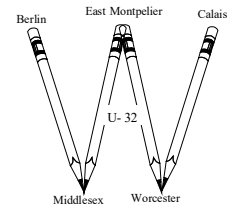


Washington Central Unified Union School District

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1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761



**Washington Central Unified Union School District
Community Forum
(IN-PERSON w/ Virtual Option)
Calais Elementary School
Gymnasium
321 Lightening Ridge Rd.
Plainfield, VT
12.7.22 6:15-8:30 PM**

**Option to Participate Virtually
Virtual Meeting Information**

<https://tinyurl.com/vc5wzt7u>

Meeting ID: 881 2132 0824

Passcode: 685420

Dial by Your Location: 1-929-205-6099

1. Community Forum 6:15-7:15 PM
 - 1.1. Presentation: Equity Scholar Program: Identifying Outcomes (Lucinda Garthwaite)
2. Call to Order 4 minutes
3. Central Vermont Career Center (CVCC) Budget Presentation (Jody Emerson) 20 minutes
-pg. 3
4. Superintendent Goal Presentation 15 minutes
5. Reports 15 minutes
 - 5.1. Approval of Prequalified Contractors for Parking Lot Project – pg. 14
 - 5.2. Approve New Teachers, Resignations, Leave of Absence, and Changes in FTE – pg. 16
6. Adjourn

NOTE: To ensure the board has time to conduct its business, the board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.

Washington Central Unified Union School District
WCUUSD Board Norms - Adopted November 18, 2020

- **Public input** –Notify the community about public forums and opportunities for public comment at board meetings.
- **Community involvement during regular meetings of the board** – Every meeting will include at least one opportunity for public comment. Public comment is an opportunity for board members to listen and ask clarifying questions. If a board member feels a concern raised in public comment warrants further board discussion, they may request that the issue be added to a future agenda.
- **Community dialogue** – The board may periodically schedule community forums that allow for dialogue, questions and answers from the board or the district leadership team.
- **Stay on time** – Start and end on time. The chair may appoint a time-keeper.
- **All voices will be heard** – Every board member gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation.
- **Reflection** –To allow time for reflection, the chair and agenda steering committee will plan time for complex or contentious issues to be discussed at more than one meeting before the board votes, except where a decision is urgent.
- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Role of the board** – At the end of each board meeting reflect on whether the board remained focused on its policy-making and oversight role during the meeting, rather than operational details that are the responsibility of leadership team.
- **Respect each other** – Listen, allow others to be heard, share concerns, assume positive intentions, be present, and celebrate successes.

Agenda Section	Examples	Role/Responsibility	Description
Call to Order	n/a	Board Chair or designee	Formal opening to meeting. Superintendent calls to order during annual reorganization
Public Comment			Opportunity for public comment on items not on the agenda. Board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.
Executive Session	Personnel Student Matter Negotiations		Only for discussion of items covered in VSA §313. Formal actions not taken in Executive Session
Reports to the Board	Superintendent/ COLT Student Report	Administration	Both regular/recurring reports and one-time reports happen here. One-time reports are determined by the Board workplan or requested by the will of the Board. Generally, reports invite clarifying questions but not formal discussion/action
Committee Reports	Finance Policy Education Quality	Board	Chair of the committee reports on substance of most recent committee meeting. Generally, reports invite clarifying questions; any discussion or action items would be listed in the respective section of the agenda
Discussion Items		Board with input from administration	Items on the agenda specifically for discussion of the Board. Chair can seek input from audience during discussions. Generally not intended for action (although nothing prevents the Board from taking an action)
Action Items	Personnel approvals	Board	Items formally on the agenda for Board action. Discussion can occur after a motion is on the table
Consent Agenda	Board Orders Minutes	Board	Designed for items that need proforma approval and/or are sufficiently routine. Board acts on all items in the Consent agenda and does not discuss any item unless it is pulled out during Agenda Adjustments



CVCCSD Budget Overview

Fiscal Year 2024

Education that works.

Based in the heart of Vermont, the Central Vermont Career Center has served students throughout the Green Mountain State since 1969. Through a progressive outlook on education and the professional opportunities of a career-based education, our students learn the skills that lead to lifetime careers and academic excellence for a 21st century world.



Budget Development

A close-up, side-profile photograph of a man with a beard, wearing a camouflage-patterned cap and blue safety glasses. He is focused on a task, with his hands near a dark, metallic surface that appears to be part of a machine or equipment. The background is dark and out of focus.

As part of the District's ongoing effort to create a more equitable school system for students, families, and staff, we work to create an Equitable Budgeting and Staffing Model and annual process for allocating funding to our schools. Our goal is twofold:

1. Resources, including money, time, qualified staff, appropriate facilities, materials, instructional hardware and software, and academic and other supports – must be distributed in ways to ensure that all students achieve high academic standards;
2. To increase transparency and community participation in the [budget development process](#).

Conditions That Affect Budget Development for FY24

1. Student-Related Issues:

- CVCCSD class sizes (level and fairly predictable)
- Classroom Space Maximization
- Full-Day Schedule
- Introduction of General Education Teachers

2. State Regulations:

- State funded (Base Education Rate) FY24 announced at \$(INSERT \$\$) FY23 final rate was \$11,247.00; the announced rate is \$ higher or % higher.
- School Health Insurance/Benefits - projected 12.6% increase.

3. Economy:

- Increased liability insurances projected 7-9% increase.
- Exorbitant supply costs



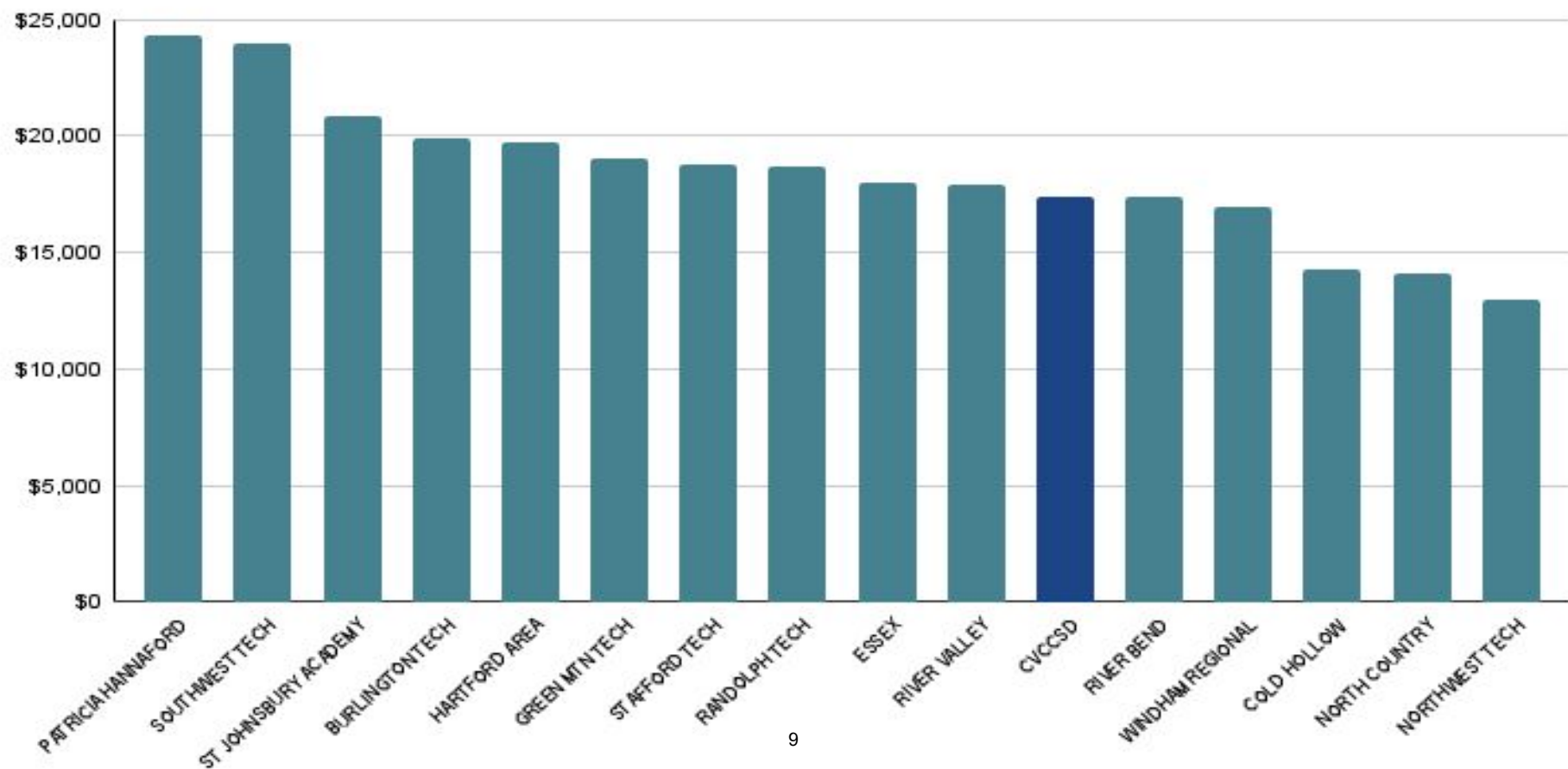
FY 24 Budget Facts



- Includes salary increases, as recommended by board, negotiated in Collective Bargaining Agreement (s).
- Health insurance premium increase projected at 12.7%.
- Add 2 FTE teacher(s) for classroom and/or academic support as we move to keep students here at CVCC for the full school day.
- Small line by line adjustments based on historical spending.
- Tuition (as announced)
 - FY22 144.19 FTEs
 - FY23 155.45 FTEs
 - FY24 160 FTEs (estimate)

		CVCC Enrollment			
		as of October 15 of Fiscal Year			
Program	FY22		FY23		FY24
	FTE	Headcount	FTE	Headcount	(Capacity, projected)
Automotive	18	18	14	14	16
Baking & Culinary	19	19	14	14	14
Building Trades	17	17	21	21	16
Cosmetology I			15	15	16
Cosmetology II	25	27	9	14	16
Design & Fabrication	0	0	3	3	10
Digital Media Arts	18	18	20	20	20
DMA II	3	4	9	10	10
Electrical	21	21	21	21	16
Emergency Services 1	12	12	10	10	14
Emergency Services 2	0	0	2	2	10
Exploratory	21	21	25	25	24
Medical Professions	7	7	10	10	12
Natural Resources	10	10	12	12	13
Plumbing & Heating	23	23	19	19	16
			8		
Totals	194	197	204	210	223

CTE Center Tuition Rates 22/23



Tuition - Actual cost of sending a student to CVCC

\$19,820 Anticipated Announced Tuition Amount (increase of 15%)

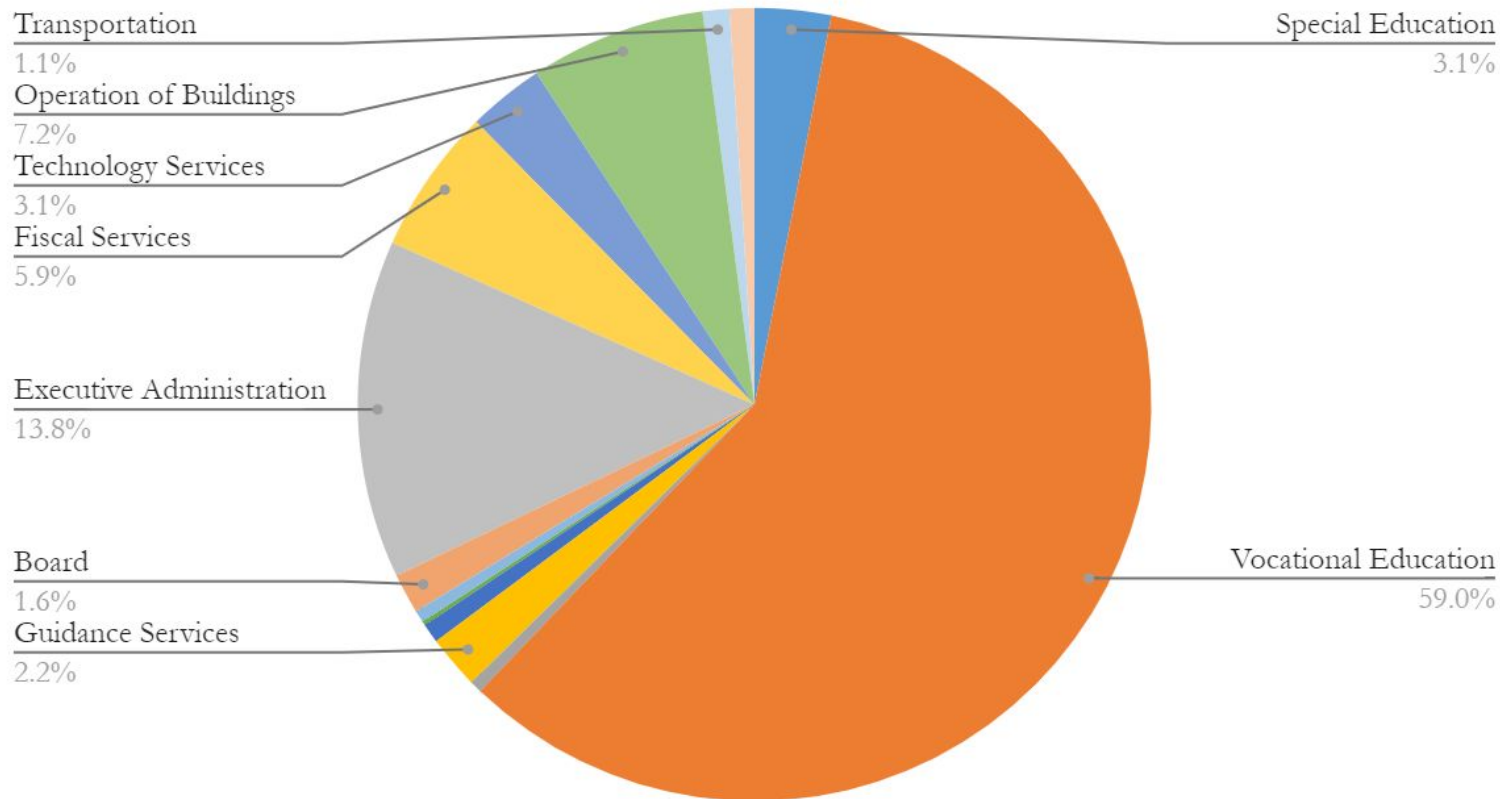
Less Revenues from Voc. Ed. Support Grant, State Tuition Reduction Grant, and
State Salary Assistance Grants paid directly to CVCCSD

\$9,350 Anticipated Sending School Tuition per FTE

While CVCCSD will be educating your students for the full day, as a sending school, you will still retain a portion of your own funding for each student.

(i.e., if tuition at your school is \$20,000, you still retain \$10,650 in tuition dollars for each student sent to CVCC)

Budget by Function



FY24 Revenue Sources

1331 Tuition Students/Adults	\$ 30,000
3113 Voc Ed Support Grant	\$ 1,675,133
3305 State-Tuition Reduction	\$ 673,904
3309 State - Salary Assist.-Coop Coord.	\$ 26,250
3310 State - Salary Assist.-Guid. Coord.	\$ 34,000
3312 State - Salary Assist. - Voc. Dir.	\$ 60,000
3312 State - Salary Assist. - Assist Voc. Dir.	\$ 31,500
Balance Brought Forward	\$ -
Business Revenue	
(Automotive/Cosmo/Baking/Culinary)	<u>\$ 12,000</u>
Total Other Revenues	\$ 2,542,787
 Amount to be raised by tuitions	 \$ 1,496,070

VOTE!!

Thank you for

- Supporting the development of the Central Vermont Career Center School District.
- Preparing students for both career and college by giving them the skills for success in both.
- Supporting the Vermont workforce and economy.

Please continue your support of the Central Vermont Career Center.

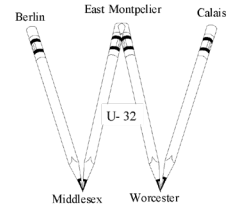


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Meagan Roy Ed.D.
Superintendent



TO: WCUUSD Finance Committee & School Board
FROM: Susanne Gann, WCUUSD Business Administrator
Chris O'Brien, Director of Facilities
RE: Approve Prequalified Contractors for Parking Lot and Sidewalk Replacement Project
DATE: December 2, 2022

Summary: Contractors were invited to submit proposals for prequalification for the U-32 Parking Lot and Sidewalk replacement project. The request was also advertised in the Times Argus and Works in Progress to ensure the maximum number of contractors able to bid on the project. Seven of the invited contractors responded, one invited contractor formally declined, one responded to the advertisements. Our Project Manager, Bill Ford, Kevin Worden and Mark DeCrescente of Engineering Ventures, David Hannigan, U-32 Director of Buildings and Grounds and Chris O'Brien, WCUUSD Director of Facilities met to review the submissions. The recommendation of the group is that we pre-qualify the eight contractors that submitted (listed below).

Contact	Company Name	Address	Phone #
Tim Cole	Dirt Tech Company, L.L.C.	68 Champlain Drive Colchester, VT 05446	802-399-2068
Kenneth A. Pidgeon	Engineers Construction, Inc.	PO Box 2187 Williston, VT 05495	802-863-6389
Mark Farrington	Farrington Construction Co., Inc.	4724 Spear St. Shelburne, VT 05482	802-985-8669

Greg Tatro	G.W. Tatro Construction, Inc.	PO Box 339 Jeffersonville, VT 05464	802-644-8875
Jeff Hutchins	J. Hutchins, Inc.	88 Rogers Lane Richmond, VT 05477	802-434-3500
Eric Boyden	J.A. McDonald, Inc.	PO Box 132 Lyndon Center, VT 05850	802-626-5201
Travis Kingsbury	Kingsbury Companies	58 Center Rd. Middlesex, VT 05602	802-496-2205
Scott Ireland	S.D. Ireland Brothers Corporation	193 Industrial Avenue Williston, VT 05495	802-863-6222

Recommended Board Action: The Board prequalifies: Dirt Tech Company, LLC, Engineers Construction, Inc., Farrington Construction Co. Inc., G.W. Tatro Construction, Inc., J. Hutchins, Inc., J.A. McDonald, Inc., Kingsbury Companies and S.D. Ireland Brothers Corporation as bidders for the U-32 Parking Lot and Sidewalk replacement project.

WCUUSD School Board
Superintendent Personnel Summary and
Recommendations (as December 2, 2022)

- 1. New Teacher Nominations (for 22-23 school year)**
- 2. Retirement**
- 3. Resignations**
- 4. Extended Leave of Absence Request**
- 5. Change in FTE**
- 6. Long Term Substitutes (22-23 School Year)**
Alex Donelson – U-32 Math Long Term Substitute
- 7. Change in Position (22-23)**

72003

Washington Central Unified Union School District Employee Nomination Form

Name: Alexander A DonelsonSchool: U-32Employer: WCUUSDPosition: Math Long-Term SubstituteType: ☐ Permanent ☐ One-Year Non-Renewable ☐ Pro-Rated Non-Renewable ☒ TemporaryContract: ☒ Faculty ☐ Educational Support Personnel ☐ Non-Bargaining UnitReason for vacancy: ☐ Resignation/Retirement ☒ Leave of Absence ☐ New Position[If leave of absence or resignation, name of terminated employee: J Kiefer / K McCann

Educational Preparation:

College/Technical

Degree/Certificate

Date Attained

Iowa State University, Ames IAB.S. BiochemistryMay 2018

Experience: Feb 2022-present - HS Building Substitute, Burlington High School, Burlington VT; Apr-Nov 2021 - Trail Crew Member, State Trail Crew, State of Vermont, Barre VT; Sep 2020-Mar 2021 - Crew Member, Arizona Conservation Corps, Flagstaff AZ; Dec 2018-Aug 2020 - 1st Assistant Manager, Culver's, Pella IA; May-Aug 2018 - Intern Reporter, Iowa Public Radio, Des Moines IA.

Years of Related Experience: 0 Years

Salary Schedule Placement:

Start Date:

B00-B14 Step A

Salary or Wage Rate:

Date of Board Appointment:

\$247.14 Per Diem (\$46,957.00)FTE: 1.0Days / Year: Per Diem

Hours / Day: _____

Contract Comments: _____

Interviewed by: Steven Dellinger-Pate, Drew JunkinsThis candidate is recommended for employment by: Meagan Roy

Cc (check as appropriate):

☒ PERSONNEL☒ PAYROLL☐ SPED☐ UNION☒ BUILDING PRINCIPAL

☒ Emergency License (Applied 11/21/22)
2-11 (18+ credits req)