



# Minutes, Suffield Elementary PTO

Courtney Vincent, Nicole Thorogood, Laura Zinnen, Kayla Nadeau,

Laura Champagne, Diane DellAngelo, Sarah Fontaine

Meeting Date: Monday, April 3, 7:00pm

Meeting Location: ZOOM

1. President's report: Courtney
  - a. Principal Meeting Overview - April meeting is Thurs 4/6, updates will be sent after will talk to them about field day, and will get update to us.
  - b. Spring "Staff Appreciation" - Kayla researching - probably a jam from Made By LLC - 4oz
  - c. Field Day - TBD
  - d. 5<sup>th</sup> Grade Shirts - TBD
  - e. 2023/2024 Board
    - i. President
    - ii. Accounts Payable
    - iii. Treasurer
    - iv. Enrichment Co Chair
  
2. Vice President's Report - Nicole & Laura
  - a. Spring Activities:
    - i. Munsons (Courtney)- Profit update - about \$1000 in profit
    - ii. Clothing Drive - (Melissa organizing) call company and get it organized
    - iii. Spring Merchandise (Laura) about 31 orders so far - it is open until 4/9
    - iv. Ice Cream Fundraiser at Hilltop (Kayla) - Sunday May 7 - 10% of all sales to PTO that day
    - v. T J Burritos – 6/13 (Nicole) 5% of all our orders
  
3. Treasurer's Report - Kayla & Melissa
  - a. Budget Update - Need something big next year to try and continue to be sustainable
  
4. Secretaries Report - Laura
  - a. Website Updates
  - b. Minutes from last meeting
  
5. Enrichment Updates - Sara & Diane
  - a. Upcoming - McAlister has a few things that they have asked for - payment for transportation
  - b. Budget
  
6. Box Tops / Earning for Learning - Kate Campiti
7. Traditions - Nicole

Grade	Location	Timing
2nd Grade		May 5/8
5th Grade	Sonnys	5/6 1-3pm

8. New Business - Last Day for the teachers there is a Luncheon - End of School Luncheon
9. Next Meeting - Wednesday, May 10