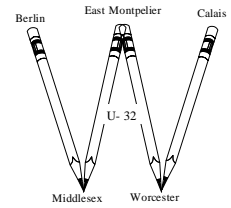


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Bryan Olkowski
Superintendent



Washington Central Unified Union School District Special Board Meeting Agenda

6.16.21

8:00 – 9:00 AM

Central Office, 1130 Gallison Hill Rd, Montpelier

Virtual Meeting Information:

<https://tinyurl.com/sb5ree8w>

Meeting ID: 875 8703 2471

Password: 231157

Dial by Your Location: 1- 929- 205- 6099

1. Call to Order 4 minutes
2. Executive Session-Personnel 10 minutes
3. Personnel
3.1. Approve New Teachers, Resignations, Retirements, Leave of Absence and Changes in FTE – pg. 3
5 minutes
4. Executive Session – Personnel 41 minutes
5. Adjourn

WCUUSD Board Norms - Adopted November 18, 2020

- **Public input** –Notify the community about public forums and opportunities for public comment at board meetings.
- **Community involvement during regular meetings of the board** – Every meeting will include at least one opportunity for public comment. Public comment is an opportunity for board members to listen and ask clarifying questions. If a board member feels a concern raised in public comment warrants further board discussion, they may request that the issue be added to a future agenda.
- **Community dialogue** – The board may periodically schedule community forums that allow for dialogue, questions and answers from the board or the district leadership team.
- **Stay on time** – Start and end on time. The chair may appoint a time-keeper.
- **All voices will be heard** – Every board member gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation.
- **Reflection** –To allow time for reflection, the chair and agenda steering committee will plan time for complex or contentious issues to be discussed at more than one meeting before the board votes, except where a decision is urgent.

- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Role of the board** – At the end of each board meeting reflect on whether the board remained focused on its policy-making and oversight role during the meeting, rather than operational details that are the responsibility of leadership team.
- **Respect each other** – Listen, allow others to be heard, share concerns, assume positive intentions, be present, celebrate successes.

WCUUSD School Board
Superintendent Personnel Summary and Recommendations
June 16, 2021
(as of June 15, 2021)

- 1. New Teacher Nominations** (for 21-22 school year)
Sarah Sprague – Doty Art Teacher .02 FTE
Matthew Bruce – U-32 English Teacher
- 2. Retirement**
- 3. Resignations**
- 4. Leave of Absence Request**
- 5. Change in FTE**
- 6. Long Term Substitutes** (21-22 School year)
Matthew Cecere – U-32 Social Studies LTS
- 7. New Hire –**
Kerra Holden – Director of Special Services
Susanne Gann – Business Administrator
Erika Moore – U-32 School Social Worker

TO: Bryan Olkwoski
FROM: Gillian Fuqua
RE: Increased para support for Doty
DATE: June 14, 2021

Here at Doty, we have several students with intensive special needs. My special educator and I have reviewed all of the needs determined by each student's IEP team. These students are spread across classrooms. While we have been able to group some students, we are not able to group others because they are in different classes.

After consulting with Kelly Bushey and sharing our outline of service needs here at Doty, I am requesting an increase of .86 FTE of para educator time in order to meet the IEP needs of my students. Kelly has reviewed and agreed that this is needed. I am happy to answer any questions that the board may have although it would be difficult to fully explain the needs in open session as the explanation would compromise student privacy.

**Washington Central Unified Union School District
Employee Nomination Form**

Name: Erika Moore

School: U-32

Employer: WCUUSD

Position: School Social Worker

Type: ☒ Permanent ☐ One-Year Non-Renewable ☐ Pro-Rated Non-Renewable ☐ Temporary

Contract: ☐ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Reason for vacancy: ☐ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[If leave of absence or resignation, name of terminated employee: Renew contract (prior lgn non-Renew)]

Educational Preparation:

College/Technical	Degree/Certificate	Date Attained
<u>California State University East Bay, Hayward CA</u>	<u>M.S.W. Social Work</u>	<u>June 2015</u>
<u>University of California, Santa Cruz CA</u>	<u>B.A. Community Studies</u>	<u>June 2012</u>
<u>Diablo Valley College, Pleasant Hill CA</u>	<u>Coursework</u>	

Experience: Nov 2019-present - Marriage & Family Counselor Assoc, Multnomah County Family Court Services, Portland OR; Jul-Nov 2019 - Crisis Counselor w/Project Respond, Cascadia Behavioral Healthcare, Portland OR; Jul 2018-Jul 2019 - Hospice Social Worker w/Whatcom Hospice House, PeaceHealth, Bellingham WA; Sep 2016-Jul 2019 - Residential Counselor (Service Coordinator), Catholic Community Services, Francis Place, Bellingham WA; Dec 2016-Feb 2018 - Clinician II-Crisis Prevention & Intervention Team, Compass Health, Bellingham WA; 2012-2013 - Middle School Academic Intervention Specialist, AmeriCorps.

Years of Related Experience: 9 Years

Salary Schedule Placement:

M00 Step J (FY21)

Start Date:

August 2021

Salary or Wage Rate:

\$60,924.00 (FY21)

Date of Board Appointment:

FTE: 1.0 Days / Year: 190 Hours / Day: n/a

Contract Comments:

Interviewed by: Steven Dellinger-Pate, Lisa LaPlante

This candidate is recommended for employment by: Bryan Olkowski

Cc (check as appropriate):

☒ PERSONNEL

☒ PAYROLL

☐ SPED

☒ UNION

☒ BUILDING PRINCIPAL

Washington Central Unified Union School District
Employee Nomination Form

Name: Kerra Holden

School: WCUUSD Employer (if different): WCUUSD

Position: Director of Special Services

Department/Area: Special Services

Type: ☒ Permanent ☐ One-Year Non-Renewable ☐ Temporary

Contract: ☐ Faculty ☐ Educational Support Personnel ☒ Non-Bargaining Unit

Reason for vacancy: ☒ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[If leave of absence or resignation, name of terminated employee: Kelly Bushey

Educational Preparation:

College	Degree	Date Attained

Experience:

Years of Related Experience:

Salary Schedule Placement:

Start Date:

Step

July 1, 2021

Salary or Wage Rate:

Date of Board Appointment:

\$ 110,000.00

FTE: 1.0

Days / Year: 261

Hours / Day: 8

Interviewed by: Alicia Lyford, Jamie Spector, Jen Miller-Arsenault, Julia Pritchard, Aaron Boynton, Lauren Melkonian, Meg McLane

Final Interview - Richard Maizee
This candidate is recommended for employment by: Bryan Olkowski, Superintendent [Signature]

cc: (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☐ UNION ☐ BUILDING PRINCIPAL

**Washington Central Unified Union School District
Employee Nomination Form**

Name: Matthew J Bruce

School: U-32 Employer: WCUUSD

Position: English Teacher

Type: ☒ Permanent ☐ One-Year Non-Renewable ☐ Pro-Rated Non-Renewable ☐ Temporary

Contract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Reason for vacancy: ☐ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[If leave of absence or resignation, name of terminated employee: Jennifer Ingersoll to Instructional Coach

Educational Preparation:

College/Technical	Degree/Certificate	Date Attained
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<u>Ball State University, Muncie IN</u>	<u>Graduate Coursework</u>	<u>2020-present</u>
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<u>Indiana Wesleyan University, Marion IN</u>	<u>Teacher Certification Program</u>	<u>Dec 2013</u>
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<u>Purdue University, Fort Wayne IN</u>	<u>B.S. Interpersonal Communication/Journalism</u>	<u>May 2012</u>
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Experience: Aug 2018-June 2021 - English/Language Arts Teacher, Belmont High School, Dacatur IN;
Social Studies Teacher, Kekionga Middle School, Fort Wayne IN; Feb-Jun 2014 - Language Arts
Interventionist, Lakeside Middle School, Fort Wayne IN; Jan-Feb 2014 - Substitute Teacher, Fort Wayne
Community Schools, Fort Wayne IN; Oct-Dec 2013 - Student Teacher, Northrup High School, Fort Wayne
IN.

Years of Related Experience: ~~8~~ Years 7 yrs

Salary Schedule Placement: Start Date:

B15-B29 Step 1 (FY21) August 19, 2021

Salary or Wage Rate: Date of Board Appointment:

\$57,600.00 (FY21) 56,037 June 23, 2021

FTE: 1.0 Days / Year: 190 Hours / Day: n/a

Contract Comments: _____

Interviewed by: Steven Dellinger-Pate, Jody Emerson, Amy Molina, Erin Mooney, Chris
Blackburn, Karen Liebermann, Daisy Scarzello, Hollis St Peter, JB Hilferty, Erin Wysolmerski

This candidate is recommended for employment by: Bryan Olkowski

Cc (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☒ UNION ☒ BUILDING PRINCIPAL

Interview
6/15 @ 2:30 pm

**Washington Central Unified Union School District
Employee Nomination Form**

Name: Matthew D Cecere

School: U-32

Employer: WCUUSD

Position: Social Studies Long-Term Substitute

Type: ☐ Permanent ☐ One-Year Non-Renewable ☐ Pro-Rated Non-Renewable ☒ Temporary

Contract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining Unit

Reason for vacancy: ☐ Resignation/Retirement ☒ Leave of Absence ☐ New Position

(If leave of absence or resignation, name of terminated employee: Christiana Martin

Educational Preparation:

College/Technical	Degree/Certificate	Date Attained
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Saint Michaels's College, Colchester VT

M.A.T. Teaching

May 2021

University of Vermont, Burlington VT

B.A. Classical Civilization/History

May 2018

Experience: Sep 2020-Apr 2021 - Student Teacher, Burlington High School, Burlington VT; 2014-2018 - Substitute Teacher/Tutor, Montpelier Public Schools, Montpelier VT; Summer 2016 - Intern, Vermont Historical Society Archive, Barre VT; Aug 2019-May 2020 - New Business Case Manager, National Life Group, Montpelier VT; Dec 2018-Aug 2019 - Customer Service Representative, BlueCross BlueShield of Vermont, Berlin VT; Fall 2018 - Volunteer, World Wide Opportunities on Organic Farms, Patras Greece; 2015-2018 - Volunteer, Vermont Historical Society Museum, Montpelier VT.

Years of Related Experience: 0 Years

Salary Schedule Placement:

M00 Step A

Start Date:

August 2021

Salary or Wage Rate:

\$47,559.00 (FY21)

Date of Board Appointment:

June 23, 2021

FTE: 1.0 Days / Year: 190 Hours / Day: n/a

Contract Comments: _____

Interviewed by: Steven Dellinger-Pate, Jody Emerson, Zachary Gonzalez, Alan Hefferon, Drew Junkins

This candidate is recommended for employment by: Bryan Olkowski

[Signature]

Cc (check as appropriate):

☒ PERSONNEL ☒ PAYROLL ☐ SPED ☒ UNION ☒ BUILDING PRINCIPAL

[Signature]

Washington Central Unified Union School District
Employee Nomination Form

60919

Name: Susanne Gann

School: WCUUSD Employer (if different): WCUUSD

Position: Business Administrator

Department/Area: Administration

Type: ☒ Permanent ☐ One-Year Non-Renewable ☐ Temporary

Contract: ☐ Faculty ☐ Educational Support Personnel ☒ Non-Bargaining Unit

Reason for vacancy: ☒ Resignation/Retirement ☐ Leave of Absence ☐ New Position

[If leave of absence or resignation, name of terminated employee: Lori Bibeau

Educational Preparation:

College	Degree	Date Attained
SNHU	BS Business Admin, cert in HR Mgmt	

Experience: High Mowing Seeds, Dir Acctg/HR 2015-2021, Addison NSU, Consulting Business Manager July-Nov 2014
Orleans SWSU, Business Manager 2011-2014, Town of Stowe, Asst Finance Manager/HR Coord 2004-2011
Spruce Mtn Inn Inc, Payroll/Benefits/Accts Pay Mgr 2001-2004, Kennemetal, Wage/Benefits Asst 1999-2001

Years of Related Experience: 10 yrs

Salary Schedule Placement:

Start Date:

Step

July 1, 2021

June 21, 2021 start for cross over with Lori - 8 days prorated salary of \$3065.13

Salary or Wage Rate:

Date of Board Appointment:

\$ 100,000.00

FTE: 1.0

Days / Year: 261

Hours / Day: 8

Interviewed by: Cat Fair, Flor Diaz-Smith, Michelle Ksepka, Virginia Breer, Lori Bibeau, Carla Messier

This candidate is recommended for employment by: Bryan Olkowski, Superintendent

cc: (check as appropriate):

☒ PERSONNEL

☒ PAYROLL

☐ SPED

☐ UNION

☐ BUILDING PRINCIPAL

Washington Central Unified Union School District
Employee Nomination Form

Name: Sarah Sprague

School: Doty Employer (if different): _____

Position: 0.2 teacher

Department/Area: Art

Type: ☒ Permanent

☐ One-Year Non-Renewable

☐ Temporary

Contract: ☒ Faculty

☐ Educational Support Personnel

☐ Non-Bargaining Unit

Reason for vacancy: ☐ Resignation/Retirement ☐ Leave of Absence ☐ New Position

(If leave of absence or resignation, name of terminated employee: _____)

Educational Preparation:

College

Uvm

Degree

BA Studio Art

Date Attained

2007

Johnson State

MA Education

2007

Experience: _____

Years of Related Experience: 14 yrs

Salary Schedule Placement:

m00-m14 Step "0"

Start Date:

August 2021

Salary or Wage Rate: \$69,911 Annual (FY21)

Date of Board Appointment: _____

\$13,982⁰⁰ (FY21)

FTE: 0.2

Days / Year: _____

Hours / Day: _____

Interviewed by: William Sprague

Y. Alkhus

This candidate is recommended for employment by: Bryan Okowski, Superintendent

cc: (check as appropriate):

☒ PERSONNEL

☒ PAYROLL

☐ SPED

☐ UNION

☐ BUILDING PRINCIPAL