

Mr. Thompson made a motion to recommend the capital projects list for this summer to the Board, but to remove Berlin’s playground equipment from the list for the time being. Ms. Diaz-Smith seconded. The motion passed unanimously.

5. **2019 Audit Reports** – Ms. Taylor shared that the district board, rather than the previous school boards, is now authorized to review and approve 2019 audits because the audit firm wasn’t able to meet the deadline that would have allowed previous boards to review and approve. Chris Leopold will write a letter to verify this procedure. Ms. Taylor would like to invite previous board members to the next meeting where this will be discussed. The board will have a celebration in March to recognize previous board members. Warrants and audits will be reviewed and approved together during next week’s meeting.
6. **Additional Items** – Ms. Bibeau shared that the Agency of Education is giving direction about what goes in a capital fund. The agency shared that repairs and maintenance should be in the operating budget, not the capital budget.

Ms. Bibeau shared that she received guidance that financial reports need to be updated quarterly. A discussion ensued. This will be shared with the full board at their next meeting. Ms. Bibeau noted that the information on the capital budget is up to date as of yesterday, which is different that the numbers that were presented at the recent board meeting.

Ms. Bibeau shared information on projections of funds for the food service program. A discussion ensued. Mr. Thompson would like more information on the numbers for Calais.

A discussion ensued regarding publicity for the budget.

7. **Future Agenda Items** – None
8. **Adjourn** – 10:11 a.m.

Respectfully submitted by,
Hollie Friot, Board Recorder

