food Program -TBD			\$0		
Unrestricted Fund Balance-If all considerations are done.			\$728,932	4.91%	
2% Of Current Year Budget			\$296,679	\$432,253	Over(Under) Current Est needed for 4%

UNION 32
CAPITAL FUND BALANCE SUMMARY

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Beginning Fund Balance	\$151,040	\$151,040	
FY 2018-2019			
Revenues:	BUDGET	ncumbered & Actuals	INCREASE (DECREASE)
Transfer From School Budget	\$437,000	\$437,000	\$0
General Fund Balance Addl. Transfer	\$500,000	\$500,000	\$0
Miscellaneous Income	\$6,320	\$6,320	\$0
Interest Income	\$7,990	\$7,990	\$0
Subtotal Revenues	\$951,310	\$951,310	\$0
Expenses :			
Building-Repair & Maintenance= \$375,500-\$86,366PY Overage	\$471,100	\$491,661	-\$20,561
Grounds-Repair & Maintenance	\$4,000	\$0	\$4,000
Fields-Repair & Maintenance	\$81,500	\$120,830	-\$39,330
Building-Equipment & Vehicles	\$25,000	\$37,594	-\$12,594
Track Project-TBD	\$0	\$0	\$0
Contingency-Major Purchases	\$0	\$0	\$0
Subtotal Expenses	\$581,600	\$650,085	-\$68,485
CURRENT YEAR NET EFFECT-Fund Balance	\$369,710	\$301,225	-\$68,485
Projected Ending Fund Balance (A)	\$520,750	\$452,265	-\$68,485

OTHER FUNDS:

Grant Summary

Beginning Balance	\$0
Projected Revenues	\$139,227
Projected Expenses	-\$139,227
Projected Balance	\$0

Food Service Fund

Beginning Balance	-\$1,537
Transfer From School Budget	\$31,057
Projected current year increase(decrease)-Operations	-\$93,595
Current Year Surplus(deficit)	-\$62,538
Projected Balance	-\$64,075

\$500,531
Expense Total

U32 Trust Summary-Jeffrey Sayers Scholarship

Beginning Balance	\$26,823
Projected Revenues	\$995
Projected Expenses	-\$1,800
Projected Balance	\$26,018

U32 Trust Summary-Alumni Scholarship Fund

Beginning Balance	\$15,073
Projected Revenues	\$559
Projected Expenses	-\$1,000
Projected Balance	\$14,632

U32 Trust Summary-Madeline Kinzel & Northfield Savings Bank & Misc. Scholarships

Beginning Balance	\$0
Projected Revenues	\$2,000
Projected Expenses	-\$2,000
Projected Balance	\$0

U32 Trust Summary-Alan H Weiss Fund

Beginning Balance	\$24,878
Projected Revenues	\$923
Projected Expenses	\$0
Projected Balance	\$25,801

U32 Trust Summary-Student Activities

Beginning Balance	\$65,995
Projected Surplus (Deficit) for current year	\$18,538
Projected Available Funds	\$84,533

Washington Central Supervisory Union
Fund Balance Summary
FY 2018-2019

NOTE: Fund Balance available to the School Board is the "After Audit Beginning Balance". The Projected Ending Fund Balance is an estimate using the current information. This amount becomes final after the school year ends and the audit is completed.

Key: Increase(Decrease)to Fund Balance

Summary of Beginning Fund Balance:

Reserved Items

Operating Fund Balance	\$304,489
Fund Balance used to reduce assessments	\$0

AFTER AUDIT BEG. BALANCE

\$304,489

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CURRENT YEAR:	DATE		Board Approved Budget	Projected Actual
REVENUE CHANGES:				
State Placed Students-Care & Custody	Monthly	-\$151,758	See Expense Below	
State Placed Students-504	Monthly	-\$116,410	See Expense Below	
Shared Services -U32	September 2018	\$27,500	See Expense Below	
Special Education Reimbursements-Updated March 2019	Nov 2018/Mar 2019	\$193,143	See Expense Below	
Shared Service HRA & Benefits	November 2018	\$78,061	See Expense Below	
Transportation Reimbursement	November 2018	\$84,765		
Interest Income	February 2019	\$32,400		
Miscellaneous Income -Shared Benefits	February 2019	\$9,461	See Expense Below	
Special Education Reimbursements	June 2019	\$77,812	See Expense Below	
Special Education Reimbursements-Prior Year	June 2019	\$31,972		
Miscellaneous Income -Shared Benefits	June 2019	\$11,529	Incl Tuition	
Interest Income	June 2019	\$3,200		
Shared Service HRA & Benefits	June 2019	-\$20,000	See Expense Below	
TOTAL REVENUE CHANGES		\$261,675	\$8,914,555	\$9,176,230

EXPENSE CHANGES(OVER) UNDER BUDGET:

Operating Budget Items:

State Placed Students-Care & Custody	Monthly	\$151,758	See Revenues Above
State Placed Students-504	Monthly	\$116,410	See Revenues Above
Special Education Program Costs-Updated March 2019	Nov 2018/Mar 2019	-\$249,030	See Revenues Above
Special Education Program Costs-Projected June	June 2019	-\$76,361	See Revenues Above
Special Education Staffing Casemanagement-Board Approved	September 2018	-\$45,543	
Curriculum Services Staffing-Job Coaching-Board Approved	September 2018	-\$41,451	
Legal Services Act 46-Board Approved Sept 2018	September 2018	-\$10,000	
Curriculum Services Great Schools Share U32	September 2018	-\$27,500	See Revenues Above
SU Shared Exp, 1.0 Fiscal Position & VSBA dues	November 2018	-\$78,061	See Revenues Above
SU Office Salary and Benefit Update-Savings	November 2018	\$3,241	
Addl Board Meeting & Legal costs Act 46	February 2019	-\$14,102	
SU Office Salary and Benefit Update	February 2019	\$3,258	See Revenues Above
SU Shared Exp, 1.0 Fiscal Position Unfilled	June 2019	\$20,000	See Revenues Above
Techology Software Licensing for FY20	June 2019	-\$55,627	

Subtotal -\$303,008

TOTAL EXPENSE CHANGES -\$303,008 \$8,914,555 \$9,217,563

Subtotal Current Year Operations -\$41,333

PROJECTED ENDING BALANCE-Reserved For Operations \$263,156 3.0%

****SUMMARY CURRENT YEAR PROJECTED FUND BALANCES**

RESERVED FUND BALANCES-Designated Per Board Actions December 2006

Other Considerations/Reserved Items:

Reserved for Nonbargaining Salary/Benefit Analysis	\$26,000
Subtotal Reserved Items	\$26,000
PROJECTED OPERATING FUND BALANCE	\$237,156 2.7%

Washington Central Supervisory Union
Fund Balance Summary

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Office Equipment & Technology Fund- 3-022

Beginning Fund Balance	\$105,985
Transfer In from Operating Budget	\$25,000
Transfer In Savings From Operations	\$0
Projected Income-Interest	\$1,965
Misc Income-Erate	\$0
Subtotal Revenues	\$26,965
Subtotal Revenues & Fund Balance	\$132,950

YTD Expense-Actual Costs	-\$8,221
YTD Expense-Projected Costs	-\$3,000
Subtotal Expenses	-\$11,221

OFFICE EQUIP & TECHN. ENDING FUND BALANCE	\$121,729
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Beginning Fund Balance	\$100,000
Projected Income-Interest	\$3,000
Transfer In from Operating Budget	\$100,000

Reserved for Software FY19-TBD	\$203,000
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OFFICE EQUIP & TECHN. ENDING FUND BAL after Reserved	\$324,729
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SU Building Capital Fund-Fund 3-022

Beginning Fund Balance	\$78,453
Projected Income-Interest	\$1,477
Transfer In from Operating Budget	\$20,000
Subtotal Revenues	\$21,477

Actual Expenses-Paid/Committed YTD	-\$960
Projected Expenses	\$0
Subtotal Expenses	-\$960
Current Year Surplus(deficit)	\$20,517

SU BUILDING CAPITAL ENDING FUND BALANCE	\$98,970
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Administrative- Fiscal Agent Fee Fund 7-110-2510

Beginning Fund Balance	\$5,556
YTD Revenues	\$0
Subtotal Revenues	\$0

YTD Expense-Actual	-\$5,556	Staff Time
YTD Expense-Projected	\$0	
Subtotal Expenses	-\$5,556	

ADMINISTRATIVE FISCAL AGENT FEE ENDING FUND BAL.	\$0
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