

Amanda-Clearcreek Local School District
Board of Education Minutes
March 15, 2023
7:30 pm
Room 1100
Cafeteria Committee
Room 1100 6:30 pm
Mr. Sharp & Dr. Buckley

1. Opening of Public Session

- a. Call to Order and Roll Call 7:36PM
- b. Pledge of Allegiance led by Kyle Sharp
- c. Approval of agenda as presented with changes - remove item 5B; add Step 7 to Item 5D; and add FY23 and FY24 to Item 5E. **053.23**

| Motion | | Pinkstock | | Second | | Buckley | | | |
|--------|----------------|-----------|------------------|--------|-------------|---------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

2. Communications

- a. Public Participation
 - Shawn Rittenger - Stoutsville Ohio - finds mismanagement of resources within the district. He sat on the committee to develop goals preCovid - retain high quality staff; would like higher paid teachers and staff - AC is the lowest in the area. Mr. Rittenger would like a policy on carry over funds. He asks the board to think about teacher pay, the students are not being properly educated.
 - Peter Smith and Boston Fowler - FFA - reported on activities of the FFA throughout the month and moving forward. State speaking contest took place and three of the members placed. Ag Breakfast on April 6th. FFA members thank the school board for its continued support.
- b. Student Liaison Report - none
- c. Cafeteria Committee Update - Kyle Sharp presented information from the Food Service Committee meeting which was held prior to the board meeting at 6:30pm in Room 1100. In attendance were Dr. Buckley, Kyle Sharp, Dr. Edwards, Lana Fairchild, Kimberly Dum and Mr. Dum. Ms. Dum presented a report highlighting the food services profit and loss. And she reviewed total lunches and breakfasts served. 59% 3-12 Lunch participation. Free and Reduced Lunches percentages are up for this year. We will allow payroll deduction for staff lunches. ODE Reviews won't be done until May or June. Food Service Inspections – dishwasher at 3-12 is not getting to temp (180 degrees). Mrs. Dum would like to create a Head Cook position at the K-2 building and would like an increase in salary for the Food Service Supervisor.
- d. Student Achievement Liaison Report (Mrs. Pinkstock) - There is nothing new to report.
- e. Legislative Liaison Report - Mrs. Young reported that there are many bills still in committee
- f. Building Principals Reports (Preschool, Primary, Elementary, Middle, High)

Michelle Fraley - Primary

- First grade had a wonderful field trip today to COSI
- Friday- Report Cards, KISS Breakfast, Chicka Boom Awards (We will not have a fourth 9 weeks because ALL students have met this goal)!
- Teacher of the Month- Abbey Gaal
- Support Staff of the Month- Ashley Adair
- PTO, Staff and volunteers for their hard work with the carnival last week
- 47 days of HARD WORK left to grow our students

Mike Brosovich - Elementary

- Teacher of the Month - January - Mrs. Strawser
- Teacher of the Month - February - Mrs. Young
- STAR Testing window wraps up this week. 3rd Graders - are taking their Terra Nova Assessments - we are excited to see our student growth this past nine weeks.
- FFA already mentioned Math and Science Night - thank you to them and our teachers for helping with stations.
- Thank you to the PTO for putting the Carnival on. This was a great event attended by many.

Aimee Cochran - Middle School

- Band / Choir Concerts
 - The 6th and 7th/8th grade band members and 6-8 choir members performed last week for the winter concerts. Congratulations to all students who performed and demonstrated their musical talent.
- Grade Cards
 - Grade cards will be distributed to students on Friday. The 4th Quarter, and final quarter for the 22-23 school year started on Monday
- Quality Points Letters
 - With the finalization of grades, quality point letters will be sent to parents/guardians of students who are in jeopardy of failing.
- Algebra Prognosis Testing
 - Current 6th and 7th grade students were able to participate in the Algebra Screener on Monday. These assessments will be scored in the near future, and parents/guardians will receive a letter regarding their student's performance.
- "Rock Your Socks"
 - Next Tuesday, middle school students and staff will be encouraged to participate in the "Rock Your Socks" event to support Down Syndrome Awareness.

Billy Dennis - High School

- NHS Tapping this evening
- Report cards going home this week. We are also reviewing quality points and will be contacting those in need of assistance and making arrangements to help students in need gain credit in these last weeks of school as well as the possible need for summer school.
- We are in the middle of Hope Week which will culminate in the annual pie in the face with all proceeds going to Fairfield County 211 which connects people in need with services
- Congratulations to the February Aces of the Month. Tucker Shamblin, Zach Taylor, Haley Robinson, Jesse Spangler, Toni Patterson, Noah Chambers, and Harley Devaney. Also, congratulations to Madelyn Anderson.
- Congratulations to Mr. Wright on being selected the February Staff Member of the Month.
- ACHS Incentive trip to the Chiller on Friday, March 31.

| | | | | | | | | | |
|---|----------------|---|------------------|---|-------------|---|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |
|---|----------------|---|------------------|---|-------------|---|--------------|---|--------------|

b. Approve the following Instruction Aides to support the Soaring Stars Afterschool Program **058.23**

- i. Christa Wascher, Instructional Aide
- ii. Angelic Cline, Instructional Aide

| | | | | | | | | | |
|--------|----------------|---------|------------------|--------|-------------|------|--------------|---|--------------|
| Motion | | Buckley | | Second | | Saum | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

c. Approve classified substitutes for 2022-2023 **059.23**

- i. Taylor Woods, Educational Aide

| | | | | | | | | | |
|--------|----------------|-----------|------------------|--------|-------------|-------|--------------|---|--------------|
| Motion | | Pinkstock | | Second | | Young | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

d. Approve certified personnel for 2023-2024 **060.23**

- i. Lindsay Landy, School Psychologist

| | | | | | | | | | |
|--------|----------------|---------|------------------|--------|-------------|------|--------------|---|--------------|
| Motion | | Buckley | | Second | | Saum | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

e. Approve 10 extended service days in FY23 and FY24 for Lindsay Landy, School Psychologist **061.23**

| | | | | | | | | | |
|--------|----------------|-----------|------------------|--------|-------------|-------|--------------|---|--------------|
| Motion | | Pinkstock | | Second | | Young | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

f. Approve supplemental employment for 2022-2023 **062.23**

- i. Jennifer Blosser, Spring Game Manager, Step 5, \$1,798

g. Approve supplemental employment for 2023-2024

- i. Kourtney Meyer, High School Band Director, Step 17
- ii. Bailey Opperman, Varsity Girls Soccer, Step 8
- iii. Shannon Osborne, Varsity Cheerleading Advisor, Step 4
- iv. Zoe Pickett, Middle School Cross Country, Step 1
- v. Amber Williams, Reserve Cheerleading Advisor, Step 0
- vi. Kyle Wright, Varsity Cross Country, Step 2

The Board has offered the following positions to those employees of the district who have a license and no such employee qualified for these positions accepted them. Further, these positions were advertised as available to any individual with a license who is qualified to fill them and is not employed by the Board.

- i. Jodi Good, Varsity Volleyball, Step 5
- ii. Jeffrey Schubert, Varsity Boys Soccer, Step 7
- iii. Travis Stone, Varsity Golf, Step 1

- iv. Jacob Shamblin, Reserve Boys Soccer, Step 1
- v. Rodney Hook, 7th Grade Volleyball, Step 1
- vi. Alyssa Jenkins, 8th Grade Volleyball, Step 5
- vii. Kristin Ross, Reserve Volleyball, Step 2

| Motion | | Young | | Second | | Pinkstock | | | |
|--------|----------------|-------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- h. Approve Volunteers for 2022-2023 **063.23**

Classroom Volunteers

- i. **(Attachment #6 pg.)**

Athletic Volunteers

- i. Zoe Pickett, Varsity Track
- ii. Kyle Wright, Varsity Track

| Motion | | Saum | | Second | | Buckley | | | |
|--------|----------------|------|------------------|--------|-------------|---------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- i. Approve Volunteers for 2023-2024 **064.23**

Athletic Volunteers

- i. Ian Heaston, Middle School Volleyball

| Motion | | Pinkstock | | Second | | Young | | | |
|--------|----------------|-----------|------------------|--------|-------------|-------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

6. Old Business

- a. Approve three-year agreement with Varsity Brands Impact Program **(Attachment #7 pgs.)** **065.23**

| Motion | | Young | | Second | | Pinkstock | | | |
|--------|----------------|-------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

7. New Business

- a. Resolution to authorize contract for purchase of electric buses **(Attachment #8 pgs.)** **066.23**

The Superintendent recommends authorizing an Agreement with Ohio Machinery Company for the purchase of Two (2) Electric Buses.

Rationale:

- 1. *The Board has identified a need to purchase electric buses to reduce its fuel and maintenance costs.*

2. *R.C. 167.081 permits the District to participate in a contract entered into by a council of governments in accordance with the requirements of that section without the need to engage in competitive bidding.*
3. *The District is a member of META Solutions (“META”), a council of governments.*
4. *Ohio Machinery Company was selected by META as a vendor for school bus purchase for META’s members in accordance with the requirements of R.C. 167.081 and the competitive procurement process provided in R.C. 9.33 et seq.*
5. *Additionally, the procurement of Ohio Machinery Company satisfies the requirements of the Uniform Guidance under federal law; specifically, 2 C.F.R. § 200.318(e) encourages the District to utilize cooperative purchasing and META’s procurement of Ohio Machinery Company in accordance with the competitive procurement process provided in R.C. 9.33 et seq. likewise meets the competitive proposal requirement of 2 C.F.R. § 200.320(b)(2).*
6. *Ohio Machinery Company has prepared a pricing proposal to provide two (2) electric buses not to exceed \$782,590.00 based on the unit pricing established by the agreement with META in accordance with R.C. 167.081.*
7. *Based on the price proposal submitted by Ohio Machinery Company an Intent to Purchase Letter will be prepared.*

The Board of Education resolves as follows:

1. *The Board approves an Agreement with Ohio Machinery Company to provide two (2) electric buses in an amount not to exceed \$782,590.00.*
2. *The Board hereby authorizes the Board President, Superintendent, and Treasurer, to execute the Agreement and the corresponding Intent to Purchase and any related documents on behalf of the Board.*

| Motion | | Buckley | | Second | | Pinkstock | | | |
|--------|----------------|---------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

b. Resolution Authorizing Contract with Veregy for the Electric Vehicle Charging Infrastructure Project (Attachment #9 pgs.) 067.23

The Superintendent and Treasurer recommend contracting with Veregy (the “Contractor”) for the Electric Vehicle Charging Infrastructure Project (the “Project”). The Superintendent requests authority for the Superintendent and Treasurer to negotiate and enter into an agreement with the Contractor for the Project

Background

- i. *The District has identified a need to install electric vehicle charging infrastructure to allow for the use of electric buses.*
- ii. *The District requires the services of a contractor to supply the materials and provide the necessary services to install the electric vehicle charging infrastructure*
- iii. *The District anticipates using federal grant funds to pay for a portion or all of the Project.*
- iv. *The work for the Project is outside the statutory bidding requirements for public school districts under Section 3313.46 of the Ohio Revised Code, as the work does not involve a school building.*
- v. *The District solicited price quotations from an adequate number of qualified offerors pursuant to 2 C.F.R. 200.320(b)(2). However, only one Contractor submitted a proposal.*

- vi. The Superintendent and the Treasurer recommend the proposal provided by the Contractor as the proposal that is most advantageous to the District.
- vii. The Superintendent and the Treasurer request authority to negotiate an agreement with the Contractor for the Project and to execute the agreement and any associated documents at the satisfactory conclusion of negotiations in an amount not to exceed \$285,999.
- viii. The Superintendent and Treasurer also request authority to enter into change orders on behalf of the Board in a total amount not to exceed 10% of the Contract Sum. Change orders in excess of that amount, individually or in the aggregate, will be brought to the Board for its approval.

The Board of Education resolves as follows:

The Board authorizes the Superintendent and Treasurer to work with other administrators and legal counsel to negotiate an agreement with the Contractor for the Project, and to execute the agreement and associated documents at the satisfactory conclusion of negotiations in an amount not to exceed \$285,999 on the Board's behalf.

The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in a total amount not to exceed 10% of the Contract Sum; should a change order exceed this amount individually or in the aggregate of change orders for the work, the change order will be brought to the Board for approval prior to the work associated with the change order being performed.

| Motion | | Young | | Second | | Pinkstock | | | |
|--------|----------------|-------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

c. Resolution regarding substitute teachers for 2022-2023

068.23

WHEREAS, H.B. 583 authorizes the Amanda-Clearcreek Local Board of Education to “employ an individual who does not hold a post-secondary degree as a substitute teacher, for the 2022-2023 and 2023-2024 school years only, provided that the individual:

- i. meets the district's or school's own set of educational requirements;*
- ii. is deemed to be of good moral character; and*
- iii. successfully completes criminal record check as prescribed in section 3319.39 of the Revised Code.”*

NOW THEREFORE BE IT RESOLVED that the Amanda-Clearcreek Local Board of Education, pursuant to H.B. 583, hereby declares that the District will use the following set of educational requirements for the hiring of substitute teachers, who do not hold a post-secondary degree, during the 2022-2023 and 2023-2024 school years:

High School diploma and a combination of education and/or employment experience that qualifies the applicant as a substitute in the judgment of the Superintendent/Designee.

BE IT FURTHER RESOLVED, this Board of Education authorizes its administrators to recommend for employment substitute teachers who meet the criteria set forth above for the 2022-2023 and 2023-2024 school years only; and

BE IT FURTHER RESOLVED, this Board of Education Resolution shall automatically expire June 30, 2024.

| | | | | | | | | | |
|--------|---------|-----------|-----------|--------|------|---------|-------|---|-------|
| Motion | | Pinkstock | | Second | | Buckley | | | |
| Y | Buckley | Y | Pinkstock | Y | Saum | Y | Sharp | Y | Young |

d. Resolution to Establish 070 Capital Project Fund (**Attachment #10 pgs.)**

069.23

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), the board of education of a school district may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district; and

WHEREAS, the Board desires to establish and maintain a capital projects fund for the purpose of accumulating resources for the acquisition, construction, and/or improvement of fixed assets necessary to meet the future capital needs of the School District, including constructing improvements pursuant to the Board’s master facilities plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District, Fairfield County, Ohio, that:

Section 1. The Board hereby establishes a capital projects fund (the “Capital Projects Fund”) to be used for the purpose of accumulating resources for the acquisition, construction, and/or improvement of fixed assets (within the meaning of Ohio Revised Code Section 5705.13(C)) necessary to meet the future capital needs of the School District, including but not limited to constructing facilities, improvements, and additions pursuant to the Board’s master facilities plan and furnishing and equipping the same. The Capital Projects Fund (USAS 070) shall be funded over a maximum period of ten (10) years by periodic transfers at the discretion of the Board from the School District’s General Fund (USAS 001) and by transfers of other amounts from such funds and sources as the Board may determine from time to time, which transfers by separate resolutions of the Board shall determine the amount of money to be accumulated for the aforementioned purposes.

Section 2. If the School District has not entered into a contract for the acquisition, construction, or improvement of fixed assets relating to the Capital Projects Fund during a period of ten (10) years after the date of this Resolution, then the Treasurer shall return such monies to the fund or funds from which they originated or to the fund that originally was intended to receive such monies.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

| | | | | | | | | | |
|--------|--|-------|--|--------|--|---------|--|--|--|
| Motion | | Young | | Second | | Buckley | | | |
|--------|--|-------|--|--------|--|---------|--|--|--|

| | | | | | | | | | |
|---|----------------|---|------------------|---|-------------|---|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |
|---|----------------|---|------------------|---|-------------|---|--------------|---|--------------|

- e. Approve contract with Building Operation Strategies, LLC to serve as a consultant for District Representative Services. **(Attachment #11 pgs.)** **070.23**

| | | | | | | | | | |
|--------|----------------|-------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Motion | | Young | | Second | | Pinkstock | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- f. Approve META Master Service Agreement, Schedule I and Schedule II, Master Service Agreement and the Constitution. **(Attachments #12-15 pgs.)** **071.23**

| | | | | | | | | | |
|--------|----------------|-------|------------------|--------|-------------|---------|--------------|---|--------------|
| Motion | | Young | | Second | | Buckley | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- g. Approve FFA trip to the 2023 Washington Leadership Conference July 18, 2023 - July 23, 2023. **(Attachment #16 pg.)** **072.23**

| | | | | | | | | | |
|--------|----------------|------|------------------|--------|-------------|-------|--------------|---|--------------|
| Motion | | Saum | | Second | | Young | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- h. Approve Class of 2024 Washington D.C. Trip November 1-4, 2023. **073.23**

| | | | | | | | | | |
|--------|----------------|-----------|------------------|--------|-------------|-------|--------------|---|--------------|
| Motion | | Pinkstock | | Second | | Young | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- i. Approve the creation of 1 teaching position at Amanda-Clearcreek Primary and 1 teaching position at Amanda-Clearcreek Elementary for the 2023-2024 academic year. **074.23**

| | | | | | | | | | |
|--------|----------------|-----------|------------------|--------|-------------|---------|--------------|---|--------------|
| Motion | | Pinkstock | | Second | | Buckley | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

- j. Approve staff leave without pay: **075.23**

- i. Ashley Boso, 2/7/23 Half Day and 2/8/23
- ii. Megan Furrow, 2/2/23
- iii. Aubrey Hart, 1/30/23, 2/1/23, 2/2/23, 2/3/23
- iv. Rachele Hultz, 2/7/23 Half Day
- v. Lisa Knight, 3/2/23, 3/3/23
- vi. Jennifer Lederle, 2/16/22
- vii. Kennie Smith, 2/3/23
- viii. Robin Yingling, 2/24/23

| | | | | | | | | | |
|--------|----------------|---------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Motion | | Buckley | | Second | | Pinkstock | | | |
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

8. Board Discussion

- a. Policy BDDA - Notification of Meetings (**Attachment #17 pgs.**)
- b. AD Salary Discussion
- c. Band Uniforms
- d. Student Instructional Day for 23-24
- e. Aces Digital Academy Conversation

9. Executive Session

076.23

- a. Approve motion to enter into executive session to consider the employment of a public employee.

Time Entering: 9 : 40 pm

| Motion | | Pinkstock | | Second | | Young | | | |
|--------|----------------|-----------|------------------|--------|-------------|-------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

Time Exiting: 10 : 23 pm

- 10. Approve motion to move AD salary schedule to Supervisor schedule with 220 days starting FY24**

077.23

| Motion | | Buckley | | Second | | Pinkstock | | | |
|--------|----------------|---------|------------------|--------|-------------|-----------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

11. Motion for Adjournment

Time Adjourned 10:24pm

| Motion | | Pinkstock | | Second | | Saum | | | |
|--------|----------------|-----------|------------------|--------|-------------|------|--------------|---|--------------|
| Y | <i>Buckley</i> | Y | <i>Pinkstock</i> | Y | <i>Saum</i> | Y | <i>Sharp</i> | Y | <i>Young</i> |

Kyle Sharp, President

Lana Fairchild, Treasurer/CFO