BERMUDIAN SPRINGS SCHOOL DISTRICT

SECTION: SUPPORT EMPLOYEES

TITLE: WORKING PERIODS

ADOPTED: March 14, 2006

REVISED:

	532. WORKING PERIODS
1. Purpose	The periods of work required of the support staff shall be clearly specified to ensure regular and consistent operation of the district.
2. Authority SC 510, 1504 Pol. 804	The Board has the authority and responsibility for determining the hours of school district operation and hours of work for employees.
3. Delegation of Responsibility	The Superintendent, with the recommendation of building principals, shall establish daily schedules for the support employees. Building principals may alter daily schedules of employees for unusual circumstances. Only the Superintendent may adjust the written terms of employment as previously agreed upon. The Superintendent or designee shall develop administrative procedures to ensure adherence to work schedules by support employees, which shall apply uniformly throughout the schools.
School Code 510 Board Policy 804	