



2700 KEARNS BOULEVARD
PARK CITY, UT 84060

OFFICE: (435) 645-5600
FAX: (435) 645-5609

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of inviting members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board may provide a period of 15-30 minutes for public participation at meetings of the Board and publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

1. Public participation shall be permitted as indicated on the order of business; however, the School Board does reserve the right to skip agenda items in the event of needing additional information or facing time constraint.
2. Anyone with concerns related to items listed on the agenda may participate during the public portion of a meeting. However, the public comment portion of the meeting should relate to district matters and agenda items versus as a platform for a personal or political statement. This is not the place to address a personnel matter or a complaint.
3. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting or to register prior to the meeting by contacting Lorie Pearce (lpearce@pcschools.us).
4. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and/or group affiliation, if and when appropriate.
5. Each statement made by a participant shall be limited to three (3) minutes duration. Time period may be adjusted to accommodate the number of participants.
6. No participant may speak more than once.
7. Participants shall direct all comments to the Board and not to staff or other participants.
8. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns.
9. Audience members shall not disrupt an open public meeting of the Board of Education and shall not incite others to do so either.



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1. prohibit public comments which are frivolous, repetitive, or harassing;
 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 3. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting;
 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 6. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
11. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, but the timeframe will be extended, if necessary, up to thirty (30) minutes. The time limit per participant may be constricted to permit additional voices.
12. During emergencies, the Board of Education may move to virtual meetings. The public may still participate in a virtual public forum by submitting their public comment to communications@pcschools.us by 12:00 pm on the day of the meeting. Patrons must abide by the time restrictions and etiquette as outlined above.
13. In the event of a specific topic that is foremost on the public's mind or requires additional input and information, a separate town hall meeting, roundtable, or a separate meeting may be scheduled at Board of Education discretion.

The Board of Education may also receive public comment through written letters, email communication and phone calls for items not listed on the monthly agenda. The school board general email is: PCSD-Board@pcschools.us