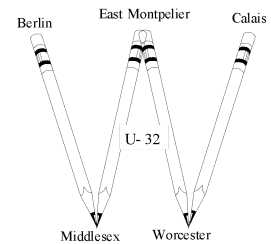


Washington Central Supervisory Union

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William Kimball
Superintendent



WCSU exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

Executive Committee of the WCSU Supervisory Union Board Meeting

5.2.19

4 pm – 5:30 pm

Approved Minutes

Location: Central Office Conference Room, 1130 Gallison Hill Road, Montpelier VT

Administrators and Committee Members Present: Bill Kimball, Lori Bibeau, Matthew DeGroot, Dorothy Naylor, Chris McVeigh, Kari Bradley, Vera Frazier, and Flor Diaz-Smith, Stephen Looke

Others Present: Jerome Lipani (ORCA), David Delcore (Times Argus), Mark Andrews

1.0 Call to Order: Matthew DeGroot called the meeting to order at 4:01 p.m.

1.1 Agenda Revisions: none

1.2 Public Comments and Correspondence: none

1.3 Executive Committee Comments: none

1.4 Approve Minutes of 4.4.19: **Flor Diaz Smith moved to approve the minutes of April 4, 2019. Seconded by Dorothy Naylor, this motion carried unanimously.**

2.0 Discussion Agenda

2.1 Superintendent Search Update: Mark Andrews updated the committee about the search process. He thanked Flor, Chris and Matthew for their leadership in the process. He noted that, this being an “interim” position, the process was approached slightly differently. He reviewed some of the steps to date: developed ad for Schoolspring and ran for four weeks; has met with stakeholder groups to identify key priorities. He has invited leadership of labor management teams to collaborate, via email. He has drafted interview questions and is shaping them to meet the needs of WCUUSD; has assembled a ten member interview team; will meet on May 13th and 16th to interview three candidates. Twelve have applied, six from Vermont. He noted that Superintendent Certification is not reciprocal in other states, and that, given this timeline, current Vermont certification is a requirement. The three that he would like to bring forward are from Vermont; he intends to call them tomorrow to invite them to participate in the initial interview process. He stated that if two finalists come from the initial interview process, they will be made aware that references will be called and their consideration will be more public.

Matthew DeGroot spoke about planning for the process going forward, after the first round of interviews. He noted that the question of “who does the hiring” is complicated, given the changes on July first, in light of Act 46. He recommends that the existing WCSU

Supervisory Union board make the offer for employment. Committee members are in agreement. He suggested that the Executive Committee should do second round interviews (possibly May 22nd?), and carry out site visits. If the Executive Committee decided to bring a candidate forward to the WSCU Board, then they would have to meet to interview the candidate, and take action. Matthew DeGroot suggested that the WCSU meeting scheduled for June 5th be moved back to May 29th. Superintendent Kimball spoke about the frantic schedule that is required over the next two months, to be ready for July 1st. Decision was made, in light of Transition Board meeting on May 22nd: Executive Committee meeting/site visit on May 23rd and (tentatively), WCSU Carousel meeting May 29th.

Kari Bradley stated that he is curious about how the contract will be worded, especially around the concept of “separation.”

Matthew DeGroot will draft something with input from Chris and Flor, regarding communication to WCSU about the superintendent hiring process/ updates. He will share this on Monday, May 6th.

2.2 WCSU Board

2.2.1 Timing of Next Meeting: This was discussed above.

2.2.2 Agenda: Superintendent Kimball stated that assessment data will not be ready for the June agenda. He also suggested that he has heard a request from boards, administrators, staff, to plan some sort of celebration of the work of the boards over the past years. He suggested an additional carousel meeting during the second part of June, to consider financial reports and to make decisions about moving funds to Capital Fund.

Matthew DeGroot suggested the possibility of a carousel meeting for the end of May and again at the end of June. May 29: interview/ hire of superintendent; then settle on a date for carousel meeting in June. Superintendent Kimball will work with Matthew DeGroot to try to settle on the June date.

2.3 WCUUSD Update: Matthew DeGroot updated his understanding: the Senate has voted to disband the conference committee that has been working on possible delays to the merger timeline. The house, however, has not followed suit. Currently this issue is at an impasse. A second round of filings occurred last week, around the lawsuit regarding Act 46. Election planned on May 21, 2019; candidate forum is being coordinated by the League of Women Voters, Tuesday, May 7 from 6-8 p.m. at Berlin School. Matthew DeGroot is currently drafting an informational piece for Front Porch Forum.

Superintendent Kimball stated that Lori Bibeau continues to work on the financial aspects of a July 1st start date for WCUUSD board. Kari Bradley asked, on the business side, what are the biggest concerns? Superintendent Kimball stated that summer work is the biggest concern right now, and keeping operations going through the summer, for example, summer services.

Matthew DeGroot thanked Lori Bibeau and Superintendent Kimball for the challenging work they've done, preparing for this transition. Superintendent Kimball suggested that governance issues will be topics of discussion for the new board; he suggested that the committee might want to hire a facilitator for these discussions.

2.4 Annual Fiscal Management Questionnaire: Lori Bibeau shared this requirement from the state auditor. The committee discussed and reviewed this questionnaire.

3.0 Action Items

3.1 Approve Board Orders: **Dorothy Naylor moved to approve the board orders in the amount of: \$676,254.69, and \$437,822.87. Seconded by Flor Diaz Smith, this motion carried unanimously.**

3.2 Approve ESP Contract for Academic Year 2019-2020 as Negotiated by the Negotiations Committee: **Dorothy Naylor moved to approve the ESP Contract for Academic Year 2019-2020 as Negotiated by the Negotiations Committee. Seconded by Chris McVeigh, this motion carried unanimously.**

3.3 Approve Non-Bargaining Contracts: **Chris McVeigh moved to approve contracts for non bargaining administrators at an increase of 3.1%; all others in central office who are not administrators, increase of 3.5%, for the 2019-20 school year. Seconded by Dorothy Naylor, this motion carried unanimously.**

3.4 Accept Retirement: **Kari Bradley moved to accept the retirement of Jane Caswell, with appreciation and thanks. Seconded by Dorothy Naylor, this motion carried unanimously.**

3.5 Accept New Hire: **Flor Diaz Smith moved to accept the hires: Emily Heckler, SLP, and Deborah Gale, Early Ed Teacher. Seconded by Chris McVeigh, this motion carried unanimously.**

4.0 Reports to the Board

4.1 Superintendent: Superintendent Kimball had presented a written report. Some discussion followed around the Educational Benefit Review Process. Superintendent Kimball spoke about the need for equitable services across the supervisory union. Superintendent Kimball spoke about the need for progress monitoring data included in IEPs. Some discussion followed around Act 173.

4.2 Directors

4.3 WCSU Financial: Lori Bibeau had presented a written report; it did not reflect any changes from the previous report.

4.4 Policy Committee: no report

4.5 School Quality Committee: no report

Superintendent Kimball stated that more hires will be forthcoming; he noted that with the changes in boards and governance, the approval of hires will continue to be the work of the Executive Committee until July 1st.

5.0 Adjourn: The committee adjourned by consensus at 5:15 p.m.

Respectfully submitted,
Lisa Stoudt, Committee Recording Secretary