

**EASTERN SUFFOLK BOCES SCHOOL LIBRARY SYSTEM**  
**Cooperative Collection Development (CCD) Plan**  
**December 11, 2015**

**DEFINITION**

Cooperative Collection Development allows libraries to cost-effectively provide a well balanced collection through: consortial planning, selection, and purchase of materials (primarily electronic) that meet the reference and research needs of students.

**OBJECTIVES/BENEFITS:**

- Each library should continue to acquire a balanced collection of materials in all subject areas to support the New York State Standards and student achievement.
- Purchases are cost-effective because materials purchased by Eastern Suffolk BOCES SLS reduce expensive duplication and lower the cost to districts.
- Participation in COSER 516 enhances the CCD plan by providing access to the Virtual Reference Collection.

**SCOPE:**

- Individual schools may designate additional funds for items outside the Virtual Reference Collection as supplemental purchases.
- Grant funding may also be sought for additional purchases for the collection.

**COLLECTION PLANNING/ANALYSIS/SELECTION OF MATERIAL:**

- Members of the committee should include School Library System Liaisons.
- The CCD/Virtual Reference Committee will make recommendations for purchase taking into account what is already part of the collection and the curriculum that is being taught. The CCD/Virtual Reference Committee will also make recommendations for deletions to the Virtual Reference Collection should another resource serve the collection more effectively.
- Trials and vendor demonstrations will be scheduled for 2 weeks at the end of March and first week of April each year.
- All members will have access to **TEACHING BOOKS**.
- The CCD/Virtual Reference Committee and SLS Council, in consultation with the Director, will make selections taking into account appropriateness by level, ease of use, and cost.

**RESPONSIBILITIES OF THE SCHOOL LIBRARY SYSTEM COUNCIL AND THE COOPERATIVE COLLECTION DEVELOPMENT/VRC COMMITTEE:**

- Implement the cooperative collection development plan.
- Monitor the purchase and use of material purchased through this plan.
- Assist in the identification and selection of materials on request.
- Monitor communications and requests for input about this plan.
- Review of requests to change or redirect areas of subject specialization
- Annual review of these guidelines.

Approved by SLS Council, December 11, 2015