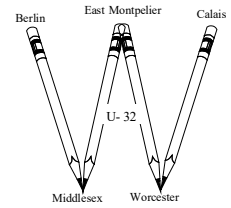


# Washington Central Unified Union School District

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761

Bryan Olkowski  
Superintendent



## Washington Central Unified Union School District Special Board Meeting Agenda - Revised

8.26.20 6:00 PM – 8:00 PM

### Virtual Meeting Information:

<https://tinyurl.com/v5yovxb6>

Meeting ID: 993 9795 0974

Password: 034025

Dial by Your Location: 1- 929- 205- 6099

**Open Meeting Law temporary changes as of 3/30/20:** Boards are not required to designate a **physical** meeting location. Board members and staff are not required to be present at a designated meeting location.

**Our building will not be open for meetings.  
All are welcome to attend virtually.**

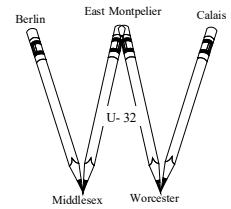
- |   |            |
|---|------------|
| 1. Call to Order  | 4 minutes  |
| 2. Public Comments  | 15 minutes |
| 3. Board Operations (Discussion/Action)   | 40 minutes |
| 3.1. Interview and appoint new interim representative from Middlesex                              |            |
| 4. Efficiency Vermont – Air Ventilation (Discussion/Action) - pg.2                                | 45 minutes |
| 5. Personnel (Action)   | 10 minutes |
| 5.1. Approve New Teachers, Resignations, Retirements, Leave of Absence and Changes in FTE - pg. 3 |            |
| 6. Executive Session for Student Matters  | 15 minutes |
| 7. Adjourn  |            |

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Bryan Olkowski  
Superintendent



TO: WCUUSD School Board  
FROM: Bryan Olkowski Superintendent  
Lori T. Bibeau, WCUUSD Business Administrator  
RE: School Reopening Facility Updates  
DATE: August 21, 2020

An update was included in the August 5, 2020 School Board packet regarding COVID-19 Related Facility Projects at the WCUUSD Schools. This memo further explains the financial information and projected funding source for these projects. John Hemmelgarn and Bill Ford have been working closely with us to ensure schools reopen in compliance with CDC guidelines.

In summary, buildings are being updated for isolation rooms, energy recovery ventilation (ERV) and air handling systems to comply with the latest guidance. We are modifying existing systems to provide appropriate ventilation to the isolation rooms and are creating new spaces in two schools (Calais/Rumney).

These projects and budget estimates were submitted and received approval from Efficiency Vermont-Cares Relief Fund. We are awaiting official documentation for the approved projects when the state provides an official signed agreement with Efficiency Vermont.

Project information scheduled for completion prior to the start of school:

Assessment and Specifications –Roy Swain \$22.5k  
Project Management-Black River Design \$16k  
Clerk of the Works-Bill Ford \$12.8k  
Create Isolation Rooms –Connor Contracting & Misc. Vendors \$55.4k  
ERV and Ventilation (including isolation rooms)-mechanical work –Thomas Mechanical Inc. & Misc. Vendors \$50.7k

Total submitted to Efficiency Vermont to date: \$157.4k

New opportunity:

Calais Elementary School is in need of a new ventilation system. This project was identified and listed as a high priority on the preliminary Capital Plan reviewed with the School Board in the Fall 2019. This project has been determined eligible for reimbursement by Efficiency Vermont. If the project is completed prior to December 30, 2020, it is expected to receive 100 % reimbursement. Current Legislation is designed to expedite projects and does not require the stringent bidding process. We are requesting board support in proceeding with this project as soon as possible to maximize the opportunity for reimbursement. It is projected to cost an estimate of \$200k.

Please note: At this time, these are the only projects deemed eligible for the Efficiency Vermont Cares Relief Fund and the cost estimates are subject to change.

Recommended Board Action: To support proceeding with the Calais ventilation system project.

**WCCUSD School Board**

**Superintendent Personnel Summary and Recommendations**

**August 26, 2020**

(as of 8/21/2020)

1. **New Teacher Nominations** (for 20-21 school year).  
Sara Ford - U-32 Social Studies Teacher - FTE 1.0  
Kerri Zurowski - Calais Physical Education Teacher - FTE 0.6  
Recommend Approval
2. **Retirement** (effective June 30, 2021)  
  
Recommend Approval
3. **Resignations** (effective August 19, 2020)  
Sherry Lewton- U-32, Social Worker/Mental Health Counselor  
Recommend Approval
4. **Leave of Absence Request** (One year for 20-21 school year)  
  
Recommend Approval
5. **Change in FTE**  
  
Recommend Approval

Washington Central Unified Union School District  
Employee Nomination Form

60824

Name: Sara M Ford

School: U-32 Employer: WCUUSD

Position: Social Studies Teacher

Type:  Permanent  One-Year Non-Renewable  Pro-Rated Non-Renewable  Temporary

Contract:  Faculty  Educational Support Personnel  Non-Bargaining Unit

Reason for vacancy:  Resignation/Retirement  Leave of Absence  New Position

[If leave of absence or resignation, name of terminated employee: Nicolle Schaeffer

Educational Preparation:

College/Technical	Degree/Certificate	Date Attained
<u>Northern Vermont University, Johnson VT</u>	<u>B.A. Political Science/Ed Licensure</u>	<u>May 2020</u>

Experience: Jan-Mar 2020 - Student Teacher, Lamoille Union Middle School, Hyde Park VT; Aug-Nov 2019 - Student Practicum II, People's Academy, Morrisville VT; Jan-May 2019 - Student Practicum I, Lamoille Union Middle School, Hyde Park VT; 2017-present - Vice-President, Model United Nations, Northern Vermont University, Johnson VT; 2017-2019 - Delegate, Harvard National Model United Nations, Boston MA; 2017-2018 - Student Senator, Student Government Associate, Johnson State College, Johnson VT; 2018-present - Office Assistant, Alumni Relations, Northern Vermont University, Johnson VT; Jun 2018-Aug 2019 - Discovery Dynamos Camp Counselor, Smuggler's Notch Resort, Jeffersonville VT.

Years of Related Experience: 0 Years

Salary Schedule Placement: B00-B14 Step A Start Date: August 2020

Salary or Wage Rate: \$44,916.00 Date of Board Appointment: \_\_\_\_\_

FTE: 1.0 Days / Year: 190 Hours / Day: n/a

Contract Comments: 1-Year non-renewable contract

Interviewed by: Steven Dellinger-Pate, Jody Emerson, Zachary Gonzalez, Geoffrey Green

This candidate is recommended for employment by: Bryan Olkowski

Cc (check as appropriate):

PERSONNEL  PAYROLL  SPED  UNION  BUILDING PRINCIPAL

Washington Central Unified Union School District  
Employee Nomination Form

60818.

Name: Kerri Zurowski

School: Calais Elementary Employer (if different): \_\_\_\_\_

Position: PE/Health

Department/Area: \_\_\_\_\_

Type:  Permanent  One-Year Non-Renewable  Temporary  
Contract:  Faculty  Educational Support Personnel  Non-Bargaining Unit  
Reason for vacancy:  Resignation/Retirement  Leave of Absence  New Position

[If leave of absence or resignation, name of terminated employee: John Fish

Educational Preparation:  
College Johnson State College Degree BS Date Attained May 2006

Experience: 2016-20 New Leaf Childcare, WCMH Behavior Interventionist  
2006-16 Montpelier Public Schools, PE/Health, K-8<sup>th</sup> grade  
2015-16 MPS Unified Sports Coordinator/Coach  
2006-12 MPS Middle School Coach for girls soccer, basketball, and softball

Years of Related Experience: 14 11 yrs Phys Ed

Salary Schedule Placement: B00-14 Step L Start Date: August 24, 2020

Salary or Wage Rate: Annual \$55,977 Date of Board Appointment: August 19, 2020  
\$ 33,586.20 for .6 FTE

FTE: 0.6 Days / Year: 190 Hours / Day: 7.5

Interviewed by: Cat Fair

This candidate is recommended for employment by: Bryan Olkowski, Superintendent

cc: (check as appropriate):  
 PERSONNEL  PAYROLL  SPED  UNION  BUILDING PRINCIPAL