



**INFORMAL BID PROJECT PACKET**

Public Works Projects under the  
California Uniform Public Construction Cost Accounting Act  
(CUPCCAA)

**COST PROPOSAL**

Between \$60,000 - \$200,000

Return Proposal to: \_\_\_\_\_  
LUSD Project Manager Name

DISTRICT COMPLETE

DESCRIPTION / SCOPE OF WORK

Walk-Through Date/Time: \_\_\_\_\_ Required: **YES**  
 Projected Project Start Date: \_\_\_\_\_ Bonds Required: **YES** *submit at award*  
 Estimated Time of Completion: \_\_\_\_\_

Please provide detailed quote and attach to this small project packet.. Do not include federal excise tax. If sales tax applies, show as separate item. Attach additional paperwork if necessary.

The undersigned declares under penalty of perjury under the laws of the state of California that the representations made in this proposal are true and correct.

CONTRACTOR COMPLETE

Name of Firm	Print Name
Address	Date
City                      State                      Zip	Contractor License No.                      Type                      Expiration Date
Telephone	DIR Number                      Expiration Date

***For District Use Only***

- |   |   |
|---|---|
| <input type="checkbox"/> Public Project<br>PWC100 required<br>CPR and upload required | <input type="checkbox"/> Maintenance Work<br>PWC100 required<br>CPR and upload required |
|---|---|

<input type="checkbox"/> Proposal Accepted _____ <input type="checkbox"/> CSA on file _____ <input type="checkbox"/> Valid CSLB _____ <input type="checkbox"/> Valid DIR _____	<input type="checkbox"/> PWC 100 _____ <input type="checkbox"/> Bonds _____ <input type="checkbox"/> Req # _____ <input type="checkbox"/> PO # _____	<input type="checkbox"/> NOC _____ <input type="checkbox"/> Board _____ <input type="checkbox"/> Final Pmt _____ <input type="checkbox"/> _____
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## **Award of Contract**

Award of contract is subject to valid Contractor's Standard Agreement on file with required certificates of insurance. A proposal or bid shall not be accepted nor any contractor or subcontract entered into without proof of the contractor or subcontractor's current registration to perform public work.

General Terms and Conditions are incorporated into the Contractor's Standard Agreement and are available on the internet at

<https://resources.finalsite.net/images/v1551296001/lodiusdnet/pcvz1wellclxeamsponu/CUPCCAAGeneralTermsandConditions2019ADA.pdf> and may be downloaded and printed for your files.

No work or services should be provided prior to receiving an authorized contract (purchase order). The District is not obligated to make any payments on any agreement prior to authorizing and executing a contract. For work satisfactorily performed and after receipt of a property documents and submitted application for payment, *payment for the work shall be made in a lump sum within 45 days after the District's Governing Board's written acceptance of the work.*

## **Public Works Projects Over \$1,000 - Prevailing Wages Must be Paid**

The project is a public works project subject to California Labor Code section 1770 et seq., The Director of Industrial Relations has determined the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the work is to be performed, for each craft, classification or type of worker needed to execute this contract. Per diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, apprenticeship or other training programs, and similar purposes. Copies of the rates are on file at the District's principal office. The rate of prevailing wage for any craft, classification or type of workmanship to be employed on this Project is the rate established by the applicable collective bargaining agreement which rate so provided is hereby adopted by reference and shall be effective for the life of this Agreement or until the Director of the Department of Industrial Relations determines that another rate be adopted. It shall be mandatory upon the selected contractor and on any subcontractor to pay not less than the said specified rates to all workers employed in the execution of this contract. Contractor shall post on site all required job site notices as prescribed by law or regulation.

A public works project under Labor Code section 1720(a) means:

- Construction, alteration, demolition, installation, or repair work done under contract and paid in whole or in part out of public funds.
- It can include preconstruction and post-construction activities related to a public works project.

Maintenance work under Public Contract Code section 22002(d) means:

- Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operating facility for its intended purposes.
- Minor repainting
- Resurfacing of streets and highways at less than one inch.
- Landscape, maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems.
- Work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems.

Anyone working on a public works project over \$1,000 must be paid prevailing wages as determined by DIR.

Projects of \$30,000 or more must meet DIR's apprenticeship requirements. Failure to comply with public works requirements can result in civil penalties, criminal prosecution, or both.

# INDEPENDENT CONTRACTOR STUDENT CONTACT FORM

Contractor Name: \_\_\_\_\_

Supervisor/Foreman Name: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Location of Work: \_\_\_\_\_ Hours of Work: \_\_\_\_\_

Length of Time on Grounds: \_\_\_\_\_

Number of Employees on the Job: \_\_\_\_\_

*check one*

Yes    No    Employees will have more than limited contact with students as determined by District or if by Contractor, please explain:

\_\_\_\_\_  
\_\_\_\_\_

If yes, the following steps will be taken to ensure student safety (check):

A physical barrier will be installed at the worksite to limit contact with pupils.

Employees will be continually monitored and supervised by an employee who has not been convicted of a violent or serious felony.

Name of Supervising Employee:

\_\_\_\_\_

Date of Department of Justice verification that supervising employee has not been convicted of a violent or serious felony:

\_\_\_\_\_

Name of employee who is the custodian of the Department of Justice verification information:

\_\_\_\_\_

District agrees: Employees will be surveilled by District's personnel.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

*Note: This document must be executed and submitted with the Proposal*