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Theme	Unit and Page Number	EL Civics Competencies/ Life Skills	Grammar	Vocabulary	Numeracy/ Academic Skills	CCRS	SCANS	CASAS
Basic Communication	PRE-UNIT Getting to Know You Page 2	<ul style="list-style-type: none"> Introduce yourself and greet others Write about yourself Identify goals 	<ul style="list-style-type: none"> Contractions Present tense Simple past 	<ul style="list-style-type: none"> Application terms Paragraph writing: <i>successful, paragraph margins, indent, title, formatting, model</i> U.S. educational system and educational terms: <i>graduate, college, university, vocational, achieve, goal</i> 	<ul style="list-style-type: none"> Writing a paragraph Comparing and contrasting Setting goals 	RI1, RI3, RI7 W2, W3, W4 SL1, SL2, SL3 L2, L5	<p>Many SCAN skills are incorporated in this unit with an emphasis on:</p> <ul style="list-style-type: none"> Understanding systems Decision making 	<p>1: 0.1.2; 0.1.4; 0.2.1; 0.2.2 2: 0.2.1; 7.2.6 3: 0.1.2, 0.1.6, 0.2.1, 7.1.1</p>
	1 Balancing Your Life Page 12	<ul style="list-style-type: none"> Analyze and create schedules Identify goals and obstacles and suggest solutions Write about a personal goal Analyze study habits Manage time 	<ul style="list-style-type: none"> Adverbs of frequency <i>When</i> in the future 	<ul style="list-style-type: none"> Schedules and time: <i>routine, habit, frequency balance, accomplish, task, time slot, benefits</i> Goals: <i>obstacle, solution, personal, occupational</i> Paragraphs: <i>topic, support, conclusion</i> Study habits: <i>distractions, beneficial, harmful, improve, concentrate, go over</i> 	<ul style="list-style-type: none"> Pronunciation Reading a chart Active reading Focused listening Writing a paragraph Making inferences Using an outline Using a pie graph Reviewing 	RI1, RI2, RI4, RI7 W4, W5 SL1, SL2, SL4 L1, L2, L3, L4	<p>Many SCAN skills are incorporated in this unit with an emphasis on:</p> <ul style="list-style-type: none"> Allocating time Understanding systems Applying technology to task Responsibility Self management Writing Decision making 	<p>1: 0.1.2, 0.2.4 2: 7.1.1, 7.1.2, 7.1.3, 7.2.5, 7.2.6 3: 7.1.1, 7.1.2, 7.1.3, 7.2.5, 7.2.6 4: 0.1.5, 7.4.1, 7.4.3, 7.4.5 5: 7.4.2 R: 7.2.1 TP: 4.8.1., 4.8.5., 4.8.6.</p>
Consumer Economics	2 Consumer Smarts Page 36	<ul style="list-style-type: none"> Identify places to purchase goods and services Interpret advertisements Compare products Identify and compare purchasing methods Make a smart purchase 	<ul style="list-style-type: none"> <i>get</i> + past participle (causative) Comparative adjectives Superlative adjectives Modals: <i>have to</i> and <i>must</i> Transition words 	<ul style="list-style-type: none"> Consumer goods and services: <i>laundromat, gas station, pharmacy, jewelry store, bank, post office, department store, grocery store, car wash, tailor, dry cleaners</i> Advertisements: <i>ad, discount, sale price, offer, expire, sale, regular, save, percent off, installation, guarantee, warranty</i> Computers: <i>speed, screen, hard drive, memory, CD-ROM drive</i> Money and shopping: <i>cash, check, credit card, debit card, advantages, disadvantages, comparison shopping, save, smart consumer</i> 	<ul style="list-style-type: none"> Pronunciation: Stress Test taking skills Comparing and contrasting Sequence writing Reviewing 	RI1, RI2, RI4, RI5, RI7 W2, W4 SL1, SL2, SL4 L1, L2, L3, L5	<p>Many SCAN skills are incorporated in this unit with an emphasis on:</p> <ul style="list-style-type: none"> Responsibility Participating as a member of a team Acquiring and evaluating information Organizing and maintaining information Decision making Reasoning 	<p>1: 0.1.2, 1.3.7 2: 1.2.1 3: 1.2.1, 1.2.2 4: 1.3.1 5: 1.2.5 R: 7.2.1 TP: 4.8.1., 4.8.5., 4.8.6.</p>

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Theme	Unit and Page Number	EL Civics Competencies/ Life Skills	Grammar	Vocabulary	Numeracy/ Academic Skills	CCRS	SCANS	CASAS
Consumer Economics	3 Housing Page 60	<ul style="list-style-type: none"> Interpret classified ads Make decisions Arrange and cancel utilities Create a budget Write a formal letter 	<ul style="list-style-type: none"> Comparatives and superlatives using nouns Yes/No questions and answers Information questions Past continuous Past continuous with <i>while</i> 	<ul style="list-style-type: none"> Classified ads: <i>carport, charming, balcony, condition, security guard, hookup, preferences, yard, balcony, pool, air conditioning, garage, carport, security guard, tennis courts, carpeting</i> Utilities: <i>baseline, therms, arrange, cancel, options</i> Budget: <i>salary, total, average, addition, subtraction, graph</i> Home maintenance: <i>repairs, fix, handyman, roaches, mouse, mice, electrician, plumber, exterminator</i> 	<ul style="list-style-type: none"> Pronunciation: Rising and falling intonation Scanning Active reading Focused listening Reading a bar graph Budget arithmetic Writing a business letter Reviewing 	RI1, RI2, RI3, RI4, RI5, RI7, RI8 W1, W4, W5 SL1, SL2, SL4 L1, L2, L3, L5	<p>Many SCAN skills are incorporated in this unit with an emphasis on:</p> <ul style="list-style-type: none"> Allocating money Understanding systems Monitoring and correcting performance Interpreting and communicating information Reading Writing Decision making 	<p>1: 1.4.1, 1.4.2 2: 1.4.2, 7.2.7 3: 1.4.4, 1.5.3 4: 1.5.1, 6.0.3, 6.0.5, 6.1.1, 6.1.2 5: 1.4.7 R: 7.2.1 TP: 4.8.1, 4.8.5, 4.8.6.</p>
Community Resources	4 Our Community Page 84	<ul style="list-style-type: none"> Ask for information Interpret charts and compare information Interpret a road map Identify daily activities Describe a place 	<ul style="list-style-type: none"> Information questions Imperatives Adverbial clauses with <i>before, after, and when</i> Editing 	<ul style="list-style-type: none"> Banking: <i>service fee, direct deposit, check writing, transactions, minimum balance, ATM, teller, unlimited, deposit</i> Library: <i>circulation, reference, librarian, check out, borrow, loan, fine, overdue, loss</i> DMV: <i>branch, fee, valid, permit, disabled, renewal, replacement, renew, registration</i> Directions: <i>run, north, south, east, west, northeast, northwest, southeast, southwest, distance, far</i> <i>errands, dry cleaning</i> 	<ul style="list-style-type: none"> Pronunciation: Rising and falling intonation Pronunciation: Phrasing Focused listening Making inferences Reading charts Reading a map Paragraph writing Reviewing 	RI1, RI2, RI3, RI4, RI5, RI6, RI7 W1, W2, W4, W5 SL1, SL2, SL3, SL4 L1, L2, L3, L5	<p>Many SCAN skills are incorporated in this unit with an emphasis on:</p> <ul style="list-style-type: none"> Understanding systems Interpreting and communicating information Writing Decision making Seeing things in the mind's eye 	<p>1: 0.1.2 2: 1.8.5, 2.5.6 3: 2.2.1, 2.2.5 4: 7.2.6 5: 7.2.2 R: 7.2.1 TP: 4.8.1, 4.8.5, 4.8.6</p>
VIDEO CHALLENGE		Page 108		The Human Family Tree				
Health	5 Health Page 112	<ul style="list-style-type: none"> Identify parts of the body Communicate symptoms Identify and analyze health habits Analyze nutrition information Interpret fitness information 	<ul style="list-style-type: none"> Modal <i>should</i> Present perfect Future conditional Imperatives Present perfect with <i>for</i> and <i>since</i> 	<ul style="list-style-type: none"> Internal and external parts of the body Conditions, diseases, illnesses, and symptoms Nutrition: <i>guidelines, variety, maintain, healthy weight, balance, fat, saturated fat, cholesterol, starch, fiber, grain, avoid, sodium, sugar, amount, serving size, calories, daily value, sodium, carbohydrate, fiber, protein, vitamins, nutrients, digestion</i> Physical fitness: <i>exercise, routine, recreational, aerobics, cardiovascular, stroller</i> 	<ul style="list-style-type: none"> Active listening Active reading Reviewing 	R1, R2, R3, R4, R7 W2, W7 SL1, SL2, SL3, SL4 L1, L2, L3, L4	<p>Many SCAN skills are incorporated in this unit with an emphasis on:</p> <ul style="list-style-type: none"> Understanding systems Self management Acquiring and evaluating information Interpreting and communicating information 	<p>1: 3.1.1, 3.1.3, 3.2.1 2: 3.1.1 3: 3.4.2, 3.5.9 4: 3.5.1, 3.5.3, 3.5.5, 3.5.9, 6.7.3 5: 3.5.9 R: 7.2.1 TP: 4.8.1, 4.8.5, 4.8.6.</p>

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Occupational Knowledge	6 Getting Hired Page 136	<ul style="list-style-type: none"> Identify job titles and skills Identify job skills and personality traits Interpret job advertisements Complete a job application Interview for a job 	<ul style="list-style-type: none"> Simple present Infinitives and gerunds Gerunds after prepositions <i>would rather</i> 	<ul style="list-style-type: none"> Jobs: <i>job, career, title, skills, operate, training program, supplies, practice, skills, assemble, sew, elderly, nursing home, connection, job application, resume, position, employment agency, hiring, supervisor</i> Job titles Interviewing: <i>personality, character traits, self-confidence, enthusiasm, warmth, sensitivity</i> 	<ul style="list-style-type: none"> Paragraph writing Reading for understanding Focused listening Reviewing 	RI1, RI2, RI3, RI4, RI7 W1, W4, W5, W8 SL1, SL2, SL3, SL4, SL6 L1, L2, L3, L5	Many SCAN skills are incorporated in this unit with an emphasis on: <ul style="list-style-type: none"> Self-esteem Sociability Acquiring and evaluating information Speaking Decision making 	1: 4.1.8 2: 4.1.9 3: 4.1.3 4: 4.1.2 5: 4.1.5, 4.1.7 R: 7.2.1 TP: 4.8.1, 4.8.5, 4.8.6.
	7 On the Job Page 160	<ul style="list-style-type: none"> Compare employee behavior and attitudes Interpret a pay stub Analyze benefit information Identify safe workplace behavior Communicate at work 	<ul style="list-style-type: none"> Possessive adjectives and pronouns Modals <i>could</i> and <i>might</i> Polite requests 	<ul style="list-style-type: none"> Job behavior: <i>ideal, coworker, reserved, courteous, strict, easygoing, ambitious, demanding, opinionated, patient, criticism, request, suggest, compliment</i> Pay stub information: <i>calendar, year-to-date, check number, earnings, federal, gross pay, marital status, Medicare, net pay, payroll ending date, payroll issue date, pre-tax deductions, rate of pay, social security, state, disability, tax deductions, year-to-date total</i> Benefits: <i>401K, bonus, health insurance, dental insurance, disability insurance, family leave, maternity leave, medical leave, overtime, personal days, sick days, vacation days</i> Workplace safety: <i>safety materials, back support belt, earplugs, gloves, hard hat, hairnet, safety goggles, seat belt</i> 	<ul style="list-style-type: none"> Pronunciation: Rising intonation for polite requests Pronunciation: Tone of voice Focused listening Reading for understanding 	RI1, RI2, RI3, RI4, RI7, RI8 W1, W2, W4, W5, W7, W8 SL1, SL2, SL3, SL4 L1, L2, L3, L5	Many SCAN skills are incorporated in this unit with an emphasis on: <ul style="list-style-type: none"> Understanding systems Participating as a member of a team Acquiring and evaluating 	1: 4.1.9, 4.4.1 2: 4.2.1, 4.4.3 3: 4.2.1 4: 4.3.3, 4.3.4, 4.5.1 5: 4.4.1, 4.6.1 R: 7.2.1 TP: 4.8.1, 4.8.5, 4.8.6
Government and Law	8 Citizens and Community Page 184	<ul style="list-style-type: none"> Identify U.S. geographical locations Compare and contrast ideas Interpret the branches of U.S. government Express opinions Write a speech 	<ul style="list-style-type: none"> <i>but, however</i> <i>both . . . and, neither . . . nor</i> Modal <i>should</i> Conditional statements 	<ul style="list-style-type: none"> Names and abbreviations of U.S. states U.S. Government: <i>executive, judicial, legislative, president, vice-president, cabinet, city officials, Congress, House of Representatives, Senate, Supreme Court</i> Political issues: <i>overcrowded, homeless, wealthy, curfew, fine, tickets, resident, penalty, retirement, wage, casinos, tuition, incentives, bilingual education, controversial</i> 	<ul style="list-style-type: none"> Focused listening Active reading Paragraph writing Speech writing Reviewing 	RI1, RI2, RI3, RI4, RI5, RI6, RI7, RI8 W1, W4, W5, W9 SL1, SL2, SL3, SL4, SL6 L1, L2, L3, L5	Many SCAN skills are incorporated in this unit with an emphasis on: <ul style="list-style-type: none"> Listening Speaking Responsibility Self-esteem 	1: 5.1.6 2: 5.1.4, 5.1.6 3: 5.1.4, 5.2.1 4: 5.5.7, 5.5.8 5: 5.1.6 R: 7.2.1 TP: 4.8.1, 4.8.5, 4.8.6.
	VIDEO CHALLENGE		Page 208	The Secrets of Living Longer				

Appendices

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 Grammar Reference Page 214
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For other national and state specific standards, please visit: www.NGL.Cengage.com/SO3